

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: April 28, 2021

SUBJECT: Job Description Review

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Cat Doty – Administrative Services/Human Resources Coordinator

DESCRIPTION:

Job Descriptions updates for High School Professional positions:
 Business Partnerships and Cooperative Education Coordinator
 Enrollment and Community Engagement Coordinator
 Career Planning Coordinator

RECOMMENDATION:

Motion to advance the High School Professional Job Descriptions revisions as noted.