

**General Information:**

*In terms of General Information, the following tasks have taken place this month:*

- Finished the conversion and uploading of all new student and staff photos to the proper programs.
- Working with Jessica Garnica and Joe Tarasovitch on long term IT technology purchase planning and finances.
- Meeting with various Lab Instructors for Budget Request needs that require Technology support.
- Participated in Threat Assessment Team Training with other ECTS Staff.
- Andy Fair and I continue to work on typical yearly ongoing help desk tickets throughout the campus.

**Renovation:**

*In terms of the ECTS Renovation, the following tasks have taken place this month:*

- The technology department is working on reinstalling technology infrastructure in the Auto Body Repair, Automotive Technologies, High School Office, and Student Services Office. We will begin the next phase of removal shortly once the plan is confirmed.
- Working on ensuring camera system and control systems are ready for the changes with the renovation.
- Working with Church and Murdock to verify area by area proper correct network wiring configurations.
- Determining what internal renovation items are needed for the renovation.
- Attend Renovation Job Conference meetings to move forward with technology concerns.

**PIMS:**

*In terms of PIMS, the following tasks have taken place this month:*

- Collected and compiled Student FRAM data from all of the Sending Schools PIMS Coordinators.
- Worked with Cat Doty and Kelly Bennett for October 1<sup>st</sup> Staff Initial Submission.
- Worked with Pam Pence for October 1<sup>st</sup> Student Initial Submission.
- Reviewing 2022-2023 PIMS Manual and PIMS Calendar Changes.
- Developing details on why the sending school and ECTS needs to have a plan for PIMS changes such as drops or school changes.
- Continuing Internal PIMS Monthly Meetings for more accurate data.

**Data and Information Processing:**

*In terms of Data and Information Processing, the following tasks have taken place this month:*

- Attending the Data Schema Training Online classes for Infinite Campus to gain a better understanding of the coding behind Infinite Campus to help with current ECTS developed processes and forms.
- Working with Renee Heberle and Travis Woodburn to ensure all new student records are properly loaded into SchoolMint for the 2023-2024 Admission Year.
- Working on constructing the updated grading features with Infinite Campus to have digitized grades for the 2022-2023 school year.
- Working on setting up digital repository locations in Infinite Campus for key documents that used to be stored in paper cabinets.
- Working with Infinite Campus SQL Engineer to develop/tweak summer conversion scripts.
- Working with Infinite Campus Data Engineer to determine what internal home grown reports work with Infinite Campus.
- Working with SchoolMint Account Representative to ensure and finalize the Admissions lottery procedure.
- Exploring options with ComDoc for accounting tracking and printer consuming.

**Servers and Network Elements:**

*In terms of Server and Network Elements, the following tasks have taken place this month:*

- Trying to resolve ongoing issues with network printing connections and installations on campus.
- Trying to resolve ongoing issues with sporadic wireless problems with connections on campus.
- Developing a larger and more encompassing IP Addressing and VLANs plan for all changes on campus.
- Reestablishing the Google Tenant connection with our existing network infrastructure tools.
- Andy Fair and I are continuing to work on server migration from the legacy server hardware to the new server hardware with AEC Group assisting as needed.
- Designing a new modified network drop schematic for the renovated/new equipment.
- Designing a new modified enhanced network logical addressing schematic for the renovated/new equipment.

**Hardware and Software Applications:**

*In terms of Hardware and Software Applications, the following tasks have taken place this month:*

- Reviewing ClassLink as a possible tool to replace existing homegrown AppsPortal.
- Andy Fair is setting up the new Sports Therapy laptops that have finally arrived.
- Setting up new time clocks in sporadic school locations for new time clock plan.
- Assisting Will Sheasley in reestablishment of PLC Software in Electrical Engineering.
- Setting up the additional graphics cards for Drafting and Design to resolve issues with AutoCad computers.
- Ordering additional replacement Perkins funded laptops to be replaced per the ECTS Technology Rotation plan.
- Will write a survey for the Instructors regarding laptop replacement that will take place in 2023-2024.