JOC AGENDA (Thursday, April 24, 2025)

Generated by Misty Dempsey on Monday, May 5, 2025

Work Session

Skills USA

SkillsUSA Achievements*: Over 100 students participated, with 70 competing at the district level, 16 advancing to states, and 3 going to nationals. The chapter earned a Bronze Chapter of Excellence award, showing significant growth.*

Fundraising and Activities*: Multiple fundraisers (e.g., t-shirt sales, food sales, raffles) were conducted to support competitions and trips. Events also included team building and leadership workshops.*

Murder Mystery Fundraiser*: Students proposed a CTE-themed interactive dinner theater event on May 23rd to raise $8,000 to fund national competition costs. Culinary and media students will support the event.*

National Project*: Three students developed "Little Learning Adventures" — educational workbooks and an online platform aimed at helping preschool children and their parents prepare for kindergarten.*

Co-Op

Cooperative Education Program Expansion*: The program grew to 124 students across 107 worksites, more than doubling previous numbers, and is considered a model of successful workforce development.*

Need for Digitization*: Plans are in motion to digitize co-op processes via CTE360 to manage growth efficiently and ensure scalability.*

Work-Based Learning Support*: A second co-op coordinator may be needed soon due to rising student participation. Special education students are being included in the expansion as well.*

Community Projects*: Students are involved in multiple local initiatives, including the construction of mini homes for the homeless and peace pole installations, giving them hands-on and community engagement experiences.*

1. Call to Order @ 7:13 PM

Procedural: A. Moment of Reflection

Procedural: B. Pledge of Allegiance

Procedural: C. Roll Call

Board members present: Mr. McManus, Mr. Fortin, Dr. Wise, Mr. Olesnanik, Mr. Coblentz, Mr. Linder, Mr. Gilbert, Mr. Morvay

Board members absent: Ms. Brink, Mr. Boyd, Mr. Ring

Admin present: Mr. LaVerde, Mrs. Aiken, Ms. Doty, Mrs. Garnica, Mr. Miller, Mrs. Scalise, Mr. Kimmel, Ms. Dempsey Attorney Kennedy

2. Executive Session

3. Amendments
Action: A. NONE

4. Meeting Minutes
Action: A. Meeting Minutes
Recommended Action: Motion to approve the meeting minutes from March 27, 2025 as presented.

Motion moved by Mr. Morvay with second by Mr. Fortin
Final resolution: motion carries

5. Student Accomplishments/Highlights
Information: A. Student Accomplishments/Highlights

6. Guest and Public Comment

7. Important Items Coming to the ECTS
Information: A. Important Items Coming to the ECTS

8. Operations - Old Business

9. Operations - New Business
Action: A. 2025-2026 ECTS Budget Submission
Recommended Action: Motion to approve the final 2025-2026 ECTS budget in the amount of $8,842,376 and upload to PA Department of Education, as presented and approved by the participating Districts.
Action: B. Donations
Recommended Action: Motion to accept the donation from TechWorx of 2 Unbranded Desktop towers S/N: 16299032500122, S/N: 16295051500079 to support Computer Networking Program.
Action: C. Field Trips Request
Recommended Action: MOtion to approve the following Field trips for the ECTS students.
Action: D. Approve Operations Section of the Agenda
Recommended Action: Motion to approve operations section of the agenda

Motion moved by Mr. Coblentz with second by Mr. Morvay
Final resolution: motion carries

10. New Financial Items
Reports: A. Business Manager Report
Reports: B. Treasurer Report
Reports: C. Open Invoices Payable
Reports: D. Statement of Activities
Reports: E. Payables
Information, Reports: F. VISA Procurement Card Payment
Action: G. Approval of Financial Items Section of the Agenda
Recommended Action: Motion to approve Financial Items Section of the Agenda

Motion moved by Dr. Wise with second by Mr. Fortin
Final resolution: motion carries

11. Administrative Services and Human Resources
Information, Reports: A. Administrative Services and Human Resources Report
Action: B. Policies
Recommended Action: Motion to advance Board Policy Revisions as noted in the attached policy.
Action: C. Hiring & Transfers
Recommended Action: 11C.a: The Erie County Technical School Administration recommends hiring Julie Aiken as the Curriculum Coordinator at an annual salary of $96,916.37 plus benefits consistent with PA ACT93, effective on or after July 1, 2025. 11C.b: Motion to grant regular employment status to Jordan Berdis, a C2 Custodian, effective May 13, 2025, at the rate of $18.88 per hour. 11C.c: Motion to ratify the hire of Daymond Irvine as an IT student intern at a rate of $15 per hour effective April 7, 2025. 11C.d: Motion to ratify regular employment status to Patricia Tech, a SAA2 Instructional Aide, effective April 4, 2025, at the rate of $18.94 per hour. 11C.e: Motion to approve the hire of Janie Hewitt as a full-time (210 day) Secretary at a probationary rate of $21.53 per hour effective on or after April 28, 2025. 11C.f: Motion to ratify the hire of Tracy Hamilton as a full-time (210 day) Secretary at a probationary rate of $21.53 per hour effective on or after April 16, 2025. 11C.g: Motion to ratify the hire of Mariah Loutzenhiser as a part-time Instructional Aide SAA2 at a rate of $18.94 per hour (less .25 during probationary period) effective on April 28, 2025. 11C.h: Motion to approve the transfer of Angela Plummer from part-time SAA2 Instructional Aide to full-time S2 Secretary position at a rate of $21.78 per hour effective on February 3, 2025.
Action: D. Resignations & Retirements
Recommended Action: 11D.a: Motion to ratify the resignation request of Daniel Cass, effective April 16, 2025. 11D.b: Motion to ratify the resignation request of Eileen Rosa, effective April 11, 2025.
Action: E. Approve Administrative Services and Human Resources Section of the Agenda
Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion moved by Mr. Coblentz with second by Mr. Linder
Final resolution: motion carries

12. Reports
Reports: A. Superintendent
Information, Reports: B. Leadership Report - Director & Principal
Reports: C. Solicitor
Action: D. Approval of Reports Section of the Agenda
Recommended Action: Motion to approve the Reports Section of the Agenda

Motion moved by Mr. Linder with second by Mr. Coblentz
FInal resolution: motion carries

13. Supplemental Reports and Information

Information, Reports: A. Facilities Report
Information, Reports: B. Technology Report
Information, Reports: C. Supervisors of Instructional Support Services Report
Information, Reports: D. JOC Member Attendance Report
Information, Reports: E. Secondary Program & Transition Program Enrollment Report
Information, Reports: F. Disabled Population
Information, Reports: G. Business Partnership Coordinator Report
Information, Reports: H. Enrollment and Community Engagement Coordinator Report
Information, Reports: I. Career Planning Coordinator Report
Information, Reports: J. RCTC Report

14. Statute-Related Business
Reports: A. Staff Travel > 400 Miles
Action: B. Fundraising
Recommended Action: 14B.a: Motion to approve field day games for students as a fundraiser for the Interact Club. 14B.b: Motion to approve Murder Mystery Dinner fundraiser for SkillsUSA.
Information: C. Facility Use Request

Motion moved by Mr. Fortin with second by Mr. Coblentz
Final resolution: motion carries

15. Correspondence

16. Board Actions

17. Adjournment
Action: A. Adjourn
Recommended Action: Motion to adjourn

Motion moved by Mr. Linder with second by Mr. Olesnanik
Final resolution: motion carries

18. Reminders
Information: A. Next Meeting Date - May 22, 2025