JOC AGENDA (Thursday, June 26, 2025)
Generated by Misty Dempsey on Monday, August 4, 2025

Work Session
Justin Mason, our Solar Representitive joined the meeting to give important information on the upcoming possible solar project
School was awarded $400,000 from the state's Solar for Schools grant to help fund a $1.25M solar installation.
Additional $500,000 reimbursement expected from the U.S. Treasury via investment tax credits, plus other incentives, reducing the school's net cost to about $260,000 from capital project funds.
Goal is to accelerate the project timeline to lock in current federal incentives before potential legislative changes reduce funding.
PA Solar Center (nonprofit) will manage the RFP and design-build process at no cost to the school, ensuring correct language for incentive eligibility.
Revised plan: RFP issued mid-July, site walk in early August, bids due Sept. 1, contractor interviews Oct. 2, award in October, begin purchases to meet 10% expenditure requirement.
Project will also be a hands-on teaching tool for students in electrical and green technology programs, with opportunities for student co-op work during installation.
Anticipated benefits include reducing carbon impact, increasing energy independence, and saving $3–5 million in energy costs over 20 years.

First annual golf outing on Monday, June 30

1. Call to Order @ 8:11
Procedural: A. Moment of Reflection

Procedural: B. Pledge of Allegiance

Procedural: C. Roll Call

Board Members Present: Mr. McManus, Mr. Fortin, Dr. Wise, Mr. Olesnanik, Mr. Boyd, Mr. Ring, Mr. Gilbert, Mr. Morvay
Board Members Absent: Ms. Brink, Mr. Coblentz, Mr. Linder

Procedural: D. Treasureer Nomination

Mr. Morvey was nominated by Dr. Wise and Mr. Olesnanik
Nominations closed
Motion to approve Mr. Morvey as Treasurer for another term
Motion moved by Mr. Fortin with second by Mr. Boyd
Final Resolution - Motion carries

2. Executive Session
Part of the Executive Session was held for purposes of the annual School Safety and Security Coordinator report

3. Amendments
Action: A. NONE

4. Meeting Minutes

Action: A. Meeting Minutes
Recommended Action: Motion to approve the meeting minutes from May 30, 2025 as presented.

Motion moved by Mr. Boyd with second by Mr. Morvay
Final resolution - motion carries

5. Student Accomplishments/Highlights

Information: A. Exemplary Students - 4th Quarter

Information: B. Student Accomplishments/Highlights

6. Guest and Public Comment

Justin Mason, our Solar Representitive joined the meeting to give important information on the upcoming possible solar project

7. Important Items Coming to the ECTS
Information: A. Important Items Coming to the ECTS

8. Operations - Old Business

9. Operations - New Business
Action: A. 2025-2026_Knox Law Fees
Recommended Action: Motion to approved the 2025-2026 fees for KnoxLaw Services.

Action: B. KnoxLaw Transition of Solicitor
Recommended Action: Motion to approve the transition of Attorney Kennedy as the Erie County Technical School Solicitor effective January 1, 2026.

Action: C. Wex Inc. Fleet Card Agreement
Recommended Action: Motion to approve to enter into an agreement with WEX Inc. to obtain fleet cards, per Commonwealth of Pennsylvania Fuel Card Contract #4400020592.

Action: D. ECTS Guidance Services Plan
Recommended Action: Motion to approve the ECTS Guidance Services Plan as presented.

Action: E. Prior Learning Credit Agreement with Northern Pennsylvania Regional College
Recommended Action: Motion to endorse the Prior Learning Credit agreement with Northern Pennsylvania Regional College for the Early Childhood Education Program. This agreement gives 9 elective credits to ECTS Early Childhood Education students. Agreement attached.

Action: F. Articulation Agreement - Gannon University
Recommended Action: Motion to endorse the articulation agreement with Gannon University for the Early Childhood Education program. This agreement gives 6 credits to Early Childhood Education students. Agreement attached.

Action: G. Textbook Adoption
Recommended Action: Motion to approve the following student textbooks for the 2025-2026 school year:

Action: H. 2025-2026 Sub Rates
Recommended Action: Motion to approve the 2025-2026 Sub Rates.

Action: I. 2025-2026 Superintendent of Record
Recommended Action: Motion to approve Dr. Matthew Lane as the Superintendent of Record for another term 2025-2026 school year and to be paid a net stipend of $3,000.

Action: J. 2025-2026 Property Insurance
Recommended Action: Motion to approve the 2025-2026 Utica Insurance package not to exceed a premium amount of $109,000.

Action: K. Preliminary Budget Transfers
Recommended Action: Motion to approve preliminary budget transfers attached and transfers necessary through the audit recommendations to close the 2024-2025 fiscal year.

Action: L. 2025-2026 VISA Card Limits
Recommended Action: Motion to approve the attached VISA Credit Card limits for the 2025-2026 school year as presented.

Action: M. Authorization for Director to Hire

Recommended Action: Motion to Authorize the Director to hire staff for the start of the 2025-2026 school year prior to the August meeting and to hire staff in the event a board meeting is cancelled due to a lack of quorum during the 2025-2026 school year.

Action: N. Authorization for moving $1M to Capital Projects Fund
Recommended Action: Motion to move $1,000,000 from Unassigned General Fund Balance to Capital Project Fund Balance for future projects.

Action: R. Approve Operations Section of the Agenda
Recommended Action: Motion to approve operations section of the agenda

Motion moved by Mr. Boyd with second by Mr. Morvay
Final resolution - motion carries

10. New Financial Items

Reports: A. Business Manager Report

Reports: B. Treasurer Report

Reports: C. Open Invoices Payable

Reports: D. Statement of Activities

Reports: E. Payables

Information, Reports: F. VISA Procurement Card Payment

Action: G. Approval of Financial Items Section of the Agenda
Recommended Action: Motion to approve Financial Items Section of the Agenda

Motion moved by Mr. Morvay with second by Mr. Boyd
Final resolution- motion carries

11. Administrative Services and Human Resources

Information, Reports: A. Administrative Services and Human Resources Report

Action: C. Hiring & Transfers
Recommended Action: 11C.a: Motion to grant regular employment status to David Bard, a C2 Custodian, effective July 10, 2025 at the rate of $18.88 per hour. 11C.b: Motion to hire David Swanson on or after July 8, 2025, based on the salary of $95,000 per year. 11C.c: Motion to approve the hire of Joshua Morgan as the Computer Networking Instructor, at Column A step 9, for an annual salary of $50,158 per year.

Action: D. Resignations & Retirements
Recommended Action: Motion to approve the termination of Tatyana Cruz, Instructional Aide, effective June 16, 2025.

Action: E. Column Advancement
Recommended Action: Motion to increase Jason Klins's salary to column "E" (M+15) step 9 at the rate of $52,699 effective the start of the 2025-2026 school year.

Action: F. Uncompensated Leave
Recommended Action: Motion to ratify the Uncompensated Personal Leave of Absence for Joel Schneid. Motion to ratify the Uncompensated Personal Leave of Absence for Kelly McGardy.

Action: G. Approve Administrative Services and Human Resources Section of the Agenda
Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion moved by Dr. Wise with second by Mr. Fortin
Final resolution - motion carries

12. Reports

Reports: A. Superintendent

Information, Reports: B. Leadership Report - Director & Principal

Reports: C. Solicitor

Action: D. Approval of Reports Section of the Agenda
Recommended Action: Motion to approve the Reports Section of the Agenda

Motion moved by Mr. Boyd with second by Mr. McManus
Final resolution - motion carries

13. Supplemental Reports and Information

Information, Reports: A. Facilities Report

Information, Reports: B. Supervisors of Instructional Support Services Report

Information, Reports: C. Technology Report

Information, Reports: D. JOC Member Attendance Report

Information, Reports: E. Secondary Program & Transition Program Enrollment Report

Information, Reports: F. Disabled Population

Information, Reports: G. Business Partnership Coordinator Report

Information, Reports: H. Enrollment and Community Engagement Coordinator Report

Information, Reports: I. Career Planning Coordinator Report

Information, Reports: J. RCTC Report

14. Statute-Related Business

Reports: A. Staff Travel > 400 Miles

Information: C. Facility Use Request

15. Correspondence

16. Board Actions

17. Adjournment @ 8:26 PM
Action: A. Adjourn
Recommended Action: Motion to adjourn

Motion moved by Mr. Fortin with second by Mr. Boyd
Final resolution - motion carries

18. Reminders

Information: A. Next Meeting Date - August 14, 2025

19. New Category