

**ERIE COUNTY TECHNICAL SCHOOL**

**PROPOSED AGENDA ITEM**

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**DATE:** November 11, 2024

**SUBJECT:** Business Partnership and Cooperative Education Coordinator

**CATEGORY:**      **Operations:**      **Policy:**      **Information:**      **Personnel: X**

**INITIATED BY:** Cat Doty, Administrative Services/HR Coordinator

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**DESCRIPTION:**

The Erie County Technical School Administration recommends transferring Jeffrey Zellefrow to the Business Partnership and Cooperative Education Coordinator position effective November 20, 2024, at an annual salary of \$ 54,058, column A/B, step 16.

**RECOMMENDATION:**

Motion to ratify the transfer of Jeffrey Zellefrow from THM Instructor to Business Partnership and Cooperative Education Coordinator at an annual salary of \$54,058, column A/B, step16 effective November 20, 2024.