



PROPOSED AGENDA ITEM

MEETING DATE: April 28, 2022

SUBJECT: Additional VISA limits through June 30, 2022

SUBMITTED BY: Jessica I. Garnica, Business Manager

DESCRIPTION: Two instructors have requested additional increases through the remainder of the school year. An increase of \$5,000 has been granted in December but it was not sufficient due to program activities and supply shortages.

Travis Woodburn, Skills Advisor, administers the NTHS and Skills USA snack cart.

Kelly Schoullis, Culinary Arts, would like use CUA's enterprise money for field trips scheduled in May by using her VISA card.

RECOMMENDATION: Motion to increase the VISA purchasing levels for 2021-2022 by \$1,000 for CUA and \$3,000 Skills USA.