

Supervisors of Instructional Support Services Report
December 2023
Lesa Scalise and Sandy Carr

Curriculum Development

Textbook requests and instructional resources planned for the 2024-2025 school year are being reviewed and will be submitted to the Business Manager.

NOCTI

We have ordered on-line and paper study guides for NOCTI.

Program Approval

The Pennsylvania Department of Education has approved our request to curtail CIP Code 51.3902 and approve CIP Code 51.0899 for the Health Assistant program.

We are also collecting information for PDE approval of CIP Code 43.9999 for the new Emergency & Protective Service program. We have received several letters of support from local stakeholders.

Perkins Audit

Lesa and Sandy helped collect the data needed for the upcoming Perkins V audit scheduled for January 9-11.

Special Education

We sent mid-term grade reports of students with disabilities to the special education teachers, case managers and guidance counselors. Lesa and Sandy will follow-up with students that have grade and attendance concerns.

The ECTS/Office of Vocational Rehabilitation program for On the Job Training is coming to fruition. The first two student employees have been selected and they have officially started the process to become hired.

Transition Center

Lesa continues to support the operations of the Transition Center and participates in the review of applicants. Miles Morton (instructional aide) continues to serve as long-term substitute at the Transition Center.

Instructional Aides

We wish all the best to Shari Wokulich and Julianne Valerio. We appreciate the wonderful work they did in the Transition Center.

Eileen Rosa has returned to her role as an instructional aide after serving as a long-term substitute teacher in computer networking.

All of the instructional aides continue to demonstrate tremendous flexibility and professionalism as they support students in the labs. We are fortunate to have such a knowledgeable and dedicated groups of individuals supporting our students.