

Supervisors of Instructional Support Services Report

March 2021

Lesa Scalise and Sandy Carr

Curriculum Development

NOCTI Testing - Pending the approval of the NOCTI waiver, Sandy and Mary Foulkrod have been making the preparations for the NOCTI written testing for seniors April 19-April 30.

Curriculum – Work continues on aligning tasks and standards to unit plans in CTE-360. The goal is to complete this work by April 30.

Certifications – We have purchased a site license for the remainder of the 2020-2021 school year and the 2021-2022 school year for the CareerSafe Employability Certification. Modules include training for interview skills, communication, teamwork, cybersecurity essentials for work, time management and human resource management. Several instructors are piloting this training as we plan to integrate with our professional skills and career planning initiatives.

Articulation – Sandy is working on articulation agreements with Laurel Technical Institute, Indiana University, and the Culinary Institute of America.

339 Audit and PDE Program Approval – Work continues to review and finalize artifacts for the 339 audit. Sandy participated in a virtual meeting with the representatives from CTE-360 and Jean Kelleher from PDE to review the audit components of the system. We are one of six schools in Pennsylvania that plan to use CTE-360 for the 339 audit and the feedback from this meeting was favorable. Sandy is also updating the program information in the CATS system for the program approval process.

Special Education

Grade Monitoring – The end of Quarter 3 was Wednesday, March 24th. Lesa and Sandy are following up with students with disabilities who have low or failing grades either for this term or for the year. To encourage grade improvement, we utilize the support of many people, including parents, home school counselors and individual case managers, our instructors and the direct support of the instructional aides. The most important team member is the student to help identify the specific cause(s) of the poor grades and to develop a proactive course of action for improvement.

Incoming Students – Lesa and Sandy will continue to attend meetings for accepted and prospective IEP/504 students for the 2021-2022 school year to help ensure a smooth and successful transition to ECTS.

Instructional Aides- The instructional aides continue to play an instrumental role in the success of our students with special needs. To better track the specific services provided for Perkins purposes, we are using a new process in Microsoft Forms.