



**Tuesday, May 25, 2021
AGENDA**

**Erie County Technical School
Joint Operating Committee
Meeting Agenda
8500 Oliver Road, Erie, PA 16509
6:00 p.m.
Zoom – www.ects.org**

**Work Session – ECTS Eagle’s Nest / Cafeteria
1. Student Spotlight - Agenda Section 4A
2. EXECUTIVE SESSION - Personnel Matters**

1. Call to Order

Subject	A. Moment of Reflection
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Meeting	May 25, 2021 - AGENDA
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Category	1. Call to Order
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Access	Public
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Type	Procedural
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Subject	B. Pledge of Allegiance
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Meeting	May 25, 2021 - AGENDA
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Category	1. Call to Order
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Access	Public
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Type	Procedural
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Subject	C. Roll Call
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Meeting	May 25, 2021 - AGENDA
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Category	1. Call to Order
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Access	Public
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Type	Procedural
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Mahoney, Dinsmore, Bucksbee, Olesnanik, Brink, Rickrode, DiPlacido, Boyd, Ring, Gilbert, Lee

2. Amendments

Subject	A. Business Manager Report
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Meeting	May 25, 2021 - AGENDA
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Category	2. Amendments
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Access	Public
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Type	Information
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File Attachments	Report - Business Manager April 2021.pdf (563 KB)
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Subject	B. Treasurers Report
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Meeting	May 25, 2021 - AGENDA
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Category	2. Amendments
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Access	Public
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Type	Reports
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File Attachments	Treasurers Report APRIL for MAY JOC 2021.pdf (499 KB)
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Subject	C. Statement of Activities
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Meeting	May 25, 2021 - AGENDA
Category	2. Amendments
Access	Public
Type	Reports
General Fund	
Capital Projects Fund	
Student Activities Fund	

File Attachments General Fund - Statement of Activities.pdf (141 KB) Capital Projects Fund - Statement of Activities.pdf (119 KB) Student Activities Fund Statement of Activities.pdf (120 KB)

Subject	D. Motion to accept Plasma Cutting Bid
Meeting	May 25, 2021 - AGENDA
Category	2. Amendments
Access	Public
Type	Action
Recommended Action	Motion to accept the bid provided by Welder's Supply Company* in the amount of, \$36,638.62. Purchase of the equipment is subject to receiving GEER II funding.

File Attachments Bid - Motion Plasma Cutter.pdf (100 KB) Bid Plasma Cutter - Welder's Supply.pdf (244 KB)

Subject	E. Amendment Approval
Meeting	May 25, 2021 - AGENDA
Category	2. Amendments
Access	Public
Type	Action
Recommended Action	Motion to approve amendments

3. Meeting Minutes

Subject	A. Meeting Minutes Approval
Meeting	May 25, 2021 - AGENDA
Category	3. Meeting Minutes
Access	Public
Type	Action, Minutes
Recommended Action	Motion to approve meeting minutes of April 22, 2021

File Attachments Meeting-Minutes-JOC- April 2021 (1).pdf (291 KB)
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4. Student Accomplishments/Highlights

Subject	A. Student Spotlight
Meeting	May 25, 2021 - AGENDA
Category	4. Student Accomplishments/Highlights
Access	Public
Type	Information
May 2021 Student Spotlight features our Construction Trades and Metal Fabrication Labs.	

File Attachments Student Spotlight 5.2021.pdf (79 KB)
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Subject	B. Students of the Month
Meeting	May 25, 2021 - AGENDA
Category	4. Student Accomplishments/Highlights
Access	Public
Type	Information
File Attachments Student of the Month - May 2021.pdf (101 KB) Student of the Month - April 2021.pdf (103 KB)	

Subject	C. 2021 Apprenticeship Summary
Meeting	May 25, 2021 - AGENDA
Category	4. Student Accomplishments/Highlights
Access	Public
Type	Information
Apprenticeship and Training Panel was held May 11th for students in Construction Trades, Auto Body Repair, Metal Fabrication, Electrical Engineering and Facility Maintenance. Summary Report is attached.	
File Attachments 2021 Apprenticeship Summary.pdf (110 KB)	

5. Guest and Public Comment

6. Important Items Coming to the ECTS

7. Operations

Subject	A. New Business
Meeting	May 25, 2021 - AGENDA
Category	7. Operations
Access	Public
Type	Information
New business:	
7. Operations, B, C and D	
Subject	B. Motion to Approve Bank of Record
Meeting	May 25, 2021 - AGENDA
Category	7. Operations
Access	Public
Type	Action
Recommended Action	Motion to Approve Northwest Savings Bank, Pennsylvania School District Liquid Asset Fund (PSDLAF), and ERIEBank as depositories of school funds for 2021-2022 (Board Policy nos. 005 and 608 and PA School Code Section 621)
File Attachments Motion-Annual Business Manager May Resolutions.pdf (99 KB)	

Subject	C. Motion to approve Surety Bonds for Board Secretary and Treasurer
Meeting	May 25, 2021 - AGENDA
Category	7. Operations
Access	Public
Type	Action
Recommended Action	Motion to purchase public official bonds with the Pennsylvania National Mutual Casualty Company for the Secretary and Treasurer for school year 2021-2022 in the amount of \$500,000 each Secretary (School Code Section 431) Treasurer (School Code Section 436)

Subject	D. Motion to designate Erie Times as newspaper of Record
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Meeting	May 25, 2021 - AGENDA
Category	7. Operations
Access	Public
Type	Action
Recommended Action	Motion to designate Erie Times News as newspaper of general circulation for 2021-2022 (Board Policy No. 005 and PA School Code Section 106)

Subject E. 2021-2022 Transition Center Operating Agreement

Meeting	May 25, 2021 - AGENDA
Category	7. Operations
Access	Public
Type	Action
Recommended Action	Motion to approve the 2021-2022 Transition Center Operating Agreement

File Attachments Transition Center Operating Agreement, 2021-2022 DOCS.pdf (143 KB)
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Subject F. Motion to nominate and elect a Treasurer for a one-year term beginning July 1, 2021

Meeting	May 25, 2021 - AGENDA
Category	7. Operations
Access	Public
Type	Action, Procedural
Recommended Action	Call for nominations and election of Treasurer. Motion to close nominations for Treasurer. Vote on nominations for Treasurer.

Subject G. Procedure 126 Projection Data

Meeting	May 25, 2021 - AGENDA
Category	7. Operations
Access	Public
Type	Procedural

File Attachments Procedure 126 Projection Data.pdf (146 KB)
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Subject H. Motion for Summer 2021 Curriculum Pay

Meeting	May 25, 2021 - AGENDA
Category	7. Operations
Access	Public
Type	Action
Recommended Action	Motion to approve payment to the instructors listed at current curriculum development rate of \$35.00 per hour up to a maximum of 12 hours per instructor.

File Attachments Motion for Curriculum Pay summer 2021.pdf (139 KB)
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Subject I. Motion to advance the High School Professional Job Descriptions revision as noted

Meeting	May 25, 2021 - AGENDA
Category	7. Operations
Access	Public
Type	Action
Recommended Action	Motion to advance the High School Professional Job Descriptions revision as noted

Business Partnerships and Cooperative Education Coordinator

File Attachments
[Motion-HS Professional Job Description Review 2021.pdf \(95 KB\)](#)
[Business Part -Coop Ed Coord.pdf \(108 KB\)](#)
[Enrollment and Community Engagement Coordinator-Rev-9-2020.pdf \(129 KB\)](#)
[careerplanningcoord.pdf \(128 KB\)](#)

Subject **J. Old Business**
Meeting May 25, 2021 - AGENDA
Category 7. Operations
Access Public
Type Discussion

Subject **K. Approve Operations Section of the Agenda**
Meeting May 25, 2021 - AGENDA
Category 7. Operations
Access Public
Type Action
Recommended Action Motion to approve operations section of the agenda

8. New Financial Items

Subject **A. Business Manager Report**
Meeting May 25, 2021 - AGENDA
Category 8. New Financial Items
Access Public
Type Reports

Subject **B. Treasurer Report**
Meeting May 25, 2021 - AGENDA
Category 8. New Financial Items
Access Public
Type Reports

Subject **C. Statement of Activities**
Meeting May 25, 2021 - AGENDA
Category 8. New Financial Items
Access Public
Type

General Fund
Capital Projects Fund
Student Activities Fund

Subject **D. Checks and Wire Transfers**
Meeting May 25, 2021 - AGENDA
Category 8. New Financial Items
Access Public
Type Reports

General Fund
Capital Projects Fund
Student Activities Fund

File Attachments
General Fund Checks - April 2021.pdf (132 KB)
Capital Projects Check - April 2021.pdf (113 KB)
Student Activities Fund Checks - April 2021.pdf (116 KB)

Subject **E. Invoices Payable**
Meeting May 25, 2021 - AGENDA
Category 8. New Financial Items
Access Public
Type Reports
General Fund
Capital Projects Fund
Student Activities Fund

File Attachments
General Fund Open Invoices - 5-26-2021.pdf (177 KB)
Student Activities Fund Open Invoices - 5-26-2021.pdf (143 KB)
Capital Projects Open Invoices - 5-26-2021.pdf (148 KB)

Subject **F. VISA Procurement Card Payment**
Meeting May 25, 2021 - AGENDA
Category 8. New Financial Items
Access Public
Type Reports

File Attachments
Visa - April 2021.pdf (97 KB)

Subject **G. Director's Expense Reimbursement**
Meeting May 25, 2021 - AGENDA
Category 8. New Financial Items
Access Public
Type Reports

File Attachments
Walker - expense reimbursment 3-23-21.pdf (93 KB)

Subject **H. Approval of Financial Items Section of the Agenda**
Meeting May 25, 2021 - AGENDA
Category 8. New Financial Items
Access Public
Type Action
Recommended Action Motion to approve Financial Items Section of the Agenda

9. Administrative Services and Human Resources

Subject **A. Administrative Services and Human Resources Report**
Meeting May 25, 2021 - AGENDA
Category 9. Administrative Services and Human Resources
Access Public
Type Reports

File Attachments
HR Report 5-2021.pdf (127 KB)

Subject **B. Resignations and Retirements**

Meeting	May 25, 2021 - AGENDA
Category	9. Administrative Services and Human Resources
Access	Public
Type	Reports
Subject	C. Hiring
Meeting	May 25, 2021 - AGENDA
Category	9. Administrative Services and Human Resources
Access	Public
Type	Action, Reports
Recommended Action	Hiring Motions
1. Motion to grant regular employment status to Kristin Weismiller, as SAA-2, Instructional Aide, effective June 1, 2021 at a rate of \$16.71 per hour.	
2. Motion to approve two Technology summer help employees at a rate of \$8.00 per hour for a period not to exceed 16 weeks.	

File Attachments Kweismillerpermanent.pdf (77 KB) motion-IT Summer Help.pdf (76 KB)

Subject	D. Approve Administrative Services and Human Resources Section of the Agenda
Meeting	May 25, 2021 - AGENDA
Category	9. Administrative Services and Human Resources
Access	Public
Type	Action
Recommended Action	Motion to approve Administrative Services and Human Resources Section of the Agenda

10. Reports

Subject	A. Superintendent
Meeting	May 25, 2021 - AGENDA
Category	10. Reports
Access	Public
Type	Reports

Subject	B. Director
Meeting	May 25, 2021 - AGENDA
Category	10. Reports
Access	Public
Type	Reports

File Attachments Directors Report -- JOC -- May 2021.pdf (83 KB)

Subject	C. Solicitor
Meeting	May 25, 2021 - AGENDA
Category	10. Reports
Access	Public
Type	Reports

Subject	D. Principal
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Meeting	May 25, 2021 - AGENDA
Category	10. Reports
Access	Public
Type	Reports
File Attachments May 2021 Board Report.pdf (92 KB)	

Subject **E. Approval of Reports Section of the Agenda**

Meeting	May 25, 2021 - AGENDA
Category	10. Reports
Access	Public
Type	Action
Recommended Action	Motion to approve the Reports Section of the Agenda

11. Supplemental Reports and Information

Subject **A. Facilities Report**

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

File Attachments
MDR May 2021.pdf (154 KB)

Subject **B. Technology Report**

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

File Attachments
2021-05 Technology Report.pdf (591 KB)

Subject **C. Instructional Support Services Report**

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

File Attachments
Supervisor of Instructional Support Services - May 2021.pdf (136 KB)

Subject **D. JOC Member Attendance Report**

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

File Attachments
Board Member Attendance Report 2020-2021.pdf (105 KB)

Subject **E. Secondary Program Enrollment Report**

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports
File Attachments Enrollment Report for JOC HS.pdf (131 KB)	

Subject F. Transition Center Enrollment Report

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

File Attachments Enrollment Report--JOC -TRC.pdf (118 KB)	
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Subject G. Disabled Population by Program

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

File Attachments Disability Counts By Program - May 2021.pdf (137 KB)	
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Subject H. Disabled Population by District

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

File Attachments Disability Counts By District - May 2021.pdf (135 KB)	
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Subject I. Business Partnership Coordinator Report

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

File Attachments Business Partnership Coordinator Report - May 2021.pdf (119 KB)	
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Subject J. Enrollment and Community Engagement Coordinator Report

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

Subject K. Career Planning Coordinator Report

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports
File Attachments CPC Board Report - May 2021.pdf (104 KB)	

Subject

L. RCTC Report

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Reports

Subject

M. Approval of Supplemental Reports and Information Items Section of the Agenda

Meeting	May 25, 2021 - AGENDA
Category	11. Supplemental Reports and Information
Access	Public
Type	Action
Recommended Action	Motion to approve Supplemental Reports and Information Items Section of the Agenda

12. Statue-Related Business

Subject

A. Staff Travel > 400 Miles

Meeting	May 25, 2021 - AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Reports

Subject

B. Ratification of Field Trip Request

Meeting	May 25, 2021 - AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Action
Recommended Action	Ratify Culinary Arts Field Trip to the Saga Club and Rita's Italian Ice on 5-27-2021

File Attachments
 Culinary Field Trip 5-27-21.pdf (32 KB)

Subject

C. Fundraising

Meeting	May 25, 2021 - AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Information

Subject

D. Facility Use Request (for-profit groups only)

Meeting	May 25, 2021 - AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Information

Subject

E. Approval of Statue-Related Business

Meeting	May 25, 2021 - AGENDA
Category	12. Statue-Related Business
Access	Public
Type	Action
Recommended Action	Motion to approve Statue-Related Business

13. Board Actions

14. Adjournment

Subject	A. Adjourn
Meeting	May 25, 2021 - AGENDA
Category	14. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn

15. Reminders

Subject	A. Next Meeting Date - June 24, 2021
Meeting	May 25, 2021 - AGENDA
Category	15. Reminders
Access	Public
Type	Information