

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: November 22, 2021

SUBJECT: Job Description Review

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Cat Doty – Administrative Services/Human Resources Coordinator

DESCRIPTION:

ECTS requests the approval to change in the Job Description for the Business Partnerships and Cooperative Education Coordinator and Enrollment and Community Engagement Coordinator positions.

RECOMMENDATION:

Motion to approve the Job Description change for the Business Partnerships and Cooperative Education Coordinator and Enrollment and Community Engagement Coordinator positions as noted in the attached job description.