

**Business Manager's Report**  
**July 2021**

|                                              |                                           |                        |                 |                 |               |              |              |  |
|----------------------------------------------|-------------------------------------------|------------------------|-----------------|-----------------|---------------|--------------|--------------|--|
| 1                                            | General Ledger Bank Account Balances      |                        | July 31, 2021   | June 30, 2021   | Change        |              |              |  |
|                                              | General Fund Cash & Investment Accounts   |                        |                 |                 |               |              |              |  |
|                                              | PSDLAF, ERIEBank, NWSB                    |                        | \$ 2,920,674.11 | \$ 2,264,311.38 | \$ 656,362.73 |              |              |  |
|                                              | Capital Projects Fund, PSDLAF, NWSB & PNC |                        | \$ 698,715.25   | \$ 698,676.06   | \$ 39.19      |              |              |  |
|                                              | Student Activities Fund-PNC & NWSB        |                        | \$ 21,185.31    | \$ 21,184.41    | \$ 0.90       |              |              |  |
|                                              | Flexible Spending Acct - PNC & NWSB       |                        | \$ 12,917.74    | \$ 13,397.18    | \$ (479.44)   |              |              |  |
|                                              | Total All Funds - Bank Balances           |                        | \$ 3,653,492.41 | \$ 2,997,569.03 | \$ 655,923.38 |              |              |  |
|                                              | 2                                         | General Fund (Fund 10) |                 | July 31, 2021   |               |              | June 30 2021 |  |
| Revenue and Expenditure Summary              |                                           | Annual Budget          | YTD Actual      | %               | Annual Budget | YTD Actual   | %            |  |
| ECTS-High School                             |                                           |                        |                 |                 |               |              |              |  |
| Fund Balances - July 1, 2021                 |                                           |                        |                 |                 |               |              |              |  |
| Fund Balance-Unassigned-(High School)        |                                           | \$ 432,367             | \$ -            |                 | \$ 432,367    | \$ 244,881   |              |  |
| Fund Balance-Assigned PSERS                  |                                           | \$ 282,975             | \$ -            |                 | \$ 282,975    | \$ 318,800   |              |  |
| Fund Balance - Assigned - COVID Activities   |                                           | \$ -                   | \$ -            |                 | \$ -          | \$ 350,000   |              |  |
| Fund Balance - Assigned - Equipment Purchase |                                           | \$ -                   | \$ -            |                 | \$ -          | \$ 37,500    |              |  |
| Fund Balance - Assigned - New Program        |                                           | \$ 250,000             | \$ -            |                 | \$ 250,000    | \$ 250,000   |              |  |
| Fund Balance-Non-Spendable-Inventory - TBR*  |                                           | \$ 93,406              | \$ -            |                 | \$ 93,406     | \$ 93,406    |              |  |
|                                              |                                           | \$ 1,058,748           | \$ -            |                 | \$ 1,058,748  | \$ 1,294,587 |              |  |
| Revenue-Local Sources & Districts            |                                           | \$ 4,704,083           | \$ 369,785      | 7.86%           | \$ 4,676,025  | \$ 4,063,320 | 86.90%       |  |
| Revenue-All Other Sources                    |                                           | \$ 1,859,727           | \$ 20,020       | 1.08%           | \$ 1,778,286  | \$ 2,857,960 | 160.71%      |  |
| Total Revenue                                |                                           | \$ 6,563,810           | \$ 389,805      |                 | \$ 6,454,311  | \$ 6,921,281 |              |  |
| Expenditure and reserve                      |                                           | \$ 6,563,810           | \$ 192,871      | 2.94%           | \$ 6,454,311  | \$ 6,306,922 | 97.72%       |  |
| Change                                       |                                           | \$ -                   | \$ 196,934      |                 | \$ -          | \$ 614,359   |              |  |
| Fund Balances                                |                                           |                        |                 |                 |               |              |              |  |
| Fund Balance-Unassigned-(High School)        |                                           | \$ 432,367             | \$ 196,934      |                 | \$ 432,367    | \$ 859,240   |              |  |
| Fund Balance-Assigned PSERS                  |                                           | \$ 282,975             | \$ -            |                 | \$ 282,975    | \$ 318,800   |              |  |
| Fund Balance - Assigned - COVID Activities   |                                           | \$ -                   |                 |                 | \$ -          | \$ 350,000   |              |  |
| Fund Balance - Assigned - Equipment Purchase |                                           | \$ -                   |                 |                 | \$ -          | \$ 37,500    |              |  |
| Fund Balance - Assigned - New Program        |                                           | \$ 250,000             | \$ -            |                 | \$ 250,000    | \$ 250,000   |              |  |
| Fund Balance-Non-Spendable-Inventory - TBR*  |                                           | \$ 93,406              | \$ -            |                 | \$ 93,406     | \$ 93,406    |              |  |
|                                              |                                           | \$ 1,058,748           | \$ 196,934      |                 | \$ 1,058,748  | \$ 1,908,946 |              |  |

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| RCTC                       | July 31, 2021 |            |        | June 30, 2021 |            |         |
|----------------------------|---------------|------------|--------|---------------|------------|---------|
|                            | Annual Budget | YTD Actual | %      | Annual Budget | YTD Actual | %       |
| Fund Balance July 1, 2021  | \$ 217,986    | \$ -       |        | \$ 217,986    | \$ 226,738 |         |
| Revenue                    | \$ 286,479    | \$ 90,700  | 31.66% | \$ 459,105    | \$ 475,783 | 103.63% |
| Expenditure and reserve    | \$ 286,479    | \$ 3,286   | 1.15%  | \$ 459,105    | \$ 417,744 | 90.99%  |
| Change                     | \$ -          | \$ 87,414  |        | \$ -          | \$ 58,040  |         |
| Fund Balance-Assigned-RCTC | \$ 217,986    | \$ 87,414  |        | \$ 217,986    | \$ 284,778 |         |

| 3 ECTS Capital Projects Fund (Fund 31)<br>Revenue and Expenditure Summary | July 31, 2021 |            |       | June 30, 2021 |            |         |
|---------------------------------------------------------------------------|---------------|------------|-------|---------------|------------|---------|
|                                                                           | Annual Budget | YTD Actual | %     | Annual Budget | YTD Actual | %       |
| Fund Balance-July 1, 2021                                                 |               |            |       |               |            |         |
| Assigned-Transition Center                                                | \$ -          | \$ -       |       | \$ -          | \$ -       |         |
| Assigned-Capital Projects                                                 | \$ 312,679    | \$ -       |       | \$ 282,229    | \$ 584,362 |         |
|                                                                           | \$ 312,679    | \$ -       |       | \$ 282,229    | \$ 584,362 |         |
| Plus:                                                                     |               |            |       |               |            |         |
| Transfers from General Fund                                               | \$ 75,000     | \$ -       | 0.00% | \$ 75,000     | \$ 239,489 | 319.32% |
| School District Contributions - Pre Bid Documents, PDOT                   | \$ -          | \$ -       |       | \$ -          | \$ 520,255 |         |
| Interest                                                                  | \$ 500        | \$ 39      | 7.84% | \$ 650        | \$ 604     | 92.98%  |
|                                                                           | \$ 75,500     | \$ 39      |       | \$ 75,650     | \$ 760,348 |         |
| Less:                                                                     |               |            |       |               |            |         |
| School car                                                                | \$ 28,000     | \$ -       | 0.00% | \$ -          | \$ -       | 0.00%   |
| HS Copier                                                                 | \$ 8,000      | \$ -       | 0.00% | \$ -          | \$ -       | 0.00%   |
| Copier - GRA                                                              | \$ 12,000     | \$ -       | 0.00% | \$ -          | \$ -       | 0.00%   |
| Network system - server software                                          | \$ 15,000     | \$ -       | 0.00% | \$ 19,500     | \$ -       | 0.00%   |
| Faculty laptop replacements                                               | \$ 15,000     | \$ -       | 0.00% | \$ 15,700     | \$ -       | 0.00%   |
| Technology - overpayment refund                                           | \$ -          | \$ -       |       | \$ -          | \$ 321     |         |
| Classroom Projection                                                      | \$ -          | \$ -       | 0.00% | \$ 10,000     | \$ -       | 0.00%   |
| Fire Alarm Project                                                        | \$ -          | \$ -       |       | \$ -          | \$ 21,582  |         |
| Secure Vestibule Project                                                  | \$ -          | \$ -       |       | \$ -          | \$ 164,489 |         |
| School District - Pre-Bid Documents                                       | \$ -          | \$ -       |       | \$ -          | \$ 252,724 |         |
| Other - Production Server Replacement                                     | \$ -          | \$ -       | 0.00% | \$ -          | \$ -       | 0.00%   |
|                                                                           | \$ 78,000     | \$ -       |       | \$ 45,200     | \$ 439,115 |         |
| Fund Balance                                                              |               |            |       |               |            |         |
| Assigned-Transition Center                                                | \$ -          | \$ -       |       | \$ -          | \$ -       |         |
| Assigned-Capital Projects                                                 | \$ 310,179    | \$ 39      |       | \$ 312,679    | \$ 905,595 |         |
|                                                                           | \$ 310,179    | \$ 39      |       | \$ 312,679    | \$ 905,595 |         |

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|   |                                        |                      |                      |                     |
|---|----------------------------------------|----------------------|----------------------|---------------------|
| 4 | <b>Student Activity Fund (Fund 81)</b> | <b>July 31, 2021</b> | <b>June 30, 2021</b> | <b>May 31, 2021</b> |
|   |                                        | YTD-Actual           | YTD-Actual           | YTD-Actual          |
|   | <u>Fund Balances- July 1, 2021</u>     |                      |                      |                     |
|   | Designated-SkillsUSA                   | \$ 5,191             | \$ 5,191             | \$ 5,191            |
|   | Designated -Other                      | \$ 4,052             | \$ 4,052             | \$ 4,052            |
|   | Designated-NTHS                        | \$ 2,153             | \$ 2,153             | \$ 2,153            |
|   |                                        | \$ 11,396            | \$ 11,396            | \$ 11,396           |
|   | <u>Revenue + Transfers</u>             |                      |                      |                     |
|   | SkillsUSA/Other                        | \$ 13,412            | \$ 13,411            | \$ 12,895           |
|   | Make-A-Wish/Community Blood Bank/Other | \$ 200               | \$ 200               | \$ 200              |
|   | National Technical Honor Society       | \$ 15,591            | \$ 15,590            | \$ 15,073           |
|   |                                        | \$ 29,203            | \$ 29,201            | \$ 28,168           |
|   | <u>Expenditure</u>                     |                      |                      |                     |
|   | SkillsUSA                              | \$ 5,856             | \$ 5,856             | \$ 5,856            |
|   | Make-A-Wish/Community Blood Bank/Other | \$ -                 | \$ -                 | \$ -                |
|   | National Technical Honor Society       | \$ 13,557            | \$ 13,557            | \$ 8,778            |
|   |                                        | \$ 19,413            | \$ 19,413            | \$ 14,635           |
|   | <u>Fund Balances- YTD</u>              |                      |                      |                     |
|   | Assigned-SkillsUSA/Other               | \$ 12,747            | \$ 12,746            | \$ 10,518           |
|   | Assigned -Other                        | \$ 4,252             | \$ 4,252             | \$ 4,252            |
|   | Assigned-NTHS                          | \$ 4,186             | \$ 4,186             | \$ 10,165           |
|   |                                        | \$ 21,185.31         | \$ 21,184            | \$ 24,936           |

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|          |                                                         |                    |                         |                   |
|----------|---------------------------------------------------------|--------------------|-------------------------|-------------------|
| <b>5</b> | <b>NOREBT-ECTS</b>                                      | <b>Medical/ Rx</b> | <b>Dental/Vision</b>    | <b>Total</b>      |
|          | <b>Per Employee Per Month</b>                           | \$ 1,283           | \$ 85                   | \$ 1,368          |
|          | Account Balance July 1, 2020, Per NOREBT Statement      | \$ 498,770         | SELF FUNDED - NA        | \$ 498,770        |
|          |                                                         | \$ -               |                         | \$ -              |
|          | Account Balance July 1, 2020, Adjusted for June claims  | \$ 498,770         |                         | \$ 498,770        |
|          | Plus: YTD Contributions+receipts                        | \$ 741,902         |                         | \$ 741,902        |
|          | Plus: Prescription formulary rebate                     | \$ 8,784           |                         | \$ 8,784          |
|          | Plus: Interest allocation/Loyalty credit                | \$ 5,388           |                         | \$ 5,388          |
|          | Plus: reimbursement from excess loss fund               | \$ 79,591          |                         | \$ 79,591         |
|          |                                                         | \$ 835,665         |                         | \$ 835,665        |
|          | Less: YTD gross claims                                  | \$ (456,412)       |                         | \$ (456,412)      |
|          | Less: YTD gross claims- prescription                    | \$ (163,426)       |                         | \$ (163,426)      |
|          | Less: Claims Administration                             | \$ (28,440)        |                         | \$ (28,440)       |
|          | Less: Stop Loss insurance                               | \$ (32,376)        |                         | \$ (32,376)       |
|          | Less: reinsurance for large claims over 45K             | \$ (129,057)       |                         | \$ (129,057)      |
|          | Less: Miscellaneous Admin (Legal/ACA Fees/Audit)        | \$ (6,023)         |                         | \$ (6,023)        |
|          | Less: other expense- Wellness contribution              | \$ (1,611)         |                         | \$ (1,611)        |
|          | Less: Admin expenses/stop-loss ins                      | \$ (2,240)         |                         | \$ (2,240)        |
|          | Less: Total YTD claims/exps.                            | \$ (819,584)       |                         | \$ (819,584)      |
|          | Total YTD claims and expenses                           |                    |                         |                   |
|          | YTD contributions less expenses                         | \$ 16,081          |                         | \$ 16,081         |
|          | <b>Account balance - 6/30/2021 per NOREBT Statement</b> | <b>\$ 514,851</b>  | <b>SELF FUNDED - NA</b> | <b>\$ 514,851</b> |
|          | Months of claims + expenses in reserve                  | 7.5                | Cash Balances - BAI     | 7.5               |
|          | avg monthly claims + expenses                           | \$ 68,299          |                         | \$ 68,299         |

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