

General Information:

In terms of General Information, the following tasks have taken place this month:

- Assisting with helping Joshua Morgan the Computer Networking Instructor with classroom and lab supports.
- Working with David Swanson on electronic link based handbooks.
- Reviewing AI board policy options with the Administrative Team as we continue to roll out a plan with AI
- Attended the June PACTA Conference with Matt LaVerde, Julie Aiken, David Swanson, and Lesa Scalise.
- As the Student Activities Administrator, supported Hanni Nazario with the ECTS SkillsUSA Summer Officer Training Workshops.
- Assisting with training secretarial staff on various software programs, intercom, and technology processes.
- Completed all of the annual software licensing renewals that take place at the start of the new fiscal year.

PIMS:

In terms of PIMS, the following tasks have taken place this month:

- Completed last of C4 and C6 PIMS Submissions for ECTS and RCTC.
- Completed last of C6 Safe Schools Submissions and approving through FRCPP.
- Completed Child Accounting 2024-2025 ECTS Submission with Sending Schools.
- Downloaded and reviewing 2025-2026 PIMS Manual Changes for the upcoming new school year submissions
- Updating Infinite Campus to support new PIMS changes
- Continuing Internal PIMS Monthly Meetings for more accurate data.

Data and Information Processing:

In terms of Data and Information Processing, the following tasks have taken place this month:

- Working with Infinite Campus team and Pam Pence to update to the new mandatory view of Infinite Campus starting in 2025-2026 school year. Will provide additional training and support as needed to staff when they return.
- Using the OneRoster tool created all of the new student user accounts, groups, emails, and Microsoft Teams for the 2025-2026 school year.
- Working on learning the CTE-360 integration features to fully support integration.
- Working with SchoolMint on the new back end enhanced platform before the Admission year starts this fall.
- Working with Infinite Campus on finishing of outstanding projects (DEU, Flags, Lockers, Behavior Management, and Message Builder 2.0).

Servers and Network Elements:

In terms of Server and Network Elements, the following tasks have taken place this month:

- Resolved the memory error issue with the wireless access point controller prior to its large scale use when all students and staff return.
- Reviewing with VNET Security team the SonicWall SSL VPN security vulnerabilities to create a new solution for the few VPN users.
- Meeting with Frank Kimmel and various service vendors to discuss software licensing contracts.
- Working on resolving issue with email relay from our email system to the external ticket system.
- Working with VNET on Endpoint Enterprise Management Server for better control of deployment, updates, and decommissioning of staff and student computers.
- Andy Fair is working on running all of the network wiring needed for the external wireless access points for our campus.

Hardware and Software Applications:

In terms of Hardware and Software Applications, the following tasks have taken place this month:

- Finishing the process of upgrading various software platforms to new editions (i.e. Art & Design new Adobe suite).
- Daymon Irvine has been working on the Perkins replacement student computers for Precision Machining (16) and Hospitality Management & Tourism (16). In addition, he is working on the additional replacement computers for the Transition Center (6).
- Updated SSO Integration with the Cyber Security training to ensure current staff are being tracked and not archived staff.
- Updated Digital Certificate security on main ECTS website, RCTC website, and internal websites.