



**Thursday, February 24, 2022
DRAFT AGENDA**

**Erie County Technical School
Joint Operating Committee
Meeting Agenda
8500 Oliver Road, Erie, PA 16509
ECTS Eagle's Nest / Cafeteria
WORK SESSION
6:00 pm
Student Spotlight -
Procedure 126
Building Renovation Update
Executive Session**

1. Call to Order

Subject	A. Moment of Reflection
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	1. Call to Order
Access	Public
Type	Procedural

Subject	B. Pledge of Allegiance
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	1. Call to Order
Access	Public
Type	Procedural

Subject	C. Roll Call
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	1. Call to Order
Access	Public
Type	Procedural
Mahoney, Fortin, Wise, Olesnanik, Brink, Sheldon, Lindner, Boyd, Ring, Gilbert, Morvay	

2. Amendments

Subject	A. Amendment Approval
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Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	2. Amendments
Access	Public
Type	Action
Recommended Action	Motion to approve amendments

3. Meeting Minutes

Subject	A. Meeting Minute Approval - 01/27/2022
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Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	3. Meeting Minutes
Access	Public
Type	Action
Recommended Action	Motion to approve the 01/27/21 Meeting Minutes as presented

File Attachments
[3A_Meeting Minutes_JOC 01.27.22-Draft.pdf \(252 KB\)](#)

4. Student Accomplishments/Highlights

Subject	A. Student Spotlight -
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Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	4. Student Accomplishments/Highlights
Access	Public
Type	Information, Reports

File Attachments
[4A_Student Spotlight 2.2022.pdf \(106 KB\)](#)

Subject	B. Students of the month
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Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	4. Student Accomplishments/Highlights
Access	Public
Type	

File Attachments
[4B_Board Report February.pdf \(103 KB\)](#)

Subject **C. Qtr 2 Exemplary Students**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 4. Student Accomplishments/Highlights

Access Public

Type

File Attachments

4C_QTR 2 FLB Exemplary Student.pdf (80 KB)
 4C_QTR 2 FRV Exemplary Student.pdf (82 KB)
 4C_QTR 2 GIR Exemplary Student.pdf (81 KB)
 4C_QTR 2 GMC Exemplary Student.pdf (77 KB)
 4C_QTR 2 HBK Exemplary Student.pdf (80 KB)
 4C_QTR 2 IRO Exemplary Student.pdf (77 KB)
 4C_QTR 2 MCD Exemplary Student.pdf (81 KB)
 4C_QTR 2 MIHS Exemplary Student.pdf (78 KB)
 4C_QTR 2 NEA Exemplary Student.pdf (81 KB)
 4C_QTR 2 NWS Exemplary Student.pdf (78 KB)
 4C_QTR 2 SEN Exemplary Student.pdf (79 KB)
 4C_QTR 2 UNC Exemplary Student.pdf (78 KB)

5. Guest and Public Comment**6. Important Items Coming to the ECTS****7. Operations**

Subject **A. New Business**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 7. Operations

Access Public

Type Action, Information

Recommended Action Motion to approve the opening of a PNC bank checking account

File Attachments

7A_Easy Procure_Product Sheet.pdf (293 KB)
 7A_EasyProcureFrequentlyAskedQuestions.pdf (148 KB)
 7A_Motion - PNC Bank Checking Account.pdf (110 KB)

Subject **B. Old Business**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 7. Operations

Access Public

Type Action, Discussion

Recommended Action Motion to approve the proposed "modified" implementation of Procedure 126 as presented for the 2022-23 School Year.

File Attachments

[7B_Admin Procedure 126--Enrollment Review -- Final Copy -- February 2022.pdf \(204 KB\)](#)[7B_JOC Meeting 2-22 Prod- 126.pdf \(122 KB\)](#)[7B_Motion Procedure 126 2022-23 Implementation \(1\).pdf \(61 KB\)](#)

Subject	C. Approve Operations Section of the Agenda
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	7. Operations
Access	Public
Type	Action
Recommended Action	Motion to approve operations section of the agenda

8. New Financial Items

Subject	A. Business Manager Report
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	8. New Financial Items
Access	Public
Type	Reports

Subject	B. Treasurer Report
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	8. New Financial Items
Access	Public
Type	Reports

Subject	C. Statement of Activities
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	8. New Financial Items
Access	Public
Type	Reports

Subject	D. Checks and Wire Transfers
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	8. New Financial Items

Access Public

Type Reports

General Fund
Capital Projects Fund
Student Activities Fund

Subject E. Invoices Payable

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Reports

General Fund
Capital Projects Fund
Student Activities Fund - None

Subject F. VISA Procurement Card Payment

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Reports

Subject G. Construction Cost Summary

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Information

Subject H. Approval of Financial Items Section of the Agenda

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 8. New Financial Items

Access Public

Type Action

Recommended Action Motion to approve Financial Items Section of the Agenda

9. Administrative Services and Human Resources

Subject A. Administrative Services and Human Resources Report

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 9. Administrative Services and Human Resources

Access Public

Type Reports

Subject B. Resignations and Retirements

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 9. Administrative Services and Human Resources

Access Public

Type Action

Recommended Action Motion to accept the following requests:
Intent to retire of Lisa Sorenson before the end of SY 2021-2022
Intent to retire of Joe Salorino at some point in 2022
Retirement of Analee Cree effective 06/08/22

File Attachments

[9B_LSorensen.pdf \(10 KB\)](#)

[9B_ACree.pdf \(12 KB\)](#)

[9B_JSalorino.pdf \(5 KB\)](#)

Subject C. Hiring

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 9. Administrative Services and Human Resources

Access Public

Type Action

Recommended Action Motion to approve the following hiring requests:
Hiring Alaina Litz, Sports Therapy & Exercise Science Instructor, at Column A/B step 6, prorated based on the salary of \$43,708 per year
Hiring Kevin Blossey as the Auto Body Repair Instructor, at Column A/B step 9, prorated based on the salary of \$48,508 per year

File Attachments

[9C_Motion ALitzSTS2-22.pdf \(76 KB\)](#)

[9C_Motion KBlossey-AUR-2-22.pdf \(76 KB\)](#)

Subject D. Job Description Changes

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 9. Administrative Services and Human Resources

Access Public

Type	Action
Recommended Action	Motion to approve the Job Description change for the S2 Pupil Services Secretary positions as noted in the attached job description, Effective 7/1/22.

File Attachments

[9D_Pupil Svcs. Sec. Student Services 2-22.pdf \(121 KB\)](#)[9D_Motion-S2 Pupil Secretary Job Description Updates 2-22.pdf \(108 KB\)](#)[9D_Pupil Svcs. Sec. HS-RCTC-2-22.pdf \(119 KB\)](#)**Subject** **E. Approve Administrative Services and Human Resources Section of the Agenda**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 9. Administrative Services and Human Resources

Access Public

Type Action

Recommended Action Motion to approve Administrative Services and Human Resources Section of the Agenda

10. Reports

Subject **A. Superintendent**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 10. Reports

Access Public

Type Reports

Subject **B. Director**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 10. Reports

Access Public

Type Reports

File Attachments

[10B_Directors Report -- JOC -- February 2022.pdf \(162 KB\)](#)**Subject** **C. Solicitor**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 10. Reports

Access Public

Type Reports

Subject**D. Principal**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 10. Reports

Access Public

Type Reports

Subject**E. Approval of Reports Section of the Agenda**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 10. Reports

Access Public

Type Action

Recommended Action Motion to approve the Reports Section of the Agenda

11. Supplemental Reports and Information

Subject**A. Facilities Report**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[11A_MDR November February 2022.pdf \(155 KB\)](#)

Subject**B. Technology Report**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[11B_2022-02 Technology Report.pdf \(707 KB\)](#)

Subject**C. Instructional Support Services Report**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[11C_SISS Board Report February 2022.pdf \(90 KB\)](#)

Subject D. JOC Member Attendance Report

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[11D_Board Member Attendance Report 2021-2022- 01.27.22.pdf \(106 KB\)](#)

Subject E. Secondary Program Enrollment Report

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

Subject F. Transition Center Enrollment Report

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

Subject G. Disabled Population by Program

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments
[11G_February - Disability Counts By Program.pdf \(137 KB\)](#)

Subject **H. Disabled Population by District**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments

[11H_February - Disability Counts By District.pdf \(135 KB\)](#)**Subject** **I. Business Partnership Coordinator Report**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments

[COOP FEB JOC REPORT 2022.pdf \(688 KB\)](#)**Subject** **J. Enrollment and Community Engagement Coordinator Report**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments

[February 2022 Board Report.pdf \(132 KB\)](#)**Subject** **K. Career Planning Coordinator Report**

Meeting Feb 24, 2022 - DRAFT AGENDA

Category 11. Supplemental Reports and Information

Access Public

Type Reports

File Attachments

[11K_CPC Board Report - Feb 2022.pdf \(104 KB\)](#)

Subject	L. RCTC Report
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

File Attachments
[11L_February 2022 RCTC Report.pdf \(61 KB\)](#)

Subject	M. COW-Estok Properties, LLC Renovation Report
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Information

12. Statue-Related Business

Subject	A. Staff Travel > 400 Miles
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Reports

Subject	B. Fundraising
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Information

Subject	C. Facility Use Request (for-profit groups only)
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Information

13. Board Actions

14. Adjournment

Subject	A. Adjourn
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	14. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn

15. Reminders

Subject	A. Next Meeting Date
Meeting	Feb 24, 2022 - DRAFT AGENDA
Category	15. Reminders
Access	Public
Type	Information
Thursday, March 24, 2022 @ 6pm	