

# COMMONWEALTH OF PENNSYLVANIA FUEL CARD PROGRAM



CONTRACT NO. 4400020592

## BETTER SAVINGS

**Get monthly rebates** based on gallons purchased

**Use electronic billing** to reduce administrative costs

**Participation is FREE** — no enrollment, setup, or card fees

## BETTER SECURITY

**Manage spending** with purchase limits you control

Use Driver IDs at the pump to **help prevent fraud and misuse**

## BETTER ACCOUNTING

**Track spending online** and see fuel grade, cost per gallon, and sales tax for every purchase

**Download monthly reports** including exception reporting

**Tax exemption and reporting** available for qualified fleets (state exemptions at participating merchants only)

## A BETTER EXPERIENCE



## APPLY TODAY

Commonwealth of Pennsylvania Fuel Card Contract No. 4400020592

\*Limited time offer for new accounts only; subject to credit approval. Must apply by the published "Apply By" date. Fuel rebate applies to gallons purchased at Sunoco-branded locations for the first 60 days with the State of PA Sunoco Universal Fleet Card. Standard fuel rebates will be applicable thereafter. Ask sales representative for complete details. Rebates are subject to change at any time without prior notice. WEXG\_220148\_DM PA 3/20

# FUEL ANYWHERE. SAVE EVERY DAY.

## Accepted at 95% of fuel stations nationwide.

### ACCEPTING FUEL SITES

|                  |                 |                        |
|------------------|-----------------|------------------------|
| AC & T           | Halley's        | Quality Oil            |
| Aloha            | Handy Andy's    | Quik Mart              |
| Aviation         | Huck's          | Road Ranger            |
| Bell Gas         | ICO             | Robinson Oil           |
| Bigfoot          | Ideal           | Rotten Robbie          |
| Capital City     | Inter City      | Royal Farms            |
| Carousel         | Johnson & Dixon | Rutters                |
| Certified        | Kenyon          | Rymes 24               |
| City Garage      | King Soopers    | SC Fuels               |
| Cogos            | Koch            | Smokers Express        |
| Crystal Flash    | Kramer          | Sprint                 |
| Cumberland Farms | Krause          | Stewarts Shops         |
| D & D Oil        | Kum & Go        | Taylor Foods           |
| Dairy Mart       | Kwik Pantry     | TCI                    |
| Depot            | Lil Champ       | Thorntons              |
| Drivers Traveler | Lucky Stop      | TOTAL                  |
| Dynamic Mart     | M & H           | Town & Country         |
| Economy          | Mac's Stores    | Trade Mart             |
| Eddins Walcher   | McClure Oil     | Trade Oil              |
| Enmark           | MFA Oil         | Tripar Oil             |
| Express Stop     | Mr. Cut Rate    | US Oil                 |
| Family Express   | Multi Serv      | USCO                   |
| Farstad          | NAPA            | Valley Dairy           |
| Fast Track       | Novus           | Weigel Store           |
| Fausser Oil      | NU-Way          | Wesco                  |
| FFP              | Oasis           | Williams Travel        |
| Flash Foods      | O'Connor        | Xtra Fuels             |
| Food Chief       | OK Petroleum    | Zip Mart               |
| Fuel Mart        | Pantry          |                        |
| Gas America      | Petro King      | Card acceptance is     |
| Giant            | Petro Stop      | subject to independent |
| Git-n-Go         | PRIDE           | owner/operator         |
| Global           | Pure            | participation and      |
| Grow Mark        | Qik N EZ        | subject to change      |
|                  |                 | without notice.        |



### ACCEPTING SERVICE SITES

|                   |                         |                       |
|-------------------|-------------------------|-----------------------|
| American LubeFast | Dodge BusinessLink™     | Netcost Auto Glass    |
| Big O Tires       | (limited participation) | Tire Centers Inc      |
| Daimler/Chrysler  | GM Goodwrench           | Wash Depot            |
| Diamond/Triumph   | (limited participation) | ...and many regional  |
| Auto Glass        | Harmon Glass            | and independent       |
|                   |                         | locations nationwide. |



## PURCHASE CONTROLS

# TIGHTER CONTROL OVER SPENDING

## Enforce purchasing policies for piece of mind

The WEX fleet card offers a suite of control and alert tools that let you know **where, when, what,** and **how much** is being spent. Managed through our industry leading **WEX Online®** account management tool, these powerful tools provide actionable purchase policy enforcement capabilities.

### PRODUCT TYPE CONTROLS

When the card is swiped, merchant product codes automatically compare the purchase against pre-set card profile limits. If the product types are allowed and the set limits have not been exceeded, we authorize the transaction, and the merchant completes the sale. If the card is beyond the limits, it will be declined.

You can set overall limits for all purchases for a specific time period — daily, weekly, twice monthly, or monthly; and your fleet's total purchases for that period — transactions per period, dollars per period and gallons/units per period.

### PUMP SHUT-OFF FEATURE

WEX now offers a powerful **pump shut-off feature\*** to assist you with enforcement of policies. When a driver exceeds your pre-set limits, the pump will shut off. This feature is available at most major retail fuel brands.



### REAL TIME ALERTS

This control generates an alert detailing a purchase that is beyond your pre-set alert values. Choose to be notified by email or text, and make quick decisions on how best to deal with the situation at hand.

\*Visit [www.wexinc.com/pumpshutoff](http://www.wexinc.com/pumpshutoff) for list of accepting merchants.

## WEX CONTROLS



By hours of day



By days of the week



Dollars per day/week



Dollars per transaction

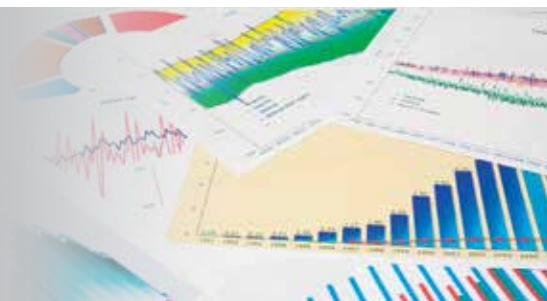


Product category



## WEX ONLINE® REPORTING

### Specialized reports put facts in your hands



**WEX Online®** offers a suite of reporting capabilities. Our specialized fleet management reports give you the power to save money, cut administrative time, comply with tax regulations, and more.

### STANDARD AND CUSTOM REPORTS

**WEX Online®** offers both standard and custom reports, so you get the type of information you need.

#### EXAMPLES:

**Purchase Activity Report (PAR)** — compile information on all fueling and maintenance purchases made with the WEX Universal Fleet card — for hundreds of vehicles or just a few.

**Premium Custom Reports** — select your criteria to generate ad hoc, real-time reports: Exception, Transaction Summary, and Transaction Detail reports. Export these reports directly into your own spreadsheet, to easily analyze and share your data.

**Summary Reports** — use our Financial Summary, Site Summary and Exception Summary reports to manage your vehicle-related expenses and plan your fleet budget.

**Tax Exemption Reports** — for qualified tax-exempt fleets, monthly report packages provide tax information at both the transaction and summary level, and will include all tax exemptions that can be applied to your account under our program.

**Minority and Women-Owned Businesses Report (MWOBE)** — a quarterly report, summarizing by fleet account and month, transactions, gallons and dollars spent at MWOBE fuel and service locations.

### FAST FACTS



# MANAGE YOUR ENTIRE FLEET ONLINE

## WEX Online® is your fleet management portal



**WEX Online®** is a cutting-edge web-based tool that provides you access to view and manage every detail of your fleet card program. We created the site to put information at your fingertips 24/7 so you can take action as needed.

### PROFILE MANAGER

The profile manager allows you to establish purchase control profiles for individuals, groups of drivers, vehicles and more. Set rules for how the card can be used, how often, and when. Add spend limits for fuel, service, parts, and general merchandise. Your rules will be embedded in the respective cards — if a transaction exceeds your limits, the system will decline the purchase. You set the control limits. We enforce them.

### EXPENSE MANAGEMENT TOOLS

**WEX Online®** makes it easy to manage your fleet spend in one central place. Set up profiles, billing, and reporting functions, limits, and restrictions. Add custom fields and assign codes, such as General Ledger (GL). Run queries on purchase transactions, vehicles and drivers.

### FUEL PRICE MAPPING

Our **Fuel Site Locator** combines fuel transaction data with Google Maps™ to help drivers find current best prices by city, state, zip, fuel type, PPG, or brand. Find the lowest cost fuel stations with our fuel price mapping technology, which updates prices hourly. Our **Octane mobile version** is free, and gives drivers access on the road.

