Erie County
Technical
School

8500 Oliver Road, Erie, PA 16509

Joint Operating Committee

Minutes for Thursday, September 23, 2021

A work session began at 6:00pm with the ECTS Exemplary Student Presentation which highlighted ECTS honors students, it ended at 6:20pm. At 6:22pm the ECTS Foundation Meeting began, it concluded at 6:29pm (see foundation meeting minutes). At 6:30pm the work session continued with discussion of ECTS proposed revisions to our Mission, Vision, and Principles and concluded at 6:35pm (few updates to the wording, new plaques will be placed in the school upon approval). Parent Satisfaction Survey results were discussed from 6:36pm to 6:40pm (this will be an annual topic of review). The APR ESSER III grant was briefly discussed, Interim Director Tarasovitch pointing out that CTC's, are exempt from spending 20% of the funds on learning loss and presented his plan for expenditures, beginning at 6:41 and ending at 6:45. At 6:46 an update on the ECTS renovation was given by Chair, Sam Ring, he stated the resolution was voted down by the Millcreek School District and a new Resolution was presented (see below under amendments and 7H old business) requiring a special vote to secure bids by 2:00pm on September 28, 2021, and concluded at 7:15pm. A short Executive Session was held from 7:20 to 7:40 to discuss personnel matters.

1. Call to Order

Mr. Ring, JOC Chairperson, called the regular meeting to order at 7:45pm.

A. Moment of Reflection
B. Pledge of Allegiance
C. Roll Call
Cat Doty, Board Secretary, called the roll:

Committee Members Present:
David Mahoney – Fairview, James Bucksbee – General McLane, Dennis Olesnanik – Girard Terry Brink – Harbor Creek, Edward Rickrode – Iroquois, John DiPlacido – Millcreek, Corrie Boyd – North East, Sam Ring – Northwestern, Nicole Lee - Wattsburg

Committee Members Absent:
Andy Dinsmore – Fort LeBoeuf
Gilbert – Union City

Administrators Present:
A Rick Emerick- Superintendent of Record, Tim Sennett- Solicitor, Joseph Tarasovitch- Interim Director, Julie Aiken, Principal, Cat Doty- Administrative Services/HR Coordinator, Jessica Garnica, Business Manager, Mike Miller- Technology Manager, Del VonVolkenburg- Facilities Manager, Lesa Scalise- Supervisor of Student Services, Sandra Carr- Supervisor of Student Services

Administrators Absent:
None

2. Amendments
A. Renovation and Additional Projects Articles of Operations as discussed in the work session and added to the Agenda section 7H for voice vote
Recommended Action: Motion to add amendment moved by Mahoney, with a second by Boyd
The motion is approved with an all "Ayes" voice vote

3. Meeting Minutes
A. Meeting Minutes
Recommended Action: Motion to approve meeting minutes of 08/26/2021 as presented
Moved by DiPlacido, with a second by Brink
The motion is approved with an all "Ayes" voice vote
Copies are filed with the official minutes

4. Student Accomplishments/Highlights
Exemplary Students
5. Guest and Public Comment-None
6. Important Items Coming to the ECTS - None
7. Operations
B. Guiding Principles Statements
Recommended Action: Motion to approve the proposed updates to the Guiding Principles Statements as presented in the work session.

C. Parent Survey Results as discussed in the work session

D. APR ESSER Funds
Recommended Action: Motion to approve the proposed APR ESSER funds Allocation as presented in the work session.

E. Student Internship Agreement - Sunshine Cleaning
Secretarial Note: This motion was voted on in August meeting, left on Agenda in error.

F. ECTS Field Trips
Recommended Action: Motion to approve Tourism, Electrical Engineering, Facilities Maintenance, Precision Machining, Metal Fabrication, and Drafting Field Trips

G. Paper Cutter Bid

Recommended Action: Motion to accept the bid provided by James B. Schwab Co. Inc. in the amount of, $23,900. Purchase will be made through the Perkins grant. Bid is under the budgeted approved amount of $25,000.
Approve Operations Section of the Agenda A through G
Recommended Action: Motion to approve operations section A through G of the agenda moved by Boyd, with a second by Brink
The motion is approved with an all "Ayes" voice vote

H. Old Business – Renovation and Additional Projects Articles of Operations from the Amendments section.

I. Motion to approve operations section H. Old Business moved by Mahoney, with a second by Olesnanik

Voice Vote:

"Ayes"	**"Nayes"**
Mahoney -Fairview	Bucksbee – General McLane
Olesnanik – Girard	
Brink – Harborcreek	
Rickrode – Iroquois	
DiPlacido – Millcreek	
Boyd – North East	
Ring – Northwestern	
Lee – Wattsburg	

Absent
Dinsmore – Fort LeBoeuf
Gilbert – Union City

The motion is approved with an 8 to 1 voice vote
Copies of the Resolution are filed with the official minutes

8. New Financial Items
A. Business Manager Report
B. Treasurer Report
C. Statement of Activities
D. Checks and Wire Transfers
E. Invoices Payable
F. VISA Procurement Card Payment

Motion to approve the following reports, payments, and invoices, as presented:

- Revenue and Expenditure Reports: August 2021
- General Fund $ 2,657,764.65
- Capital Projects Fund $ 698,753.96
- Student Activities Fund $ 21,186.21

- Checks and Invoices: August 2021
- General Fund Checks and Wire Transfers: $ 194,144.31
- General Fund Invoices Payable: $ 112,503.67
- Capital Projects Fund Checks: $ 0
- Capital Projects Invoices Payable $ 0
- Student Activity Fund Checks: August $ 0
- Student Activity Fund Invoices Payable $ 0
- VISA procurement card payment: July $ 30,275.59
- Treasurer's Report: August 2021

G. Approval of Financial Items Section of the Agenda
Recommended Action: Motion to approve Financial Items Section of the Agenda moved by Brink, with a second by Boyd
The motion is approved with an all "Ayes" voice vote

9. Administrative Services and Human Resources
A. Administrative Services and Human Resources Report
B. Resignations and Retirements
Recommended Action: Motion to approve and accept the following resignation requests.
C. Hiring
Recommended Action: Motion to approve the following hiring request.

Secretarial Note: Correction to Motion for Regular PT IA Julianna Valerio to reflect Effective date on or after September 23, 2021, at a rate of $17.16.

D. Confidential Secretary Position
Recommended Action: Motion to remove Confidential Secretary Position.
E. Approve Administrative Services and Human Resources Section of the Agenda
Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda moved by Brink, with a second by Rickrode
The motion is approved with an all "Ayes" voice vote

10. Reports
A. Superintendent - None
B. Interim Director – Mr. Tarasovitch discussed making OAC meetings virtual, will report out on COVID activity at ECTS monthly.
C. Solicitor - None
D. Principal – Mrs. Aiken thanked the faculty for doing a great job adjusting with COVID, she is also working on a SUB List for the school.
E. Approval of Reports Section of the Agenda
Recommended Action: Motion to approve the Reports Section of the Agenda moved by Brink, with a second by Olesnanik
The motion is approved with an all "Ayes" voice vote

11. Supplemental Reports and Information

A. Facilities Report
B. Technology Report
C. Instructional Support Services Report
D. JOC Member Attendance Report
E. Secondary Program Enrollment Report
F. Transition Center Enrollment Report
G. Disabled Population by Program
H. Disabled Population by District
I. Business Partnership Coordinator Report
J. Enrollment and Community Engagement Coordinator Report
K. Career Planning Coordinator Report
L. RCTC Report

12. Statue-Related Business
A. Staff Travel > 400 Miles
B. Fundraising
C. Facility Use Request (for-profit groups only)
D. Approval of Statue-Related Business
Recommended Action: Motion to approve Statue-Related Business on the Agenda moved by Brink with, a second by Boyd
The motion is approved with an all "Ayes" voice vote

Board Actions
14. Adjournment
A. Adjourn
Recommended Action: Motion to adjourn the meeting moved by Brink, with a second by Boyd
The motion is approved with an all "Ayes" voice vote
Mr. Ring, Chairperson, adjourned the meeting at 8:05pm

15. Reminders
A. Next Meeting Date

October 28, 2021 @ 6:00pm

Generated by Catherine J Doty,
Secretary Joint Operating Committee