



PROPOSED AGENDA ITEM

MEETING DATE: June 17, 2021

SUBJECT: PSBA Policy Maintenance Program and Board Docs LT

SUBMITTED BY: Paul P. Sachar, Interim Business Manager

DESCRIPTION:

The PSBA Policy Maintenance Program and Administrative Regulations Program are offered as tiered policy and administrative regulations management available to PSBA member school entities that choose to participate at a desired level of service. Among other features, PSBA provides participants with access to policy guides and administrative regulation templates, distributes updates thereto and related instructions and newsletters, provides assistance to participants in customizing, supplementing and further tailoring their local policies and processing administrative regulations as well as in maintaining their local policy and administrative regulations manuals. A web-based platform allows participants to access designated policy guides and administrative regulation templates, to review, edit and circulate drafts of the participant's own content in a restricted access back-end view, and to publish to the general public final versions of their officially adopted content currently in effect via a link to a public access view of only that selected content.

Board Docs LT - digitizing board communication processes, BoardDocs LT allows districts to streamline agenda and policy management.

RECOMMENDATION:

Motion to accept the 2021-2022 PSBA Policy Maintenance Program Participation Agreement as attached and 2021-2022 Board Docs LT Subscription.



Pennsylvania School Boards Association, Inc.
400 Bent Creek Blvd.
Mechanicsburg, PA 17050-1873

DUES INVOICE

BILL TO:

Erie County Technical School
8500 Oliver Rd
Erie, PA
16509-4699

Account ID

ERIE000201

Invoice Date

May 4, 2021

Invoice Number

2122-CTC-0569

YOUR 2020-21 SELECTIONS	MEMBERSHIP OPPORTUNITIES	2021-2022 STANDARD MEMBERSHIP
✓	STANDARD MEMBERSHIP	☐ \$1,575.00
ADDITIONAL ITEMS:		
	LIVE & ON DEMAND TRAINING	* ☐ \$ 299.00
	BOARD SELF-ASSESSMENT WITH INTERPRETATION	* ☐ \$ 600.00
	COMPREHENSIVE SUBSCRIPTION PACKAGE	* ☐ \$ 400.00
✓	POLICY MAINTENANCE	* ☐ \$1,250.00
	ADMINISTRATIVE REGULATIONS	* ☐ \$ 899.00
TOTAL MEMBERSHIP PLUS * ITEMS		\$ _____
TOTAL PAYMENT REMITTED \$ _____ REMIT ONE COPY WITH PAYMENT		

Pennsylvania School Boards Association, Inc.

SUBMIT PAYMENT TO PSBA C/O ACCOUNTS RECEIVABLE BY JULY 15, 2021
400 Bent Creek Boulevard, Mechanicsburg, PA 17050 • (717) 506-2450 • (800) 932-0588 • www.pspa.org



400 Bent Creek Blvd., Mechanicsburg, PA 17050

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number **Invoice Date** **PO #**

INV-49077-V7R8V4 7/1/2021

Bill To:

Erie County Technical School
8500 Oliver Rd
Erie, PA 16509-4699

Ship To:

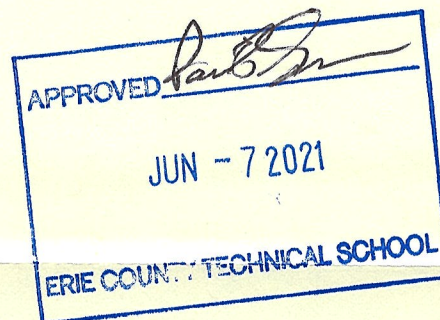
Erie County Technical School
8500 Oliver Rd
Erie, PA 16509-4699

Description	Unit Price	Quantity	Total
Board Docs LT - Erie County Technical School - PSBA 3rd Party BoardDocs (LT)	\$5900.00	1.00	\$5900.00
Tax			\$0.00

Total Invoice: \$5,900.00

Balance Due: \$5,900.00

BoardDocs (LT) PLUS - Subscription 2021-2022



Customer Number	Invoice Number	Date Requested	Terms	Balance Due
ERIE000201	INV-49077-V7R8V4	5/18/2021		\$5,900.00

Make checks payable to:

Pennsylvania School Boards
Association
400 Bent Creek Blvd.
Mechanicsburg, PA 17050

Bill To:

Erie County Technical School
8500 Oliver Rd
Erie, PA 16509-4699
USA