

Supervisors of Instructional Support Services Report

August 2023

Sandy Carr and Lesa Scalise

Curriculum Development

Curriculum – The curriculum revisions made by the instructors during the 2022-2023 school year were reviewed and finalized. Scope and Sequence, Curriculum Maps, and Task List Crosswalks are up-to-date. The latest versions of these documents are located on the ECTS website.

Textbooks – New textbooks have arrived for Sports Therapy & Exercise Science and Hospitality Management and Tourism. We have also purchased on-line text resources for several programs.

Articulation – We are working with several post-secondary partners to create/renew articulation agreements. Perkins V requires local articulation agreements to be renewed annually and posted on the schools website. All current articulation agreements will be accessible from our program pages on the website.

NOCTI Score Analysis – NOCTI score reports were downloaded and informational charts for instructors were prepared.

Special Education

Projections- As of August 16, we have approximately 847 total students enrolled at ECTS with approximately 252 identified as disabled and having an IEP or Chapter 15, Service Plan. This represents 30% of our student body. Lesa and Sandy have obtained and reviewed these students' records and are making this information available to our instructional staff. In addition, the parents of new students requesting contact with ECTS representatives before the start of the school year, were sent introductory emails.

In-Service Training-Instructional staff will be provided updated Student Support binders at in-service on August 25, 2023. Heidi Crane, the Student Support Secretary has updated information for returning students and added the information for new students at ECTS. These binders help our instructional staff identify and understand the individual needs of our students with disabilities in each of our CTE Programs. Each page will list the student's demographic information and the student's specific Specially Designed Instruction (SDI) that our instructors are mandated by federal law to provide. Lists of students that need specific accommodations are also provided. These accommodations may include test being read, extended time for work completion, hard copies of teacher notes provided for student, etc.

Instructional Aides – The Instructional Aides will have in-service training on Friday, August 25 and Monday, August 28, 2023. In addition to reviewing updated information necessary to support students with IEPs and 504 plans, instructional aides will complete required SafeSchools training.

We welcome Gabriella Cook as a new instructional aide. To start the year, Gabriella will be a substitute in our Culinary, Baking & Pastry Arts program. When the substitute assignment

is complete, she will work with our Culinary students to provide supports and accommodations.

Miscellaneous

Interviews – Lesa and Sandy participated in interviews for the Automotive Technology, Computer Networking instructors, Electrical Engineering, and the Enrollment & Community Engagement Coordinator.

Conference- Lesa Scalise attended the *PA Community of Practice Transition Conference* in State College on August 9th and 10th.