

Mr. Bucksbee, President, called the meeting to order at 6:03 pm

Roll Call

Terri Birchard, Secretary, called the roll:

<u>Board members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Andrew Foyle	Fairview	x	
John Ogden	Fort LeBoeuf	x	
Dennis Olesnanik	Girard	x	
James Bucksbee	General McLane	x	
Bill Lutz	Harbor Creek	x	
Wade King	Iroquois	x	
John DiPlacido	Millcreek	x	
David Rodgers	North East	x	
Glen Black	Northwestern	x	
Jennifer Gourley	Union City		x
Eric Duda	Wattsburg	x	

Meeting Minutes

Minutes of January 28, 2016

Motion to accept the minutes of the December 15, 2015 meeting as presented

Moved for approval by Duda, with a second by Lutz

The motion is approved with an all "ayes" voice vote

Correspondence

Review of the February 2016 letter from Erie Community Foundation regarding the highlights of its 2015 activities.

Review of the annual distribution availability notification from Erie Community Foundation. This year's amount available is \$8,155. A schedule detailing the cash required for operations was discussed. At the March meeting the Board will determine if any funds will be requested for distribution from the endowment held by Erie Community Foundation. There was also discussion that opportunities to impact programs such as the Electrical Engineering or Facilities Management should be considered for the Scott Electric Foundation's unrestricted contribution and that these funds should not be used for operational activities.

Review of the Thank you note to Career Street from the Fairview High School Counselors

Financial Reports, Payments, and Invoices

Motion to approve the following ECVTS Foundation Reports, Payments and Invoices as presented:

- ECVTS Foundation Statement of Activities – January 2016
- ECVTS Career Street Statement of Activities – January 2016
- ECVTS Foundation Statement of Financial Position – January 31, 2016
- ECVTS Foundation Checks – January 2016
- ECVTS Foundation Invoices Payable – February 2016
- ECVTS Foundation Treasurer’s Report as of January 31, 2016

Moved for approval by Lutz with a second by Ogden
The motion is approved with an all “ayes” voice vote
(Copy of reports are filed with the official minutes)

Other Business

Operations Manager Report – none
Finance Manager Report - none
Career Street Executive Director Report
(Copies of these reports are filed with the official minutes)

Other Information - None

Next meeting is Thursday, March 24, 2016

Adjournment

Moved by Ogden, with a second by Lutz to adjourn the meeting
Mr. Bucksbee, President, adjourned the meeting at 6:40 p.m.

Minutes prepared by,

Terri L. Birchard, Secretary
Erie County Vocational Technical School Foundation