

Maintenance Department Report for March 2021

I. MANAGER ACTIVITIES

A. Accomplishments

1. Completed safety walk through all labs
2. Completed custodial training on new disinfection equipment
3. Reviewed plans and specification for the renovation
4. Scheduled roof repairs in several theory room due to failing roof
Features, i.e. seams, curbing and laps
5. Communicated with the following Contractors/Vendors:

- DeSantis	- Roof Craft
- UniFirst	- H.F Lenz
- Fagan	- HRLC Architects

B. Meetings Attended

1. Weekly Administrative Team meetings
2. School Safety and Security Committee

II. MAINTENANCE

C. Accomplishments

1. Building safety projects as assigned
2. Repaired equipment in hard labs, Metal Fab. and Precision Machining
3. Repaired commercial dishwasher in culinary

D. Ongoing Projects

1. Completed work requests at High School and Skill Center
2. Performed Preventive Maintenance on Scheduled Equipment
3. Maintained snow removal equipment
4. Snow removal and grounds care

II. CUSTODIAL

A. Accomplishments

1. Routine cleaning of the facilities
2. Set up for events as scheduled
3. Building disinfection activities and training

IV. SAFETY

1. Safety and Security Administration –Act 44 Recommended improvements
2. Fire drills completed