

Supervisors of Instructional Support Services Report

June 2025

Sandy Carr and Lesa Scalise

Curriculum Development

Curriculum Work –Nine instructors participated in summer curriculum work to revise curriculum documents and develop/update unit plans in CTE-360. An additional eleven instructors plan to do this work in July and/or August.

PIMS Verification – We have been working to update and verify information for PIMS reporting. Student certifications and work-based experiences are recorded for students.

Accreditation – Mariea Sargent completed the documentation for the ADDA Curriculum Certification Renewal Application this spring. Documentation was sent to ADDA for approval.

Articulation – We have a Prior Learning Credit agreement with Northern Pennsylvania Regional College for our Early Childhood Education program which offers 9 credits. We have a new articulation agreement with Gannon University for 6 credits for our Early Childhood Education program. Both are on the agenda for approval.

Textbooks – A motion is on the agenda for the approval of textbooks for Electrical Engineering, Facility Maintenance, and Precision Machining.

Note – Thank you for the opportunity to serve ECTS for 28 years—it has been an honor!

Special Education

Enrollment Update - As disability verification is received from sending schools, updates to Infinite Campus and the Specially Designed Instruction database are being made. Rosters of new students have been sent to each school districts' special education supervisors to make the final identification of our students with disabilities.

Planning for 2025-2026 - IEPs/504 plans of new students are being reviewed and plans are being coordinated with school districts and parents as necessary for students' successful transition to ECTS. Angela Plummer is working on the organizational tasks associated with acquiring IEPs/504s, saving them in our student information system, and preparing support binders for instructors and instructional aides.

Instructional Aide Evaluations- Lesa and Julie completed the instructional aides' end-of-year evaluations. Our instructional aides play a crucial role in supporting the students and staff throughout the school year.

Thank you Sandy Carr

Thank you, Sandy, for all you have done for ECTS. Your insights, support, and friendship will be missed. Wishing you the best in your retirement!