

JOC AGENDA (Thursday, August 14, 2025)

Generated by Misty Dempsey on Wednesday, August 20, 2025

1. Call to Order

Procedural: A. Moment of Reflection

Procedural: B. Pledge of Allegiance

Procedural: C. Roll Call

Board Members Present: Mr. Fortin, Dr. Wise, Mr. Olesnanik, Ms. Brink, Mrs. Gilbert (joined via Microsoft Teams), Mr. Morvay

Board members absent: Mr. McManus, Mr. Coblentz, Mr. Linder, Mr. Boyd, Mr. Ring

2. Executive Session

The executive session did not occur due to a low quorum.

3. Amendments

Action: A. NONE

4. Meeting Minutes

Motion moved by Mr. Fortin with second by Mr. Olesnanik

Final resolution - motion carries

No voice call vote

Action: A. Meeting Minutes

Recommended Action: Motion to approve the meeting minutes from June 26, 2025 as presented.

5. Student Accomplishments/Highlights

Information: A. Student Accomplishments/Highlights

6. Guest and Public Comment**7. Important Items Coming to the ECTS**

Information: A. Important Items Coming to the ECTS

8. Operations - Old Business**9. Operations - New Business**

Action: A. Donations

Recommended Action: 9A.a: Motion to accept the donation of a CNC Machine from Levi - Fast Signs. 9A.b: Motion to accept the donation of an ATV from Matthew Rosenthal.

Action: B. 2025-2026_IEC Pennsylvania Lease

Recommended Action: Motion to approve leasing our Facility Maintenance Program Lab and Theory space to IEC Pennsylvania for evening Apprenticeship Classes during the 2025-2026 school year.

Action: C. 2025-2026 Student Handbook

Recommended Action: Motion to approve the updated 2025-2026 Student Handbook.

Action: D. 2025-2026 Employee Handbook

Recommended Action: Motion to approve the 2025-2026 Employee Handbook as presented.

Action: E. ESS Substitute Staff Placement Addendum

Recommended Action: Motion to approve the ESS Substitute Placement Addendum as attached.

Action: F. Job Descriptions - CTE Instructor, and Transition Coordinator

Recommended Action: Motion to approve the CTE Instructor Job Description and the Transition Coordinator Job Description as presented.

Action: H. Approve Operations Section of the Agenda

Recommended Action: Motion to approve operations section of the agenda

Motion moved by Ms. Brink with second by Mr. Wise

Voice call vote

Mr. Fortin (yes)

Dr. Wise (yes)

Mr. Olesnanik (yes)

Ms. Brink (yes)

Mrs. Gilbert (yes)

Mr. Morvay (yes)

Final resolution - motion carries

10. New Financial Items

Reports: A. Business Manager Report

Reports: B. Treasurer Report

Reports: C. Open Invoices Payable

Reports: D. Statement of Activities

Reports: E. Payables

Information, Reports: F. VISA Procurement Card Payment

Action: G. Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda

Motion moved by Dr. Wise with second by Ms. Brink

Voice call vote

Mr. Fortin (yes)

Dr. Wise (yes)

Mr. Olesnanik (yes)

Ms. Brink (yes)

Mrs. Gilbert (yes)

Mr. Morvay (yes)

Final resolution - motion carries

11. Administrative Services and Human Resources

Information, Reports: A. Administrative Services and Human Resources Report

Action: B. Policies

Recommended Action: Motion to advance Board Policy Revisions as noted in the attached policy.

Action: C. Hiring & Transfers

Recommended Action: 11C.a: Motion to transfer Austin Hartzell from Temporary Part-Time Instructional Aide to Regular Part-Time Instructional Aide position at a rate of \$19.56 per hour effective on or after August 22, 2025.

11C.b: Motion to grant regular employment status to Carolynn Rowicki a SAA2, Instructional Aide, effective August 2, 2025, at the rate of \$19.56 per hour. 11C.c: Motion to grant regular employment status to Janie Hewitt, an S2, Secretary, effective August 28, 2025, at the rate of \$22.49 per hour. 11C.d: Motion to grant regular employment status to Tracy Hamilton, an S2, Secretary, effective August 16, 2025, at the rate of \$22.69 per hour. 11C.e: Motion to approve the hire of Robert Korrell, Facility Maintenance Technology Instructor, at Column A/B Step 11, for an annual salary of \$51, 758 per year. 11C.f: Motion to approve the hire of Ashley Bean, Health Assistant Instructor, at Column

Voc I Step 7, for an annual salary of \$48,558 per year. 11C.g: Motion to approve the hire of Makayla Newell as a part-time Instructional Aide SAA2 at a rate of \$19.56 per hour (less .25 during probationary period) effective on or about August 18, 2025.

Action: D. Resignations & Retirements

Recommended Action: 11D.a: Motion to approve the resignation request of Daniel Dawison as FMT Instructor, effective August 31, 2025. 11D.b: Motion to approve the resignation request of Kelly McGrady as HEA Instructor, effective August 31, 2025. 11D.c: Motion to approve the resignation request of Ryan Hart as Instructional Aide, effective August 3, 2025.

Action: E. Column Advancement

Recommended Action: Motion to increase Allison Marendt's salary to Column "E" (M+15) step 16 at the rate of \$58,399 effective the start of the 2025-2026 school year.

Action: F. Approve Administrative Services and Human Resources Section of the Agenda

Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion moved by Ms. Brink with second by Mr. Fortin

Voice call vote

Mr. Fortin (yes)

Dr. Wise (yes)

Mr. Olesnanik (yes)

Ms. Brink (yes)

Mrs. Gilbert (yes)

Mr. Morvay (yes)

Final resolution - motion carries

12. Reports

Reports: A. Superintendent

Information, Reports: B. Leadership Report - Director & Principal

Reports: C. Solicitor

Action: D. Approval of Reports Section of the Agenda

Recommended Action: Motion to approve the Reports Section of the Agenda

Motion moved by Ms. Brink with second by Mr. Fortin

Voice call vote

Mr. Fortin (yes)

Dr. Wise (yes)

Mr. Olesnanik (yes)

Ms. Brink (yes)

Mrs. Gilbert (yes)

Mr. Morvay (yes)

Final resolution - motion carries

13. Supplemental Reports and Information

Information, Reports: A. Facilities Report

Information, Reports: B. Supervisors of CIA & SEWBL

Information, Reports: C. Technology Report

Information, Reports: D. JOC Member Attendance Report

Information, Reports: E. Secondary Program & Transition Program Enrollment Report

Information, Reports: F. Disabled Population

Information, Reports: G. Business Partnership Coordinator Report

Information, Reports: H. Enrollment and Community Engagement Coordinator Report

Information, Reports: I. Career Planning Coordinator Report

Information, Reports: J. RCTC Report

14. Statute-Related Business

Reports: A. Staff Travel > 400 Miles

Action: B. Fundraising

Recommended Action: Motion to approve the tentative 2025-2026 SkillsUSA & National Technical Honor Society Fundraising & Community Service Activities attached.

Motion moved by Ms. Brink with second by Dr. Wise

Voice call vote

Mr. Fortin (yes)

Dr. Wise (yes)

Mr. Olesnanik (yes)

Ms. Brink (yes)

Mrs. Gilbert (yes)

Mr. Morvay (yes)

Final resolution - motion carries

Information: C. Facility Use Request

15. Correspondence

16. Board Actions

17. Adjournment

Action: A. Adjourn

Recommended Action: Motion to adjourn

Motion moved by Ms. Brink with second by Mr. Fortin

Final resolution - motion carries

No voice call vote

18. Reminders

Information: A. Next Meeting Date - September 25, 2025