

Supervisors of Instructional Support Services Report

August 2021

Sandy Carr and Lesa Scalise

Curriculum Development

Curriculum – The curriculum revisions made by the instructors during the 2020-2021 school year were reviewed and approved. Infinite Campus updates reflect curriculum adjustments.

Plans for the final phases of the curriculum project will be shared with the instructors during the 2021-2022 in-service. We will utilize CTE-360 to complete unit plans. Students will utilize the system to track progress on task completion, create on-line portfolios and track industry certifications. Sending school guidance counselors will be able to collect career and employment artifacts for Career Education and Work requirements.

Textbooks – New textbooks have arrived for Drafting & Design and Metal Fabrication. We have also purchased on-line text resources to aid in our remote learning activities.

Approved Program Evaluation (339 Audit) – Documents and evidence have been organized and collected for the 339 Audit. The administrative team will review the artifacts collected for the audit scheduled for September 28, 29, and 30.

Course Name Changes – Four of our career majors will have name adjustments this school year. Culinary Arts is now named Culinary, Baking & Pastry Arts, Drafting & Design is now named Drafting & Design Engineering, Graphic Communications is now named Graphic Media & Design, and Tourism & Hospitality Management is now named Hospitality Management and Tourism.

Special Education

Projections- As of August 17, we have approximately 749 total students enrolled at ECTS with approximately 225 identified as disabled and having an IEP or Chapter 15, Service Plan. This represents 30% of our student body. Lesa and Sandy have obtained these students' records and are making this information available to our instructional staff.

In-Service Training-Instructional staff will be provided updated Student Support binders at in-service on August 27, 2021. Pam Pence, the Student Support Secretary has updated information for returning students and added the information for new students at ECTS. These binders help our instructional staff identify and understand the individual needs of our students with disabilities in each of our CTE Programs. Each page will list the student's demographic information and the student's specific Specially Designed Instruction (SDI) that our instructors are mandated by federal law to provide. Lists of students that need specific accommodations are also provided. These accommodations may include test being read, extended time for work completion, hard copies of teacher notes provided for student, etc.

Instructional Aides – The Instructional Aides will have in-service training on Monday, August 30, 2021. In addition to updated information necessary to support students with IEPs and 504 plans, instructional aides will have a session on "computer tune-up" and complete required SafeSchools training.