JOC AGENDA (Thursday, January 25, 2024)
Generated by Misty Dempsey on Friday, February 16, 2024
Erie County Technical School Regular JOC Board Meeting

Work Session
Representatives of NTHS from McDowell, Ft. LeBoeuf, and Northeast presented information of their program
What it takes to become a member (as a student)
Induction of new members
Field trips taken, community service, and retreats
Mr. Lindner discussed ideas for CNT becoming a two teacher lab
Mr. LaVerde spoke about PAC concerns with fast expansions becoming a heavy lift on budgets
Mr. Emmerick discussed all having the same goal and under Mr. LaVerde's leadership we can strategically come up with a plan over the next couple of years.
Discussion occurred on the following items
How the CLNA meeting on January 19, 2024 went. What the plans are for improvement and what is going well.

1. Call to Order by Mr. Ring @7:13pm

- Procedural: A. Moment of Reflection
- Procedural: B. Pledge of Allegiance
- Procedural: C. Roll Call
  - *Board Members*
    - *Present: Mr. Fortin, Dr. Wise, Mr. Olesnanik, Ms. Brink, Mr. Coblentz, Mr. Lindner, Mr. Boyd, Mr. Ring, Mr. Gilbert*
    - *Absent: Mr. McManus, Mr. Morvay*
  - *Administration*
    - *Present: Mrs. Garnica, Mrs. Scalise, Mr. LaVerde, Mr. VonVolkenburg, Mrs. Doty, Mr. Miller, Mrs. Aiken, Mrs. Carr, Mr. Emerick, Ms. Dempsey*

2. Executive Session

3. Amendments

- Action: A. NONE

4. Meeting Minutes

- Action: A. Meeting Minutes

Recommended Action: Motion to approve the meeting minutes from December 19, 2023 as presented.
Motion moved by Mr. Boyd, with second by Mr. Lindner
Final resolution: Motion carries

5. Student Accomplishments/Highlights

- Information: A. Student Spotlight - NTHS
- Information: B. Students of the Month

6. Guest and Public Comment

7. Important Items Coming to the ECTS
OAC Meetings and Student Pep Rally

8. Operations - New Business

- Action: A. MOU with AFT-CPU

Recommended Action: Motion to approve the MOU with AFT-CPU as presented

- Action: B. 2024-2025 ECTS Calendar

Recommended Action: Motion to approve the 2024-2025 ECTS School Calendar

- Action: C. Contract_Confidential Secretary

Recommended Action: Motion to approve the Confidential Secretary Contract as presented.

- Action: D. Program Expansion - Health Assistant & Cosmetology

Recommended Action: 8D.a: Motion to approve a budget of $240,000 for renovation, furniture, and equipment items related to expansion of the Health Assistant and Cosmetology programs, this money will come from multiple sources between renovation funds ($200,000 between contingency and furniture & equipment) and next year's Perkins Grant funding ($40,000). 10D.b: Motion to approve the hiring of 2 new teachers in Health Assistant and Cosmetology for expansion of those two programs to be 2 teacher programs servicing up to 96 students.

- Action: E. Industrial Appraisal Agreement

Recommended Action: Motion to approve Industrial Appraisal to conduct a thorough on-site appraisal and inspection of the buildings, machinery and equipment.

- Action: F. Donation

Recommended Action: Motion to accept the donation from Dan Pierce of a 2005 Subaru Outback to our Automotive Technologies Lab

- Action: G. Approve Operations Section of the Agenda

Recommended Action: Motion to approve operations section of the agenda

Motion moved by Mr. Brink, with second by Mr. Boyd
Final resolution: Motion carries

9. New Financial Items

- Reports: A. Business Manager Report
- Reports: B. Treasurer Report
- Reports: C. Checks, Bank Drafts & Wire Transfers
- Reports: D. Statement of Activities
- Reports: E. Open Invoices Payable
- Information: F. VISA Procurement Card Payment
- Action: G. Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda
Motion moved by Mr. Brink, with second by Mr. Boyd
Final resolution: Motion carries

10. Administrative Services and Human Resources

- Reports: A. Administrative Services and Human Resources Report
- Action: B. Policies
- Action: C. Hiring & Subs

Recommended Action: 10D.a: Motion to ratify the transfer of Misty Dempsey from Part-Time Instructional Aide to the Confidential Secretary position at a rate of $24.18 per hour retroactive to January 8, 2024. 10D.b: Motion to ratify the hire of Allen Labrozzi as a part-time Grounds Keeper/Utility Worker at a probationary rate of $18.04 per hour effective on or after January 22, 2024.

- Action: D. Resignations, Retirements & Leaves
- Information: E. 2024-2025 - ECTS Employee Holiday Schedule
- Action: F. Approve Administrative Services and Human Resources Section of the Agenda

Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion moved by Mr. Brink, with second by Mr. Boyd
Final resolution: Motion carries

11. Reports

- Reports: A. Superintendent
  Mr.Emmerick spoke about how excited he is to be working with Mr. LaVerde and be a part of Erie County Technical School

- Reports: B. Director
  Mr. LaVerde spoke of OAC being held for a new lab, Emergency Personnel Services, on January 26, 2024 and first OAC in February of 2024.
  Celebration of the new space in August

- Reports: C. Solicitor
  Reviewed contracts and bidding thresholds

- Information,Reports: D. Principal
  Spoke about the large student population who attended the Skills USA Competition and there is a large population moving on to states.

12. Supplemental Reports and Information

- Reports: A. Facilities Report
- Reports: B. Technology Report
- Reports: C. Supervisors of Instructional Support Services Report
- Information: D. JOC Member Attendance Report
- Information,Reports: E. Secondary Program Enrollment Report
- Information,Reports: F. Transition Center Enrollment Report
- Reports: G. Disabled Population by Program
- Reports: H. Disabled Population by District
- Reports: I. Business Partnership Coordinator Report
- Information, Reports: J. Enrollment and Community Engagement Coordinator Report
- Reports: K. Career Planning Coordinator Report
- Reports: L. RCTC Report
- Information: M. JOC Renovation Report

13. Correspondence

14. Statue-Related Business

- Reports: A. Staff Travel > 400 Miles
- Action: B. Fundraising
- Information: C. Facility Use Request (for-profit groups only)

15. Board Actions

16. Adjournment

- Action: A. Adjourn

Recommended Action: Motion to adjourn

Motion moved by Mr. Brink, with second by Mr. Boyd
Final resolution: Motion carries

17. Reminders

- Information: A. Next Meeting Date - February 22, 2024