

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: December 15, 2023

SUBJECT: Confidential Secretary

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Cat Doty, Administrative Services/HR Coordinator

DESCRIPTION:

Erie County Technical School Administration recommends the hire of Ann Warner as the Full-Time Confidential Secretary, effective January 2, 2024, at an hourly rate of \$24.18.

RECOMMENDATION:

Motion to approve the hire of Ann Warner as the Confidential Secretary, at an hourly rate of \$24.18, beginning on January 2, 2024.