

Supervisors of Instructional Support Services Report

February 2023

Lesa Scalise and Sandra Carr

Curriculum Development

Sandy conducted curriculum audits with each of the program instructors February 2 and 8. The audits included a review of the scope and sequence, curriculum map, program of study task list, and progress on CTE-360 unit plans/curriculum work. Instructors will continue to create/update unit plans during the February 17 in-service session.

Joe and Scott Webb, our Facility Maintenance Technology instructor, met with representatives from RV Technical Institute to discuss offering the RV Technician Level I certification as a part of the Facility Maintenance curriculum. Scott and Sandy will discuss the options for integrating the required training into the existing coursework.

PACTA Conference

Sandy and Mary Foulkrod attended the PACTA Education and Workforce Development Symposium in Hershey, Pennsylvania on February 9 and 10. Sandy represented ECTS as a panelist for the “Preparing for the Onsite Approved Program Evaluation” workshop facilitated by Jean Kelleher, Program Standards and Quality Assurance Manager, Pennsylvania Department of Education.

NOCTI Testing

NOCTI paper and digital study guides have been distributed to the instructors. Instructors are securing evaluators for the performance test.

Special Education

Second quarter grade reports for students with disabilities were sent to the special education teachers, case managers and guidance counselors. Lesa and Sandy have created Student Success plans for students with grade and/or attendance concerns. The instructional aides continue to provide necessary supports and have been extremely flexible in adjusting their schedules to meet the ever-changing needs of the ECTS community.

Instructional Aides

Instructional Aides participated in a two-hour Microsoft Excel Training on February 7th and are looking forward to using their new skills to better support and document student progress. The instructional aides, along with other support staff, will complete 3 hours of mandatory School Safety and Security Training via Vector Training (online) by the end of the month.