Erie County
Technical
School

8500 Oliver Road, Erie, PA 16509
Joint Operating Committee
Meeting Minutes

Thursday, June 23, 2022

- The Erie County Technical School Foundation Meeting was held from 6:02pm
- 2022-2023 Emergency Instructional Time Section 520.1 – State of PA requires to have in place and present in the event we have a crisis and need to go hybrid
- 2022-2023 School Calendar: Hybrid A/B-day schedule
- Building renovation phase update – will have a motion for CO of over $60K to fireproof paint for wood decking see 7G below
- The executive session was held from 6:18pm to 6:50pm to discuss personnel matters
- Safety & security measures as required by Act 44

1. Call to Order

- Mr. Ring, chairperson, called the regular meeting to order at 6:53pm

A. Moment of Reflection
B. Pledge of Allegiance
C. Roll Call

- Jessica Garnica, Board Secretary called the roll

Committee Members	District	Present	Absent
David Mahoney	Fairview	X	
Dennis Fortin	Fort LeBoeuf		X
Timothy Wise	General McLane	X	
Dennis Olesnanik	Girard	X	
Terri Brink	Harborcreek		X
Julie Abele	Iroquois		X
Michael Lindner	Millcreek	X	
Corrie Boyd	North East	X	
Sam Ring	Northwestern	X	
Stephen Gilbert	Union City	X	
Steve Morvay	Wattsburg	X	

Administrators	Position	Present	Absent
Rick Emerick	Superintendent of Record	X	
Joseph Tarasovitch	Director	X	

Timothy Sennett	Solicitor	X	
Julie Aiken	Principal		X
Jessica Garnica	Business Manager	X	
Catherine Doty	Administrative Services/HR Coordinator	X	
Del VonVolkenburg	Facilities Manager	X	
Michael Miller	Technology Manager		X
Lesa Scalise	Supervisor of Student Services	X	
Sandra Carr	Supervisor of Student Services	X	

Public Attendees: NONE

- Chairperson, Ring, announced an executive session meeting was held prior to the Joint Operating Committee meeting to discuss personnel matters.

2. Amendments

A. Safety & security measures as required by Act 44
B. Add to 10A: Appoint Mr. Emerick as superintendent on board for one more year
Recommended Action: Motion to approve amendments moved by Mahoney, with second by Wise
The motion is approved with all "Ayes" voice vote

3. Meeting Minutes

A. Meeting Minute Approval – 05/26/2022
Recommended Action: Motion to approve the 05/26/22 Meeting Minutes as presented moved by Boyd, with second by Morvay
The motion is approved with all "Ayes" voice vote
Copies are filed with the official minutes

4. Student Accomplishments/Highlights

A. Exemplary Students – 4th QTR
B. Students of the Month
C. Senior Awards Ceremony

5. Guest and Public Comment

- NONE

6. Important Items Coming to the ECTS

- NONE

7. Operations

A. New Business
B. 2022-2023 Emergency Instructional Time Section 520.1

Recommended Action: Motion to make a “declaration” to adopt an emergency plan due to a health and public concern (COVID-19) during the 2022-2023 school year with a “blended” schedule of in-person and virtual on-line instruction utilizing the A/B-day schedule approved

C. 2022-2023 School Calendar: Hybrid A/B-day schedule

Recommended Action: Motion to approve the 2022-2023 Hybrid A/B-day schedule school calendar which will provide a “blended” schedule of in-person and virtual on-line instruction if required due to a health or public crisis

D. Curriculum

Recommended Action: Motion to approve the ECTS courses as listed for delivery beginning 2022-2023 and motion to approve the following student textbooks beginning 2022-2023 as listed

E. 2021-2022 Preliminary Budget Transfers

- Business Manger pointed out culinary going over budget and will use enterprise account to cover expenses. Culinary budget will increase for the next school year

Recommended Action: Motion to approve preliminary budget transfers in the amount of $240,100 and transfers necessary through the audit recommendations to close the 2021-2022 fiscal year

F. 2022-2023 TRC Agreement

G. Fireproof of Wood Roof Decking

Recommended Action: Motion to approve the change order for the fireproof of wood roof decking application

H. Old Business

I. Approve Operations Section of the Agenda

Recommended Action: Motion to approve operations section of the agenda moved by Wise, with second by Boyd

The motion is approved with all “Ayes” voice vote

8. New Financial Items

A. Business Manager Report

B. Treasurer Report

C. Statement of Activities through May 31, 2022

D. Checks and Wire Transfers for May 2022

- General Fund - $266,237.37
- Capital Projects Fund - $2,331,776.09
- Student Activities Fund - $0

E. Invoices Payable

- General Fund - $81,644.84
- Capital Projects Fund - $0
- Student Activities Fund – $0

F. VISA Procurement Card Payment

- April 2022 - $45,301.64

G. Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda as presented, moved by Boyd, with second by Wise
The motion is approved with all "Ayes" voice vote

9. Administrative Services and Human Resources

A. Administrative Services and Human Resources Report
B. Resignations and Retirements
C. Hiring
- Benjamin Igras
  Recommended Action: Motion to ratify Benjamin Igras as one of the Technology Summer Help positions at a rate of $9.50 per hour for a period not to exceed 16 weeks or a total of $3,800

D. Policies
- Advance Board Policy Revisions as noted in the attached policies and Table of Content.
  Recommended Action: Motion to advance Board Policy Revisions as noted in the attached policies and Table of Content.

E. Approve Administrative Services and Human Resources Section of the Agenda
Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda moved by Gilbert, with a second by Boyd
The motion is approved with all "Ayes" voice vote

10. Reports

A. Superintendent – Emerick
- A Fort LeBoeuf student received a scholarship, and she has shared the great experience at ECTS
- Apologized for his absence in the last couple of board meetings
- Accepting to stay one more year as the superintendent on board
  Recommended Action: Motion to pay the total stipend to Mr. Emerick for the 2022-2023 school year moved by Wise, second by Olesnanik

B. Director – Tarasovitch
- Auction was held on May 26, 2022 and it was a good turn-out
- Employee of the Month: Michel Miller, an administrator elected by 2 instructors
- Perkins grant was submitted June 15, 2022 for a July 1st, 2022 start spending date

C. Solicitor – Sennett
- Reminder of Erie Club picnic on July 28, 2022

D. Principal – Aiken
- Absent

E. Approval of Reports Section of the Agenda
Recommended Action: Motion to approve the Reports Section of the Agenda moved by Morvay, with a second by Lindner
The motion is approved with all "Ayes" voice vote

11. Supplemental Reports and Information

A. Facilities Report
B. Technology Report
C. Instructional Support Services Report
D. JOC Member Attendance Report
E. Secondary Program Enrollment Report
F. Transition Center Enrollment Report
G. Disabled Population by Program
H. Disabled Population by District
I. Business Partnership Coordinator Report
J. Enrollment and Community Engagement Coordinator Report
- NONE

K. Career Planning Coordinator Report
L. RCTC Report
M. COW-Estok Properties, LLC Renovation Report
N. JOC Renovation Report

12. Statue-Related Business

A. Staff Travel > 400 Miles
B. Fundraising
C. Facility Use Request (for-profit groups only)

13. Board Actions

- NONE

General Matter:

- NONE

14. Adjournment

A. Adjourn

Recommended Action: Motion to adjourn moved by Mahoney, with a second by Wise
The motion is approved with all “Ayes” voice vote

Mr. Ring, JOC Chairman, adjourned the meeting @ 7:12pm

15. Reminders

- Next Meeting Date
  Thursday, August 25, 2022 @ 6:00pm

Generated by Jessica I. Garnica,
Secretary Joint Operating Committee