

AGENDA (Thursday, September 28, 2023)*Generated by Jessica Garnica on Friday, September 29, 2023***Erie County Technical School
Regular JOC Board Meeting****Work Session***Mrs. Aiken introduced the 8 exemplary students for the 2022-2023 school year and presented them with awards.**New staff member introduction, Nicole Larson, Health Instructor.**Reviewed & Discussed the Agenda Items for the Regular Meeting**Discussion occurred on the following items:**EC3 lease agreement; revenue will decrease with this 1 year agreement but working on a long-term agreement with EC3.**PA Cyber School tuition agreement; sending schools will still have seat priority before is offered to cyber.**Church & Murdock change order; change order is high due to original drawings missing electrical piece. Mr. Ring requested a labor credit.**Titan agreement; Mr. Miller noted that server is very outdated and would like to sign a contract with Velocity Net to get us up to speed.**Presentation by admin; admin team presented a future program view at ECTS, top pick, Protective Services**Executive Session for Personnel held prior to Regular Meeting***1. Call to Order by Mr. Ring @ 7:54pm**

- Procedural: A. Moment of Reflection
- Procedural: B. Pledge of Allegiance
- Procedural: C. Roll Call
 - Board Members
 - Present: Mr. McManus, Dr. Wise, Mr. Olesnanik, Mr. Boyd, Mr. Ring, Mr. Morvay
 - Absent: Mr. Fortin, Ms. Brink, Mr. King, Mr. Lindner, Mr. Gilbert
 - Others
 - Present: Attny. Sennett
 - Administration
 - Present: Mrs. Garnica, Mrs. Scalise, Mr. LaVerde, Mr. VonVolkenburg, Mrs. Doty, Mr. Miller, Mrs. Aiken, Ms. Doty
 - Absent: Mr. Emerick

2. Executive Session

- Procedural: A. Personnel

3. Amendments

- NONE

4. Meeting Minutes

- Action: A. Meeting Minutes

*Recommended Action: Motion to approve the meeting minutes from August 24, 2023 as presented.**Motion moved by Mr. Boyd, with second by Mr. Morvay**Final resolution: Motion carries***5. Student Accomplishments/Highlights**

- Information: A. Exemplary Students - 2022-2023 4th Quarter

6. Guest and Public Comment

- NONE

7. Important Items Coming to the ECTS

- OAC meeting luncheon on October 9th
- ECTS open house on November 16th from 4:30pm-6:30pm

8. Operations - New Business

- Action: A. Field Trips

Recommended Action: Motion to approve the proposed field trips attached.

- Action: B. 2023-2024 EC3 Lease Agreement

Recommended Action: Motion to approve the 2023-2024 EC3 Lease Agreement.

- Action: C. 2023-2024 PA Cyber School Tuition Agreement

Recommended Action: Motion to approve the 2023-2024 PA Cyber Charter School Tuition Agreement

- Action: D. 2023 Clerk of the Works Agreement

Recommended Action: Motion to approve the 2023 Clerk of the Works Agreement

- Action: E. 2023-2024 ECTS Calendar - REVISED

Recommended Action: Motion to approve the REVISED 2023-2024 ECTS Calendar

- Action: F. Donation

Recommended Action: Motion to approve the donation of a 1994 Chrysler Lebaron from James Sackett to our AUT Program.

- Action: G. Renovation - GRA Change Order 60

Recommended Action: Motion to approve the Change Order 60 to GRA in the amount of \$105,859.16

TABLED TO NEXT MEETING

- Action: H. 2023-2024 Titan Agreement

Recommended Action: Motion to enter into an agreement with Velocity Network to assist with IT renovations at the rate and conditions outlined in the agreement for the remainder of the 2023-2024 school year.

- Action: I. Approve Operations Section of the Agenda

Recommended Action: Motion to approve operations section of the agenda A-F and H remove G (tabled)

Motion moved by Mr. Boyd, with second by Mr. Olesnanik

Final resolution: Motion carries

9. New Financial Items

- Reports: A. Business Manager Report

- July 2023-August 2023

- Reports: B. Treasurer Report

- August 2023

- Reports: C. Checks and Wire Transfers

- August 2023

- Reports: D. Statement of Activities

- July 2023-August 2023

- Reports: E. Open Invoices Payable

- As of September 28, 2023

- Information, Reports: F. VISA Procurement Card Payment

- August 2023

- Action: G. Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda

Motion moved by Mr. Morvay, with second by Mr. Boyd

Final resolution: Motion carries

10. Administrative Services and Human Resources

- Information, Reports: A. Administrative Services and Human Resources Report

- Action: B. Policies

- NONE

- Action: C. Resignations, Retirements & Leaves

Recommended Action:

10C.a: Motion to approve resignation of Bryan Kerr (AUT Instructor) at a date TBD once a replacement is found.

10C.b: Motion to accept the resignation of Michele Garvey (TRC Instructor) effective September 8, 2023.

10C.d: Motion to accept the resignation of Shari Wokulich (Instructional Aide) effective September 14, 2023.

10C.e: Motion to accept the retirement request of Nancy Makowski (Instructional Aide) effective June 6, 2024.

10C.f: Motion to accept the resignation request of Kelly Bennett (BSO Administrative Assistant) effective October 6, 2023.

- Action: D. Hiring & Subs

Recommended Action:

10D.a: Motion to ratify the hire of Misty Dempsey and Ryan Hart as a temporary part-time Instructional Aides (Teacher Assistants) at a rate of \$18.34 per hour effective on or after September 18, 2023.

10D.b: Motion to approve the temporary coverage proposal for Computer Networking resignation with Mike Miller (certified instructor in the field) getting a ½ sub rate per day stipend to be the teacher of record, spending 0.5 day in the classroom, with an instructional aide acting as day-to-day substitute in the classroom all day. 10D.c: Motion to approve the temporary coverage for Transition Center Program resignation with Lesa Scalese (certified instructor in the field) getting a ½ sub rate per day stipend to be the teacher of record, spending 0.5 day in the classroom, with an instructional aide acting as day-to-day substitute in the classroom.

- Action: E. 2023-2024 Stipends

Recommended Action:

10E.a: Motion to approve stipend of \$2,500 (to be paid out in December) to Sarah Garofalo for serving as the ECTS Supervising Nurse for the 2023-2024 school year.

10E.b: Motion to approve stipends of \$500.00 each to Allison Marendt and Mariea Sargent for advising NTHS for the 2023-2024 school year.

10E.c: Motion to approve stipend of \$1,000 to Hanni Nazario for advising SkillsUSA for 2023-2024.

- Action: F. Approve Administrative Services and Human Resources Section of the Agenda

Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion moved by Dr. Wise, with second by Mr. Boyd

Final resolution: Motion carries

11. Reports

- Reports: A. Superintendent, Rick Emerick
 - Absent
- Information, Reports: B. Director, Mr. LaVerde
 - See attached
- Reports: C. Solicitor, Attny. Sennett
 - NONE
- Information, Reports: D. Principal, Mrs. Aiken
 - Today ECTS had its blood drive
 - Tomorrow ECTS will have the Walk-for-Wishes kickoff

12. Supplemental Reports and Information

- Information, Reports: A. Facilities Report
- Information, Reports: B. Technology Report
- Information, Reports: C. Instructional Support Services Report
- Information, Reports: D. JOC Member Attendance Report
- Information, Reports: E. Secondary Program Enrollment Report
- Information, Reports: F. Transition Center Enrollment Report
- Information, Reports: G. Disabled Population by Program
- Information, Reports: H. Disabled Population by District
- Information, Reports: I. Business Partnership Coordinator Report
- Information, Reports: J. Enrollment and Community Engagement Coordinator Report
- Information, Reports: K. Career Planning Coordinator Report
- Information, Reports: L. RCTC Report
- Information: M. Renovation & Project Administrator Report
- Information: N. JOC Renovation Report

13. Correspondence

- NONE

14. Statue-Related Business

- Reports: A. Staff Travel > 400 Miles
 - NONE
- Action: B. Fundraising
 - NONE
- Information: C. Facility Use Request (for-profit groups only)
 - NONE

15. Board Actions

- NONE

16. Adjournment

- Action: A. Adjourn @ 8:06

Recommended Action: Motion to adjourn

Motion moved by Mr. Boyd, with second by Mr. Olesnanik

Final resolution: Motion carries

17. Reminders

- Information: A. Next Meeting Date - October 26, 2023