

Book	Policy Manual
Section	800 Operations
Title	Artificial Intelligence
Code	815.2
Status	First Reading
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Purpose

The board's purpose of implementing a policy on **Artificial Intelligence (AI)** is to promote the ethical and responsible use of AI technologies to enhance teaching, learning to help achieve educational goals, and administrative processes while safeguarding student privacy and data security. By establishing clear guidelines and procedures, this policy aims to promote transparency and accountability, while fostering a safe learning and working environment.

Authority

The Board directs that the use of AI in the educational environment shall be limited to educational purposes and shall comply with applicable state and federal laws, regulations, Board policies, administrative regulations and school rules including, but not limited to, the Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), the Americans with Disabilities Act (ADA), the Children's Internet Protection Act (CIPA), the Children's Online Privacy Protection Act (COPPA), as well as Board policies related to acceptable use of computers and network resources, student and staff conduct, copyright protections, student records, personnel records, bullying and cyberbullying, nondiscrimination and harassment, data security and staff and student expression.[1][2][3][4][5][6][7][8][9][10][11][12][13][14][15][16][17][18][19][20][21][22][23][24][25][26][27]

The availability of access to AI tools and resources by students and staff does not imply endorsement by the school of the AI tool or resource, nor does the school guarantee the accuracy of the information received from AI tools or resources.

The school shall not be responsible for any information that may be lost, damaged or unavailable when using an AI tool or resource.

The school shall not be responsible for the dissemination, replication or alteration of information by any student or staff into any AI tool or resource.

The school shall not be responsible for any unauthorized charges or fees resulting from access or use of AI tools or resources. Nothing in this policy is intended to limit the school's obligations under applicable law, regulations and Board policies.

The school shall implement and enforce this policy and make every effort to promote that AI tools and resources are used responsibly by students and staff.

The effective integration of AI into education requires a collaborative effort between administration, teachers, staff, students and families.

The school shall inform staff, students, parents/guardians and other users about this policy by posting on the school website.

This policy shall also apply to student conduct that occurs off school property or during nonschool hours to the same extent as provided in Board policy on student discipline.[Pol. 113.1][Pol. 218][Pol. 815][Pol. 233]

Definition

Artificial intelligence (AI) refers to computer systems and algorithms that mimic human cognitive functions, such as learning, reasoning, problem-solving, and decision-making. AI encompasses a broad spectrum of techniques and methodologies, including machine learning, natural language processing, computer vision, and robotics, aimed at creating intelligent systems capable of performing tasks autonomously or with minimal human intervention in creating new content.

Delegation of Responsibility

The school shall make every effort to ensure that AI tools and resources are used responsibly by students and staff. The effective integration of AI into education requires a collaborative effort between administration, teachers, staff, students and families. The school shall inform staff, students, parents/guardians and other users about this policy by posting on the school website.

Instruction on AI Tools

The board directs that students receive age-appropriate instruction on the proper use of AI tools, encompassing fundamental principles such as the necessity of proper human supervision, critical thinking, and skepticism regarding accuracy. Such instruction should aim to empower students with the knowledge and skills needed to navigate the increasingly prevalent presence of AI technologies in their academic and personal lives. By fostering a culture of responsible and informed use, students will be better equipped to navigate AI tools effectively while understanding their limitations and ethical implications.

Academic Honesty

The Board recognizes the capacity of AI to complete many student assignments. In doing so, AI has the potential to upend traditional academic honesty and plagiarism standards and diminish the efficacy of the education program. Students must adhere to academic integrity, honesty and responsibility and fairness in their academic endeavors ensuring their work is original and free from plagiarism. However, when developmentally appropriate AI would enhance a particular student assignment or project, teachers may provide students with notice of whether AI use is permitted. The use of AI by students to complete assignments or assessments shall only be allowed to the extent stated and outlined by the teacher for the individual assignment or course. Having received such notice from a teacher, any student who violates these standards is subject to school discipline including, but not limited to, detention, suspension, or expulsion depending on the nature of the violation.

Acceptable Use

All Students and employees shall comply with the school’s Policy on the **Acceptable Use of school Technology** when using AI tools on school computers, technology, and network resources.[Pol. 815] Violations of the school’s Acceptable Use Policy may result in disciplinary action against the student or employee. Student use of AI tools while using school technology or engaged in school activities is also governed by the Student Code of Conduct, which is hereby incorporated by reference.

Professional Development

The board directs the Director to provide professional development training for administrators, teachers, and staff on the ethical and appropriate use of AI in school. The training should equip educators, administrators, and staff with the knowledge and skills necessary to integrate AI tools into their roles in the school while also addressing data privacy, legal compliance, and ethical considerations. Beyond formal professional development opportunities, the school promotes the ethical and responsible use of AI technologies to enhance instruction. AI tools and resources shall be used in accordance with applicable laws, regulations and this Board policy.

Ethical and Legal Considerations

The school shall provide additional training, when needed, and address accessibility needs to provide equitable access to AI tools and resources for students and staff including, but not limited to, individuals with disabilities and English Learner students. [Pol. 103][Pol. 103.1][Pol.104]

The school prohibits the use of AI in making decisions regarding employee recruitment, hiring, retention, promotion, transfer, evaluation, demotion or dismissal.[Pol. 104]

The school prohibits the use of AI in making final determinations on student assessments and evaluations. [Pol. 103][Pol. 103.1][Pol. 113][Pol. 114][Pol. 113.3][Pol. 127]

Individuals using AI tools and resources must comply with federal law and Board policy regarding the duplication or use of copyrighted materials.[17 U.S.C. 101 et seq.][Pol. 814]