

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: September 19, 2025

SUBJECT: Job Descriptions

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Cat Doty – Administrative Services/Human Resources Coordinator

DESCRIPTION:

Job Descriptions for Professional staff positions:

CTE Math Program Instructor (New)

CTE Professional Skills Instructor (New)

Transition Center Program Coordinator (New)

RECOMMENDATION:

Motion to advance the CTE Math Program Instructor, CTE Professional Skills Instructor, and Transition Center Program Coordinator job descriptions.