

General Information:

In terms of General Information, the following tasks have taken place this month:

- Attended the 2021 Fall CTE Technology Coordinators PACTA Conference.
- Attended and participated in the first Pre-Construction Meeting for the building renovation as well as review IT details of renovation with various contractors.
- Coordinating the Infinite Campus Week Long Training Webinar Event with ECTS Personnel scheduled in November.
- Continuing to collaborate with Guy White from Community College regarding Technology elements in Skills Center for Community College.
- Having mentor meetings and attended Fall CMN OAC meeting with Toni Mazanowski to help continue her onboarding as the new Computer Networking Instructor.
- Andy Fair and I continue to work on typical yearly ongoing help desk tickets throughout the campus.

PIMS:

In terms of PIMS, the following tasks have taken place this month:

- Submitted the first (October 1st) Student and Staff PIMS Submissions which included a discrepancy in how Infinite Campus and PDE report staff data.
- Continuing Internal PIMS Monthly Meetings for more accurate data.
- Exploring Information on the PDE Data Summit in early 2022.

Data and Information Processing:

In terms of Data and Information, the following tasks have taken place this month:

- Working on materials and files needed for SchoolMint and Infinite Campus integration.
- Working with Infinite Campus to determine what internal home grown reports work with Infinite Campus database fields.

Servers and Network Elements:

In terms of Server and Network Elements, the following tasks have taken place this month:

- Andy Fair and I had several meetings with AEC Group for their discovery phase of network assessment plan.
- Continuing to resolve issues with the update to the school firewall and firewall monitoring tool.
- Resolving sporadic digital certificate licensing issues on various servers and network tools used on the network.
- Make a connection to cell phone provider contact to understand existing contract as well as get updates to the plan.
- Several updates to the website took place over the summer. Looking at initiating a stakeholders meeting for an effective website design for our website in Fall of 2021.

Software Applications:

In terms of Software Applications, the following tasks have taken place this month:

- Learning basics of how the entire SchoolMint process works for the November deadline.
- Researching best method to load "live" COVID Information to the ECTS website.
- Planning to schedule meetings with instructors who plan to get learning loss software as part of the GEER III grant that integrate our computers and network.
- Assisting students and staff who have "random" IT issues with delivery of content using Microsoft Teams.