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Equal Opportunity Education Institution

Administrative Services/Human Resources Coordinator Report
October 2024

STAFFING:

Administration

Professional

CMN – Actively Recruiting/Interviewing

COOP – Resignation – Stacey Walbridge 10/16/2024-Actively Recruiting/Interviewing

Classified

Ethan Belfiore 120 probation ends 11/26/2024

Sec S2 / RCTC – Retirement – Renee Heberle 6/30/24-Actively Recruiting

Custodian C2 – Actively Recruiting

PAYROLL:

STAFF DEVELOPMENT:

EAP services/training

ADMINISTRATIVE SERVICES:

PIMS staff data October submission complete

FSA Open Enrollment preparation

Board Policy 1st and 2nd Reads