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Equal Opportunity Education Institution

Administrative Services/Human Resources Coordinator Report
March 2023

STAFFING:

Administration

Joe Tarasovitch Retirement letter

Professional

Graphics Media and Design actively recruiting/interviewing

Classified

Instructional Aide Position – Addition of Miles Morton

PAYROLL:

Electronic Payroll System fully implemented

STAFF DEVELOPMENT:

Act 55 Training

ADMINISTRATIVE SERVICES:

Administrative Procedure 334-Retirement Incentive

Administrative Procedure 800-800.1 Electronic Data Storage