

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: July 30, 2021

SUBJECT: Principal

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Cat Doty, Administrative Services/HR Coordinator

DESCRIPTION:

The Erie County Technical School Administration recommends hiring Julie Aiken as the Principal at an annual salary of \$83,500 (pro-rated) plus benefits consistent with PA ACT 93, effective on or after August 3, 2021.

The following notable points are offered regarding Ms. Aiken:

Ms. Aiken has over 10 years of experience in the education field.

Ms. Aiken has 7 years' experience working in a Career Technical Center.

- ✓ Ms. Aiken served the Crawford County Career & Technical Center as an Early Childhood Education Instructor there she:
 - ✓ Developed and critiqued curriculum for a two-year program, with a focus on the growth and development of young children, emphasizing teaching strategies.
 - ✓ Served as the Director of the Tech Tots Preschool program.
 - ✓ Served as Co-advisor of the SkillsUSA chapter.
 - ✓ Coordinated the Rotary Outstanding Vocational Award (ROVA) program.
 - ✓ Established and advised the National Technical Honor Society.
 - ✓ Led several school-wide committees.
- ✓ Ms. Aiken served the Tyron Area School District as a Family & Consumer Sciences Teacher where she:
 - ✓ Developed curriculum for middle school cooking and child development classes.
 - ✓ Developed curriculum for high school nutrition, pastry, and child development classes.
 - ✓ Served on the Occupational Advisory Committee for the Culinary Arts program.
- ✓ Ms. Aiken also has these notable skills/experiences:
 - ✓ Professionalism, Dependability, Organizational Skills & Attention to Details
 - ✓ Focused on Goals & Reflection, Multitasking & Problem-Solving Skills
 - ✓ Curriculum development, Teacher mentoring
 - ✓ Proficient in Microsoft Office programs, Experience with Office 365 & Google Classroom
 - ✓ Certified in CPR & First Aid and Stop the Bleed
- ✓ Ms. Aiken holds the following credentials:
 - ✓ Certificate of Advanced Graduate Study in Principal K-12
 - ✓ Master's Degree in Early Childhood Education
 - ✓ Bachelor's Degree in Family & Consumer Sciences Education

RECOMMENDATION:

Motion to hire Julie Aiken on or after August 3, 2021, based on the salary of \$83,500 per year.