

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: July 23, 2020

SUBJECT: Curriculum Development for 2020-2021 preparedness

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Lesa Scalise

DESCRIPTION: Professional development is necessary to train teachers on updates to the student information system and align gradebooks to recent curriculum revisions. In addition, to supporting remote access to instructional materials, training and work are needed on the use of Microsoft OneDrive. These changes are also necessary elements of the School's remote learning initiative.

Instructors will: 1) Learn to navigate changes in the students information system (Infinite Campus) 2) Make changes in the system reflective of curriculum updates 3) learn to utilize and transfer instructional materials and resources to Microsoft OneDrive to improve accessibility

All instructors are expected to complete the Curriculum Development training and related work. The time and expense allotted for instructors is 6.5 hours per instructor at \$35 per hour (23 instructors) for an approximate total cost of \$8,085.35 to be paid using portions of the 2019-2020 COVID Assigned Fund Balance.

RECOMMENDATION: Motion to approve payment to instructors at the rate of \$35 per hour for 6.5 hours (approximate total \$8,085.35) for professional development related to curriculum updates to be paid using portions of the 2019-2020 COVID Assigned Fund Balance.