

Supervisors of Instructional Support Services Report

May 2023

Sandy Carr and Lesa Scalise

Curriculum Development

Student Certifications – Instructors are entering the student certifications earned during the current school year into CTE-360. Current certifications offered are compared to the PDE Industry-Recognized Credentials for CTE programs.

Curriculum –Summer curriculum work will focus on working with new instructors in updating sequence charts and preparing curriculum documents. Other instructors will be developing unit plans in CTE-360. A motion is included on the agenda to approve summer curriculum work. Instructors will submit any curriculum changes to the scope and sequence for their programs by the end of the school year.

Health Assistant Program Approval – Sandy is collecting information for requesting approval to change our Health Assistant CIP Code from 51.3902 (Nursing Assistant/Aide and Patient Care Assistant/Aide) to 51.0899 (Health/Medical Assisting Services, Other). This new CIP closely aligns with our current scope and sequence and offers a Program of Study. Upon endorsement of this change, we must enter information into the CATS system for PDE's approval. The deadline for submission is June 31, 2023.

NOCTI/NIMS - Senior NOCTI/NIMS testing is complete for our 208 senior concentrators. Results have been downloaded and 130 students scored "Advanced" (63%), 48 students scored "Competent" (23%), and 29 students scored "Basic" (14%) and 1 student was "Incomplete (.04%).

Award Ceremony – Senior ceremony will take place Wednesday, May 31st at Fort LeBoeuf High School. Lesa and Sandy assisted with the senior meetings to distribute tickets to our students.

Special Education

Roster Verification- We will provide sending school counselors and case managers comprehensive lists of next year's students and will ask them to verify that we have properly identified all of the students with disabilities who will be attending ECTS in the fall. Sandy and Lesa continue to communicate with sending schools and attend meetings for accepted students with IEP/504 plans.

Instructional Aides –End-of-year evaluations for the Instructional Aides will be completed soon. Their support of our students and staff is instrumental to the success of the Erie County Technical School and we are grateful for the services they provide.

Signing Day—Lesla and Matt are preparing for our first annual Signing Day event, scheduled for May 24, 2023. Seniors offered full-time, program-related employment, beginning apprenticeships, or enlisted in the military will be recognized at this event. Employers, recruiters and parents are invited to participate.