

AGENDA (Thursday, October 26, 2023)*Generated by Jessica Garnica on Friday, October 27, 2023***Erie County Technical School
Regular JOC Board Meeting****Work Session***Discussion on renovation change orders, architect and contractors present**Chris Coughlin from HRLC Architects, stated that renovation project is 95% complete and presented the industry standards and information on change orders.**George McMillan from HF Lenz explained the reasoning for all change orders and the classifications**Scott Murdock from Church & Murdock explained the scope of work to be completed for the proposed change order**Reviewed & Discussed the Agenda Items for the Regular Meeting**Discussion occurred on the following items:**New program, Emergency & Protective Services, once voted on will be moving forward**EC3 lease agreement amendment A - evening PMT adult classes**COS2 put on hold per superintendents split decision***1. Call to Order by Mr. Ring @ 7:29pm**

- Procedural: A. Moment of Reflection
- Procedural: B. Pledge of Allegiance
- Action: C. New District Appointed Committee Member

Recommended Action: Motion to accept new district appointed committee member Mr. Jeremy Coblentz, representing Iroquois SD

Motion moved by Dr. Wise, with second by Mr. Boyd

Final resolution: Motion carries

- Procedural: D. Personnel
- Procedural: E. Roll Call
 - Board Members
 - Present: Mr. McManus, Mr. Fortin, Dr. Wise, Mr. Olesnanik, Mr. Coblentz, Mr. Lindner, Mr. Boyd, Mr. Ring, Mr. Gilbert, Mr. Morvay
 - Absent: Ms. Brink
 - Others
 - Present: Attny. Sennett
 - Administration
 - Present: Mrs. Garnica, Mrs. Scalise, Mr. LaVerde, Mr. VonVolkenburg, Mrs. Doty, Mr. Miller, Mrs. Aiken, Mrs. Carr, Mr. Emerick

2. Executive Session**3. Amendments**

- ADD to 10F: The approval of in-house substitute rates for aides working as substitutes

Recommended Action: Motion to add to 10F of the agenda the approval of the in-house substitute rates as recommended by Director

Motion moved by Mr. Gilbert, with second by Mr. Morvay

Final resolution: Motion carries

4. Meeting Minutes

Action: A. Meeting Minutes

Recommended Action: Motion to approve the meeting minutes from September 28, 2023 as presented.

Motion moved by Dr. Wise, with second by Mr. Morvay

Final resolution: Motion carries

5. Student Accomplishments/Highlights

- Information: A. 2023 Patrick R Locco Scholarship

6. Guest and Public Comment

- NONE

7. Important Items Coming to the ECTS

- Information: A. November 1st - NTHS Induction Ceremony @ Perry Highway Hose Co. @ 6:30pm
- Information: B. October 27th - Walk for Wishes
- Information: C. November 16th - Open House @ 4:30pm

8. Operations - New Business

- Action: A. Field Trips

Recommended Action: Motion to approve the proposed field trips attached.

- Action: B. Renovation - Church & Murdock Change Order Revision

Recommended Action: Motion to approve Church & Murdock's revision to change order 60 as presented.

- Action: C. Renovation - Perry Construction's Retention Reduction

Recommended Action: Motion to approve Perry Construction request to reduce retention percent.

- Action: D. 2023-2024 EC3 Lease Agreement - Amendment A

Recommended Action: Motion to approve the attached amendment A to the 2023-2024 EC3 Lease Agreement

APPROVED PER CHANGES RECOMMENDED BY EXECUTIVE DIRECTOR AND SOLICITOR

- Action: E. Approve Operations Section of the Agenda

Recommended Action: Motion to approve operations section of the agenda

Motion moved by Mr. Morvay, with second by Mr. Fortin

Final resolution: Motion carries

- Action: F. New Program - Emergency & Protective Services

Recommended Action: Motion to approve the pursuit and development of a new program for the 2024-2025 school year that aligns to CIP Code: 43.9999 Homeland Security, Law Enforcement, Firefighting and Related Protective Services, Other.

Motion moved by Mr. Boyd, with second by Mr. Olesnanik

Final resolution: Motion carries

9. New Financial Items

- Reports: A. Business Manager Report
 - July 2023-September 2023

- Reports: B. Treasurer Report
 - NONE

- Reports: C. Checks, Bank Drafts & Wire Transfers
 - September 1, 2023-October 26, 2023

- Reports: D. Statement of Activities
 - July 2023-September 2023

- Reports: E. Open Invoices Payable
 - as of October 26, 2023

- Information, Reports: F. VISA Procurement Card Payment
 - September 2023

- Action: G. Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda **excluding 9B, no report provided**

Motion moved by Mr. Morvay, with second by Mr. Fortin

Final resolution: Motion carries

10. Administrative Services and Human Resources

- Information, Reports: A. Administrative Services and Human Resources Report

- Action: B. Policies
 - NONE

- Action: C. Resignations, Retirements & Leaves

Recommended Action: Motion to approve resignation of Cathi Lewis (Instructional Aide) effective October 18, 2023.

- Action: D. Hiring & Subs

Recommended Action:

10D.a: Motion to ratify the hire of Cathi Lewis as a part-time Instructional Aide SAA2 at a probationary rate of \$18.09 per hour effective on October 16, 2023.

10D.b: Motion to grant regular employment status to Joshua Harper, a C2, Custodian, effective November 6, 2023, at the rate of \$18.29 per hour.

10D.c: Motion to approve Robb Rumbarger as the Automotive Technology Instructor, at Column A/B step 11, for an annual salary of \$49,258 per year, starting November 6, 2023.

10D.d: Motion to approve Eric Mountjoy as the Computer Networking Instructor, at Column A/B step 11, for an annual salary of \$49,258 per year, starting November 13, 2023.

- Action: E. Approve Administrative Services and Human Resources Section of the Agenda

- Action: F. Motion to approve the in-house substitute rates for aides working as substitutes as recommended by Director.

Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion moved by Mr. Boyd, with second by Mr. Lindner

Final resolution: Motion carries

11. Reports

- Reports: A. Superintendent, Mr. Emerick
 - NONE

- Information, Reports: B. Director, Mr. LaVerde
 - See attached
- Reports: C. Solicitor, Attny. Sennett
 - NONE
- Information, Reports: D. Principal, Mrs. Aiken
 - NTHS induction has 47 member representing all districts and 15 of 18 labs

12. Supplemental Reports and Information

- Information, Reports: A. Facilities Report
- Information, Reports: B. Technology Report
- Information, Reports: C. Instructional Support Services Report
- Information, Reports: D. JOC Member Attendance Report
- Information, Reports: E. Secondary Program Enrollment Report
- Information, Reports: F. Transition Center Enrollment Report
- Information, Reports: G. Disabled Population by Program
- Information, Reports: H. Disabled Population by District
- Information, Reports: I. Business Partnership Coordinator Report
- Information, Reports: J. Enrollment and Community Engagement Coordinator Report
- Information, Reports: K. Career Planning Coordinator Report
- Information, Reports: L. RCTC Report
- Information: M. Renovation & Project Administrator Report
- Information: N. JOC Renovation Report

13. Correspondence

- NONE

14. Statue-Related Business

- Reports: A. Staff Travel > 400 Miles
 - NONE
- Action: B. Fundraising
 - NONE
- Information: C. Facility Use Request (for-profit groups only)
 - NONE

15. Board Actions

- NONE

16. Adjournment

- Action: A. Adjourn @ 7:41pm

Recommended Action: Motion to adjourn

Motion moved by Mr. Morvay, with second by Mr. McManus

Final resolution: Motion carries

17. Reminders

- Information: A. Next Meeting Date - December 19, 2023