

Supervisors of Instructional Support Services Report

June 2022

Sandy Carr and Lesa Scalise

Curriculum Development

Curriculum Work –Seven instructors participated in summer curriculum work to align tasks to new task grids and develop unit plans that align with adjusted sequence charts. New instructors reviewed curriculum documents and became more familiar with the curriculum process and documentation.

PIMS Verification – We have been working to update and verify information for PIMS reporting. Student certifications and work-based experiences are recorded for students.

Program Approval – All required information was entered into the new CATS system for the Sports Therapy and Exercise Science program approval. With the new CATS system, all of our program information will be re-entered into the new system over the summer.

Accreditation – Mariea Sargent completed the documentation for the ADDA Curriculum Certification Renewal Application this spring. Documentation was sent to ADDA for approval.

Textbooks – A motion is on the agenda for the approval of textbooks for Auto Body Repair, Cosmetology, Culinary Arts, Facility Maintenance Technology, and Sport Therapy and Exercise Science.

DACUM – On June 10, we hosted a DACUM workshop for our Sports Therapy and Exercise Science career major. Six representatives provided recommendations for the Computer Programming curriculum and discussed trends and changes in the industry.

Special Education

End of the Year Report Cards - Sandy and Lesa sent out the fourth quarter grades, for all students with Individualized Education Plans (IEPs) and Section 504 Plans, to sending schools' special education staff and guidance counselors.

Enrollment Update - Currently of the 385 newly admitted ECTS students, 97 students (25%) are identified as students with some type of disability. The percentage of new students with an identified disability last year was 34.6%. As disability verification is received from sending schools, recommended changes to the database will be made and rosters of new students will be sent to each school districts' special education supervisors to make the final identification of our students with disabilities.

Instructional Aide Evaluations- Lesa completed all of the instructional aides' end-of -year evaluations. Our instructional aides play a crucial role in supporting the students and staff throughout the school year.