

Dear Cat and Lesa,

With a mix of gratitude and sadness, I am writing to formally resign from my position at ECTS with my last working day being February 10, 2025. This decision was not an easy one, as my time here has been truly fulfilling, both professionally and personally.

I am incredibly grateful for the opportunities I have had at ECTS - the skills I've developed, the experiences I've gained, and most importantly, the amazing colleagues and mentors who have made this journey so rewarding. I have loved being part of this team and will always cherish the memories and lessons learned.

In the upcoming week, I am committed to ensuring a smooth transition. Please let me know how I can assist in wrapping up my responsibilities or helping with the process. I hope to stay in touch and support ECTS, and perhaps sub or help out if possible.

Thank you once again for everything. I will truly miss being part of this wonderful school!

-Marcella Sullivan