

Career Planning Coordinator Board Report

October 2020

Career Planning

- Career Artifact Checklist for level 2 and level 3 students is being implemented with adjustments being made when necessary. Level 2 and 3 students continue to work toward completion of Career Readiness Certificates and Soft Skill Courseware Certificates. Some Level 2 students are completing level 1 activities that were cancelled last spring due to Covid.
- Visits to AM labs are currently being conducted with level 1 students completing self-assessments on WIN and documentation being housed in Career Artifact Folders. Some instructors are choosing to do shortened lessons while students are at ECTS with more individual work done on virtual days.
- Videos are being produced to guide students through activities while working at home on virtual days.

NOCTI

- NOCTI pre-test was administered to seniors on September 30th and October 1st. Two days were needed to accommodate for A/B day students. Reports have been delayed due to test make-ups for absent students.
- NOCTI post-testing will take place the week of April 12th. Due to the uncertainty of the epidemic, plans are still being discussed.

Activities & Awards

- In lieu of our Advanced Training Day, virtual meetings are being arranged by the CPC with colleges, training facilities, or institutions. Ideally, the virtual meetings will be held in the individual labs facilitated by the instructor.
- Other virtual presentations with coordinating activities can be arranged for on-line days.

PA Career Objective Forms

- Career Objective forms have been distributed to all labs.
- Completed forms continue to be returned, signed, and filed with student records.