
**Erie County Technical School
Director's Report
September 2020**

Roundabout

1. Dr. Walker and Solicitor Sennett received a communication from a PennDOT representative informing us that an “offer” for the property to be used for the roundabout has been approved and is being sent via registered mail.

Renovation Status

1. We received a communication from Architect Chris Coughlin informing us of the need/request for a “Hydrant Flow” test to be completed as part of the renovation project.
2. There will be a charge to the ECTS for the test – The charge was not identified at the time this report was prepared.
3. Invoices have been submitted to each of the consortium School Districts for payment two of three on the design contract – We are waiting for the invoices to be paid before paying the Architect.
4. Architect Chris Coughlin has not submitted an invoice to the ECTS for the third of three payment for the renovation pre-bid design work.

ECTS Schedule

1. Our hybrid schedule is working well.
2. In accordance with our PDE-approved health and safety plan, we will evaluate our schedule format (i.e., in-person, hybrid, remote) as we near the end of the first quarter.

RCTC

1. We are waiting for the fingerprinting equipment removal from the ECTS by Identogo representatives.
2. The RCTC operation has begun scheduling Emissions and Inspections courses for the general adult public.
3. RCTC began a welding course.
4. RCTC begins a new CDL course each month (mid-month).

ECTS Operations

1. We are presenting tonight to the JOC the concept of introducing an Emergency Medical Technician program for High School students.
2. PAC supported the EMT program concept.

3. We are working collectively on an adjusted recruitment plan given difficulties with access to schools and students resulting from the pandemic.
4. We are adopting and implementing CTE 360 as a Learning and Content Management System (LCMS).
 - a. CTE 360 provides the structure/framework needed to facilitate our curriculum development, digitization and access, and 339 audit needs.
 - b. Provides PDE updates to POS (much like Board Docs for policy).
5. Chapter 339 Audit – This is a major work effort involving the administration, faculty and multiple staff.
 - a. Virtual audit this cycle.
 - b. Steering team formed.
 - c. Computer accounts and access provided in PDE account structure for steering team.
 - d. Initial work plan/matrix in progress.
 - e. Assignments forthcoming.
6. ECTS Comprehensive Plan (three-year cycle).
 - a. Phase 3 schools have plan due 2021.
 - b. ECTS is a phase 3 school.
7. Teacher evaluations are in-progress.
 - a. Dr. Walker and Principal Tarasovitch divide the work effort.
 - b. Dr. Walker and Principal Tarasovitch complete all annual evaluations together.
8. Dr. Walker and the Administrative Team completed the 2020/2021 Priority Action Plan.
 - a. A central piece of the 2020/2021 Priority Action Plan will be continuation of the large-scale, school-wide, and transformational curriculum enhancement effort approved last year by the JOC -- **we are entering year two of three to complete this work.**
 - b. Significant adjustment to the original plan is required due to pandemic.

Student Activity

1. SkillsUSA conference call set with regional CTC Directors.

Other Action Items This Month