

JOC AGENDA (Thursday, March 23, 2023)

Generated by Jessica Garnica on Thursday, April 27, 2023

Erie County Technical School

Regular JOC Board Meeting

Work Session @ 6:00pm

- *Student Spotlight - "Can you teach the principal", presented by Mrs. Aiken*
 - *February is the Career and Technical Education (CTE) month*
 - *Gave the students the opportunity to show the skills they have learned*
 - *There was an application process and 3 applicants were picked*
- *ARP ESSER II Revision*
 - *Spending cross roads - cost of Skill Center elevator was 2.5% higher than expected. A portion of the cost will be covered with Capital Projects funds*
 - *Savings with HVAC system, bottle filler and building sanitation*
 - *PMT simulators are backordered indefinitely; therefore, money was moved around. Now are back in stock and will be purchased with Perkins money*
- *MOU Erie County Community College*
 - *MTF will be moved to Skill Center to the space ECCC uses at night with no charging us, they are still paying lease*
- *Building Renovation Informational Update*
 - *Mrs. Garnica to send the report to board members via email*
- *Foundation Meeting @ 6:27pm*
- *Executive Session - Personnel matters*

1. Call to Order by Mr. Ring @6:44pm

- **Procedural: A. Moment of Reflection**

- **Procedural: B. Pledge of Allegiance**

- **Procedural: C. Roll Call**
 - **Board Members**

- Present: Mr. McManus, Mr. Fortin, Dr. Wise, Mr. Olesnanik, Ms. Brink, Mr. Lindner, Mr. Ring, Mr. Gilbert, Mr. Morvay
- Absent: Mr. King, Mr. Boyd
- Others
 - Present: Solicitor Sennett, Mr. Emerick,
- Administration
 - Present: Mr. Tarasovitch, Mr. VonVolkenburg, Mrs. Scalise, Mr. Miller, Ms. Doty, Mrs. Carr, Mrs. Aiken
 - Absent: Mrs. Garnica

2. Amendments

- Action: A. Amendment Approval
 - NONE

3. Meeting Minutes

- Action: A. Meeting Minutes
 - February 23, 2023

Recommended Action: Motion to approve the meeting minutes from February 23, 2023 as presented

Motion moved by Ms. Brink, second by Mr. Morvay

Final resolution: Motion carries

4. Student Accomplishments/Highlights

- Information: A. Students of the Month

5. Guest and Public Comment

- NONE

6. Important Items Coming to the ECTS

- Dinner with the teacher in May 2023

7. Operations

- Information: A. New Business
- Action: B. Curriculum - Articulation Agreements - Pennsylvania College of Technology & Erie County Community College

Recommended Action: Motion to approve the Articulation Agreement between Pennsylvania College of Technology and the Erie County Technical School for the Art & Design for Business program

Motion to approve the Articulation Agreement between Erie County Community College and the Erie County Technical School for the ECTS programs listed above

- Action: C. Additional Field Trips 2023

Recommended Action: Motion to approve upcoming field trip for Metal Fabrication, Construction Trades, Health Assistant, Sports Therapy & Exercise Science, Art & Design for Business, Graphics Media & Design, Drafting & Design Engineering, Early Childhood Education, Cosmetology, Auto Body Repair, Culinary Baking & Pastry Arts, Computer Networking, Hospitality Management & Tourism, and the National Technical Honor Society

- Action: D. 2023-2024 ECTS Budget

Recommended Action: Motion to approve the final 2023-2024 ECTS budget and upload to PA Department of Education, as presented and approved by the participating districts

- Action: E. ARP ESSER III Revision

Recommended Action: Motion to approve the revision of the spending plan for the ARP-ESSER III grant as provided in the Work Session

- Action: F. ECCC Amended Lease Agreement #3

Recommended Action: Motion to approve the third amended lease agreement/memorandum of understanding between the Erie County Technical School and the Erie County Community College for the sharing of the welding lab from May 1, 2023 to June 7, 2023

- Action: G. 2500 Tradesman (Maintenance Truck) Bid
 - A down payment is required

Recommended Action: Motion to award the 2500 Tradesman (Maintenance Truck) bid to Humes Chrysler Jeep Dodge

- Action: H. Superintendent of Record_2023-2024

Recommended Action: Motion to approve Mr. Rick Emerick as Superintendent of Record during the 2023-2024 school year and to be paid a net stipend of \$3,000

- Action: I. VISA Limit Increase

Recommended Action: Motion to increase the VISA purchasing levels for 2022-2023 school year for CUA (\$5,000) and EET (\$2,000)

- Action, Discussion: J. Old Business
 - NONE

- Action: K. Approve Operations Section of the Agenda

Recommended Action: Motion to approve operations section of the agenda

Motion moved by Ms. Brink, with second by Dr. Wise

Mr. Lindner abstained vote on 7B

Final Resolution: Motion carries

8. New Financial Items

- Reports: A. Business Manager Report
- Reports: B. Treasurer Report

- Reports: C. Statement of Activities
- Reports: D. Checks and Wire Transfers
- Reports: E. Open Invoices Payable
- Information, Reports: F. VISA Procurement Card Payment
- Action: G. Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda

Motion moved by Ms. Brink, with second by Mr. Fortin

Final Resolution: Motion carries

9. Administrative Services and Human Resources

- Information, Reports: A. Administrative Services and Human Resources Report
- Action: B. Resignations & Retirements

Recommended Action: Motion to accept the retirement request of Joseph Tarasovitch effective July 1, 2023

- Action: C. Hiring & Subs

Recommended Action: Motion to ratify the hire of Miles Morton as a part-time Instructional Aide at a probationary rate of \$17.38 per hour effective on or after March 20, 2023

- Action: D. Policies

- Action: E. Curriculum Development
 - Part of Facilities Maintenance class 2nd year curriculum

Recommended Action: Motion to approve payment to instructor Scott Webb at the rate of \$42 per hour for 40 hours (\$2,417.69) for curriculum development

- Action: F. Approve Administrative Services and Human Resources Section of the Agenda

Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion moved by Ms. Brink, with second by Mr. Olesnanik

10. Reports

- Reports: A. Superintendent - Mr. Emerick
 - Exiting times, director transition, renovation, another year as Superintendent of Record
 - Still working on Capital Fund project funding
- Information, Reports: B. Director - Mr. Tarasovitch
 - EOM: Pam Pence
 - Recruitment process
 - Acceptance letters went out 03/13/23
 - Jet TV had a skilled workforce series
 - 2 segments
 - Talk Erick radio segment
- Reports: C. Solicitor - Solicitor Sennett
 - MOU
 - Law seminar next Wednesday
- Information, Reports: D. Principal - Mrs. Aiken
 - Golden Apple Award winning

- Action: E. Approval of Reports Section of the Agenda

Recommended Action: Motion to approve the Reports Section of the Agenda

Motion moved by Mr. Gilbert, with second by Mr. Morvay

Final Resolution: Motion carries

11. Supplemental Reports and Information

- Information, Reports: A. Facilities Report
- Information, Reports: B. Technology Report
- Information, Reports: C. Instructional Support Services Report
- Information, Reports: D. JOC Member Attendance Report
- Information, Reports: E. Secondary Program Enrollment Report
- Information, Reports: F. Transition Center Enrollment Report
- Information, Reports: G. Disabled Population by Program
- Information, Reports: H. Disabled Population by District
- Information, Reports: I. Business Partnership Coordinator Report

- Information, Reports: J. Enrollment and Community Engagement Coordinator Report
- Information, Reports: K. Career Planning Coordinator Report
- Information, Reports: L. RCTC Report
- Information: M. COW-Estok Properties, LLC Renovation Report
- Information: N. JOC Renovation Report
 - Discussion of property sale
 - NE didn't approve further discussion

12. Correspondence

13. Statue-Related Business

- Reports: A. Staff Travel > 400 Miles
 - NONE
- Action: B. Fundraising
 - NONE
- Information: C. Facility Use Request (for-profit groups only)
 - NONE

14. Board Actions

15. Adjournment @ 7:08pm

- Action: A. Adjourn

Recommended Action: Motion to adjourn

Motion moved by Ms. Brink, with second by Mr. Lindner

Final Resolution: Motion Carries

16. Reminders

- Information: A. Next Meeting Date - April 27, 2023