



8500 Oliver Road, Erie, PA 16509  
**Joint Operating Committee - Meeting Minutes**  
**Thursday, May 27, 2021**  
Work session - 6:00pm

**Call to Order**

Mr. Ring, JOC Chairperson, called the regular meeting to order at 8:46pm

**Moment of Reflection and Pledge of Allegiance**

**Roll Call**

Cat Doty, Board Secretary, called the roll:

Committee Members Present:

David Mahoney- Fairview, Andy Dinsmore- Fort LeBoeuf, Dennis Olsnanik- Girard, James Bucksbee- General McLane, Terry Brink- Harbor Creek, Edward Rickrode- Iroquois, John DiPlacido- Millcreek, Corrie Boyd- North East, Sam Ring- Northwestern

Committee Members Absent:

Stephen Gilbert- Union City, Nicole Lee- Wattsburg

Administrators Present:

Rick Emerick- Superintendent of Record, Dr. H Fred Walker- Director, Tim Sennett- Solicitor, Joseph Tarasovitch- Principal, Cat Doty- Administrative Services/HR Coordinator, Paul Sachar- Interim Business Manager, Del VonVolkenburg- Facilities Manager, Mike Miller- Technology Manager, Lesa Scalise- Supervisor of Student Services, Sandra Carr- Supervisor of Student Services

Administrators Absent:

None

**Agenda Amendments**

Business Manager Report

Treasurers Report

Statement of Activities

Motion to accept Plasma Cutting Bid

Recommended Action: Motion to accept the bid provided by Welder's Supply Company\* in the amount of, \$36,638.62. Purchase of the equipment is subject to receiving GEER II funding.

Solicitor Sennett requested a rebid

Motion to Reject all bids and rebid Plasma Cutter by Brink, with a second by Boyd

The motion is approved with an all "ayes" voice vote



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Motion to supply the ADS Student Incentive program with five Mac "mini" computers  
Recommended Action: Motion to supply the ADS Student Incentive program with five Mac "mini" Computers utilizing ECTS Policy 706.1 "Disposition of Surplus Equipment and Supplies".

Motion to approve the agenda and amendment E by Brink, with a second by Rickrode  
The motion is approved with an all "ayes" voice vote

Motion added to section 9C Board Secretary Annual Stipend of \$1,500

**Amendment Approval**

Recommended Action: Motion to approve amendments

Motion to approve the agenda and amendments A through C by Boyd, with a second by Rickrode

The motion is approved with an all "ayes" voice vote

**Meeting Minutes**

**Minutes of April 22, 2021**

Meeting Minutes Approval

Recommended Action: Motion to approve meeting minutes of April 22, 2021

Motion to approve Meeting Minutes moved by Brink with a second by Boyd

The motion is approved with an all "Ayes" voice vote

A copy is filed with the official minutes

**Student Accomplishments/Highlights**

Student Spotlight

Construction Trades and Metal Fabrication Labs Project Highlights (Doghouses & Fire Pits for WQLN Auction)

**Students of the Month**

ECTS recognized April and May Student of the Months

**Apprenticeship Summary**

Apprenticeship and Training Panel was held May 11th for students in Construction Trades, Auto Body Repair, Metal Fabrication, Electrical Engineering and Facility Maintenance



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**Guest and Public Comment**

Guests signed in virtually: Amy Nichilo, Analee Cree, Heidi Crane, Jason Klins, Jessica Warren, Joe Salorino, Kelly Bennett, Kelly Schoullis, Mariea Sargent, Mary Foulkrod, Matt Walter, Matthew Sorenson, Melinda Jobczynski, Renee Heberle, Robert Eggleston, Rosanne Gangemi, Travis Woodburn

**Important Items Coming to the ECTS**

Discussion regarding the Round a bout - plan to start construction June 21, 2021

Discussion regarding new program - Megatronics on track for next year

**Operations**

**New Business**

Motion to Approve Bank of Record

Motion to Approve Northwest Savings Bank, Pennsylvania School District Liquid Asset Fund (PSDLAF), and ERIEBank as depositories of school funds for 2021-2022 (Board Policy nos. 005 and 608 and PA School Code Section 621)

Motion to approve Surety Bonds for Board Secretary and Treasurer

Recommended Action: Motion to purchase public official bonds with the Pennsylvania National Mutual Casualty Company for the Secretary and Treasurer for school year 2021-2022 in the amount of \$500,000 each Secretary (School Code Section 431) Treasurer (School Code Section 436)

Motion to designate Erie Times as newspaper of Record

Recommended Action: Motion to designate Erie Times News as newspaper of general circulation for 2021-2022 (Board Policy No. 005 and PA School Code Section 106)

2021-2022 Transition Center Operating Agreement

Recommended Action: Motion to approve the 2021-2022 Transition Center Operating Agreement

Motion to nominate and elect a Treasurer for a one-year term beginning July 1, 2021

Recommended Action: Call for nominations and election of Treasurer. Motion to close nominations for Treasurer. Vote on nominations for Treasurer.

Motion to Nominate David Mahoney- Fairview moved by Boyd, with a second by Olesnanik

Motion to close nomination and Approve David Mahoney as Treasurer for a one-year term beginning July 1, 2021, moved by DiPlacido, with a second by Olesnanik

The motion is approved with an all "ayes" voice vote

Procedure 126 Projection Data



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Motion for Summer 2021 Curriculum Pay

Recommended Action: Motion to approve payment to the instructors listed at current curriculum development rate of \$35.00 per hour up to a maximum of 12 hours per instructor.

Motion to advance the High School Professional Job Descriptions revision as noted

Recommended Action: Motion to advance the High School Professional Job Descriptions revision as noted

**Old Business**

Approve Operations Section of the Agenda

Recommended Action: Motion to approve operations section of the agenda

Motion to approve the Operation Section of the Agenda Action items B, C, D, E, G, H, and I moved by Brink, with second by Rickrode

The motion is approved with an all "ayes" voice vote

**New Financial Items**

**Business Manager Report**

**Treasurer Report**

**Checks and Wire Transfers**

**Invoices Payable**

**VISA Procurement Card Payment**

**Director's Expense Reimbursement**

Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda

Motion to approve the following reports, payments, and invoices, as presented:

- Revenue and Expenditure Reports: April 2021
- General Fund \$2,236,967.55
- Capital Projects Fund \$948,188.30
- Student Activities Fund \$23,264.56
  
- Checks and Invoices:
- General Fund Checks and Wire Transfers: April \$205,963.77
- General Fund Invoices Payable: \$155,065.46
- Capital Projects Fund Checks: April \$8,688.00



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- Capital Projects Invoices Payable \$252,703.87
- Student Activity Fund Checks: April \$700.00
- Student Activity Fund Invoices Payable \$4,778.65
- VISA procurement card payment: April \$13,432.73
- Treasurer's Report: April 2021

Moved for approval by Rickrode, with a second by Boyd

Motion approved with an all "ayes" voice vote

Copy of each item is filed with the official minutes

**Administrative Services and Human Resources**

**Administrative Services and Human Resources Report**

**Resignations and Retirements**

**Hiring**

Recommended Action: Hiring Motions

Motion to award Board Secretary an annual stipend of \$1,500 to be paid monthly with retroactive pay back to March 2021

Approve Administrative Services and Human Resources Section of the Agenda

Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion for approval by Mahoney, with a second by Rickrode

The motion is approved with an all "ayes" voice vote

**Reports**

**Superintendent** - None

**Director** - Dr. H. Fred Walker - Graduation Ceremony was beautifully executed

**Solicitor** - None

**Principal** - Joe Tarasovitch - Scholarship Awards, Perkins Funds

Approval of Reports Section of the Agenda

Recommended Action: Motion to approve the Reports Section of the Agenda

Motion for approval by Rickrode, with a second by Boyd

Motion approved with an all "ayes" voice vote

**Supplemental Reports and Information**

**Facilities Report**

**Technology Report**

**Instructional Support Services Report**

**JOC Member Attendance Report**

**Secondary Program Enrollment Report**

**Transition Center Enrollment Report**



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**Disabled Population by Program**  
**Disabled Population by District**  
**Business Partnership Coordinator Report**  
**Enrollment and Community Engagement Coordinator Report**  
**Career Planning Coordinator Report**  
**RCTC Report**

**Statue-Related Business**

Staff Travel > 400 Miles

Ratification of Field Trip Request

Recommended Action: Ratify Culinary Arts Field Trip to the Saga Club and Rita's Italian Ice on 5-27-2021

Fundraising

Facility Use Request (for-profit groups only)

Approval of Statue-Related Business

Recommended Action: Motion to approve Statue-Related Business

Motion for approval by DiPlacido, with a second by Boyd

Motion approved with an all "ayes: voice vote

**Board Actions**

**Adjournment**

Action: A. Adjourn

Recommended Action: Motion to adjourn

Moved by Boyd, with a second by Rickrode to adjourn the meeting

Mr. Ring, Chairperson, adjourned the meeting at 9:16pm

An Executive Session began at 6:36pm after the student spotlight and concluded at 8:40pm.

**Reminders**

Next Meeting Date - June 24, 2021

Minutes prepared by,

Cat Doty,  
Board Secretary  
Joint Operating Committee