Erie County Technical School

8500 Oliver Road, Erie, PA 16509
Joint Operating Committee
Meeting Minutes

Thursday, March 24, 2022

- Student Spotlight – CMP presentation
- Building renovation phase update – Renovation report was presented by Mr. VonVolkenburg. There has not been any problems reported and everything is going well with great collaboration.
- Foundation Meeting held from 6:20pm to 6:35pm.
- The executive session was held from 6:40pm to 7:20pm to discuss personnel matters.

1. Call to Order

- Mr. Ring, chairperson, called the regular meeting to order at 7:26pm

A. Moment of Reflection

B. Pledge of Allegiance

C. Roll Call

- Jessica Garnica, Board Secretary called the roll

Committee Members	District	Present	Absent
David Mahoney	Fairview	X	
Dennis Fortin	Fort LeBoeuf	X	
Timothy Wise	General McLane	X	
Dennis Olesnanik	Girard	X	
Terri Brink	Harborcreek	X	
Jennifer Sheldon	Iroquois	X	
Michael Lindner	Millcreek	X	
Corrie Boyd	North East	X	
Sam Ring	Northwestern	X	
Stephen Gilbert	Union City	X	
Steve Morvay	Wattsburg	X	

Administrators	Position	Present	Absent
Rick Emerick	Superintendent of Record	X	
Joseph Tarasovitch	Director	X	
Timothy Sennett	Solicitor	X	
Julie Aiken	Principal	X	

Jessica Garnica	Business Manager	X	
Catherine Doty	Administrative Services/HR Coordinator		X
Del VonVolkenburg	Facilities Manager	X	
Michael Miller	Technology Manager	X	
Lesa Scalise	Supervisor of Student Services	X	
Sandra Carr	Supervisor of Student Services	X	

Public Attendees: CMP students and Jason Klins (instructor), Michele Hartzell, Shawn Hartzell, Mary Foulkrod, Mariea Sargent, Jerry Sargent, Tony Pecorella, Deb Pecorella.

- Chairperson, Ring, announced an executive session meeting was held prior to the Joint Operating Committee meeting.

2. Amendments

A. Amendment Approval
- NONE

3. Meeting Minutes

A. Meeting Minute Approval – 02/24/22
Recommended Action: Motion to approve the 02/24/22 Meeting Minutes as presented moved by Wise, with second by Boyd
The motion is approved with all "Ayes" voice vote
Copies are filed with the official minutes

4. Student Accomplishments/Highlights

A. Student Spotlight – CMP
- 4 students developed the ECTS online snack cart.

5. Guest and Public Comment
- Ms. Mary Foulkrod (Career Planning Coordinator, AFT welfare officer) introduced herself and wanted to welcome the new members and thank everyone for what they do.

6. Important Items Coming to the ECTS
- Reminder that May 5th is the new students' dinner with instructor.

7. Operations

A. New Business
B. Occupational Board Members – ECTS will be conducting an OAC for the new program STS. We have 6 people we reached out to including Mercyhurst University.

Recommended Action: Motion to approve proposed STS Occupational Advisory Committee.

C. Field Trips
Recommended Action: Motion to approve upcoming field trips for Metal Fabrication, Early Childhood Education, Cosmetology, Drafting & Design Engineering, and the National Technical Honor Society.

D. Interstate Nissan Donation
Recommended Action: Motion to accept the donation from Interstate Nissan

E. Final ECTS 2022-2023 Budget
Recommended Action: Motion to approve the final 2022-2023 ECTS budget to PA Department of Education, as presented and approved by the participating districts

F. Old Business
G. Clerk of the Works Contract
Recommended Action: Motion to hire Estok Properties, LLC – Mr. Rob Estok as the clerk of the works

H. Procedure 126

Recommended Action: Motion to approve items A-H from the Operations section moved by Ring, with second by Boyd
The motion is approved with all "Ayes" voice vote

I. MOU_CBA_COVID
Recommended Action: Motion to take the MOU off the table for discussion
NO MOTION

J. Approve Operations Section of the Agenda
Recommended Action: Motion to approve the operations section of the agenda
(only A-H were motioned and approved, see H)

8. New Financial Items

A. Business Manager Report

B. Treasurer Report

C. Statement of Activities through February 28, 2022

D. Checks and Wire Transfers for February 2022
- General Fund - $203,747.72
- Capital Projects Fund - $342,646.00

- Student Activities Fund - $57.95

E. Invoices Payable
- General Fund - $216,328.86
- Capital Projects Fund - $0
- Student Activities Fund – $0

F. VISA Procurement Card Payment
- February 2022 - $34,354.29

G. Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda as presented, moved by Morvay, with second by Sheldon

The motion is approved with all "Ayes" voice vote

9. Administrative Services and Human Resources

A. Administrative Services and Human Resources Report

B. Resignations and Retirements
- Michael Kraus resignation effective March 11, 2022.
- Pam Lasher request to retire effective September 9, 2022.

Recommended Action: Motion to accept Michael Kraus' resignation and Pam Lasher's request to retire.

C. Hiring
- NONE

D. Approve Administrative Services and Human Resources Section of the Agenda

Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda moved by Mahoney, with a second by Sheldon

The motion is approved with all "Ayes" voice vote

10. Reports

A. Superintendent – Emerick
- NONE

B. Director – Tarasovitch
- Roundabout construction starts April 11, 2022
- ECTS renovation is going well

C. Employee of the month – Bobbie Sue King

D. Solicitor – Sennett

- The auditor general will not conduct any more school audits after 2022 due to staffing shortage.

E. Principal – Aiken

- Increasing our building wide events, due to COVID restrictions are now being lifted
- April 6, 2022 – April 8, 2022 State competition for Skills USA

F. Approval of Reports Section of the Agenda

Recommended Action: Motion to approve the Reports Section of the Agenda moved by Boyd, with a second by Sheldon

The motion is approved with all "Ayes" voice vote

11. Supplemental Reports and Information

A. Facilities Report

B. Technology Report

C. Instructional Support Services Report

D. JOC Member Attendance Report

E. Secondary Program Enrollment Report

F. Transition Center Enrollment Report

G. Disabled Population by Program

H. Disabled Population by District

I. Business Partnership Coordinator Report

J. Enrollment and Community Engagement Coordinator Report

K. Career Planning Coordinator Report

L. RCTC Report

M. COW-Estok Properties, LLC Renovation Report

N. JOC Renovation Report

12. Statue-Related Business

A. Staff Travel > 400 Miles

B. Fundraising

C. Facility Use Request (for-profit groups only)

13. Board Actions

- NONE

General Matter:

- NONE

14. Adjournment

A. Adjourn

Recommended Action: Motion to adjourn moved by Mahoney, with a second by Brink
The motion is approved with all "Ayes" voice vote

Mr. Ring, JOC Chairman, adjourned the meeting @ 7:41pm

15. Reminders

- Next Meeting Date
  Thursday, April 28, 2022 @ 6:00pm

Generated by Jessica I. Garnica,
Secretary Joint Operating Committee