

General Information:

In terms of General Information, the following tasks have taken place this month:

- Continuing to meet with other IT Directors and Business Managers at IU to discuss MFA rollout plan options.
- Developing a plan for staff for data backup prior to summer break and major network changes.
- Planning for summer seasonal help that will encompass many aspects of items outlined below.
- Having mentor meetings with Toni Mazanowski to help continue her onboarding as the new CMN Instructor.
- Andy Fair and I continue to work on typical yearly ongoing help desk tickets throughout the campus.

Renovation:

In terms of the ECTS Renovation, the following tasks have taken place this month:

- Attempting to resolve phone system and corresponding nodes needed for renovation.
- Developing the plan for technology needs and server improvements as part of the renovation.
- Verifying all network communication and drops are configured to correct wiring locations.
- Meeting with various IT vendors for new equipment needed for renovation.
- Attend Renovation Job Conference meetings to move forward with technology concerns.

PIMS:

In terms of PIMS, the following tasks have taken place this month:

- Finishing process for new C6 ESSER submission with Director and Business Manager.
- Completed C6 Student Submission Updates (not required but encouraged) and uploaded to PIMS.
- Assisted with RCTC PIMS data submissions.
- Reviewing recent PIMS Calendar Update changes.
- Continuing Internal PIMS Monthly Meetings for more accurate data.

Data and Information Processing:

In terms of Data and Information Processing, the following tasks have taken place this month:

- Repaired problem with Transcript data for 2020-2021 and 2021-2022 school year but created a problem with GPA calculations that is now being investigated.
- Developing a plan for SchoolMint user data extract to load into Infinite Campus.
- Working with SchoolMint on developing various reports needed by all stakeholders.
- Developing a plan to transition and training materials for shared file server resources to OneDrive locations.
- Working with Infinite Campus to determine what internal home grown reports work with Infinite Campus.

Servers and Network Elements:

In terms of Server and Network Elements, the following tasks have taken place this month:

- Repaired issue associated with RCTC website going offline for a week.
- Working on repairing issues with our internet firewall monitoring tool.
- Developing a plan for server migration and consolidation in Summer of 2022.
- Andy Fair and I continue to have several meetings with AEC Group for the network assessment plan.

Hardware and Software Applications:

In terms of Hardware and Software Applications, the following tasks have taken place this month:

- Meeting with Lab Instructors who submitted technology requests for Perkins grant.
- Obtaining quotes for new laptops as part of the technology cycle aligned to Perkins grant.