

Catherine Doty

From: Eileen Rosa
Sent: Friday, March 28, 2025 3:42 PM
To: Catherine Doty
Cc: Matthew LaVerde
Subject: Resignation - Eileen Rosa

Dear Ms. Doty,

I am writing to formally resign from my position as Secretary at Erie County Technical School, with my last working day being Friday, April 11, 2025.

This decision was not made lightly, as I have truly valued my time at ECTS. However, I have decided to step away from my role in order to focus more fully on my academic pursuits and caring for my daughter. I believe this is the best step for my family at this time.

It has been a pleasure working with you and the rest of the staff. I'm genuinely grateful for the experiences. Thank you for the opportunities for growth.

Please let me know how I can assist in making the transition as smooth as possible over the next couple of weeks.

Warm regards,
Eileen Rosa

Thank you again for the opportunity.

Eileen Rosa

RCTC, Business Partnerships & Facility Secretary
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Erie, PA 16509
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