

From: Michael Kraus <mkraus@ects.org>

Sent: Tuesday, March 1, 2022 2:38 PM

To: Delbert VonVolkenburg <DVonVolkenburg@ects.org>; Joe Tarasovitch <JTarasovitch@ects.org>

Cc: mak@velocity.net

Subject: CUSTODIAL POSITION / 2 WEEK NOTICE / SUBSTITUTE CUSTODIAN OPPORTUNITY / MICHAEL KRAUS

Joe, Del,

I am writing to inform you that I am announcing my 2 weeks notice to step down from the part-time custodial maintenance position due my hours increasing at my company.

I would like hold onto the position for this summer or when things slow down at my business. Del mentioned that I could sub on days when the staff needs me. I am very interested in this offer / opportunity.

I want to thank both of you and the entire ECTS staff. All of you have been very kind to me and made me feel at home serving you.

Thank you for your kindness and generosity.

Best regards,
Michael A. Kraus