



Thursday, January 27, 2022
DRAFT AGENDA

Erie County Technical School
Joint Operating Committee
Meeting Agenda
8500 Oliver Road, Erie, PA 16509
ECTS Eagle's Nest / Cafeteria
WORK SESSION
6:00 pm

Student Spotlight -
Presentation of the ECTS 2022-2023 Budget by Joseph Tarasovitch/Jessica Garnica
Health & Safety Plan Discussion
Building Renovation Phase Update
Executive Session

1. Call to Order

Subject	A. Moment of Reflection
Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	1. Call to Order
Access	Public
Type	Procedural

Subject	B. Pledge of Allegiance
Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	1. Call to Order
Access	Public
Type	Procedural

Subject	C. New District Appointed Committee Member
Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	1. Call to Order
Access	Public
Type	Action
Recommended Action	Motion to Approve New District Appointed Committee Member
General McLane - Dr. Timothy Wise	

File Attachments
[ECTS appointment_GM Committee Member.pdf \(149 KB\)](#)

Subject D. Roll Call

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 1. Call to Order

Access Public

Type Procedural

Mahoney, Fortin, Wise, Olesnanik, Brink, Sheldon, Lindner, Boyd, Ring, Gilbert, Morvay

2. Amendments

Subject A. Amendment Approval

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 2. Amendments

Access Public

Type Action

Recommended Action Motion to approve amendments

3. Meeting Minutes

Subject A. Meeting Minute Approval - 12-21-2021

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 3. Meeting Minutes

Access Public

Type Action

Recommended Action Motion to approve the 12-21-2021 Meeting Minutes as presented

File Attachments

[Meeting Minutes_JOC 12.21.21-Draft.pdf \(252 KB\)](#)**4. Student Accomplishments/Highlights**

Subject A. Student Spotlight -

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 4. Student Accomplishments/Highlights

Access Public

Type Information, Reports

Subject B. Students of the month

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 4. Student Accomplishments/Highlights

Access Public

Type

File Attachments
[Board Report January.pdf \(104 KB\)](#)

5. Guest and Public Comment

6. Important Items Coming to the ECTS

7. Operations

Subject A. New Business

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 7. Operations

Access Public

Type Information

Renovation Update reports

File Attachments
[ECTS Project Phasing Plan 1.4.22.pdf \(2,602 KB\)](#)
[Temporary Moves Tracking.pdf \(101 KB\)](#)

Subject B. 2022-2023 ECTS School Calendar - Revised

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 7. Operations

Access Public

Type Action

Recommended Action Motion to approve the revised 2022-23 School Calendar.

File Attachments
[ECTS 2022-2023 Calendar #2.pdf \(103 KB\)](#)
[7B_Motion - 2022-23 School Calendar.pdf \(60 KB\)](#)

Subject C. Field trips

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 7. Operations

Access Public

Type Action

Recommended Action Motion to approve upcoming field trips for Auto Tech and Drafting & Design.

File Attachments
[FT approvals.pdf \(95 KB\)](#)

Subject D. ECTS 2022-2023 Budget

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 7. Operations

Access Public

Type Action

Recommended Action Motion to forward the 2022-2023 Erie County Technical School Budget to Districts for approval as presented

File Attachments
[Motion - ECTS 2022-2023 Budget.pdf \(83 KB\)](#)

Subject E. Old Business

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 7. Operations

Access Public

Type Discussion

Subject F. Approve Operations Section of the Agenda

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 7. Operations

Access Public

Type Action

Recommended Action Motion to approve operations section of the agenda

8. New Financial Items

Subject A. Business Manager Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Reports

Subject **B. Treasurer Report**

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Reports

Subject **C. Statement of Activities**

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Reports

Subject **D. Checks and Wire Transfers**

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Reports

General Fund
Capital Projects Fund
Student Activities Fund

Subject **E. Invoices Payable**

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Reports

General Fund
Capital Projects Fund
Student Activities Fund - None

File Attachments
[GF - open invoice report 1-21-2022.pdf \(176 KB\)](#)
[CP - open invoice report 1-21-2022.pdf \(145 KB\)](#)

Subject **F. VISA Procurement Card Payment**

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Reports

Subject G. Construction Cost Summary

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Information

Subject H. Approval of Financial Items Section of the Agenda

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Action

Recommended Action Motion to approve Financial Items Section of the Agenda

9. Administrative Services and Human Resources

Subject A. Administrative Services and Human Resources Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 9. Administrative Services and Human Resources

Access Public

Type Reports

File Attachments
[HR Report 1-2022.pdf \(126 KB\)](#)

Subject B. Resignations and Retirements

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 9. Administrative Services and Human Resources

Access Public

Type Action

Recommended Action Motion to accept the retirement request of Ken Balsiger effective February 24, 2022

File Attachments
[MotionRetirementBalsiger.pdf \(94 KB\)](#)

Subject**C. Hiring**

Meeting

Jan 27, 2022 - DRAFT AGENDA

Category

9. Administrative Services and Human Resources

Access

Public

Type

Action

Recommended Action

Motion to approve the following hiring requests

Subject**D. Policy Review**

Meeting

Jan 27, 2022 - DRAFT AGENDA

Category

9. Administrative Services and Human Resources

Access

Public

Type

Action

Recommended Action

Motion to approve 2nd Read and advance to Adoption of the Board Policy Revisions as noted in the attached policies and Table of Content.

File Attachments

006.pdf (110 KB)

146.1.pdf (180 KB)

218.1.pdf (116 KB)

218.2.pdf (102 KB)

236.1.pdf (287 KB)

246.pdf (254 KB)

247.pdf (192 KB)

249.pdf (116 KB)

252.pdf (103 KB)

800.1.pdf (101 KB)

805.2.pdf (247 KB)

805.pdf (183 KB)

810.1.pdf (308 KB)

810.3.pdf (157 KB)

816.pdf (166 KB)

901.pdf (76 KB)

902.pdf (52 KB)

903 Vol VI.pdf (105 KB)

903.pdf (108 KB)

906.pdf (102 KB)

908.pdf (79 KB)

910.pdf (60 KB)

911.pdf (67 KB)

912.pdf (59 KB)

914.pdf (46 KB)

917.pdf (64 KB)

Motion-Policy Draft Review 2nd Read 2021.pdf (118 KB)

Subject**E. Additions to substitute list**

Meeting

Jan 27, 2022 - DRAFT AGENDA

Category

9. Administrative Services and Human Resources

Access	Public
Type	Action
Recommended Action	Motion to ratify additions to the substitute list at Erie County Technical School.

File Attachments

[Motion - additonalECTSsub21-22.pdf \(82 KB\)](#)**Subject F. Job Description Revisions**

Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	9. Administrative Services and Human Resources
Access	Public
Type	Action
Recommended Action	Motion to approve the Job Description change for the Business Partnerships and Cooperative Education Coordinator and Enrollment and Community Engagement Coordinator positions as noted in the attached job description, Effective 1/1/22.

File Attachments

[Job Description - Business Part -Coop Ed Coord 11-21.pdf \(109 KB\)](#)[Job Description - Enrollment and Community Engagement Coordinator-Rev-11-2021.pdf \(147 KB\)](#)[Motion-Business Partnerships and Cooperative Education Coordinator and Enrollment and Community Engagement Coordinator 11-2021.pdf \(153 KB\)](#)**Subject G. Approve Administrative Services and Human Resources Section of the Agenda**

Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	9. Administrative Services and Human Resources
Access	Public
Type	Action
Recommended Action	Motion to approve Administrative Services and Human Resources Section of the Agenda

10. Reports

Subject A. Superintendent

Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	10. Reports
Access	Public
Type	Reports

Subject B. Director

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 10. Reports

Access Public

Type Reports

File Attachments
[Directors Report -- JOC -- January 2022.pdf \(127 KB\)](#)

Subject C. Solicitor

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 10. Reports

Access Public

Type Reports

Subject D. Principal

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 10. Reports

Access Public

Type Reports

File Attachments
[Jan '22.pdf \(119 KB\)](#)

Subject E. Approval of Reports Section of the Agenda

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 10. Reports

Access Public

Type Action

Recommended Action Motion to approve the Reports Section of the Agenda

11. Supplemental Reports and Information

Subject A. Facilities Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[MDR January 2021.pdf \(153 KB\)](#)

Subject B. Technology Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[2022-01 Technology Report.pdf \(200 KB\)](#)

Subject C. Instructional Support Services Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[SISS Board Report January 2022.pdf \(87 KB\)](#)

Subject D. JOC Member Attendance Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[Board Member Attendance Report 2021-2022- 12.21.21.pdf \(107 KB\)](#)

Subject E. Secondary Program Enrollment Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[11E_CTE Enrollments.pdf \(198 KB\)](#)

Subject F. Transition Center Enrollment Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[TRC Enrollments.pdf \(132 KB\)](#)

Subject G. Disabled Population by Program

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[January - Disability Counts By Program.pdf \(137 KB\)](#)

Subject H. Disabled Population by District

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[January - Disability Counts By District.pdf \(134 KB\)](#)

Subject I. Business Partnership Coordinator Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[COOP JAN JOC REPORT 2022.pdf \(579 KB\)](#)

Subject J. Enrollment and Community Engagement Coordinator Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

NONE

Subject K. Career Planning Coordinator Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[CPC Board Report - Jan 2022.pdf \(103 KB\)](#)

Subject L. RCTC Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

NONE

Subject M. COW-Estok Properties, LLC Renovation Report

Meeting Jan 27, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Information

Subject N. Approval of Supplemental Reports and Information Items Section of the Agenda

Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Action
Recommended Action	Motion to approve Supplemental Reports and Information Items Section of the Agenda

12. Statue-Related Business

Subject A. Staff Travel > 400 Miles

Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Reports

Subject B. Fundraising

Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Information

Subject C. Facility Use Request (for-profit groups only)

Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Information

Subject D. Approval of Statue-Related Business

Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Action
Recommended Action	Motion to approve Statue-Related Business

13. Board Actions

14. Adjournment

Subject A. Adjourn

Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	14. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn

15. Reminders

Subject	A. Next Meeting Date
Meeting	Jan 27, 2022 - DRAFT AGENDA
Category	15. Reminders
Access	Public
Type	Information