



**Joint Operating Committee
Meeting Agenda**
Thursday, October 22, 2020
8500 Oliver Road, Erie, PA 16509

Work Session - ECTS Eagle's Nest / Cafeteria

Zoom – www.ects.org

6:00 p.m.

Chris Coughlin, HRLC Architects – Renovation Discussion

EXECUTIVE SESSION - Personnel

Regular Meeting

1) Call to Order

- a. Moment of Reflection
- b. Pledge of Allegiance
- c. Roll Call

Mahoney, Dinsmore, Bucksbee, Olesnanik, Brink, Rickrode, DiPlacido, Cancilla, Ring, Gilbert, Lee

2) Agenda and Amendments

3) Meeting Minutes

- a. Motion to accept the minutes of the September 24, 2020 meeting as presented

4) Student Accomplishments/Highlights

- a) September 2020 – Students of the month
- b) National Technical Honor Society

5) Guest and Public Comment

6) Important Items Coming to ECTS

7) Operations

a. New Business

i. First Reading of the following policies –

- 1. Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students
- 2. Policy 104 – Discrimination/Title IX Sexual Harassment Affecting Staff

- ii. Motion to accept donation of 65 AMP E-SAB Plasma Cutter from Peak Industries to be used in the MTF lab

b. Old Business

- c. Motion to approve Operations Section of Agenda

8) **Financial Items**

- a. Business Manager Report
- b. Treasurer Report
- c. Statement of Activities
 - i. General Fund – September 2020
 - ii. Capital Projects Fund – September 2020
 - iii. Student Activities Fund – September 2020
- d. Checks and Wire Transfers
 - i. General Fund – September 2020
 - ii. Capital Projects Fund – September 2020
 - iii. Student Activities Fund – September 2020
- e. Invoices Payable
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- f. VISA Procurement Card Payment
- g. **Motion to approve Financial Items Section of Agenda**

9) **Administrative Services and Human Resources**

- a. Administrative Services and Human Resources Report
- b. Resignations and Retirements
 - i. Motion to approve the resignation request of Jessica Fiesler effective October 29, 2020
- c. Hiring
 - i. CORRECTED - Motion to ratify the hire of Renee Heberle as a part-time secretary at a rate of \$16.31 per hour effective on or after September 7, 2020
 - ii. CORRECTED - Motion to ratify the hire of Sharon Lytle as a part-time Instructional Aide at the probationary rate of \$16.46 per hour beginning on or after September 7, 2020
 - iii. CORRECTED - Motion to hire Amanda Brown as a part-time Instructional Aide at the probationary rate of \$16.46 per hour effective on or after October 5, 2020
 - iv. Motion to accept addition of a Non-Bargaining Unit Part-Time Confidential Secretary and Job Description

d. Motion to approve Administrative and Human Resources Section of Agenda

10) **Reports**

- a. Superintendent
- b. Director
- c. Solicitor
- d. Principal
 - i. Tracking Progress Mid-First Quarter

11) **Statute-Related Business**

- a. Staff Travel>400 Miles
- b. Field Trip Requests
- c. Ratification of Field Trip Requests
- d. Fundraising
- e. Facility Use Requests (for-profit groups only)
- f. **Motion to approve Statute-Related Business**

12) **Supplemental Reports and Information**

- a. Facilities Report
- b. Technology Report
- c. Instructional Support Services Report
- d. Tracking Progress Report
- e. Secondary Program Enrollment Report
- f. Transition Center Report
- g. Disabled Population by Program
- h. Disabled Population by District
- i. Business Partnership Coordinator Report
- j. Enrollment and Community Engagement Coordinator Report
- k. Career Planning Coordinator Report
- l. RCTC Report

13) **Board Action Items**

14) **JOC Board Remarks and Comments**

15) **Adjournment**

16) **EXECUTIVE SESSION IF NEEDED**

17) **Reminders**

- a. ***Next meeting is TUESDAY, December 15, 2020 at 6:00 p.m.***



8500 Oliver Road, Erie, PA 16509

Joint Operating Committee - Meeting Minutes

Thursday, September 24, 2020

Work session - 6:00pm

- Chris Coughlin of HRCL Architects and George McMillan from H.F. Lenz discussed the building renovation plans and HVAC engineering options during the work session. Two options are available for HVAC – rooftop units or indoor air handler units. H.F. Lenz will develop cost estimates on the air handler units

Call to Order

Mr. Ring, JOC Chairman, called the regular meeting to order at 7:00 pm

Moment of Reflection and Pledge of Allegiance

Roll Call

Terri Birchard, Board Secretary, called the roll:

<u>Committee members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
David Mahoney	Fairview	x	
Andy Dinsmore	Fort LeBoeuf		x
Dennis Olesnanik	Girard	x	
James Bucksbee	General McLane	x	
Terri Brink	Harbor Creek	x	
Edward Rickrode	Iroquois	x	
John DiPlacido	Millcreek	x	
Joseph Cancilla	North East		x
Sam Ring	Northwestern	x	
Stephen Gilbert	Union City	x	
Nicole Lee	Wattsburg		x

<u>Administrators:</u>	<u>Position:</u>	<u>Present</u>	<u>Absent</u>
Mr. Rick Emerick	Superintendent of Record	x	
Dr. H Fred Walker	Director	x	
Tim Sennett	Solicitor	x	
Joseph Tarasovitch	Principal	x	
Terri Birchard	Business Manager	x	
Catherine Doty	Administrative Services/ HR Coordinator	x	
Del VonVolkenburg	Facilities Manager	x	
Jeff Smith	Technology Manager	x	
Lesa Scalise	Supervisor of Student Services	x	
Sandra Carr	Supervisor of Student Services	x	

Agenda and Amendments

- a. financial Items – Section 8 (e)(ii) – updated Invoices Payable – General Fund
- b. Administrative and Human Resources Section 9 (b)(i) - Motion to accept the resignation of Matthew Walter effective October 12, 2020

Motion to approve the agenda and amendments

Moved for approval by Brink, with second by Rickrode

The motion is approved with an all “ayes” voice vote

Meeting Minutes

Minutes of August 27, 2020

Motion to accept the minutes of the August 27, 2020 special meeting as presented

Moved for approval by Brink, with second by Rickrode

The motion is approved with an all “ayes” voice vote

(Copy is filed with the official minutes)

Student Accomplishments/Highlights

2020 Patrick R. Loco Memorial Award nominees were reviewed with the JOC

Guests and Public Comment – Items related to the Agenda - None

Guests signed in and present: None

Important Items Coming to ECTS

Discussion regarding potential new program at ECTS. Options under consideration range from Homeland Security EMT-related course or STEM Mechatronics or Drone program

Operations

Donation of unused instructional materials

Motion to donate unused instructional material to the Crawford County Career and Technical Center's Electronics and Automotive Technologies programs

2020-2021 Priority Action Plan

Motion to approve the 2020-21 Priority Action Plan

Student Internship Agreement with Scott's Corporate Services, Inc.

Motion to approve the five year Student Internship Agreement with Scott's Corporate Services, Inc. as presented

2020-2021 Occupational Advisory Committee members

Motion to approve the Occupational Advisory Committee members for the 2020-2021 school year, as presented

Old Business

Roundabout Property Discussion

PennDot has communicated a condemnation offer regarding the property in front of ECTS for a roundabout. Dr. Walker and Attorney Sennett have reviewed the written condemnation offer. Attorney Sennett discussed the mechanics of a property sale transaction versus a condemnation transaction noting that all eleven school boards would need to approve a sale transaction and then court approvals, including two independent appraisals, would be required for a sale transaction. Concerns were expressed by the JOC members about the close proximity of the roundabout to the ECTS front parking lots. Discussion occurred about requesting that PennDot cover the costs of a retaining barrier as a condition of accepting the condemnation offer. Attorney Sennett advised that there could be discussions held with PennDot regarding the offer amount and construction of a barrier to protect the ECTS front areas as part of the agreement prior to its finalization.

Motion to grant Attorney Sennett and Dr. Walker authority to negotiate with PennDot on a maximum condemnation offer, with a minimum base of \$43,500 in the original offer, and to seek inclusion of construction of a retaining barrier structure paid by PennDot to protect the ECTS front parking areas

Moved for approval by Bucksbee, with second by Brink

The motion is approved with an all "ayes" voice vote

Motion to approve Operations Section of agenda

Moved for approval by Bucksbee, with second by Brink

The motion is approved with an all "ayes" voice vote

Financial Items

Report - Business Manager – Terri Birchard
(Copy filed with the official minutes)

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices, as presented:

- Revenue and Expenditure Reports: August 2020
 - General Fund
 - Capital Projects Fund
 - Student Activities Fund
- Checks and Invoices:
 - General Fund Checks and Wire Transfers: August - \$206,602.31
 - General Fund Invoices Payable: \$130,712.52
 - Capital Projects Fund Checks: August – \$221,161.77
 - Capital Projects Invoices Payable - \$336,332.39
 - Student Activity Fund Checks: August - None
 - Student Activity Fund Invoices Payable - None
- VISA procurement card payment: August - \$14,410.04
- Treasurer's Report: August 2020

Motion to approve Financial Items Section of the agenda

Moved for approval by Mahoney with a second by Brink

Motion approved with all “ayes” voice vote

(Copy of each item is filed with the official minutes)

Administrative Services and Human Resources

Report—Administrative Services and Human Resources— None

Resignation - Walter

Motion to accept the resignation of Matthew Walter, Automotive Technologies Instructor, effective October 12, 2020

Part-Time Custodian - Conner

Motion to hire Jason Conner as a part-time custodian at a rate of \$16.68 per hour effective on or after September 25, 2020

Part-Time Secretary - Heberle

Motion to ratify the hire of Renee Heberle as a part-time secretary at a rate of \$16.75 per hour effective on or after September 7, 2020

Instructional Aide- Lytle

Motion to ratify the hire of Sharon Lytle as a part-time Instructional Aide at a rate of \$16.71 per hour effective on or after September 14, 2020

Instructional Aide - Brown

Motion to hire of Amanda Brown as a part-time Instructional Aide at a rate of \$16.71 per hour effective on or after October 5, 2020

Long-Term Substitute - Trippi

Motion to ratify the hire of Adam Trippi as the Long-Term Substitute Construction Trades Instructor for the 2020-2021 school year (one term)

Motion to approve Administrative and Human Resources Section of Agenda

Moved for approval by Mahoney, with second by Brink

The motion is approved with an all “ayes” voice vote

Administrative Reports

- Superintendent Report – Mr. Rick Emerick, Fort LeBoeuf School District
- Director Report — Dr. H. Fred Walker
- Solicitor – Attorney Tim Sennett
- Principal

Statute-Related Business

Staff Travel >400 miles (Polices: 331,431,531) - None

Student Field Trips and Fundraising, (Policy 121, 229, 230)

Field Trip Requests

Motion to approve the following field trip requests

- a) Drafting and Design – Architectural Scavenger Hunt – Outdoor Walking Tour of Erie, PA;
September 29, 2020

National Technical Honor Society Fundraising

Motion to approve the 2020-2021 NTHS fundraising projects as presented

Motion to approve Statute-Related Business

Moved for approval by DiPlacido, with a second by Bucksbee

The motion is approved with an all “ayes” voice vote

Facility Use Requests – Profit Making Organizations (Policy 707) - none

Supplemental Reports and Information

- Facilities Report — Del VonVolkenburg
- Technology Report — Jeff Smith
- Instructional Support Services Reports – Sandy Carr and Lesa Scalise
- Secondary Program Enrollment Report
- Transition Center Enrollment Report & Career Alternative Education Report
- Disabled Population by Program
- Disabled Population by District
- Business Partnership Coordinator Report – Rob Eggleston
- Enrollment and Community Engagement Coordinator Report – Lisa Sorenson
- Career Planning Coordinator Report – Mary Foulkrod
- RCTC Report
- Board Action Items

- Next meeting: Thursday, October 22, 2020 at 6:00 p.m.

JOC Board Remarks and Comments - none

Adjournment

Moved by Gilbert, with a second by Bucksbee to adjourn the meeting

Mr. Ring, Chairperson, adjourned the meeting at 8:20 pm.

EXECUTIVE SESSION

An Executive Session was held for personnel matters after the meeting was adjourned

Minutes prepared by,

Terri L. Birchard, Secretary
Joint Operating Committee

Be-Attitude Students September 2020

Home School	Lab	Last	First	Be-Attitude	Grade
Fairview	Computer Programming	Pora	Daniel	Employable	11
Fairview	Culinary Arts	Varner	Emily	Employable	12
Fairview	Electrical Engineering	Reiland	Andrew	Employable	12
Fairview	Transition Center	Heidt	Brendan	Passionate	12
Girard	Auto Body Repair	Santry	Daniel	Respectful	11
Girard	Computer Networking	Mingoy	Jonathan	Involved	11
Girard	Tourism & Hospitality	Deutsch	Rylie	Dedicated	12
Harbor Creek	Early Childhood Education	Gasper	Caitlin	Passionate	12
Harbor Creek	Facility Maintenance Technology	Bokshan	Adam	Involved	12
Northwestern	Cosmetology	Severo	Charli	Involved	12
Northwestern	Drafting & Design	Brewster	Jonah	Employable	12
Northwestern	Health Assistant	Ball	Alyssa	Disciplined	10
Northwestern	Precision Machining	Ingro	Anthony	Involved	11
Seneca	Art & Design for Business	Larson	Leigh	Disciplined	12
Seneca	Automotive Technology	Butterfield	Edward	Passionate	10
Seneca	Construction Trades	Heverly	Elijah	Involved	12
Seneca	Metal Fabrication	Moore	Gavin	Employable	12
Union City	Graphic Arts	Myers	Misty	Employable	12

Erie County Technical School

2020 National Technical Honor Society Inductees

Advisors: Allison Marendt and Mariea Sargent

Fairview

Trevor Robinson

Computer Programming

Fort LeBoeuf

Madellyne Kruse

Health Assistant

Sara Snarski

Health Assistant

General McLane

Daniel Damore

Tourism & Hospitality Management

Girard

Julia Oakes

Computer Networking

Haile Graves

Cosmetology

Harbor Creek

Megan Huster

Art & Design For Business

Sierrah Dickson

Health Assistant

Iroquois

Kyle Eddinger

Computer Networking

Danni Kehl

Drafting & Design

Millcreek

Sabina Veysalova

Health Assistant

North East

Tristen Lynch

Computer Networking

Northwestern

Jonah Brewster

Drafting & Design

Union City

Misty Myers

Graphic Communications

Leanna McChesney

Tourism & Hospitality Management

Wattsburg

Leigh Larson

Art & Design For Business

Sharon Bisbee

Early Childhood Education

Keaton Henderson

Facility Maintenance

**Erie County Technical School
2020-2021 National Technical Honor Society Officers**

**Corey Buckner
President
Drafting & Design
Fairview High School**



**Nicole Matczak
Vice President
Drafting & Design
Fort LeBoeuf**



**Jacob Johnson
Treasurer
Computer Networking
North East**



**Aubrey Wishnok-Smith
Secretary
Health Assistant
Harbor Creek**



**Allison Marendt
Advisor**



**Mariea Sargent
Advisor**



Book	Policy Manual
Section	100 Programs
Title	Discrimination/Title IX Sexual Harassment Affecting Students
Code	103
Status	First Reading

Authority

The Joint Operating Committee declares it to be the policy of this school to provide an equal opportunity for all students to achieve their maximum potential through the programs **and activities** offered in the school without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)

The Joint Operating Committee also declares it to be the policy of this school to comply with federal law and regulations under Title IX prohibiting sexual harassment, which is a form of unlawful discrimination on the basis of sex. Such discrimination shall be referred to throughout this policy as Title IX sexual harassment. Inquiries regarding the application of Title IX to the school may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both.

The school is committed to the maintenance of a safe, positive learning environment for all students that is free from discrimination by providing all students course offerings, counseling, assistance, services, employment and extracurricular activities without any form of discrimination, **including Title IX sexual harassment**. Discrimination is inconsistent with the **rights of students and the** educational and programmatic goals of the school and is **prohibited at or, in the course of, school-sponsored programs or activities, including transportation to or from the school or school-sponsored activities**.

Violations of this policy, including acts of retaliation as described in this policy, or knowingly providing false information, may result in disciplinary consequences under applicable Joint Operating Committee policy and procedures.[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)

This policy prohibits individuals from knowingly making false statements or knowingly submitting false information during the Title IX grievance process outlined in Attachment 3 and during other grievance processes established by Joint Operating Committee policy and procedures and/or the Student Code of Conduct. A violation of this prohibition by students may lead to discipline up to and including referral for expulsion.

The Joint Operating Committee directs that the foregoing statement of Joint Operating Committee policy be included in each student and staff handbook, and that this policy and related attachments be posted to the school's website.

The Joint Operating Committee requires a notice stating that the school does not discriminate in any manner, including Title IX sexual harassment, in any school education program or activity, to be issued to all students, parents/guardians, employment applicants, employees and all unions or professional organizations holding collective bargaining or professional agreements with the school. All discrimination notices and information shall include the title, office address, telephone number and email address of the individual(s) designated as the Compliance Officer and Title IX Coordinator.

This Policy 103 references two (2) documents, entitled "103 Attachment 2, Discrimination Complaint Procedures," and "Attachment 3, Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints." The Joint Operating Committee intends these two (2) attachments to be substantive components of this Policy and incorporates them by reference into this Policy as if fully set forth herein.

Reports of Title IX Sexual Harassment and Other Discrimination and Retaliation

The Joint Operating Committee encourages students and third parties who believe they or others have been subject to **Title IX sexual harassment, other discrimination or retaliation** to promptly report such incidents to **the building administrator or the Title IX Coordinator**, even if some elements of the related incident took place or originated away from school grounds, school activities or school conveyances. **A person who is not an intended victim or target of discrimination but is adversely affected by the offensive conduct may file a report of discrimination.**

The student's parents/guardians or any other person with knowledge of conduct that may violate this policy is encouraged to immediately report the matter to the building administrator or Title IX Coordinator.

A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building administrator **or Title IX Coordinator**, as well as properly making any mandatory police or child protective services reports required by law.[22]

If the building administrator is the subject of a complaint, the student, third party or a reporting employee shall report the incident directly to the Title IX Coordinator.

The complainant or **the individual making the report may use the Discrimination/Sexual Harassment/Bullying/Hazing/Dating Violence/Retaliation Report Form attached to this policy for purposes of reporting an incident or incidents in writing**; however, **verbal reports of an incident or incidents** shall be accepted, documented and the procedures of this policy and the relevant attachments followed.

The building administrator (or any other school employee who received the report) shall promptly notify the Title IX Coordinator of all reports of discrimination, Title IX sexual harassment or retaliation. The Title IX Coordinator shall promptly contact the complainant and, if deemed to be necessary, the reporter if not the complainant, regarding the report to gather additional information as necessary, and to discuss the availability of supportive measures for the complainant. The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.

The Title IX Coordinator shall conduct an assessment of the information supplied by the reporter and/or complainant to determine whether the reported circumstances, if presumed to be true, could constitute Title IX sexual harassment or retaliation. If they do not, they may be addressed through the Discrimination Complaint Procedures prescribed in Attachment 2 to this policy. If the reported circumstances, if presumed to be true at this point in the process, meet the definition of Title IX sexual harassment, they shall be addressed through the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Attachment 3. (Also refer to Attachment 3 on how to proceed if/when the complainant refuses to sign a Title IX formal complaint and is requesting that a formal complaint under Title IX not be filed by the Title IX Coordinator.). If the reported circumstances, presumed to be true, do not constitute either Title IX sexual harassment or retaliation nor conduct otherwise prohibited in this Policy 103 and Attachment 2, the Title IX Coordinator shall refer the report for follow-up under any other applicable Joint Operating Committee policies and/or the Student Code of Conduct.

Disciplinary Procedures When Reports Allege Title IX Sexual Harassment

When a report alleges Title IX sexual harassment, disciplinary sanctions may not be imposed until the completion of the grievance process for formal complaints outlined in Attachment 3. The school shall presume that the respondent is not responsible for the alleged conduct until a determination has been made at the completion of the grievance process for formal complaints.[19][21][23]

If possible, the school will refrain from pursuing disciplinary action pursuant to the Student Code of Conduct until such time the Title IX grievance process has concluded. This means suspensions and expulsion referrals may be temporarily postponed until the conclusion of the Title IX grievance process when/if the school, in consultation with the Title IX Coordinator, determines that supportive measures and other non-punitive actions agreed to by the parties (ex: complainant and respondent voluntarily agree to stay away from each other; respondent voluntarily participates in the school's online/virtual education program or other alternative setting during the grievance process, etc.) result in there being no immediate threat to the physical health or safety of any student or other individual arising from the allegations during the grievance process period.

The respondent shall be provided with notice and provided an opportunity for due process, in accordance with law, regulations and Joint Operating Committee policy. When expulsion is necessary because continuation of educational services is not feasible, If, however, the school, in consultation with the Title IX Coordinator, after having taken an initial individualized safety and risk analysis, believes the respondent must be removed from the school's education program or activity on an emergency basis during the Title IX grievance process in order to address an immediate threat to the physical health or safety of an individual, the process outlined in detail in Attachment 3 shall be followed.

When an emergency removal is not required, disciplinary sanctions shall be considered in the course of the Title IX grievance process for formal complaints. Following the issuance of the written determination and any applicable appeal, any disciplinary action specified in the written determination or appeal decision shall be implemented in accordance with the normal procedures for suspensions, expulsions or other disciplinary actions, including specific provisions to address a student with a disability where applicable.[18][19][21][23]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a **report** and the investigation **related to any form of discrimination or retaliation, including Title IX sexual harassment**, shall be handled in accordance with **applicable law, regulations**, this policy, **the attachments** and the school's legal and investigative obligations.[\[24\]\[25\]\[26\]\[27\]\[28\]](#)

Retaliation

The Joint Operating Committee prohibits retaliation by **the school** or any other person against any person for: [\[27\]](#)

1. Reporting **or making a formal complaint** of **any form of** discrimination **or retaliation, including Title IX sexual harassment.**
2. **Testifying, assisting, participating or refusing to participate** in a related investigation, **process or other proceeding** or hearing.
3. **Acting in opposition to** practices the person reasonably believes to be discriminatory.

The school, its employees and others are prohibited from intimidating, threatening, coercing, or discriminating against **anyone for actions described above. Individuals are encouraged to contact the Title IX Coordinator immediately if retaliation is believed to have occurred.**

Definitions

Complainant shall mean an individual who is alleged to be the victim.

Respondent shall mean an individual alleged to be the perpetrator of the discriminatory conduct.

Discrimination

Discrimination shall mean to treat individuals differently, or to harass or victimize based on a protected classification including but not necessarily limited to race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy, **or** handicap/disability.

Harassment is a form of discrimination based on the protected classifications listed in this policy consisting of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related performance when such conduct is:

1. Sufficiently severe, persistent or pervasive; and
2. A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive educational environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by the school.

Definitions Related to Title IX Sexual Harassment

Formal complaint shall mean a document filed by a complainant or signed by the Title IX Coordinator alleging Title IX sexual harassment and requesting that the school investigate the allegation under the grievance process for formal complaints. The authority for the Title IX Coordinator to sign a formal complaint does not make the Title IX Coordinator a party in the grievance process for formal complaints. The phrase "document filed by a complainant" refers to a document or electronic submission that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. [\[26\]](#)[\[29\]](#)

Supportive measures shall mean nondisciplinary, nonpunitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. [\[29\]](#)

Supportive measures shall be designed to restore or preserve equal access to the educational program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the educational environment, or to deter sexual harassment. Supportive measures may include, but are not limited to: [\[29\]](#)

1. **Counseling.**
2. **Extensions of deadlines or other course-related adjustments.**
3. **Modifications of work or class schedules.**
4. **Campus escort services.**
5. **Mutual restrictions on contact between the parties.**
6. **Changes in work or housing locations.**

7. **Leaves of absence.**
8. **Increased security.**
9. **Monitoring of certain areas of the campus.**
10. **Assistance from domestic violence or rape crisis programs.**
11. **Assistance from community health resources including counseling resources.**

Supportive measures may also include assessments or evaluations to determine eligibility for special education or related services, or the need to review an Individualized Education Program (IEP) or Section 504 Service Agreement based on a student's behavior. This could include, but is not limited to, a manifestation determination or functional behavioral assessment (FBA), in accordance with applicable law, regulations or Joint Operating Committee policy, and in coordination with the student's school district of residence.[17] [23][30]

Title IX sexual harassment means conduct on the basis of sex that satisfies one or more of the following:[29]

1. **A school employee conditioning the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct, commonly referred to as *quid pro quo sexual harassment*.**
2. **Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to a school education program or activity.**
3. **Sexual assault, dating violence, domestic violence or stalking.**
 - a. ***Dating violence* means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship is determined by the following factors:[31]**
 - i. **Length of relationship.**
 - ii. **Type of relationship.**
 - iii. **Frequency of interaction between the persons involved in the relationship.**
 - b. ***Domestic violence* includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving federal funding, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.[31]**
 - c. ***Sexual assault* means a sexual offense under state or federal law that is classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.[32]**
 - d. ***Stalking*, under Title IX means stalking on the basis of sex, for example when the stalker desires to date a victim. Stalking means to engage in a course of conduct directed at a specific person that would cause a reasonable person to**

either:[\[31\]](#)

- i. **Fear for their safety or the safety of others.**
- ii. **Suffer substantial emotional distress.**

Such conduct must have taken place during a school education program or activity and against a person in the United States to qualify as sexual harassment under Title IX. An education program or activity includes the locations, events or circumstances over which the school exercises substantial control over both the respondent and the context in which the harassment occurs. Title IX applies to all of a school's education programs or activities, whether such programs or activities occur on-campus or off-campus.[\[25\]](#)[\[26\]](#)[\[29\]](#)

Delegation of Responsibility

In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Joint Operating Committee designates the **Career Planning Coordinator as the school's Compliance Officer and Title IX Coordinator for students. The Compliance Officer/Title IX Coordinator for students can be contacted at:** [\[33\]](#)

Address: 8500 Oliver Road, Erie, PA 16509

Email: studenttitleixcoordinator@ects.org

Phone Number: 814-464-8673

The Compliance Officer **and Title IX Coordinator shall fulfill designated responsibilities** to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures and to monitor the implementation of the school's nondiscrimination procedures in the following areas, **as appropriate:**

1. Curriculum and Materials - Review of curriculum guides, textbooks and supplemental materials for discriminatory bias.
2. Training - **Provide** training for students and staff to prevent, identify and alleviate problems of discrimination.
3. Resources - Maintain and provide information to staff on resources available to complainants in addition to the complaint procedure **or Title IX procedures**, such as making reports to the police, and available **supportive measures such as** assistance from domestic violence or rape crisis programs and community health resources including counseling resources.
4. Student Access - Review of programs, activities and practices to ensure that all students have equal access and are not segregated except when permissible by law or regulation.
5. School Support - **Assure** that like aspects of the school programs **and activities** receive like support as to staffing and compensation, facilities, equipment, and related areas.
6. Student Evaluation - Review of assessments, procedures, and guidance and counseling materials for stereotyping and discrimination.
7. **Reports/Formal** Complaints - Monitor and provide technical assistance to **individuals involved in managing informal reports and formal** complaints.

Guidelines

Title IX Sexual Harassment Training Requirements

The Compliance Officer and Title IX Coordinator, investigator(s), decision-maker(s), or any individual designated to facilitate an informal resolution process related to Title IX sexual harassment shall receive the following training, as required or appropriate to their specific role:

- 1. Definition of sexual harassment.**
- 2. Scope of the school's education program or activity, as it pertains to what is subject to Title IX regulations.**
- 3. How to conduct an investigation and grievance process for formal complaints, including examination of evidence, drafting written determinations, handling appeals and informal resolution processes, as applicable.**
- 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest and bias.**
- 5. Use of relevant technology.**
- 6. Issues of relevance including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant.**
- 7. Issues of relevance, weight of evidence and application of standard of proof and drafting investigative reports that fairly summarize relevant evidence.**
- 8. How to address complaints when the alleged conduct does not qualify as Title IX sexual harassment but could be addressed under another complaint process or Joint Operating Committee policy.**

All training materials shall promote impartial investigations and adjudications of formal complaints of Title IX sexual harassment without relying on sex stereotypes.

All training materials shall be posted on the school's website.

Disciplinary Consequences

A student who is determined to be responsible for violation of this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include but is not limited to:[18][19][21]

- 1. Loss of school privileges.**
- 2. Temporary or permanent transfer to another school building, classroom or school bus.**
- 3. Exclusion from school-sponsored activities.**
- 4. Detention.**
- 5. Suspension.**
- 6. Expulsion.**
- 7. Referral to law enforcement officials.**

An employee who violates this policy shall be subject to appropriate disciplinary action consistent with the applicable Joint Operating Committee policy, collective bargaining agreement and individual contract, up to and including dismissal and/or referral to law enforcement officials.[20][34]

Reports of Discrimination

Any reports of discrimination that are reviewed by the Title IX Coordinator and do not meet the definition of Title IX sexual harassment but are based on race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability shall follow the Discrimination Complaint Procedures in Attachment 2 to this policy.

Reports of Title IX Sexual Harassment

Any reports deemed by the Title IX Coordinator to meet the definition of sexual harassment under Title IX shall follow the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Attachment 3 to this policy.

Legal

1. 22 PA Code 12.1
2. 22 PA Code 12.4
3. 22 PA Code 15.1 et seq
4. 22 PA Code 4.4
5. 24 P.S. 1301
6. 24 P.S. 1310
7. 24 P.S. 1601-C et seq
8. 24 P.S. 5004
9. 43 P.S. 951 et seq
10. 20 U.S.C. 1681 et seq
11. 34 CFR Part 106
12. 29 U.S.C. 794
13. 42 U.S.C. 12101 et seq
14. 42 U.S.C. 1981 et seq
15. U.S. Const. Amend. XIV, Equal Protection Clause
16. Pol. 103.1
17. Pol. 218
18. Pol. 233
19. Pol. 317
20. Pol. 113.1
21. 42 U.S.C. 2000d et seq
22. Pol. 806
23. Pol. 113.2
24. 20 U.S.C. 1232g
25. 34 CFR 106.44
26. 34 CFR 106.45
27. 34 CFR 106.71
28. 34 CFR Part 99
29. 34 CFR 106.30
30. Pol. 113
31. 34 U.S.C. 12291
32. 20 U.S.C. 1002

32. 20 U.S.C. 1092

33. 34 CFR 106.8

34. Pol. 317.1

18 Pa. C.S.A. 2709

20 U.S.C. 1400 et seq

28 CFR Part 41

28 CFR Part 35

34 CFR Part 100

34 CFR Part 104

34 CFR Part 110

U.S. Const. Amend. I

Bostock v. Clayton County, 590 U.S., 140 S. Ct. 1731 (2020)

Davis v. Monroe County Board of Education, 526 U.S. 629 (1999)

Franklin v. Gwinnett County Public Schools, 503 U.S. 60 (1992)

Gebser v. Lago Vista Independent School District, 524 U.S. 274 (1998)

Office for Civil Rights - Resources for Addressing Racial Harassment

Pol. 122

Pol. 216

Pol. 220

Pol. 247

Pol. 249

Pol. 252

Pol. 320

Pol. 701

Pol. 815

Policy 103-Attach_1_Report_Form.DOCX (35 KB)

103-Attach 2 Discrimination.docx (41 KB)

103-Attach 4 ConfidentialityTemplateLetter.docx (21 KB)

103-Attach 3 Title IX.DOCX (80 KB)

Book	Policy Manual
Section	100 Programs
Title	Discrimination/Title IX Sexual Harassment Affecting Staff
Code	104
Status	First Reading

Authority

The Joint Operating Committee declares it to be the policy of this school to provide to all persons equal access to all categories of employment in this school, regardless of race, color, age, creed, religion, sex, sexual orientation, **gender identity, gender expression**, ancestry, national origin, marital status, genetic information, pregnancy or handicap/disability. The school shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with the requirements of federal and state laws and regulations.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)

The Joint Operating Committee also declares it to be the policy of this school to comply with federal law and regulations under Title IX prohibiting sexual harassment, which is a form of unlawful discrimination on the basis of sex. Such discrimination shall be referred to throughout this policy as Title IX sexual harassment. Inquiries regarding the application of Title IX to the school may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both. This policy prohibits individuals from knowingly making false statements or knowingly submitting false information during the Title IX complaint and/or grievance process. Any employee found to have violated this prohibition may be subject to discipline, up to and including dismissal.

The Joint Operating Committee directs that the foregoing statement of Joint Operating Committee policy be included in each student and staff handbook, and that this policy and related attachments be posted to the school's website.

The Joint Operating Committee requires a notice stating that the school does not discriminate in any manner, including Title IX sexual harassment, in any school education program or activity, to be issued to all students, parents/guardians, employment applicants, employees and all unions or professional organizations holding collective bargaining or professional agreements with the school. All discrimination notices and information shall include the title, office address, telephone number and email address of the individual(s) designated as the Compliance Officer and Title IX Coordinator.

The attachments referenced in this Policy 104 are hereby incorporated into this Policy as if fully set forth herein.

Reports of Title IX Sexual Harassment and Other Discrimination and Retaliation

The Joint Operating Committee encourages employees and third parties who believe they or others have been subject to **Title IX sexual harassment, other discrimination, harassment, and/or retaliation** to promptly report such incidents to **the building administrator, other administrator, Director of Human Resources/Personnel or the Title IX Coordinator. A person who is not an intended victim or target of discrimination but is adversely affected by the offensive conduct may file a report of discrimination.**

If the building administrator or other administrator is the subject of a complaint, the complainant or the individual making the report shall submit the report of the incident directly to the Director of Human Resources/Personnel and/or the Title IX Coordinator.

The complainant or **the individual making the report may use the Discrimination/Sexual Harassment/Retaliation Report Form attached to this policy for purposes of reporting an incident or incidents in writing**; however, **verbal reports of an incident or incidents** shall be accepted, documented and the procedures of this policy and the relevant attachments followed.

If a report of Discrimination/Sexual Harassment/Retaliation under this Policy relates to a school employee, the building administrator (or any other school employee who received the report) shall promptly notify the Director of Human Resources/Personnel and Title IX Coordinator of all reports of discrimination, Title IX sexual harassment or retaliation.

If the report involves potential sexual harassment, discrimination, and/or retaliation, the Title IX Coordinator shall promptly contact the complainant regarding the report to gather additional information as necessary, and to discuss the availability of supportive measures for the complainant. The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.

The Title IX Coordinator shall conduct an assessment of the information supplied by the reporter and/or complainant to determine whether the reported circumstances, if presumed to be true, could constitute Title IX sexual harassment or retaliation. The Title IX Coordinator may consult with the Director of Human Resources/Personnel and/or legal counsel when making this determination. If the reported circumstances, if presumed to be true at this point in the process, meet the definition of Title IX sexual harassment, they shall be addressed through the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Attachment 3. (Also refer to Attachment 3 on how to proceed if/when the complainant refuses to sign a Title IX formal complaint and is requesting that a formal complaint under Title IX not be filed by the Title IX Coordinator.)

If the reported circumstances, even if presumed to be true, do not meet the definition of Title IX sexual harassment, they may be addressed through the Discrimination Complaint Procedures prescribed in Attachment 2 to this policy.

Disciplinary Procedures when Reports Allege Title IX Sexual Harassment

When a report alleges Title IX sexual harassment, disciplinary sanctions may not be imposed until the completion of the grievance process for formal complaints outlined in Attachment 3. The school shall presume that the respondent is not responsible for the alleged conduct until a determination has been made at the completion of the grievance process for formal complaints.

Administrative Leave –

The school may elect to place an employee accused of discrimination, harassment, retaliation or other prohibited behavior on administrative leave pending further investigation, consistent with all rights under Section 504 of the Rehabilitation Act and the Americans with Disabilities Act, and in accordance with state law and regulations, Joint Operating Committee policy and an applicable collective bargaining agreement or individual contract.

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a **report**, and the investigation **related to any form of discrimination or retaliation, including Title IX sexual harassment**, shall be handled in accordance with **applicable law, regulations, this policy, the attachments** and the school's legal and investigative obligations. [\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)

Retaliation

The Joint Operating Committee prohibits retaliation by **the school** or any other person against any person for: [\[16\]](#)

1. Reporting **or making a formal complaint** of **any form of** discrimination **or retaliation, including Title IX sexual harassment.**
2. **Testifying, assisting,** participating **or refusing to participate** in a related investigation, **process or other proceeding** or hearing.
3. **Acting in opposition to** practices the person reasonably believes to be discriminatory.

The school, its employees and others are prohibited from intimidating, threatening, coercing, or discriminating against anyone for actions described above. Individuals are encouraged to contact the Title IX Coordinator immediately if they believe retaliation has occurred.

Definitions

Complainant shall mean an individual who is alleged to be the victim.

Respondent shall mean an individual alleged to be the perpetrator of the discriminatory conduct.

Discrimination

Discrimination shall mean to treat individuals differently, or to harass or victimize based on a protected classification including race, color, age, creed, religion, sex, sexual orientation, **gender identity, gender expression, genetic information,** ancestry, national origin, marital status, pregnancy, **or** handicap/disability.

Harassment is a form of discrimination based on the protected classifications listed in this policy consisting of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related work performance, including when: [\[9\]](#)

1. Submission to such conduct is made explicitly or implicitly a term or condition of an employee's status; or
2. Submission to or rejection of such conduct is used as the basis for employment-related decisions affecting an employee; or
3. Such conduct is sufficiently severe, persistent or pervasive that a reasonable person in the complainant's position would find that it unreasonably interferes with the complainant's performance at work or otherwise creates an intimidating, hostile, or offensive working environment such that it alters the complainant's working conditions.

Definitions Related to Title IX Sexual Harassment

Formal complaint shall mean a document filed by a complainant or signed by the Title IX Coordinator alleging Title IX sexual harassment and requesting that the school investigate the allegation under the grievance process for formal complaints. The authority for the Title IX Coordinator to sign a formal complaint does not make the Title IX Coordinator a party in the grievance process for formal complaints. The phrase "document filed by a complainant" refers to a document or electronic submission that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. [\[15\]](#)[\[18\]](#)

Supportive measures shall mean nondisciplinary, nonpunitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed.[\[18\]](#)

Supportive measures shall be designed to restore or preserve equal access to the educational program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the educational environment, or to deter sexual harassment. Supportive measures may include, but are not limited to:[\[18\]](#)

1. Counseling or Employee Assistance Program.
2. Extensions of deadlines or other course-related adjustments.
3. Modifications of work or class schedules.
4. Campus escort services.
5. Mutual restrictions on contact between the parties.
6. Changes in work locations.
7. Leaves of absence.
8. Increased security.
9. Monitoring of certain areas of the campus.
10. Assistance from domestic violence or rape crisis programs.
11. Assistance from community health resources including counseling resources.

Title IX sexual harassment means conduct on the basis of sex that satisfies one or more of the following:[\[18\]](#)

1. A school employee conditioning the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct, commonly referred to as *quid pro quo sexual harassment*.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to a school education program or activity.
3. Sexual assault, dating violence, domestic violence or stalking.
 - a. **Dating violence** means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship is determined by the following factors:[\[19\]](#)
 - i. Length of relationship.
 - ii. Type of relationship.
 - iii. Frequency of interaction between the persons involved in the relationship.
 - b. **Domestic violence** includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with

or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving federal funding, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.[\[19\]](#)

- c. ***Sexual assault*** means a sexual offense under state or federal law that is classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.[\[20\]](#)
- d. ***Stalking***, under Title IX means stalking on the basis of sex, for example when the stalker desires to date a victim. Stalking means to engage in a course of conduct directed at a specific person that would cause a reasonable person to either:[\[19\]](#)

- i. **Fear for their safety or the safety of others.**

- ii. **Suffer substantial emotional distress.**

Such conduct must have taken place during a school education program or activity and against a person in the United States to qualify as sexual harassment under Title IX. An education program or activity includes the locations, events or circumstances over which the school exercises substantial control over both the respondent and the context in which the harassment occurs. Title IX applies to all of a school's education programs or activities, whether such programs or activities occur on-campus or off-campus.[\[14\]](#)[\[15\]](#)[\[18\]](#)

Delegation of Responsibility

In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Joint Operating Committee designates the **Administrative Services/Human Resources Coordinator as the school's Compliance Officer and Title IX Coordinator for staff. The Compliance Officer/Title IX Coordinator for staff can be contacted at:** [\[21\]](#)

Address: 8500 Oliver Road, Erie, PA 16509

Email: stafftitleixcoordinator@ects.org

Phone Number: 814-464-8660

The Compliance Officer **and Title IX Coordinator** shall **fulfill designated responsibilities** to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures and to monitor the implementation of **the school's** nondiscrimination procedures in the following areas, **as appropriate**:

1. Review - Review of personnel practices and actions for discriminatory bias and compliance with laws against discrimination to include monitoring and recommending corrective measures when appropriate to written position qualifications, job descriptions and essential job functions; recruitment materials and practices; procedures for screening applicants; application and interviewing practices for hiring and promotions; school designed performance evaluations; review of planned employee demotions, non-renewal of contracts, and proposed employee disciplinary actions up to and including termination.
2. Training - **Provide** training for supervisors and staff to prevent, identify and alleviate problems of employment discrimination.

3. Resources - Maintain and provide information to staff on resources available to alleged victims in addition to the complaint procedure **or Title IX procedures**, such as making reports to the police, and available **supportive measures such as** assistance from domestic violence or rape crisis programs, and community health resources including counseling resources.
4. **Reports/Formal Complaints** - Monitor and provide technical assistance to **individuals involved in managing informal reports and formal** complaints.

Guidelines

Title IX Sexual Harassment Training Requirements

The Compliance Officer and Title IX Coordinator, investigator(s), decision-maker(s), or any individual designated to facilitate an informal resolution process related to Title IX sexual harassment shall receive the following training, as required or appropriate to their specific role:

1. **Definition of sexual harassment.**
2. **Scope of the school's education program or activity, as it pertains to what is subject to Title IX regulations.**
3. **How to conduct an investigation and grievance process for formal complaints, including examination of evidence, conducting hearings (if applicable), drafting written determinations, handling appeals and informal resolution processes, as applicable.**
4. **How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest and bias.**
5. **Use of relevant technology.**
6. **Issues of relevance including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant.**
7. **Issues of relevance, weight of evidence and application of standard of proof and drafting investigative reports that fairly summarize relevant evidence.**
8. **How to address complaints when the alleged conduct does not qualify as Title IX sexual harassment but could be addressed under another complaint process or Joint Operating Committee policy.**

All training materials shall promote impartial investigations and adjudications of formal complaints of Title IX sexual harassment without relying on sex stereotypes.

All training materials shall be posted on the school's website.

Disciplinary Consequences

An employee who violates this policy shall be subject to appropriate disciplinary action consistent with the applicable Joint Operating Committee policy, collective bargaining agreement and individual contract, up to and including dismissal and/or referral to law enforcement officials.[22][23][24]

Reports of Discrimination

Any reports of discrimination that are reviewed by the Title IX Coordinator and do not meet the definition of Title IX sexual harassment but are based on race, color, age, creed, religion, sex, sexual orientation, ancestry, genetic information, national origin, marital

status, pregnancy or handicap/disability shall follow the Discrimination Complaint Procedures in Attachment 2 to this policy.

Reports of Title IX Sexual Harassment

Any reports deemed by the Title IX Coordinator to meet the definition of sexual harassment under Title IX shall follow the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Attachment 3 to this policy.

Legal

1. 43 P.S. 336.3
2. 43 P.S. 951 et seq
3. 34 CFR Part 106
4. 20 U.S.C. 1681 et seq
5. 29 U.S.C. 206
6. 29 U.S.C. 621 et seq
7. 29 U.S.C. 794
8. 42 U.S.C. 1981 et seq
9. 42 U.S.C. 2000e et seq
10. 42 U.S.C. 2000ff et seq
11. 42 U.S.C. 12101 et seq
12. U.S. Const. Amend. XIV, Equal Protection Clause
13. 20 U.S.C. 1232g
14. 34 CFR 106.44
15. 34 CFR 106.45
16. 34 CFR 106.71
17. 34 CFR Part 99
18. 34 CFR 106.30
19. 34 U.S.C. 12291
20. 20 U.S.C. 1092
21. 34 CFR 106.8
22. Pol. 317
23. Pol. 317.1
24. Pol. 806
- 16 PA Code 44.1 et seq
- 18 Pa. C.S.A. 2709
- 28 CFR 35.140
- 28 CFR Part 41
- 29 CFR Parts 1600-1691
- EEOC Enforcement Guidance on Harris v. Forklift Sys., Inc., November 9, 1993
- EEOC Enforcement Guidance on Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 18, 1999
- EEOC Policy Guidance on Current Issues of Sexual Harassment, March 19, 1990
- Burlington Industries, Inc. v. Ellerth, 524 U.S. 742 (1998)
- Faragher v. City of Boca Raton, 524 U.S. 775 (1998)
- Pol. 320
- Pol. 815

Policy 104_Attachment 1 Report Form.DOCX (42 KB)

104-Attach 2 Discrimination.DOCX (44 KB)

Policy104-Attach_3_Title_IX.DOCX (75 KB)



AGENDA ITEM

MEETING DATE: October 22, 2020

SUBJECT: Donation from Iron Peak Industries, Mr. Luke Mortenson

SUBMITTED BY: Joe Tarasovitch

DESCRIPTION: Never used 65 AMP E-SAB Plasma Cutter.

Mr. Taylor, the Metal Technology Fabrication instructor indicated that this piece of equipment will be an upgrade in the lab and will be used to support the “hands-on” lab activities in the MTF lab.

RECOMMENDATION: Motion to accept the Donation of the 65 AMP E-SAB Plasma Cutter from Iron Peak Industries, Mr. Luke Mortenson.

Business Manager's Report
September 2020

Prepared by Terri Birchard
Business Manager

1	General Ledger Bank Account Balances	September 30, 2020	August 31, 2020	Change
	General Fund Cash & Investment Accounts			
	PNC, PSDLAF, ERIEBank, NWSB	\$ 1,644,567.39	\$ 1,963,495.29	\$ (318,927.90)
	Capital Projects Fund, PSDLAF, NWSB & PNC	\$ 674,451.48	\$ 715,124.60	\$ (40,673.12)
	Student Activities Fund-PNC & NWSB	\$ 12,413.28	\$ 12,206.23	\$ 207.05
	Flexible Spending Acct - PNC	\$ 13,020.85	\$ 12,880.05	\$ 140.80
	Total All Funds - Bank Balances	\$ 2,344,453.00	\$ 2,703,706.17	\$ (359,253.17)

2	General Fund (Fund 10)	September 30, 2020			August 31, 2020		
	Revenue and Expenditure Summary	Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
	ECTS-High School						
	<u>Fund Balances - July 1, 2020</u>						
	Fund Balance-Unassigned-(High School)	\$ 432,367	\$ 244,881		\$ 432,367	\$ 244,881	
	Fund Balance-Assigned PSERS	\$ 282,975	\$ 318,800		\$ 282,975	\$ 318,800	
	Fund Balance - Assigned - COVID Activities	\$ -	\$ 350,000		\$ -	\$ 350,000	
	Fund Balance - Assigned - Equipment Purchase	\$ -	\$ 37,500		\$ -	\$ 37,500	
	Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000		\$ 250,000	\$ 250,000	
	Fund Balance-Non-Spendable-Inventory	\$ 93,406	\$ 93,406		\$ 93,406	\$ 93,406	
		\$ 1,058,748	\$ 1,294,587		\$ 1,058,748	\$ 1,294,587	
	Revenue-Local Sources & Districts	\$ 4,676,025	\$ 1,092,126	23.36%	\$ 4,676,025	\$ 730,060	15.61%
	Revenue-All Other Sources	\$ 1,778,286	\$ 339,437	19.09%	\$ 1,778,286	\$ 181,165	10.19%
	Total Revenue	\$ 6,454,311	\$ 1,431,563		\$ 6,454,311	\$ 911,225	
	Expenditure and reserve	\$ 6,454,311	\$ 1,483,637	22.99%	\$ 6,454,311	\$ 922,727	14.30%
	Change	\$ -	\$ (52,073)		\$ -	\$ (11,502)	
	<u>Fund Balances</u>						
	Fund Balance-Unassigned-(High School)	\$ 432,367	\$ 192,808		\$ 432,367	\$ 233,379	
	Fund Balance-Assigned PSERS	\$ 282,975	\$ 318,800		\$ 282,975	\$ 318,800	
	Fund Balance - Assigned - COVID Activities	\$ -	\$ 350,000		\$ -	\$ 350,000	
	Fund Balance - Assigned - Equipment Purchase	\$ -	\$ 37,500		\$ -	\$ 37,500	
	Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000		\$ 250,000	\$ 250,000	
	Fund Balance-Non-Spendable-Inventory	\$ 93,406	\$ 93,406		\$ 93,406	\$ 93,406	
		\$ 1,058,748	\$ 1,242,514		\$ 1,058,748	\$ 1,283,085	
	RCTC						
	<u>Fund Balance July 1, 2020</u>	\$ 217,986	\$ 226,738		\$ 217,986	\$ 226,738	
	Revenue	\$ 459,105	\$ 94,786	20.65%	\$ 459,105	\$ 54,649	11.90%
	Expenditure and reserve	\$ 459,105	\$ 69,851	15.21%	\$ 459,105	\$ 36,800	8.02%
	Change	\$ -	\$ 24,935		\$ -	\$ 17,849	
	Fund Balance-Assigned-RCTC	\$ 217,986	\$ 251,673		\$ 217,986	\$ 244,587	

Business Manager's Report
September 2020

Prepared by Terri Birchard
Business Manager

3

ECTS Capital Projects Fund (Fund 31) Revenue and Expenditure Summary		September 30, 2020			August 31, 2020		
	Annual Budget	YTD Actual		%	Annual Budget	YTD Actual	%
Fund Balance-July 1, 2020							
Assigned-Transition Center	\$ -	\$ -			\$ -	\$ -	
Assigned-Capital Projects	\$ 282,229	\$ 584,362			\$ 282,229	\$ 584,362	
	\$ 282,229	\$ 584,362			\$ 282,229	\$ 584,362	
Plus:							
Transfers from General Fund	\$ 75,000	\$ -		0.00%	\$ 75,000	\$ -	0.00%
School District Contributions - Pre Bid Documents	\$ -	\$ 234,390			\$ -	\$ 234,390	
Interest	\$ 650	\$ 286		44.01%	\$ 650	\$ 76	11.70%
	\$ 75,650	\$ 234,676			\$ 75,650	\$ 234,466	
Less:							
School car	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
HS Copier	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
Copier - GRA	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
Network system - server software	\$ 19,500	\$ -		0.00%	\$ 19,500	\$ -	0.00%
Faculty laptop replacements	\$ 15,700	\$ -		0.00%	\$ 15,700	\$ -	0.00%
Technology - overpayment refund	\$ -	\$ (42,971)			\$ -	\$ -	
Classroom Projection	\$ 10,000	\$ -		0.00%	\$ 10,000	\$ -	0.00%
Fire Alarm Project	\$ -	\$ 12,894			\$ -	\$ 12,894	
Secure Vestibule Project	\$ -	\$ 126,748			\$ -	\$ 38,264	
School District - Pre-Bid Documents	\$ -	\$ -			\$ -	\$ -	
Other - Production Server Replacement	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
	\$ 45,200	\$ 96,671			\$ 45,200	\$ 51,158	
Fund Balance							
Assigned-Transition Center	\$ -	\$ -			\$ -	\$ -	
Assigned-Capital Projects	\$ 312,679	\$ 722,367			\$ 312,679	\$ 767,670	
	\$ 312,679	\$ 722,367			\$ 312,679	\$ 767,670	

Business Manager's Report
September 2020

Prepared by Terri Birchard
Business Manager

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Student Activity Fund (Fund 81)

September 30, 2020

August 31, 2020

	YTD-Actual	YTD-Actual
<u>Fund Balances- July 1, 2019</u>		
Designated-SkillsUSA	\$ 5,191	\$ 5,191
Designated -Other	\$ 4,052	\$ 4,052
Designated-NTHS	\$ 2,153	\$ 2,153
	\$ 11,396	\$ 11,396
<u>Revenue + Transfers</u>		
SkillsUSA/Other	\$ -	\$ 1,148
Make-A-Wish/Community Blood Bank/Other	\$ -	\$ -
National Technical Honor Society	\$ -	\$ 60
	\$ -	\$ 1,207
<u>Expenditure</u>		
SkillsUSA	\$ -	\$ 236
Make-A-Wish/Community Blood Bank/Other	\$ -	\$ -
National Technical Honor Society	\$ -	\$ 236
	\$ -	\$ 473
<u>Fund Balances- YTD</u>		
Assigned-SkillsUSA/Other	\$ 5,191	\$ 6,102
Assigned -Other	\$ 4,052	\$ 4,052
Assigned-NTHS	\$ 2,153	\$ 1,976
	\$ 11,396	\$ 12,130

Business Manager's Report
September 2020

Prepared by Terri Birchard
Business Manager

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NOREBT-ECTS	Medical/ Rx	Dental/Vision	Total
Per Employee Per Month	\$ 1,283	\$ 85	\$ 1,368
Account Balance July 1, 2020, Per NOREBT Statement	\$ 498,770	SELF FUNDED - NA	\$ 498,770
	\$ -		\$ -
Account Balance July 1, 2020, Adjusted for June claims	\$ 498,770		\$ 498,770
Plus: YTD Contributions+receipts	\$ 118,594		\$ 118,594
Plus: Prescription formulary rebate	\$ 1,392		\$ 1,392
Plus: Interest allocation/Loyalty credit	\$ 2,668		\$ 2,668
Plus: reimbursement from excess loss fund	\$ -		\$ -
	\$ 122,654		\$ 122,654
Less: YTD gross claims	\$ (75,300)		\$ (75,300)
Less: YTD gross claims- prescription	\$ (29,004)		\$ (29,004)
Less: Claims Administration	\$ (4,650)		\$ (4,650)
Less: Stop Loss insurance	\$ (5,125)		\$ (5,125)
Less: reinsurance for large claims over 45K	\$ (20,428)		\$ (20,428)
Less: Miscellaneous Admin (Legal/ACA Fees/Audit)	\$ (5,325)		\$ (5,325)
Less: other expense- Wellness contribution	\$ (255)		\$ (255)
Less: Admin expenses/stop-loss ins	\$ (278)		\$ (278)
Less: Total YTD claims/exps.	\$ (140,365)		\$ (140,365)
Total YTD claims and expenses			
YTD contributions less expenses	\$ (17,711)		\$ (17,711)
Account balance - 8/31/2020 per NOREBT Statement	\$ 481,059	SELF FUNDED - NA	\$ 481,059
Months of claims + expenses in reserve	41.1	Cash Balances - BAI	41.1
avg monthly claims + expenses	\$ 11,697		\$ 11,697

Other information

- A. Preparing AFR for submission to PDE
- B. Working on quarterly reconciliation submissions for federal/state grants
- C. Starting budget for 2021-2022
- D.

**Erie County Technical School
Treasurer's Report**

General Fund - PNC - Depository Account - NWSB		September 2020	August 2020
Beginning Cash Balance - PNC/NWSB		\$ 316,476.11	\$ 267,833.45
Plus: Receipts			
Receipts Deposited		220,343.78	500,759.10
Tfr from other accounts		0.00	0.00
Credit card receipts		9,180.60	6,281.72
Total Receipts		\$ 229,524.38	\$ 507,040.82
Less: Disbursements			
Checks Disbursements		208,817.85	191,079.31
Wire/ACH payments-taxes/fees/ RCTC Credit Card Refunds		1,113.32	15,833.45
Tfr to other accounts - FLEX/Vision/Dental/Food Service Fund		10,035.40	1,485.40
ACH transfers to PSDLAF		0.00	250,000.00
Total disbursements		\$ 219,966.57	\$ 458,398.16
Ending Cash Balance - PNC/NWSB General Fund		\$ 326,033.92	\$ 316,476.11
General Fund - PSDLAF/PSDMAX/Investments		September 2020	August 2020
Beginning Cash Balance - PSDLAF		\$ 723,794.71	\$ 454,706.97
Plus: Receipts			
Transfers from PNC-Erie		0.00	250,000.00
Void Add-backs		0.00	0.00
PSDLAF/PSDMAX interest		4.66	3.50
Social Security Subsidy direct deposit		0.00	28,097.90
Retirement Subsidy direct deposit		130,791.48	0.00
Vocational Ed Subsidy direct deposit		0.00	126,203.77
Other revenues - PSERS/Payroll adjustment/Equipment grant/RCTC tuit		0.00	2,500.00
Federal/State program grant direct deposit - Perkins		27,480.50	83,189.00
Total Receipts		\$ 158,276.64	\$ 489,994.17
Less: Disbursements			
Check Disbursements		0.00	0.00
Payroll, VISA and ACH payments out		242,091.93	200,858.85
PSERS Employer/Employee Payment		243,958.16	20,047.58
TFR to other accounts/funds - Capital Projects Fund		0.00	0.00
Total Disbursements		\$ 486,050.09	\$ 220,906.43
Ending Cash Balance - PSDLAF		\$ 396,021.26	\$ 723,794.71
ERIEBank		September 2020	August 2020
Beginning Cash Balance-ERIEBank		\$ 922,512.21	\$ 922,511.64
Plus: Receipts			
Receipts Deposited		0.00	0.00
Interest		0.25	0.57
Unrealized gains/losses		0.00	0.00
Total Receipts		\$ 0.25	\$ 0.57
Less: Disbursements			
Checks returned-credit fees-credit card refunds		0.00	0.00
Wire/ACH payments-taxes/fees - bi-annual investment mgmt fee		0.00	0.00
Tfr to other accounts		0.00	0.00
ACH transfers to PSDLAF/PLGIT		0.00	0.00
Total disbursements		\$ -	\$ -
Ending Cash Balance - ERIEBank		\$ 922,512.46	\$ 922,512.21
		\$ 2,705.06	\$ 2,704.81
		\$ 919,808.18	\$ 919,808.18
		\$ 922,512.46	\$ 922,512.21

**Erie County Technical School
Treasurer's Report**

General Fund Section 125-PNC		September 2020	August 2020
Beginning Cash Balance-PNC		\$ 12,385.45	\$ 12,880.05
Plus Receipts			
Receipts Deposited		1,535.40	1,485.40
Transfers from other accounts		0.00	0.00
Total Receipts		\$ 1,535.40	\$ 1,485.40
Less Disbursements			
Check Disbursements		900.00	1,980.00
Other Disbursements		0.00	0.00
		\$ 900.00	\$ 1,980.00
Ending Cash Balance-PNC		\$ 13,020.85	\$ 12,385.45
General Fund -Dental and Vision Claims - PNC		September 2020	August 2020
Beginning Cash Balance-PNC		\$ 6,765.03	\$ 10,704.01
Plus Receipts			
Receipts Deposited		0.00	0.00
Transfers from other accounts		8,500.00	0.00
Total Receipts		\$ 8,500.00	\$ -
Less Disbursements			
Check Disbursements		3,730.00	3,938.98
Other Disbursements		0.00	0.00
		\$ 3,730.00	\$ 3,938.98
Ending Cash Balance-PNC		\$ 11,535.03	\$ 6,765.03
	Dental	7,777.35	4,389.35
	Vision	3,757.68	2,375.68
		\$ 11,535.03	\$ 6,765.03
Capital Projects Fund - PSDLAF / PNC / NWSB Accounts		September 2020	August 2020
Beginning Cash and Investments Balance- PSDLAF		\$ 715,124.60	\$ 725,565.39
Plus Receipts			
Transfers from General Fund-per budget		0.00	0.00
School District Pre-bid documents		18,406.29	210,717.88
Refund of overpayment		42,650.00	
Interest posted		209.98	3.10
Total Receipts		\$ 61,266.27	\$ 210,720.98
Less disbursements			
Less transfers to General Fund		0.00	0.00
Less Checks		101,939.39	221,161.77
Less Checks issued - PreBid Documents		0.00	0.00
		\$ 101,939.39	\$ 221,161.77
Ending Cash and Investments Balance - PSDLAF		\$ 674,451.48	\$ 715,124.60
	PNC account	15,554.80	15,554.80
	NWSB account	396,106.32	336,782.15
	PSDMAX account	262,790.36	362,787.65
		\$ 674,451.48	\$ 715,124.60

**Erie County Technical School
Treasurer's Report**

Student Activity Fund - PNC / NWSB (For Information)		September 2020	August 2020
Beginning Cash Balance - PNC		\$ 12,206.25	\$ 12,394.36
Plus Receipts			
SkillsUSA-Receipts	103.50		0.00
COS Funds-Transfer from General Fund	0.00		0.00
NTHS-Receipts	103.50		0.00
NTHS-Transfer from General Fund	0.00		0.00
Community Blood Bank	0.00		0.00
Make A Wish/Other	0.00		0.00
Interest/bank fees posted	0.03		0.01
Total Receipts	\$ 207.03	\$	0.01
Less SkillsUSA-disbursements-checks/fees, adjustments	0.00		94.06
Less Make A Wish/Blood Bank-disbursements-checks/fees	0.00		0.00
Less NTHS-disbursements-checks/fees	0.00		94.06
	\$ -	\$	188.12
Ending Cash Balance - PNC / NWSB	\$ 12,413.28	\$	12,206.25
SkillsUSA	6,700.24		6,596.74
Blood Bank/Other	460.00		460.00
Make A Wish	3,591.68		3,591.68
NTHS	1,661.35		1,558.50
	\$ 12,413.27	\$	12,206.92

Respectfully submitted

James Bucksbee/Treasurer
Joint Operating Committee

Prepared by: Terri Birchard, Business Manager

Erie County Technical School

Statement of Activities - General Fund

July 1, to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
Revenues		
10-46510-000-000-00-000-000	INTEREST INCOME	\$409.83
10-46530-000-000-00-000-000	Gains Or Losses On Sale Of Investmen	\$0.00
10-46790-000-000-00-000-000	Student Fees - Supplies / Uniforms	\$0.00
10-46910-000-000-00-000-000	Facility Rental	\$3,891.75
10-46943-000-000-00-000-000	Adult Education Tuition - Secondary P	\$0.00
10-46943-000-000-03-000-000	Adult Education Tuition - Secondary P	\$0.00
10-46946-000-000-01-000-000	FAIRVIEW SD	\$50,125.50
10-46946-000-000-02-000-000	FORT LEOEUF SD	\$103,726.74
10-46946-000-000-03-000-000	GENERAL MCLANE SD	\$94,885.50
10-46946-000-000-04-000-000	GIRARD SD	\$112,018.50
10-46946-000-000-05-000-000	HARBOR CREEK SD	\$104,051.01
10-46946-000-000-06-000-000	IROQUOIS SD	\$61,840.74
10-46946-000-000-07-000-000	MILLCREEK SD	\$201,413.01
10-46946-000-000-08-000-000	NORTH EAST SD	\$104,297.76
10-46946-000-000-09-000-000	NORTHWESTERN SD	\$76,933.50
10-46946-000-000-10-000-000	UNION CITY SD	\$79,211.49
10-46946-000-000-11-000-000	WATTSBURG SD	\$83,373.75
10-46946-000-000-92-000-000	DISTRICTS-ALTERNATIVE EDUCAT	\$0.00
10-46946-000-000-94-000-000	DISTRICTS- TRANSITION CENTER	\$0.00
10-46969-000-000-00-000-000	Other Contracted Services - ECVTS/C	\$0.00
10-46990-000-000-00-000-000	MISCELLANEOUS REVENUE	\$3,427.34
10-46992-000-000-00-000-000	INSURANCE PAYMENTS-INDIVI	\$12,519.99
10-47220-000-000-00-000-000	VOCATIONAL EDUCATION SUBS	\$126,203.77
10-47360-000-000-00-000-000	Safe Schools - SRO Grant	\$0.00
10-47361-000-360-00-000-000	PCCD School Safety & Security Gra	\$0.00
10-47369-000-360-00-000-000	Safe Schools Grant - SRO / Equipmen	\$0.00
10-47509-000-000-00-000-000	CTE SUPP EQUIPMENT GRANT-STA	\$0.00
10-47810-000-000-00-000-000	SOCIAL SECURITY REIMBURSEME	\$0.00
10-47820-000-000-00-000-000	RETIREMENT REIMBURSEMENT	\$130,791.48
10-48521-000-000-00-000-000	PERKINS LOCAL PLAN	\$82,441.50
10-48521-000-663-00-000-000	PERKINS LOCAL PLAN	\$0.00

Erie County Technical School

Statement of Activities - General Fund

July 1, to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
10-48749-000-987-00-000-000	PCCD COVID 19 Health and Safety G	\$0.00
10-49400-000-000-00-000-000	Sale of / Compen-loss of Fixed AssT	\$0.00
10-46943-100-000-00-000-000	RCTC PART TIME TUITION	\$92,554.01
10-46943-100-000-01-000-000	RCTC BOOKSTORE SALES	\$603.25
10-46990-100-000-00-000-000	RCTC - Refunds And Other Miscella	\$1,628.70
10-47220-100-000-00-000-000	VOCATIONAL EDUCATION SUBS	\$0.00
10-47810-100-000-00-000-000	SOCIAL SECURITY REIMBURSEME	\$0.00
10-47820-100-000-00-000-000	RETIREMENT REIMBURSEMENT	\$0.00
Total Revenues		<u>\$1,526,349.12</u>

Expenses

10-99990-000-000-00-000-000	General Fund Closing	\$0.00
10-62620-100-360-00-000-000	PCCD COVID 19 School Safety Per	\$13,879.16
10-61610-110-100-40-000-000	RCTC - Manager Salaries	\$9,725.39
10-62260-110-000-00-000-000	Curriculum Development - Salary	\$42,701.24
10-62310-110-000-00-000-000	Board Services - Salary	\$659.61
10-62360-110-000-00-000-000	Director Services - Salary	\$31,190.54
10-62380-110-000-00-000-000	Principal/High School Secretary - Prin	\$30,798.25
10-62411-110-000-00-000-000	Health Services - Student Health Svcs C	\$0.00
10-62511-110-000-00-000-000	Business Services - Business Office M	\$21,410.04
10-62611-110-000-00-000-000	Maintenance Supervisor - Salary	\$18,396.50
10-62830-110-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62831-110-000-00-000-000	HR/Quality - Coordinator Salary	\$8,205.75
10-62840-110-000-00-000-000	Technology Services - Admin Salary	\$20,010.59
10-61290-120-000-00-000-000	Transition Center - Salary	\$4,133.90
10-61320-120-000-00-000-000	Tourism/Hospitality - Salary	\$12,621.38
10-61330-120-000-00-000-000	Health Assistant - Salary	\$19,691.34
10-61341-120-000-00-000-000	Early Childhood Education - Salary	\$11,535.82
10-61342-120-000-00-000-000	Culinary - Salary	\$23,378.53
10-61370-120-000-00-000-000	Technical Instruction - Salary	\$40,428.31
10-61380-120-000-00-000-000	Trade and Industrial - Salary	\$181,957.02

Erie County Technical School

Statement of Activities - General Fund

July 1, to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
10-61390-120-000-00-000-000	Other Voc Ed - Salary	\$25,235.21
10-61610-120-100-40-000-000	RCTC - Instructor Salary	\$405.00
10-62122-120-000-00-000-000	Pupil Personnel - Counselor Salary	\$24,382.86
10-63210-120-000-00-000-000	Student Activity - Advisors	\$0.00
10-61290-121-000-00-000-000	Transition Center - Substitute Wages	\$0.00
10-61380-121-000-00-000-000	Trade and Industrial - Substitutes	\$0.00
10-62411-130-000-00-000-000	Health Services - Health Service Coord	\$0.00
10-62419-130-000-00-000-000	Health Services - Supplemental School	\$4,455.92
10-61442-140-000-00-000-000	Career Alternative Education - Secreta	\$2,524.68
10-61610-140-100-40-000-000	RCTC - Secretary Salary	\$221.10
10-62122-140-000-00-000-000	Pupil Personnel - Co-op Salary	\$5,851.39
10-62380-140-000-00-000-000	Principal/High School Secretary - HS S	\$10,538.15
10-62511-140-000-00-000-000	Business Services - Business Office S	\$8,954.32
10-62840-140-000-00-000-000	Technology Services -Classified-Assi	\$10,800.17
10-61290-141-000-00-000-000	Transition Center - Aide Wages	\$3,422.31
10-61380-141-663-00-000-000	Trade and Industrial - Aides (Perkins)	\$8,710.32
10-62619-180-000-00-000-000	Maintenance/Custodial - Salary	\$52,842.43
10-61290-213-000-00-000-000	Transition Center - Life Insurance	\$0.00
10-61320-213-000-00-000-000	Tourism/Hospitality - Life Insurance	\$0.00
10-61330-213-000-00-000-000	Health Assistant - Life Insurance	\$0.00
10-61341-213-000-00-000-000	Early Childhood Education - Life Insu	\$0.00
10-61342-213-000-00-000-000	Culinary - Life Insurance	\$0.00
10-61370-213-000-00-000-000	Technical Instruction - Life Insurance	\$0.00
10-61380-213-000-00-000-000	Trade and Industrial - Life Insurance	\$2,131.48
10-61380-213-663-00-000-000	Trade and Industrial - Life Insurance (	\$0.00
10-61390-213-000-00-000-000	Other Voc Ed - Life Insurance	\$0.00
10-61442-213-000-00-000-000	Career Alternative Education - Life In	\$0.00
10-61610-213-100-40-000-000	RCTC - Life Insurance	\$0.00
10-62122-213-000-00-000-000	Pupil Personnel - Life Insurance	\$0.00
10-62260-213-000-00-000-000	Curriculum Development - Life Insura	\$0.00
10-62360-213-000-00-000-000	Director Services - Life Insurance	\$0.00
10-62380-213-000-00-000-000	Principal/High School Secretary - Life I	\$0.00
10-62411-213-000-00-000-000	Health Services - Life Insurance	\$0.00

Erie County Technical School

Statement of Activities - General Fund

July 1, to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
10-62511-213-000-00-000-000	Business Services - Life Insurance	\$0.00
10-62611-213-000-00-000-000	Maintenance/Custodial - Life Insuran	\$0.00
10-62619-213-000-00-000-000	Maintenance/Custodial - Life Insuran	\$0.00
10-62830-213-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62831-213-000-00-000-000	HR/Quality - Life Insurance	\$0.00
10-62840-213-000-00-000-000	Technology Services - Life Insurance	\$0.00
10-61290-214-000-00-000-000	Transition Center - LTD Insurance	\$0.00
10-61320-214-000-00-000-000	Tourism/Hospitality - LTD Insurance	\$0.00
10-61330-214-000-00-000-000	Health Assistant - LTD Insurance	\$0.00
10-61341-214-000-00-000-000	Early Childhood Education - LTD Insu	\$0.00
10-61342-214-000-00-000-000	Culinary - LTD Insurance	\$0.00
10-61370-214-000-00-000-000	Technical Instruction - LTD Insurance	\$0.00
10-61380-214-000-00-000-000	Trade and Industrial - LTD Insurance	\$2,669.29
10-61380-214-663-00-000-000	Trade and Industrial - LTD Insurance (	\$0.00
10-61390-214-000-00-000-000	Other Voc Ed - LTD Insurance	\$0.00
10-61442-214-000-00-000-000	Career Alternative Education - LTD I	\$0.00
10-62122-214-000-00-000-000	Pupil Personnel - LTD Insurance	\$0.00
10-62260-214-000-00-000-000	Curriculum Development - LTD Insur	\$0.00
10-62310-214-000-00-000-000	Board Services - LTD Insurance	\$0.00
10-62360-214-000-00-000-000	Director Services - LTD Insurance	\$0.00
10-62380-214-000-00-000-000	Principal/High School Secretary - LTD	\$0.00
10-62511-214-000-00-000-000	Business Services - LTD Insurance	\$0.00
10-62611-214-000-00-000-000	Maintenance Supervisor - LTD Insura	\$0.00
10-62619-214-000-00-000-000	Maintenance/Custodial - LTD Insura	\$0.00
10-62830-214-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62831-214-000-00-000-000	HR/Quality - LTD Insurance	\$0.00
10-62840-214-000-00-000-000	Technology Services - LTD Insurance	\$0.00
10-61290-220-000-00-000-000	Transition Center - Social Security	\$577.02
10-61320-220-000-00-000-000	Tourism/Hospitality - Social Security	\$962.31
10-61320-220-360-00-000-000	SALARY-LODGING MANAGEMEN	\$0.00
10-61330-220-000-00-000-000	Health Assistant - Social Security	\$1,459.65
10-61341-220-000-00-000-000	Early Childhood Education - Social Se	\$877.46
10-61342-220-000-00-000-000	Culinary - Social Security	\$1,750.27

Erie County Technical School

Statement of Activities - General Fund

July 1, to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
10-61370-220-000-00-000-000	Technical Instruction - Social Security	\$3,069.15
10-61380-220-000-00-000-000	Trade and Industrial - Social Security	\$13,734.22
10-61380-220-663-00-000-000	Trade and Industrial - Social Security (	\$666.34
10-61390-220-000-00-000-000	Other Voc Ed - Social Security	\$1,922.00
10-61442-220-000-00-000-000	Career Alternative Education - Social S	\$193.14
10-61610-220-000-00-000-000	RCTC - Social Security	\$0.00
10-61610-220-100-40-000-000	RCTC - Social Security	\$791.89
10-62122-220-000-00-000-000	Pupil Personnel - Social Security	\$2,305.44
10-62260-220-000-00-000-000	Curriculum Development - Social Secu	\$3,267.67
10-62310-220-000-00-000-000	Board Services - Social Security	\$50.99
10-62360-220-000-00-000-000	Director Services - Social Security	\$2,366.82
10-62380-220-000-00-000-000	Principal/High School Secretary - Soci	\$3,113.15
10-62411-220-000-00-000-000	Health Services - Health Service Coord	\$0.00
10-62419-220-000-00-000-000	Health Services - Supplemental School	\$340.87
10-62511-220-000-00-000-000	Business Services - Social Security	\$2,256.15
10-62611-220-000-00-000-000	Maintenance Supervisor - FICA	\$1,413.77
10-62619-220-000-00-000-000	Maintenance/Custodial - FICA	\$3,967.18
10-62620-220-360-00-000-000	PCCD COVID 19 School Safety Tra	\$1,061.76
10-62830-220-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62831-220-000-00-000-000	HR/Quality - FICA	\$627.78
10-62840-220-000-00-000-000	Technology Services - Social Security	\$2,347.95
10-63210-220-000-00-000-000	Student Activity - Social Security	\$0.00
10-61290-230-000-00-000-000	Transition Center - Retirement	\$2,607.65
10-61320-230-000-00-000-000	Tourism/Hospitality - Retirement	\$4,355.64
10-61320-230-360-00-000-000	SALARY-LODGING MANAGEMEN	\$0.00
10-61330-230-000-00-000-000	Health Assistant - Retirement	\$6,729.73
10-61341-230-000-00-000-000	Early Childhood Education - Retiremen	\$3,980.99
10-61342-230-000-00-000-000	Culinary - Retirement	\$7,999.33
10-61370-230-000-00-000-000	Technical Instruction - Retirement	\$9,915.04
10-61380-230-000-00-000-000	Trade and Industrial - Retirement	\$59,477.42
10-61380-230-663-00-000-000	Trade and Industrial - Retirement (Per	\$3,005.93
10-61390-230-000-00-000-000	Other Voc Ed - Retirement	\$8,708.65
10-61442-230-000-00-000-000	Career Alternative Education - Retirem	\$871.27

Erie County Technical School

Statement of Activities - General Fund

July 1, to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
10-61610-230-000-00-000-000	RCTC - Retirement	\$585.13
10-61610-230-100-40-000-000	RCTC- Retirement	\$0.00
10-62122-230-000-00-000-000	Pupil Personnel - Retirement	\$10,382.97
10-62260-230-000-00-000-000	Curriculum Development - Retirement	\$14,736.18
10-62310-230-000-00-000-000	Board Services - Retirement	\$231.89
10-62360-230-000-00-000-000	Director Services - Retirement	\$10,763.84
10-62380-230-000-00-000-000	Principal/High School Secretary - Reti	\$14,265.17
10-62411-230-000-00-000-000	Health Services - Health Service Coord	\$0.00
10-62419-230-000-00-000-000	Health Services - Supplemental School	\$1,537.73
10-62511-230-000-00-000-000	Business Services - Retirement	\$10,478.73
10-62611-230-000-00-000-000	Maintenance Supervisor - Retirement	\$6,348.65
10-62619-230-000-00-000-000	Maintenance Custodial - Retirement	\$11,384.87
10-62620-230-360-00-000-000	PCCD COVID 19 School Safety Tra	\$4,039.02
10-62830-230-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62831-230-000-00-000-000	HR/Quality - Retirement	\$0.00
10-62840-230-000-00-000-000	Technology Services - Retirement	\$10,632.88
10-63210-230-000-00-000-000	Student Activity - Retirement	\$0.00
10-61370-231-000-00-000-000	VOYA Retirement	\$334.81
10-61380-231-000-00-000-000	SALARY-T & I	\$84.30
10-61610-231-000-00-000-000	RCTC - VOYA Retirement	\$79.01
10-62122-231-000-00-000-000	Pupil Personnel - VOYA Retirement	\$3.32
10-62619-231-000-00-000-000	Maintenance/Custodial - VOYA Reti	\$391.62
10-62831-231-000-00-000-000	HUMAN RESOURCES / QUALITY C	\$184.62
10-62271-240-000-00-000-000	Instructional Staff Development - Tuiti	\$1,538.00
10-61380-250-000-00-000-000	Trade and Industrial - Unemployment C	\$141.96
10-61290-260-000-00-000-000	Transition Center - Workers Comp	\$0.00
10-61320-260-000-00-000-000	Tourism/Hospitality - Workers Comp	\$0.00
10-61330-260-000-00-000-000	Health Assistant - Workers Comp	\$0.00
10-61341-260-000-00-000-000	Early Childhood Education - Workers C	\$0.00
10-61342-260-000-00-000-000	Culinary - Workers Comp	\$0.00
10-61370-260-000-00-000-000	Technical Instruction - Workers Comp	\$0.00
10-61380-260-000-00-000-000	Trade and Industrial - Workers Comp	\$14,791.00
10-61380-260-663-00-000-000	Trade and Industrial - Workers Comp (	\$0.00

Erie County Technical School

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July 1, to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
10-61390-260-000-00-000-000	Other Voc Ed - Workers Comp	\$0.00
10-61442-260-000-00-000-000	Career Alternative Education - Worker	\$0.00
10-61610-260-100-40-000-000	RCTC - Workers Comp	\$0.00
10-62122-260-000-00-000-000	Pupil Personnel - Workers Comp	\$0.00
10-62260-260-000-00-000-000	Curriculum Development - Workers C	\$0.00
10-62310-260-000-00-000-000	Board Services - Workers Comp	\$0.00
10-62360-260-000-00-000-000	Director Services - Workers Comp	\$0.00
10-62380-260-000-00-000-000	Principal/High School Secretary - Work	\$0.00
10-62411-260-000-00-000-000	Health Services - Health Service Coord	\$0.00
10-62419-260-000-00-000-000	Health Services - Supplemental School	\$0.00
10-62511-260-000-00-000-000	Business Services - Workers Comp	\$0.00
10-62611-260-000-00-000-000	Maintenance Supervisor - Workers Co	\$0.00
10-62619-260-000-00-000-000	Maintenance/Custodial - Workers Com	\$0.00
10-62830-260-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62831-260-000-00-000-000	HR/Quality - Workers Comp	\$0.00
10-62840-260-000-00-000-000	Technology Services - Worker Compen	\$0.00
10-63210-260-000-00-000-000	Student Activity - Workers Comp	\$0.00
10-61290-271-000-00-000-000	Transition Center - Medical	\$0.00
10-61320-271-000-00-000-000	Tourism/Hospitality - Medical	\$0.00
10-61330-271-000-00-000-000	Health Assistant - Medical	\$0.00
10-61341-271-000-00-000-000	Early Childhood Education - Medical	\$0.00
10-61342-271-000-00-000-000	Culinary - Medical	\$0.00
10-61370-271-000-00-000-000	Technical Instruction - Medical	\$0.00
10-61380-271-000-00-000-000	Trade and Industrial - Medical	\$176,098.45
10-61380-271-663-00-000-000	Trade and Industrial - Medical (Perkin	\$0.00
10-61390-271-000-00-000-000	Other Voc Ed - Medical	\$0.00
10-61442-271-000-00-000-000	Career Alternative Education - Medica	\$0.00
10-61610-271-000-00-000-000	RCTC - Medical	\$0.00
10-62122-271-000-00-000-000	Pupil Personnel - Medical	\$0.00
10-62260-271-000-00-000-000	Curriculum Development - Medical	\$0.00
10-62360-271-000-00-000-000	Director Services - Medical	\$0.00
10-62380-271-000-00-000-000	Principal/High School Secretary - Medi	\$0.00
10-62511-271-000-00-000-000	Business Services - Medical	\$0.00

Erie County Technical School

Statement of Activities - General Fund

July 1, to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
10-62611-271-000-00-000-000	Maintenance Supervisor - Medical	\$0.00
10-62619-271-000-00-000-000	Maintenance/Custodial - Medical	\$0.00
10-62830-271-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62831-271-000-00-000-000	HR/Quality - Medical	\$0.00
10-62840-271-000-00-000-000	Technology Services - Medical	\$0.00
10-61290-272-000-00-000-000	Transition Center - Supplemental Bene	\$0.00
10-61320-272-000-00-000-000	Tourism/Hospitality - Dental/Vision	\$0.00
10-61330-272-000-00-000-000	Health Assistant - Dental/Vision	\$0.00
10-61341-272-000-00-000-000	Early Childhood Education - Dental/Vi	\$0.00
10-61342-272-000-00-000-000	Culinary - Dental/Vision	\$0.00
10-61370-272-000-00-000-000	Technical Instruction - Dental/Vision	\$0.00
10-61380-272-000-00-000-000	Trade and Industrial - Dental/Vision	\$8,385.98
10-61380-272-663-00-000-000	Trade and Industrial - Dental/Vision (	\$0.00
10-61390-272-000-00-000-000	Other Voc Ed - Dental/Vision	\$0.00
10-61442-272-000-00-000-000	Career Alternative Education - Dental/	\$0.00
10-62122-272-000-00-000-000	Pupil Personnel - Dental/Vision	\$0.00
10-62260-272-000-00-000-000	Curriculum Development - Dental/Vi	\$0.00
10-62360-272-000-00-000-000	Director Services - Dental/Vision	\$0.00
10-62380-272-000-00-000-000	Principal/High School Secretary - Dent	\$0.00
10-62511-272-000-00-000-000	Business Services - Dental/Vision	\$0.00
10-62611-272-000-00-000-000	Maintenance Supervisor - Dental/Vis	\$0.00
10-62619-272-000-00-000-000	Maintenance/Custodial - Dental/Visio	\$0.00
10-62830-272-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62831-272-000-00-000-000	HR/Quality - Dental/Vision	\$0.00
10-62840-272-000-00-000-000	Technology Services - Dental/Vision	\$0.00
10-61290-290-000-00-000-000	Transition Center - 403(b) payments	\$0.00
10-61341-290-000-00-000-000	Early Childhood Education - 403(b) p	\$0.00
10-61342-290-000-00-000-000	Culinary - 403(b) payments	\$0.00
10-61370-290-000-00-000-000	Technical Instruction - 403(b) payment	\$0.00
10-61380-290-000-00-000-000	Trade and Industrial - 403(b) payment	\$15,000.00
10-61380-290-663-00-000-000	Trade and Industrial - 403(b) payment	\$0.00
10-61390-290-000-00-000-000	Other Voc Ed - 403(b) payments	\$0.00
10-61610-290-100-40-000-000	RCTC - 403(b) payments	\$0.00

Erie County Technical School

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		<u>7/1/2020 9/30/2020</u>
10-62122-290-000-00-000-000	Pupil Personnel - 403(b) payments	\$0.00
10-62260-290-000-00-000-000	Curriculum Development - 403(b) pay	\$0.00
10-62360-290-000-00-000-000	Director Services - 403(b) payments	\$0.00
10-62380-290-000-00-000-000	Principal/High School Secretary - 403(	\$0.00
10-62511-290-000-00-000-000	Business Services - 403(b) payments	\$0.00
10-62611-290-000-00-000-000	Maintenance Supervisor - 403(b) pay	\$0.00
10-62619-290-000-00-000-000	Maintenance/Custodian - 403(b) paym	\$0.00
10-62830-290-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62834-324-000-00-000-000	Staff Development - Employee Trainin	\$1,548.00
10-61442-329-000-00-000-000	Career Alternative Education - Profess	\$0.00
10-62122-329-663-00-000-000	Pupil Personnel - Professional Services	\$3,500.00
10-62271-329-663-00-000-000	Instructional Staff Development - Certi	\$0.00
10-61290-330-000-00-000-000	Transition Center - Contracted Substitu	\$0.00
10-61380-330-000-00-000-000	Trade and Industrial - Contracted Subs	\$1,193.50
10-61610-330-100-40-000-000	RCTC - Contracted Services	\$57,770.59
10-62122-330-000-00-000-000	Pupil Personnel - Advertising Services	\$175.58
10-62260-330-000-00-000-000	Curriculum Development - Accredita	\$171.00
10-62271-330-000-00-000-000	Instructional Staff Development -Profe	\$0.00
10-62310-330-000-00-000-000	Board Services - Professional Services	\$0.00
10-62350-330-000-00-000-000	Professional Services - Legal and Acco	\$14,206.50
10-62360-330-000-00-000-000	Directors Services - Superintendent Pr	\$0.00
10-62370-330-000-00-000-000	Community Services - Fees	\$0.00
10-62411-330-000-00-000-000	Health Services - Professional Services	\$0.00
10-62500-330-000-00-000-000	62500	\$0.00
10-62511-330-000-00-000-000	Business Services - Contracted Payroll	\$3,311.16
10-62660-330-360-00-000-000	PCCD School Safety and Security Co	\$0.00
10-62830-330-000-00-000-000	HR/Quality - Staff Services - Other P	\$3,552.00
10-62839-330-000-00-000-000	HR/Quality - ISO Audit	\$0.00
10-64400-330-000-00-000-000	Building - Architect/Professional Serv	\$0.00
10-62600-340-000-00-000-000	Maintenance - Contracted Services (H	\$0.00
10-62600-340-000-00-801-000	Maintenance - Contracted Services (S	\$0.00
10-62620-340-000-00-000-000	Maintenance - Contracted Services	\$124.00
10-62620-340-000-00-801-000	Maintenance - Contracted Services (S	\$0.00

Erie County Technical School

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		<u>7/1/2020 9/30/2020</u>
10-62830-340-000-00-000-000	HUMAN/QUALITY RESOURCE - T	\$0.00
10-61442-348-000-00-000-000	Career Alternative Education - Profess	\$0.00
10-62840-348-000-00-000-000	Technology Services - Professional Se	\$16,540.97
10-62660-360-000-00-000-000	Safe Schools	\$0.00
10-62600-411-000-00-000-000	DISPOSAL SERVICES	\$0.00
10-62620-411-000-00-000-000	Maintenance - Disposal Services	\$3,109.62
10-62630-412-000-00-000-000	Care of Grounds - Snow Removal	\$0.00
10-62630-414-000-00-000-000	Care of Grounds - Lawn Care	\$2,488.72
10-62600-415-000-00-000-000	Maintenance - High School Laundry/D	\$0.00
10-62620-415-000-00-000-000	Maintenance - High School Laundry/D	\$1,138.14
10-62600-422-000-00-000-000	Maintenance - Electricity (High Schoo	\$0.00
10-62600-422-000-00-801-000	Maintenance - Electricity (Skills Cent	\$0.00
10-62620-422-000-00-000-000	Maintenance - Electricity (High Schoo	\$16,059.33
10-62620-422-000-00-801-000	Maintenance - Electricity (Skills Cent	\$3,653.42
10-62600-424-000-00-000-000	Maintenance - Water/Sewer	\$0.00
10-62620-424-000-00-000-000	Maintenance - Water/Sewer	\$641.04
10-61380-430-000-00-000-000	Trade and Industrial - High School Rep	\$0.00
10-62600-430-000-00-000-000	Maintenance - Repairs and Maintenan	\$0.00
10-62600-430-000-00-801-000	Maintenance - Repairs and Maintenan	\$0.00
10-62620-430-000-00-000-000	Maintenance - Repairs and Maintenan	\$3,926.92
10-62620-430-000-00-801-000	Maintenance - Repairs and Maintenan	\$0.00
10-62640-430-000-00-000-000	Operations and Maintenance - Repairs	\$6,515.87
10-62640-430-000-00-801-000	Operations and Maintenance - Repairs	\$0.00
10-64200-430-000-00-000-000	Site Improvements - Repairs	\$12,616.00
10-64600-430-000-00-000-000	Building Improvments - Repairs	\$24,092.50
10-62840-438-000-00-000-000	Technology Services - Service Contrac	\$205.40
10-62600-521-000-00-000-000	Maintenance - Property and Liability I	\$0.00
10-62600-521-000-00-801-000	Maintenance - Property and Liability I	\$0.00
10-62620-521-000-00-000-000	Maintenance - Property and Liability I	\$42,664.30
10-62620-521-000-00-801-000	Maintenance - Property and Liability I	\$4,807.80
10-62310-525-000-00-000-000	Board Services - E&O and Bonding I	\$9,777.00
10-61610-530-100-40-000-000	RCTC - Postage	\$0.00
10-62310-530-000-00-000-000	Board Services - Postage	\$2,832.12

Erie County Technical School

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	<u>7/1/2020 9/30/2020</u>
10-62840-538-000-00-000-000	Technology Services - Communication/ \$1,699.98
10-61610-540-100-40-000-000	RCTC - Advertising \$0.00
10-62310-540-000-00-000-000	Board Services - Advertising - Legal A \$146.40
10-62380-540-100-40-000-000	SALARY-PRINCIPAL \$0.00
10-62830-540-000-00-000-000	HR-QUALITY- EAP \$0.00
10-62832-540-000-00-000-000	HR/Quality - Advertising and Recrui \$965.00
10-62122-550-000-00-000-000	Pupil Personnel - Admissions Printing \$0.00
10-61290-580-000-00-000-000	Transition Center - Field Trips/Travel \$0.00
10-61341-580-000-00-000-000	Early Childhood Education - Travel \$0.00
10-61380-580-000-00-000-001	Trade and Industrial - Travel Fund Rai \$0.00
10-61380-580-663-00-000-000	Trade and Industrial - Travel (Perkins) \$0.00
10-61442-580-000-00-000-000	Career Alternative Education - Travel \$0.00
10-61610-580-100-40-000-000	RCTC - Travel \$0.00
10-62122-580-000-00-000-001	Pupil Personnel - Travel - Career Plann \$0.00
10-62122-580-000-00-000-003	Pupil Personnel - Travel - Admissions \$0.00
10-62122-580-000-00-000-005	Pupil Personnel - Travel - Co-op \$0.00
10-62122-580-000-00-000-006	Pupil Personnel - Travel - Special Educ \$0.00
10-62260-580-000-00-000-000	Curriculum Development - Travel \$0.00
10-62271-580-000-00-000-000	Instructional Staff Development - Trave \$105.00
10-62360-580-000-00-000-000	Director Services - Travel \$0.00
10-62380-580-000-00-000-000	ADMIN-H.S. PRINCIPAL TRAVEL \$0.00
10-62511-580-000-00-000-000	Business Services - Travel \$0.00
10-62600-580-000-00-000-000	Maintenance - Travel \$0.00
10-62630-580-000-00-000-000	CARE OF GROUNDS - SNOW REM \$0.00
10-62659-580-000-00-000-000	Operation and Maintenance - Travel/A \$0.00
10-62831-580-000-00-000-000	HR/Quality - Travel \$0.00
10-62834-580-000-00-000-000	Staff Development - Travel - Non-Instr \$0.00
10-62840-580-000-00-000-000	Technology Services - Local Travel \$0.00
10-63210-580-000-00-000-000	Student Activity - Travel \$0.00
10-62310-581-000-00-000-000	Board Services - Board Local Mileage \$280.05
10-61290-610-000-00-000-000	Transition Center - Special Needs-Instr \$3,490.17
10-61290-610-000-00-000-001	Transition Center - Supplies \$23.90
10-61290-610-000-00-000-002	Transition Center - Supplies for Resale \$0.00

Erie County Technical School

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		<u>7/1/2020 9/30/2020</u>
10-61320-610-000-00-000-000	Tourism/Hospitality - Supplies	\$1,453.41
10-61330-610-000-00-000-000	Health Assistant - Supplies	\$0.00
10-61330-610-663-00-000-000	Health Assistant - Supplies (Perkins)	\$0.00
10-61341-610-000-00-000-000	Early Childhood Education - Supplies	\$419.51
10-61341-610-663-00-000-000	Early Childhood Education - Supplies (	\$0.00
10-61342-610-000-00-000-000	Culinary - Supplies	\$87.21
10-61342-610-000-00-000-001	Culinary - Supplies	\$4,187.77
10-61342-610-663-00-000-000	Culinary - Supplies (Perkins)	\$0.00
10-61370-610-000-00-000-000	Technical Instruction - Supplies	\$0.00
10-61370-610-000-00-000-261	Technical Instruction - Computer Prog	\$255.77
10-61370-610-000-00-000-262	Technical Instruction - Drafting and D	\$1,068.33
10-61370-610-000-00-000-263	Technical Instruction - Electronics - S	\$0.00
10-61370-610-000-00-000-264	Technical Instruction - Computer Netw	\$298.06
10-61370-610-000-00-000-272	SALARY-TECHNICAL INSTRUCTO	\$0.00
10-61370-610-663-00-000-000	Technical Instruction - Supplies (Perk	\$0.00
10-61380-610-000-00-000-000	SALARY-T & I	\$0.00
10-61380-610-000-00-000-265	Trade and Industrial - Art and Design -	\$1,247.14
10-61380-610-000-00-000-266	Trade and Industrial - Graphic Arts - S	\$0.00
10-61380-610-000-00-000-270	Trade and Industrail - Auto Body - Sup	\$2,926.95
10-61380-610-000-00-000-271	Trade and Industrial - Auto Tech - Sup	\$1,089.08
10-61380-610-000-00-000-272	Trade and Industrial - Construction Tr	\$0.00
10-61380-610-000-00-000-273	Trade and Industrial - Cosmetology - S	\$23.90
10-61380-610-000-00-000-275	Trade and Industrial - Electrical Engine	\$2,598.50
10-61380-610-000-00-000-277	Trade and Industrial - Precision Machin	\$0.00
10-61380-610-000-00-000-278	Trade and Industrial - Facilities Mainte	\$0.00
10-61380-610-000-00-000-279	Trade and Industrial - Metal Fabricati	\$670.52
10-61380-610-000-00-000-290	Trade and Industrial - Graduation Supp	\$576.60
10-61380-610-000-00-000-291	Trade and Industrial - Copier Paper Re	\$2,272.00
10-61380-610-000-00-000-292	Trade and Industrial - Repair Parts	\$0.00
10-61380-610-000-00-000-293	Trade and Industrail - Miscellaneous L	\$732.00
10-61380-610-000-00-000-294	Trade and Industrial - Instructional Sup	\$0.00
10-61380-610-663-00-000-000	Trade and Industrial - Instructional Sup	\$6,522.10
10-61390-610-000-00-000-000	Other Voc Ed - Supplies	\$0.00

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		<u>7/1/2020 9/30/2020</u>
10-61390-610-000-00-000-001	Other Voc Ed - Math Supplies	\$0.00
10-61390-610-000-00-000-002	Other Vocational Ed - Literacy Suppli	\$0.00
10-61390-610-000-00-000-003	Other Vocational Ed - "New" Math Su	\$0.00
10-61442-610-000-00-000-000	Career Alternative Education - Supplie	\$0.00
10-61610-610-000-00-000-000	RCTC Supplies	\$0.00
10-61610-610-100-40-000-000	RCTC - Supplies	\$273.28
10-62122-610-000-00-000-000	PUPIL PERSONEL-COUNSELLOR S	\$0.00
10-62122-610-000-00-000-001	Pupil Personnel - Supplies - Career Pl	\$36.66
10-62122-610-000-00-000-002	Pupil Personnel - Advertising - Newspaper	\$0.00
10-62122-610-000-00-000-003	Pupil Personnel - Supplies - Admission	\$515.98
10-62122-610-000-00-000-004	Pupil Personnel - Supplies - Special Ed	\$474.46
10-62122-610-000-00-000-005	Pupil Personnel - Supplies - Co-op	(\$537.50)
10-62260-610-000-00-000-000	Curriculum Development - Supplies	\$0.00
10-62271-610-000-00-000-003	INST STAFF DEV- CERT TUITION	\$0.00
10-62310-610-000-00-000-000	Board Services - Supplies (JOC Meetin	\$33.66
10-62360-610-000-00-000-000	Director Services - Supplies	\$1,269.50
10-62380-610-000-00-000-000	Principal/High School Secretary - Hig	\$4,017.89
10-62380-610-000-00-000-001	Principaly/High School Secretary - Inf	\$0.00
10-62380-610-000-00-000-293	SALARY-PRINCIPAL	\$0.00
10-62380-610-100-40-000-000	SALARY-PRINCIPAL	\$0.00
10-62440-610-000-00-000-000	Health Services - Supplies	\$171.09
10-62500-610-000-00-000-000	Business Services - Supplies	\$0.00
10-62511-610-000-00-000-000	Business Services - Supplies	\$768.40
10-62600-610-000-00-000-000	Maintenance - Supplies	\$0.00
10-62620-610-000-00-000-000	Maintenance - Supplies (High School)	\$31,640.21
10-62620-610-000-00-801-000	Maintenance - Supplies (Skills Center)	\$0.00
10-62660-610-000-00-000-000	Safe School Supplies	\$337.50
10-62660-610-000-00-000-001	Safety Grant Supplies	\$8,924.64
10-62660-610-240-00-000-000	Safe Schools	\$0.00
10-62660-610-360-00-000-000	PCCD School Safety and Security Su	\$10,084.98
10-62660-610-390-00-000-000	PDE GEER COVID Emergency Grant -	\$28,588.97
10-62660-610-986-00-000-000	PCCD COVID 19 School Safety Gra	\$13,714.50
10-62830-610-000-00-000-000	HR-QUALITY- EAP	\$0.00

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		<u>7/1/2020 9/30/2020</u>
10-62831-610-000-00-000-000	HR/Quality - Supplies	\$763.47
10-62834-610-000-00-000-000	Staff Development - Emmmployee Traini	\$0.00
10-62840-610-000-00-000-000	TECHNOLOGY SERVICES -ADMIN	\$0.00
10-62840-618-000-00-000-000	Technology Services - Supplies	\$5,436.32
10-62840-618-000-00-000-001	Technology - printer toner stock	\$1,200.93
10-62840-618-663-00-000-000	Technology Services - Perkins Grant S	\$0.00
10-62600-621-000-00-000-000	Maintenance - Natural Gas (High Sch	\$0.00
10-62600-621-000-00-801-000	Maintenance - Natural Gas (Skills Cen	\$0.00
10-62620-621-000-00-000-000	Maintenance - Natural Gas (High Sch	\$1,580.57
10-62620-621-000-00-801-000	Maintenance - Natural Gas (Skills Cen	\$673.57
10-62620-622-000-00-000-000	Maintenance - Electricity (High Schoo	\$0.00
10-62620-622-000-00-801-000	Maintenance - Electricity (Skills Cent	\$0.00
10-62600-624-000-00-000-000	Maintenance - Fuel Oil	\$0.00
10-62600-626-000-00-000-000	Operation & Maint Plant Svcs -EQUIP	\$0.00
10-62620-626-000-00-000-000	MAINTENANCE - CONTRACTED S	\$0.00
10-62650-626-000-00-000-000	Vehicle Operations - Gasoline/Diesel	\$486.85
10-61442-635-000-00-000-000	Career Alternative Education - Meals/R	\$0.00
10-62122-635-000-00-000-001	Pupil Personnel - Meals - Career Planni	\$0.00
10-62122-635-000-00-000-003	Pupil Personnel - Meals - Admissions	\$50.00
10-62122-635-000-00-000-005	Pupil Personnel - Meals - Co-op	\$0.00
10-62260-635-000-00-000-000	Curriculum Development - Food	\$0.00
10-62310-635-000-00-000-000	Board Services -Meals/Refreshments	\$1,177.02
10-62360-635-000-00-000-000	Director Services - Meals and Refreshm	\$193.05
10-62380-635-000-00-000-000	Principal/High School Secretary - Meal	\$191.42
10-62830-635-000-00-000-000	HR-QUALITY- EAP	\$0.00
10-62831-635-000-00-000-000	HR/Quality - Meals and Refreshments	\$186.75
10-61320-640-000-00-000-000	Tourism/Hospitality - Textbooks	\$0.00
10-61330-640-000-00-000-000	Health Assistant - Textbook	\$70.00
10-61342-640-000-00-000-000	Culinary - Textbooks	\$0.00
10-61370-640-000-00-000-000	Technical Instruction - Textbooks	\$0.00
10-61380-640-000-00-000-000	Trade and Industrial - Textbooks	\$12,805.25
10-61380-640-000-00-000-290	Trade and Industrial - Textbooks	\$6,097.20
10-61390-640-000-00-000-000	Other Vocational Ed - Textbooks	\$0.00

Erie County Technical School

Statement of Activities - General Fund

July 1, to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
10-61610-640-100-40-000-000	RCTC- Textbooks	\$0.00
10-61290-648-000-00-000-000	Transition Center-Software	\$6,212.00
10-61320-648-000-00-000-000	SALARY-LODGING MANAGEMEN	\$0.00
10-61370-648-000-00-000-000	Technical Instruction - Software	\$3,500.00
10-61380-648-000-00-000-000	Trade & Industrial - Software	\$0.00
10-61380-648-000-00-000-290	Trade and Industrial - Lab Software	\$6,650.00
10-61380-648-663-00-000-000	Trade and Industrail - Lab Software (P	\$4,250.00
10-61610-648-100-40-000-000	RCTC Supplies - Software	\$0.00
10-62840-648-000-00-000-000	Technology Services - Software	\$0.00
10-62840-650-000-00-000-000	TECHNOLOGY SERVICES -SUPP	\$0.00
10-62840-658-000-00-000-000	TECHNOLOGY SERVICES -SOFT	\$0.00
10-61341-750-663-00-000-000	Early Childhood Education - Equipmen	\$0.00
10-61380-750-000-00-000-000	Trade and Industrail - Equipment	\$0.00
10-61380-750-240-00-000-000	Trade and Industrial - CTE Equipment	\$0.00
10-61380-750-663-00-000-000	Trade and Industrial - Equipment (Per	\$0.00
10-62600-750-000-00-000-000	Operation & Maint Plant Svcs -EQUIP	\$0.00
10-62640-750-000-00-000-000	Operations and Maintenance - Equipme	\$0.00
10-62660-750-390-00-000-000	PDE GEER COVID Emergency Grant -	\$3,400.00
10-64600-750-000-00-000-000	Existing Building Ipmovevement Servic	\$0.00
10-62840-758-000-00-000-000	Technology Services - Equipment	\$0.00
10-62840-758-000-00-000-100	Technology Services - Equipment PCC	\$0.00
10-61380-810-000-00-000-000	SALARY-T & I	\$0.00
10-62271-810-000-00-000-000	Instructional Staff Development - Due	\$1,332.00
10-62310-810-000-00-000-000	Board Services - Dues and Fees	\$3,440.00
10-62834-810-000-00-000-000	Staff Development - Dues - Non-Instru	\$653.71
10-63390-810-000-00-000-000	Other Community Services - Co-op C	\$0.00
10-65220-931-000-00-000-000	Capital Reserve - Fund Transfers	\$0.00
10-65230-931-000-00-000-000	Capital Project Fund - Transfers	\$0.00
10-65251-939-000-00-000-000	Food Servies Fund - Transfers	\$0.00
10-65900-990-000-00-000-000	Budgetary Reserve	\$0.00
10-65900-990-100-00-000-000	65900	\$0.00
10-65900-990-100-40-000-000	Budgetary Reserve - RCTC	\$0.00
Total Expenses		<u>\$1,553,487.92</u>

Erie County Technical School
Statement of Activities - General Fund
July 1, to September 30, 2020

	<u>7/1/2020 9/30/2020</u>
NET SURPLUS/(DEFICIT)	<u>(\$27,138.80)</u>

Erie County Technical School
Statement of Activities - General Fund
July 1, to September 30, 2020

Report name: GF - ALL NO FILTERS

Chart template: Default

Include account levels 1 to 4

Include accounts with no activity

Include inactive accounts

User has access to all accounts

User has access to all Projects

Include these Funds: 10

Include all Account Codes

Include all Accounts

Include all Account Attributes

Include all Projects

Include all Project Attributes

Include all Transaction Attributes

Include all Classes

Include all Journals

Include all Not Yet Posted Transactions

Include all Project Types

Include all Project Statuses

Include all Project Divisions

Include all Project Departments

Include all Project Locations

Include all Object(s)

Include all Funding Source(s)

Include all Institutional Org(s)

Include all Operations Unit(s)

Include all Subject Matter(s)

Column 1 criteria:

Heading:

Definition: Account Number

Column 2 criteria:

Heading:

Definition: Account Description

Column 3 criteria:

Heading: 7/1/2020 9/30/2020

Include these dates: <Specific fiscal periods> (7/1/2020 to 9/30/2020)

Definition: {Actual}

Column 4 criteria:

Heading: Budget

Include these dates: Last fiscal year (7/1/2019 to 6/30/2020)

Definition: {Original Budget[2020]}

Erie County Technical School
Statement of Activities - General Fund
July 1, to September 30, 2020

Column 5 criteria:
Heading: FINAL BUDGET
Include these dates: Last fiscal year (7/1/2019 to 6/30/2020)
Definition: {Adjusted Budget[2020C]}

Column 6 criteria:
Heading: Variance
Include these dates: Last fiscal year (7/1/2019 to 6/30/2020)
Definition: {Column 3} - {Column 5}

Erie County Technical School

Statement of Activities

Capital Projects - July 1 to September 30, 2020

		<u>7/1/2020 to 9/30/2020</u>
Revenues		
31-46510-000-000-00-000-00	INTEREST EARNINGS	\$286.06
31-46999-000-000-00-000-00	School District Contributions - RENOVATION DESIGN	\$225,000.00
31-46999-000-000-00-000-00	School District Contributions - Renovation reimbursable expe	\$9,389.99
31-49310-000-000-00-000-00	TRANSFERS FROM GENERAL FUND	\$0.00
Total Revenues		<u>\$234,676.05</u>
Expenses		
31-62840-650-000-00-000-00	Technology Related Supplies - Licenses	\$0.00
31-62840-750-000-00-000-00	CAPITAL PROJECTS TECHNOLOGY SERVICES -EQUIPMENT	(\$42,650.00)
31-62840-758-000-00-000-00	TECHNOLOGY Services - EQUIPMENT	(\$320.89)
31-64200-430-000-00-000-00	Existing Site Impv Svcs -REPAIRS	\$0.00
31-64200-430-000-00-000-00	Site Improvements - Fire Alarm Upgrade Project	\$12,894.02
31-64200-430-000-00-000-00	SITE IMPROVEMENTS-REPAIRS - Secure Vestibule Project	\$126,747.50
31-64300-330-000-00-000-00	Pre-Bid Documents - Architect	\$0.00
Total Expenses		<u>\$96,670.63</u>
NET SURPLUS/(DEFICIT)		<u>\$138,005.42</u>

Erie County Technical School

Statement of Activities

Student Activities - July 1 to September 30, 2020

		<u>7/1/2020 9/30/2020</u>
Revenues		
81-46510-000-000-00-000-00	INTEREST INCOME	\$0.05
81-46990-000-000-00-000-00	Student Activities Revenue - SkillsUSA	\$1,088.00
81-46990-000-000-00-000-10	Skills USA - Break Revenue	\$59.50
81-46990-001-000-00-000-10	NVTHS - Break Revenue	\$59.50
Total Revenues		<u>\$1,207.05</u>
Expenses		
81-63200-610-000-00-000-00	Student Activities -SUPPLIES- SKILLSUSA	\$236.33
81-63200-610-000-00-000-00	Student Activities -SUPPLIES-NVTHS	\$236.33
Total Expenses		<u>\$472.66</u>
NET SURPLUS/(DEFICIT)		<u>\$734.39</u>