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Custom Building Improvements Assistance offered by FirstEnergy’s Pennsylvania Utilities
Metropolitan Edison Company, Pennsylvania Electric Company, Pennsylvania Power Company, and West Penn Power Company.
Phone 1-878-295-4498 | email: energysavepa@willdan.com

May 5, 2025

Mike Mumper
Erie County Vo Tech
8500 Oliver Rd.
Erie, PA 16509

Subject: Your application for the Custom Building Improvements Assistance Program, 1342421-A

Dear Mr. Matt La Verde:

Thank you for your application for an Energy Solutions for Business incentive for your Erie County Vo Tech project. Completed applications are reviewed in the order received, and you will be notified if further information is needed. Please call 1-800-880-3808 if you have any questions about documentation requirements.

A total incentive of **$56,898** has been preapproved for your project**.** Incentives are contingent on the installation of equipment as described in your application and will be adjusted to reflect changes to the scope of the project that may occur during implementation. This incentive reservation is based on a limited time offer (LTO) incentive rate of $0.15/kWh and $300/kW saved.

To receive this LTO incentive rate, all three items below must be met.

1. You, the FirstEnergy customer, must sign and return the Offer Letter (see page 6) between December 1, 2024 and May 31, 2025.
2. The installation of the equipment as described in your application must be complete within 12 months of the date you sign the Offer Letter.
    - Note: In some situations, FirstEnergy may approve the LTO incentive rate for projects that have an installation date beyond 12 months.
    - However, if an extension beyond 12 months is needed for this project and FirstEnergy does not approve of the extension, the standard CBI incentive rate ($0.08/kWh and $150/kW saved) will be used.
3. All installation of the equipment as described in the CBI enrollment form must be complete by December 31, 2025.

Using the standard CBI incentive rate, the estimated incentive for this project would be $29,233. The standard incentive rate is valid for projects that meet all completion requirements prior to May 15, 2026.

You must notify program representatives if your project implementation takes longer than [Date of Construction Completion + 90 days] months from the date on this letter to complete. Energy (kWh), along with demand (kW), savings determined by FirstEnergy’s Pennsylvania Utilities for this application will be final.

Next Steps:

1) Acknowledge the offer letter within 30 days by completing and signing the Offer Acceptance section on page 6 and emailing it back to your program representative.

The costs of energy efficiency programs are recovered through customer rates in accordance with PA Act 129 of 2008. For a complete list of commercial, industrial, residential, and low-income energy efficiency programs, please visit energysavePA.com. FirstEnergy's Pennsylvania utilities, their parents, subsidiaries, employees, affiliates and agents assume no responsibility for the performance of the equipment or equipment warranty, the quality of the work, labor and/or materials supplied, and/or the acts or omissions of any contractor.

By participating in these energy efficiency and peak demand reduction programs, customers agree to allow their utility to retain ownership of all Capacity Rights which refers to the demand reduction associated with any energy efficiency and peak demand reduction measure for which incentives were provided by the Company. Your utility will aggregate these energy efficiency demand reduction attributes into the PJM capacity market with proceeds being used to offset the program costs. PA customers who have existing contracts with third party demand response service providers that were executed before June 1, 2021 (i.e., the start of Phase IV of Act 129 EE&C), have the option of retaining the PJM capacity rights associated with EE&C projects when participating in FirstEnergy PA Act 129 energy efficiency and peak demand reduction programs.

2) Please notify program representatives of any delay to your project implementation timeline.
3) After completing the equipment installation, submit a payment request with all required post-install documentation via email to your program representative.
4) By submitting a completed payment request, your project may be subject to a pre- and/or post-installation inspection. Please review program terms and conditions for more details.

We look forward to working with you on this and future energy efficiency projects. Please contact me if you have any questions.

Sincerely,

Payam Esmaili
Program Manager

cc: Bryant Huang
Joe Hatcher

Disclaimer: Program Allies include electrical or mechanical contractors, architects, engineers, equipment vendors, individual providers of goods and services or others who will work directly with Pennsylvania customers of FirstEnergy Pennsylvania utilities to plan and implement energy efficiency projects.

FirstEnergy's Pennsylvania utilities provide a Program Ally listing as a courtesy to customers, but does not approve, recommend, endorse or otherwise promote any Program Ally, vendor, manufacturer, distributor, contractor or any other provider of products and services that could potentially qualify for FirstEnergy's Energy Efficiency programs. FirstEnergy's utilities and Willdan provide this list of independent contractors as a convenience for customers seeking assistance with energy savings related products and services. Participating contractors are independent and are not affiliated with FirstEnergy, its utilities or Willdan. Customers are solely responsible for dealing directly with participating contractors in all aspects of their interaction including, but not limited to definition of scope of work, costs, contractual terms and conditions, and the level of accuracy required when estimating energy savings.

Neither FirstEnergy (including its utility companies and affiliates) nor the Business Programs implementation contractor, Willdan, nor agents, contractors, employees, officers and directors makes any representations regarding, or warrants the products and/or services of participating independent contractors, nor are they responsible or liable for any work performed by participating contractors, their subcontractors, or their suppliers in particular regarding whether it complies with any particular law, codes or industry standards, achieves any particular results or is safe or adequate for its intended purposes.

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TERMS & CONDITIONS

Definitions	FIRSTENERGY'S PENNSYLVANIA UTILITIES ("THE COMPANY" OR "COMPANIES") – Metropolitan Edison Company, Pennsylvania Electric Company, Pennsylvania Power Company, and West Penn Power Company. PROGRAM or PROGRAMS – Companies' programs approved by the Pennsylvania Public Utility Commission ("PUC") for implementation under Pennsylvania Act 129 Phase III. This application relates to the Business programs supporting energy efficiency in the Companies' Commercial and Industrial customer facilities including, municipal, government and institutional facilities. PROGRAM ADMINISTRATOR – The party contracted by the Companies for management of the Programs. ENERGY-EFFICIENCY MEASURES – Any equipment or action eligible to receive a Program Incentive payment under the Program. PARTICIPANT (or PARTICIPANTS or PARTICIPATING CUSTOMERS) – Those non-residential retail electric service eligible customers of the Companies who participate in this Program. PROGRAM INCENTIVES – Refers to the monetary incentive, equipment or service that the Program provides to FirstEnergy's Pennsylvania Utilities qualifying customers.
Eligibility	Participant or Participants as defined above and served by FIRSTENERGY'S PENNSYLVANIA UTILITIES. Residential customers are not eligible for incentives through the Commercial and Industrial Programs. Incentives are awarded only to Participants, or their assigned agents, for qualifying equipment ("Energy Efficiency Measures") that is installed in the Commonwealth of Pennsylvania at the location identified in this Application, and such Participants are responsible for compliance with the Terms and Conditions set forth herein.
Compliance	The Participant is responsible to comply with all applicable laws, rules and regulations, and to comply with all federal, state, and local codes.
Publicity	With Participant's written permission, the Companies may publicly recognize participation in the Programs and disclose information relating to the Participant's participation in the program, including such data as: projected project energy savings, the incentive amount, and other similar information.
Application and Eligibility Process	The Programs provide for payment of incentives after the installation of qualified energy efficiency measures and review of final documentation for compliance with program requirements by the Program Manager. In order to be eligible for incentives, a Participant, or an agent (contractor/vendor) authorized by the Participant, must submit a properly completed application with necessary supporting documentation before an application can be accepted into the program. If eligible, the Participant will receive an approval letter with the estimated incentive amount and the date by which the equipment must be installed for the approval to remain in effect. After installation is completed, the Participant must finalize and resubmit the completed equipment application reflecting the "as built" project, along with invoice(s), the manufacturer's equipment specification sheet, and any other required documentation as may be specified by the program's initial approval letter or program eligibility requirements. Applications must be filled out completely, truthfully and accurately, and include signatures of the Participant and its authorized agents (as appropriate). Incentive payment will be based on the "as-built" documentation provided with the final project application. Projects completed (installed) on or after June 1, 2016, that did not obtain approval from the program may apply for incentives no later than 180 days from the date of project completion. Completion is defined as all equipment installed and operable.
Dates of Program	Incentives are available for eligible Energy Efficiency Measures for which equipment is installed and operable on or after June 1, 2021 through May 31, 2026. Dated Proof of Purchase and complete documentation will be required with final application submission for the participant to be eligible for incentive payment. The program is subject to revision or termination at any time by the Companies.
Installation Schedule Requirements	Pre-approved projects will receive approval letters defining terms for payment and a commitment expiration date. If the Participant: (1) has not engaged in installation of the pre-approved project; and (2) has not applied to the Program Manager for a project extension within 90 days from the date the Program Manager pre-approves the project, the Program Manager may cancel Participant's application without liability.

TERMS & CONDITIONS - Continued	
Acceptable Proof of Purchase	Acceptable forms of Proof of Purchase include paid invoices or receipts. The documentation must show item numbers, quantities and descriptions that are of sufficient detail to verify that the installed equipment meets efficiency requirements. Additionally, the post-installation documentation must include manufacturers' specifications (“cut sheets”) that list the efficiency ratings of the equipment. The Program Manager may, at its sole discretion, accept other forms of proof of purchase.
Evaluation, Measurement and Verification	The Program Manager may, but is not obligated to, conduct an inspection of the facility to verify pre- and post-installation conditions or verify documentation prior to incentive payment, at any time after receipt of applications and up to 5 years after payment of incentives. In addition, the Pennsylvania Public Service Commission and the Companies have engaged Evaluation Measurement and Verification (“EM&V”) contractors to evaluate program performance which may involve additional visits. The applicant must provide reasonable access to the facility, the equipment, and related documentation and data. The Companies, or their agents, may install simple/standard metering devices on equipment for program data collection, measurement and verification purposes. The Companies and their agents are not obligated to pay any incentive awards until it has performed a satisfactory post-installation verification, unless it has waived this requirement. If the Program Manager determines that the equipment was not installed in a manner consistent with the approved application, or if non-qualifying equipment was installed, Program Manager may require changes before making incentive payment. If qualifying equipment cannot be located at the Participant’s facility or is not installed in a manner consistent with the provisions of these Terms and Conditions, the Companies may seek recovery of the incentives paid.
Assignment	The Participant may assign Program Incentives to a specified third party(s).
Participating Customer’s Certification	Participant certifies that he/she purchased and installed the equipment listed in its application at its defined Pennsylvania location listed therein. Participant agrees that all information is true and that he/she has conformed to all of the program’s eligibility requirements, terms and conditions.
Incentive Amounts	Program incentives will equal: a) the approved Program Incentive amount reflecting incentives in effect at the time of approval, or b) based on verified savings using the measurement & verification protocol developed for this project, or c) maximum Incentive amount subject to Program limitations as defined by the Program. If the project is completed after the approval has expired, the Program Incentive amount may be subject to change based on availability of funds and incentive rates in effect at that time. Allow ninety (90) business days for delivery of the Program Incentive. Applications requiring post-installation inspections, or if unanticipated high volume of application submission activities occur, additional time may be required to process Program Incentive. If information is missing or incorrect on the application, processing and delivery of the Program Incentive will not occur until all required information is correct and provided.
Taxes	Incentives received by the Participant under this Application may be taxable by the federal, state, and local government. The Participant is responsible for declaring and paying all such taxes. Companies shall have no liability or obligation for any taxes.
Indemnification and Limits of Liability	The Participant shall protect, indemnify, and hold harmless the Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors from and against all liabilities, losses, claims of death or injury or other damages, judgments, penalties, causes of action, costs and expenses (including, without limitation, attorney’s fees and expenses) incurred by or assessed against the Companies or their parents, subsidiaries, affiliates, agents, contractors, employees, officers and directors arising out of or relating to the performance of this Application or arising out of or relating to the installation, use and maintenance of the equipment, designs, practices or methods involved in this Participant’s project. In no event shall any indemnified party be liable for any punitive, exemplary, special, indirect, incidental or consequential damages (including, but not limited to, lost profits, lost business opportunities, loss of use or equipment down time, and loss of or corruption to data) arising out of or relating to this Agreement or Program, regardless of the legal theory under which such damages are sought.

TERMS & CONDITIONS - Continued	
Warranties	The Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors make no express or implied warranties regarding the performance of installed equipment, the quality of any contractor's work, or that the equipment will result in any energy or cost savings. THE COMPANIES AND THEIR PARENTS, SUBSIDIARIES, AFFILIATES, AGENTS, CONTRACTORS, EMPLOYEES, OFFICERS, AND DIRECTORS DO NOT ENDORSE, GUARANTEE, OR WARRANT ANY PARTICULAR MANUFACTURER OR PRODUCT, AND THEY PROVIDE NO WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR IMPLIED WARRANTY OF FITNESS FOR ANY PRODUCT OR SERVICES. THE COMPANIES AND THEIR PARENTS, SUBSIDIARIES, AFFILIATES, AGENTS, CONTRACTORS, EMPLOYEES, OFFICERS, AND DIRECTORS ARE NOT LIABLE OR RESPONSIBLE FOR ANY ACT OR OMISSION OF ANY CONTRACTOR (IF ANY). THE CUSTOMER'S WARRANTIES ARE LIMITED TO ANY WARRANTIES THAT MAY BE PROVIDED BY CONTRACTORS, VENDORS OR EQUIPMENT MANUFACTURER. NEITHER THE COMPANIES NOR THEIR PARENTS, SUBSIDIARIES, AFFILIATES, AGENTS, CONTRACTORS, EMPLOYEES, OFFICERS, AND DIRECTORS ARE RESPONSIBLE FOR ASSURING THAT THE DESIGN, ENGINEERING AND CONSTRUCTION OF THE FACILITY OR INSTALLATION OF THE EQUIPMENT IS PROPER OR COMPLIES WITH ANY PARTICULAR LAWS, CODES, OR INDUSTRY STANDARDS. THE COMPANIES AND THEIR PARENTS, SUBSIDIARIES, AFFILIATES, AGENTS, CONTRACTORS, EMPLOYEES, OFFICERS, AND DIRECTORS DO NOT MAKE ANY REPRESENTATIONS OF ANY KIND REGARDING THE RESULTS TO BE ACHIEVED BY THE ENERGY EFFICIENCY MEASURES OR THE ADEQUACY OR SAFETY OF SUCH MEASURES.
Recycling (Proper Disposal of Waste)	The Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors are not responsible for the disposal or recycling of any waste generated as a result of participating this project.
Endorsement (Product/Vendor)	The Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors do not endorse any particular market provider, manufacturer, product, labor or system design by offering this Program.
Termination	Incentives are available for energy efficiency measures on a first-come, first-served basis subject to the availability of funds. Program availability, program terms and equipment eligibility may change without notice at the discretion of the Companies. Submission of any application does not give rise to any obligation to make any incentive payment by the Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors.

Offer Acceptance

A response to this incentive offer is requested within 30 days of receipt:

- ☐ We are proceeding with the installation of the ECM(s) as outlined in the initial Project Application and accept the incentive. Expected operational date of ECMs: __________3/31/2025______________
- ☐ Undecided. Please indicate if you would like program representatives to contact you about the project(s): ☐ Yes ☐ No
- ☐ We decided not to proceed with the installation of the ECM(s) at this time. Please indicate reason below(optional):

____

______________________________ ______________________
Customer Name Title

______________________________ ______________________
Customer Signature Date

Preapproved Incentive Details

#	Energy Conservation Measure	Preapproved Incentive Amount[1,2]
1.	Erie County Vo Tech Project	$56,898
	Total	**$56,898**

[1]Incentives are contingent on the installation of equipment as described in your application and will be adjusted to reflect changes to the scope of the project that may occur during implementation.
[2]To be eligible for incentives, all lighting must be DesignLights Consortium (DLC) or ENERGY STAR listed, and all food service equipment and appliances must be ENERGY STAR listed.

Incentive Payment Request Form for 1342421-A

To be submitted by the customer or on behalf of the customer by the contractor upon completion of installation. **Incentive payment requests must be submitted within 90 days of the date the equipment is installed and fully operational or the incentive payment request will not be honored.** This payment request may be submitted via email to Willdan.

Supporting documentation must be submitted with this Payment Request and may include, but is not limited to, equipment purchase dates, installation dates, proof that the equipment is operational, manufacturer specifications, warranty information, ECM layout descriptions, metering, data collection, interviews, utility bill data analysis, and final invoices. Documentation must include sufficient detail to separate the labor and equipment cost from the cost of other services such as repairs and building code compliance. FirstEnergy reserves the right to request additional supporting documentation necessary to determine measure eligibility and verify that the expected energy savings will occur.

	Preapproved Incentive Details		Required Information for each measure installed		
	Energy Conservation Measure	Preapproved Incentive Amount	Installation Address(s)	Quantity Installed at Each Address	Installation Completed (Month/Day/Year)
1.	Erie County Vo Tech Project	$56,898	8500 Oliver Rd. Erie, PA 16509	See Calc. Doc.	3/31/2025
	Total	**$56,898**			

Payment Request Checklist:
Use the checklist below to ensure you receive payment in a timely manner:

- ☐ Provide Incentive Request Form if entity other than utility customer will receive all or a portion of the incentive.
- ☐ Provide a Letter of Attestation signed/dated by customer, on customer’s company letterhead.
- ☐ Provide updated project documentation for any changes to the scope of work.
- ☐ Provide supporting documentation which may include, but is not limited to, equipment purchase dates, installation dates, proof that the equipment is operational, manufacturer specifications, warranty information, ECM layout descriptions, metering, data collection, interviews, utility bill data analysis, and final invoices listing itemized equipment costs and labor costs.
- ☐ Documentation includes sufficient detail to separate the labor and equipment cost from the cost of other services such as repairs and building code compliance.

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