



**Joint Operating Committee
Meeting Agenda**

Thursday, January 28, 2021
8500 Oliver Road, Erie, PA 16509

JANUARY IS BOARD RECOGNITION MONTH – THANK YOU FOR YOUR SERVICE

Work Session – ECTS Eagle’s Nest / Cafeteria

Zoom – www.ects.org

6:00 p.m.

1. EXECUTIVE SESSION – PERSONNEL MATTERS

2. Dr. H. Fred Walker – Presentation of the 2021-2022 Erie County Technical School Budget

1) Call to Order

- a. Moment of Reflection
- b. Pledge of Allegiance
- c. Roll Call

Mahoney, Dinsmore, Bucksbee, Olesnanik, Brink, Rickrode, DiPlacido, Cancilla, Ring, Gilbert, Lee

2) Agenda and Amendments

- a. Work Session – Chris Coughlin, HRLC Architects – moved to February work session at 6:00 p.m.
- b. Work Session – School District Resolution Discussion – removed
- c. Section 7(b)(i) - Old Business – Added school district resolution tally schedule
- d. Section 8 (e)(i) – Financial Items - Updated Invoices Payable – General Fund
- e. Section 9(b)(2) – Administrative Services and Human Resources - Resignation of Gina Zona, part-time Instructional Aide
- f. Section 7(a)(iii) – New Business – Inspection Report from Erie County Department of Health
- g. Section 10(c)(i) – Reports – Solicitor - Right-of-Way Agreement with Summit Township Sewer Authority and ECTS School Districts
- h. Section 11 (a) – Supplemental Reports – Facilities Report
- i. Section 11 (b) – Supplemental Reports – Technology Report
- j. Section 11 (l) – Supplemental Reports – RCTC Report
- k. Motion to Approve Agenda and Amendments, if applicable

3) Meeting Minutes from December 15, 2020

- a. Motion to Approve Meeting Minutes of the December 15, 2020 meeting as presented

4) Student Accomplishments/Highlights

- a. Exemplary Students
- b. Early Childhood Education/Tech Tikes Pre-School

5) Guest and Public Comment

6) Important Items Coming to the ECTS

- i. Mechatronics

7) Operations:

- a. New Business
 - i. Actions from Executive Session held on January 28, 2021
 - ii. Recommendation to forward 2021-2022 Erie County Technical School Budget to Districts for approval as presented
 - iii. Erie County Department of Health Inspection Report
- b. Old Business
 - i. Discussion regarding the School District resolutions - Resolution Tally
- c. **Motion to Approve Operations Section of the Agenda**

8) Financial Items

- a. Business Manager Report
- b. Treasurer's Report
- c. Statement of Activities
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- d. Checks and Wire Transfers
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- e. Invoices Payable
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- f. VISA Procurement Card Payment
- g. Approval of Director's Expense Reimbursement
- h. **Motion to Approve Financial Items Section of the Agenda**

9) Administrative Services and Human Resources

- a. Administrative Services and Human Resources Report
- b. Resignations and Retirements
 - i. Motion to accept the retirement request of Jeffrey D. Smith, IT Director, with his last day of work being January 29, 2021

- ii. Motion to accept the resignation request of Gina Zona, part-time Instructional Aide, effective January 28, 2021
- c. Hiring
 - i. Motion to grant regular employment status to Amanda Brown, SAA-2 part-time Instructional Aide, effective February 4, 2021, at the rate of \$16.71 per hour
 - ii. Motion to grant regular employment status for Sharon Lytle, SAA-2 part-time Instructional Aide, effective January 14, 2021 at the rate of \$16.71 per hour (*Revised motion to correct hourly rate of pay*)
- a. Motion to Approve Administrative Services and Human Resources Section of the Agenda

10) Reports (verbal and written):

- a. Superintendent
- b. Director
- c. Solicitor
 - i. Right-of-Way Agreement with Summit Township Sewer Authority and ECTS School Districts
- d. Principal
 - i. COVID Enrollment Analysis Report
- e. Motion to Approve Reports Section of the Agenda

11) Supplemental Reports and Information (written only):

- a. Facilities Report
- b. Technology Report
- c. Instructional Support Services Report
- d. JOC Member Attendance Report
- e. Secondary Program Enrollment Report
- f. Transition Center Enrollment Report
- g. Disabled Population by Program
- h. Disabled Population by District
- i. Business Partnership Coordinator Report
- j. Enrollment and Community Engagement Coordinator Report - none
- k. Career Planning Coordinator Report
- l. RCTC Report

12) Statute-Related Business:

- a. Staff Travel > 400 Miles – n/a
- b. Field Trip Requests
 - i. NTHS – Community Service Day, Presque Isle Clean-up, March or April 2021 - TBD
- c. Fundraising – n/a
- d. Facility Use Requests (for-profit groups only) – n/a
- e. Motion to Approve Statute-Related Business

13) Board Action Items

14) Adjournment

15) Reminders

- a. Next meeting is Thursday, February 25, 2021 at 6:00 p.m.
- b. Statements of Financial Interest are due May 2021
<https://www.ethicsforms.pa.gov/forms/websfi> - Online Filing



Overview of the Proposed 2021-2022 Budget

- 1) Projected 2021-2022 revenues of \$6,850,288 for Secondary and Adult Programs will equal projected 2021-2022 expenditures and budgetary reserves*
- 2) District contributions will increase by 3.48% to \$4,436,779 in 2021-2022, which amounts to an additional \$149,268 over the 2020-2021 district contributions of \$4,287,511*
- 3) District contributions will provide approximately 68% of total 2021-2022 revenue; with 23% of revenue projected from State and Federal sources; and 9% of revenue from Other Local sources, such as adult tuition and facility use*



Overview of the Proposed 2021-2022 Budget

- 4) A transfer of \$75,000, consistent with 2020-2021 level, from General Fund to Capital Projects fund will assist in Act 44 compliance and other major cyclical purchases*
- 5) Other notable items in the 2021-2022 budget include:*
- \$38,000 in 403(b) costs for projected retirements*
 - PSERS employer share costs will increase from 34.51% in 2020-2021 to 34.94% in 2021-2022*
 - Projected addition of two part-year (50%) positions and one full time position at \$131,500 plus benefits*
 - Budgetary reserve amounts of \$50,000 and \$20,000 for the Secondary Programs and Adult Education Programs, respectively, are maintained*

Erie County Technical School 2021-2022 Budget Proposal



Presented to the Joint Operating Committee

January 28, 2021

Our Passion: Sharing Our Expertise to Spark Career Potential

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Mission Statement

The Erie County Technical School delivers career success to Northwest Pennsylvania through:

- Employ-Ability
- Career Planning
- Technical Education
- Supporting Academics

Quality Policy

The Erie County Technical School is committed to providing career and technical education that exceeds the expectations of our customers while continually measuring our progress and improving our programs and services.

Principles

- Ensure the ***safety and welfare*** of our students
 - Provide ***opportunities for learning***
 - Protect the ***public trust***
- Provide for the ***transition from school to work or additional schooling***
 - ***Embrace the diversity*** in our classrooms

Participants

Joint Operating Committee

David Mahoney Fairview School District
Andy Dinsmore..... Fort LeBoeuf School District
James BucksbeeGeneral McLane School District
Dennis Olesnanik.....Girard School District
Terri Brink..... Harbor Creek School District
Edward RickrodeIroquois School District
John DiPlacidoMillcreek Township School District
Joe Cancilla..... North East School District
Sam Ring..... Northwestern School District
Stephen Gilbert..... Union City Area School District
Nicole Lee..... Wattsburg Area School District

Superintendents

Rick Emerick, Superintendent of Record Fort LeBoeuf School District
Dr. Erik Kincaid Fairview School District
Richard ScalettaGeneral McLane School District
Donna Miller Girard School District
Kelly Hess Harbor Creek School District
Shane MurrayIroquois School District
Dr. Ian RobertsMillcreek Township School District
Dr. Michelle Hartzell North East School District
John Hansen Northwestern School District
Matthew Bennett..... Union City Area School District
Ken Berlin..... Wattsburg Area School District

Administrative Staff

Dr. H. Fred Walker..... Director
Joseph Tarasovitch..... High School Principal
Terri Birchard Business Manager & Board Secretary
Del VonVolkenbergFacilities Manager
Catherine Doty Coordinator of Human & Administrative Services
Lesa Scalise.....Supervisor of Instructional Support Services
Sandra CarrSupervisor of Instructional Support Services
Jeff SmithInformation Systems and Technology Manager
Sarah Garafolo Student Health Coordinator

Instructional Staff

Ken Balsiger.....Auto Body Repair
Rob EgglestonBusiness Partnerships Coordinator
Kimberly Fox.....Early Childhood Education
Mary Foulkrod.....Career Planning Coordinator
Michele GarveyTransition Center
Jason KlinsComputer Programming
Corey LongElectrical Engineering
Allison Marendt.....Mathematics Resources
Tracy MasselloFacility Maintenance Technologies
C. Michael MillerComputer Networking
Kayla NoonanCosmetology
Joe SalorinoGraphic Communications
Mariae Sargent.....Drafting & Design
Kelly SchoullisCulinary Arts
Lisa SorensenEnrollment and Community Engagement Coordinator
Sherry StatesHealth Assistant
Sam SteeverAutomotive Technologies
Rob SuprynowiczPrecision Machining
Lyle TaylorMetal Fabrication
Adam TrippiConstruction Trades
Matt WalterAutomotive Technologies
Jessica WarrenCulinary Arts
Danielle Wilber.....Art & Design for Business
Travis Woodburn.....Professional Skills
Jeff Zellefrow.....Tourism & Hospitality Management

Support Staff

Kelly Bennett.....Business Office Secretary
Amanda BrownInstructional Assistant
Jason ConnerCustodian
Heidi Crane.....Instructional Assistant
Annalee Cree.....Instructional Assistant
Andrew FairInformation Technology Technician
Rosanne GangemiInstructional Assistant
Kim HauptInstructional Assistant
Renee HeberleRCTC / Student Support Services Secretary
Melinda JobczynskiInstructional Assistant
Bobbie Sue KingCustodian

Support Staff (continued)

Michael Kraus Custodian
Sharon Kresse School Nurse
Allen Labrozzi Custodian
Pamela Lasher High School Secretary/Registrar
Sharon Lytle Instructional Assistant
Nancy Makowski Instructional Assistant
Bruce Marzka Maintenance Mechanic
Timothy Mello Maintenance Mechanic
Amy Nichilo Instructional Assistant
Pamela Pence Student Support Services Secretary
Emma Ragsdale Custodian
Kimberly Schley Custodian
Jennifer Szumigala Custodian
Gina Zona Instructional Assistant

The Erie County Technical School is an Equal Opportunity Educational Institution

Erie County Technical School 2021-2022 Budget Proposal

Executive Summary

For the 2021-2022 budget to provide career and technical training to the students of Erie County, Erie County Technical School is once again asking the partnering school districts for an increase in their financial contributions in 2021-2022. This budget proposal was prepared to incorporate small improvements into the technical school's operation. It is our pleasure to present to the Joint Operating Committee, the superintendents, and the participating school districts this 2021-2022 budget proposal.

Included in this year's budget proposal is a 3.48% increase in district contributions. Additional healthcare and personnel changes continue to necessitate the increased contribution request from the prior year. The 3.48% increase in 2021-2022 amounts to \$149,268 in additional contributions from the districts.

Revenue & Expenditures

This year's budget uses a balanced budget approach where proposed expenditures will equal proposed revenues. In this preliminary budget, revenues equal expenditures including a \$50,000 budgetary reserve at \$6.85 million. While revenue categories are projected to remain relatively level, an anticipated increase in the state retirement subsidy of approximately \$12,000 due to a several personnel additions and changes is reflected in the 2021-2022 revenue projections.

Notable budgeted expenditures include:

- 1) \$27,657 in Affordable Care Act costs for two participants less contributions
- 2) \$45,000 in salary plus 6 months of benefits for a new partial year assistant principal
- 3) \$40,000 in salary plus 12 months benefits for a new Confidential Secretary to support Human Resources and Director
- 4) \$46,500 in salary plus 12 months benefits for a new instructor to assist in developing a new educational program
- 5) \$38,000 for projected 403(b) payments for projected staff retirements
- 6) A budgeted transfer of \$75,000 to the Capital Reserve Fund

District Contributions

District contributions will increase for 2021-2022 by 3.48%, and total approximately \$4.43 million. The districts' contributions are based on 100% Participation (Vocational Average Daily Membership), using a three-year rolling average of academic years 2017-2018, 2018-2019, and 2019-2020. It is important to note that individual district contributions will change from year to year due to enrollment fluctuations at the technical school. The percentage change in district contributions ranges from a decline of 7.4% for Harbor Creek School District to an increase of 27.2 % for Fairview School District.

Other Budget Insights

The secondary budget has a projected end-of-year Fund Balance of \$965,342. Of that amount, there are assigned balances of \$282,975 for projected PSERS contribution increases and \$250,000 for a new program. The unassigned secondary fund balance equals \$432,367.

The budget also includes the customary reserve of \$ 50,000 in the Budgetary Reserve, which allows for any unanticipated or opportunity expenditures which may arise during the fiscal year.

The Regional Career & Technical Center budget reflects a balanced budget projection for the 2021-2022 fiscal year. With changes in personnel and increasing competition from other adult training facilities, the program is projecting revenues to match its anticipated expenses.

The Capital Projects Fund shows a budgeted decrease in fund balance of \$2,500 for 2021-2022. The planned transfer from the General Fund in 2021-2022 will equal \$75,000, as in the prior fiscal year, and an estimated \$650 in interest earnings are projected to be earned on these funds. Projected cyclical expenditures from the fund during 2021-2022 are \$78,000.

Per Pupil Cost Analysis

Our budget presentation contains several analyses based on the cost each district pays to send students to the technical school. These analyses have become a little less relevant with the adoption of a budget formula based strictly on participation, or vocational average daily membership (VADM). The per pupil cost analysis takes two forms—gross per pupil cost and net per pupil cost. Any difference in per pupil cost is attributable to the components the State uses to calculate vocational subsidy (see Budget Notes for the components and calculation). Analysis points include:

- 1) Gross average per pupil cost is \$7,432
- 2) Net average per pupil cost is \$6,359
- 3) Net per pupil cost, by district, range from \$6,714 for Fairview to \$5,913 for Iroquois

See the *Per Pupil Contribution* section for information on each district's per pupil contribution.

Budget Summary

Overall, the secondary program budget proposal projects a balanced budget while holding district contributions to a 3.48% overall average increase.

The projected 2021-2022 secondary program revenues of \$6.56 million will:

- a) Maintain an Unassigned Fund Balance of \$432,367
- b) Maintain the Assigned Fund Balance for PSERS at \$282,975
- c) Establish a budgetary reserve of \$50,000
- d) Create one full-time and two part-year new positions at \$131,500 plus benefits

Please review the accompanying tables and charts for more detailed information on our budget proposal for 2021-2022. We welcome any comments or suggestions you may have about our budget. We look forward to the approval of this 2021-2022 budget request by our participating school districts.

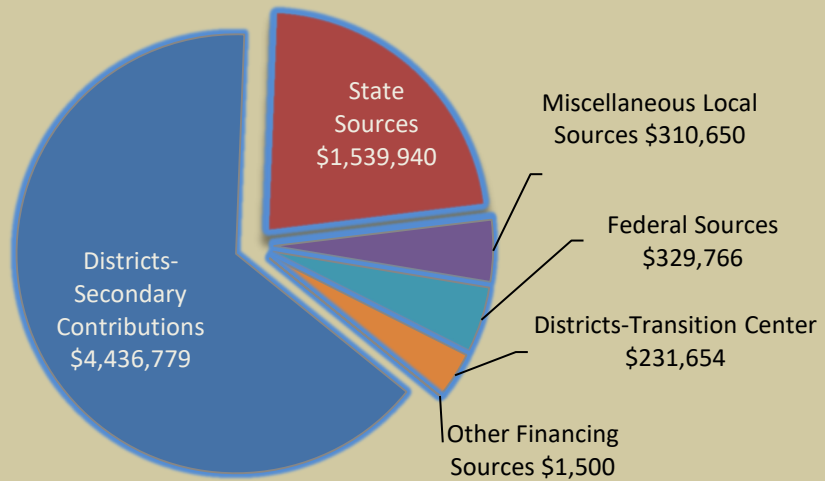
General Fund—Budget Summary

Code	Account	General	Secondary	RCTC
	Estimated Unassigned Fund Balance July 1, 2021	650,353	432,367	217,986
	Estimated Assigned to New High School Program July 1, 2021	250,000	250,000	
	Estimated Assigned PSERS Fund Balance July 1, 2021	282,975	282,975	
Total Estimated Fund Balances - July 1, 2021		1,183,328	965,342	217,986
Revenue				
6000	Miscellaneous Local Sources	310,650	35,650	275,000
6946	Districts-Other Programs--Transition Center	231,654	231,654	
6946	Districts-Secondary Operating Contributions	4,436,779	4,436,779	
7000	State Sources	1,539,940	1,528,461	11,479
8000	Federal Sources	329,766	329,766	
9000	Other Financing Sources	1,500	1,500	
Total Revenue		6,850,288	6,563,810	286,479
Total Revenue & Beginning Fund Balance		8,033,616	7,529,151	504,465
Expenditures				
1200	Special Education	210,654	210,654	
1300	Vocational Education	2,967,831	2,967,831	
1600	Adult Education	266,479		266,479
2100	Pupil Personnel	445,562	445,562	
2200	Instructional Staff	329,839	329,839	
2300	Administration	730,077	730,077	
2400	Pupil Health	46,904	46,904	
2500	Business	245,921	245,921	
2600	Operation and Maintenance	949,406	949,406	
2800	Technology	449,810	449,810	
3200	Student Activities	4,308	4,308	
3300	Community Service	1,500	1,500	
4200	Site Improvements/Repairs	25,000	25,000	
4400	Architect Services	10,000	10,000	
4600	Building Improvement Services	22,000	22,000	
5200	Transfers to Other Funds	75,000	75,000	
Subtotal Expenditures		6,780,288	6,513,810	266,479
5900	Budgetary Reserve	70,000	50,000	20,000
Total Expenditures & Budgetary Reserve		6,850,288	6,563,810	286,479

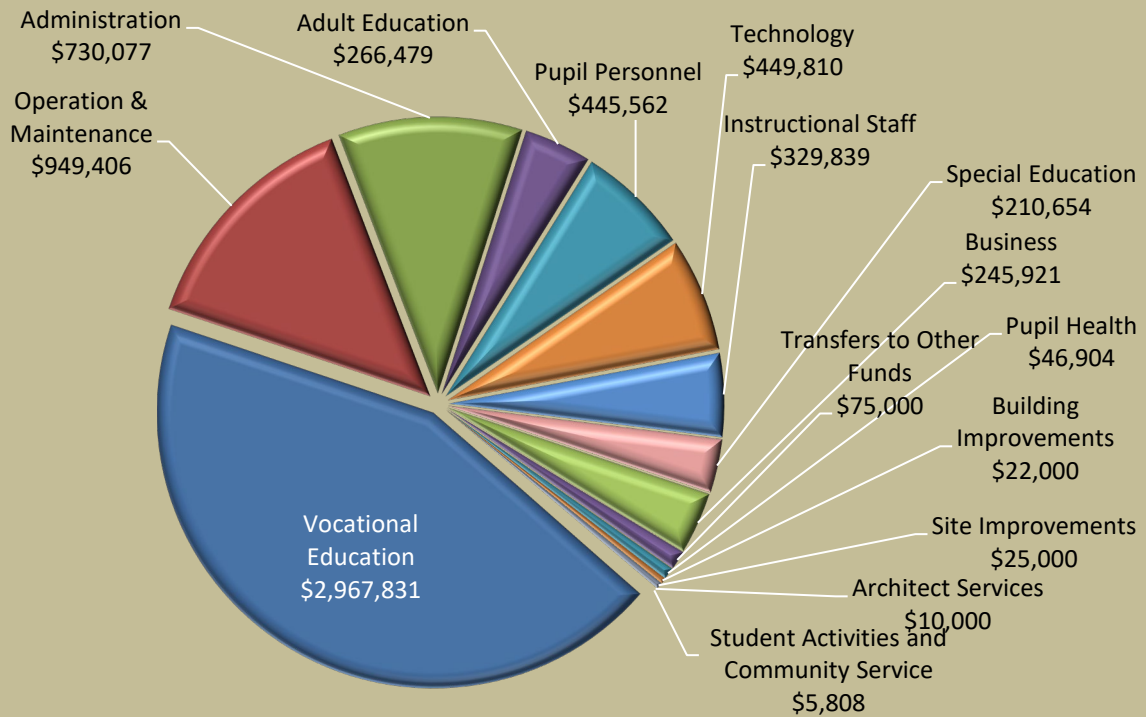
General Fund—Budget Summary (continued)

Fund Balance			
2020-21 Change in Fund Balance-Unassigned	0	0	0
2020-21 Change in Fund Balance-Assigned PSERS	0	0	0
2020-21 Change in Fund Balance-New High School Program	0	0	0
Total Change in Fund Balance	0	0	0
Unassigned Fund Balance	650,353	432,367	217,986
Transfer to Assigned Fund Balance-New High School Program	0	0	
Unassigned Fund Balance- June 30, 2022	650,353	432,367	217,986
Assigned Fund Balance-PSERS Rate Increases	282,975	282,975	0
Use of Fund Balance	0	0	
Assigned Fund Balance-PSERS Rate Increases-June 30, 2022	282,975	282,975	0
Assigned Fund Balance-New High School Program	250,000	250,000	0
Transfer from Unassigned Fund Balance	0	0	
Assigned Fund Balance-New Program-June 30, 2022	250,000	250,000	0
Total End of Year Fund Balance - June 30, 2022	1,183,328	965,342	217,986

General Fund Revenue Chart



Expenditures



Secondary Program—Budget Summary

SECONDARY PROGRAM		
	Estimated Unassigned Fund Balance--July 1, 2021	432,367
	Estimated Assigned New Program Fund Balance--July 1, 2021	250,000
	Estimated Assigned PSERS Increases Fund Balance--July 1, 2021	282,975
Total Estimated Fund Balance--July 1, 2021		965,342
Revenue		
6000	Local Sources--Miscellaneous	35,650
6946	Districts--Alternative Education	0
6946	Districts--Other Programs--Transition Center	231,654
6946	Districts--Secondary Operating Contributions	4,436,779
7000	State Sources	1,528,461
8000	Federal Sources	329,766
9000	Other Financing Sources	1,500
Total Revenue		6,563,810
Total Revenue & Beginning Fund Balance		7,529,151
Expenditures		
1200	Special Education-Transition Center	210,654
1300	Vocational Education	2,967,831
1400	Alternative Education	0
2100	Support Services--Pupil Personnel	445,562
2200	Support Services--Instructional Staff	329,839
2300	Support Services--Administration	730,077
2400	Support Services--Pupil Health	46,904
2500	Support Services--Business	245,921
2600	Operation and Maintenance of Plant Services	949,406
2800	Support Services--Technology	449,810
3200	Student Activities	4,308
3300	Community Services	1,500
4200	Site Improvements	25,000
4400	Architect Services	10,000
4600	Building Improvement Services	22,000
5200	Transfers to Other Funds	75,000
Subtotal Expenditures		6,513,810
5900	Budgetary Reserve	50,000
Total Expenditures & Budgetary Reserve		6,563,810
Fund Balance		
	Change in Fund Balance-Unassigned	0
	Change in Fund Balance-Assigned to New Program	0
	Change in Fund Balance-Assigned to PSERS Increases	0
Total Change in Fund Balance		0

Secondary Program—Budget Summary (continued)

Unassigned Fund Balance		432,367
Unassigned Fund Balance--June 30, 2022	(6.59% of Expenditures)	432,367
Assigned Fund Balance - New Program		250,000
Assigned Fund Balance - New Program--June 30, 2022	(3.81% of Expenditures)	250,000
Assigned Fund Balance - PSERS Increases		282,975
Assigned Fund Balance - PSERS Increases--June 30, 2022	(4.31% of Expenditures)	282,975
Total End of Year Fund Balance - June 30, 2022	(14.71% of Expenditures)	965,342

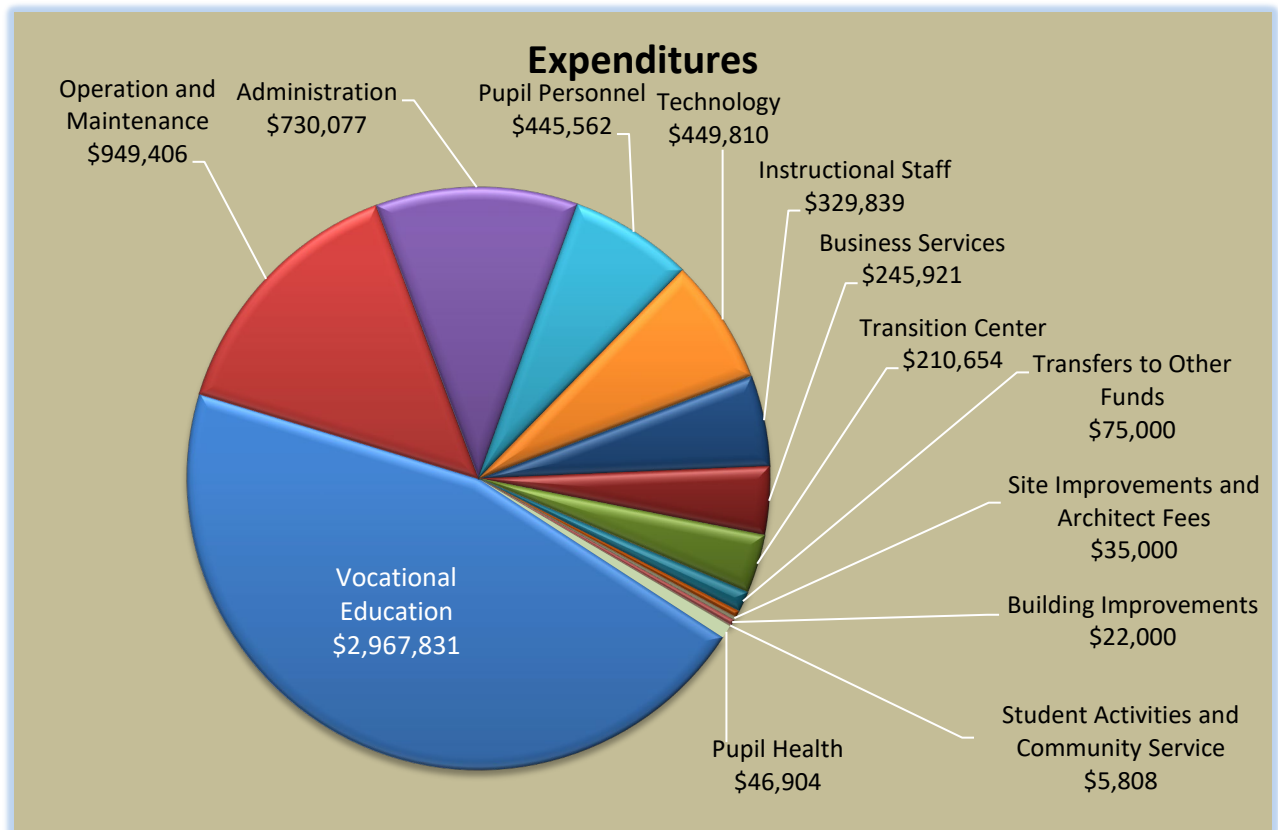
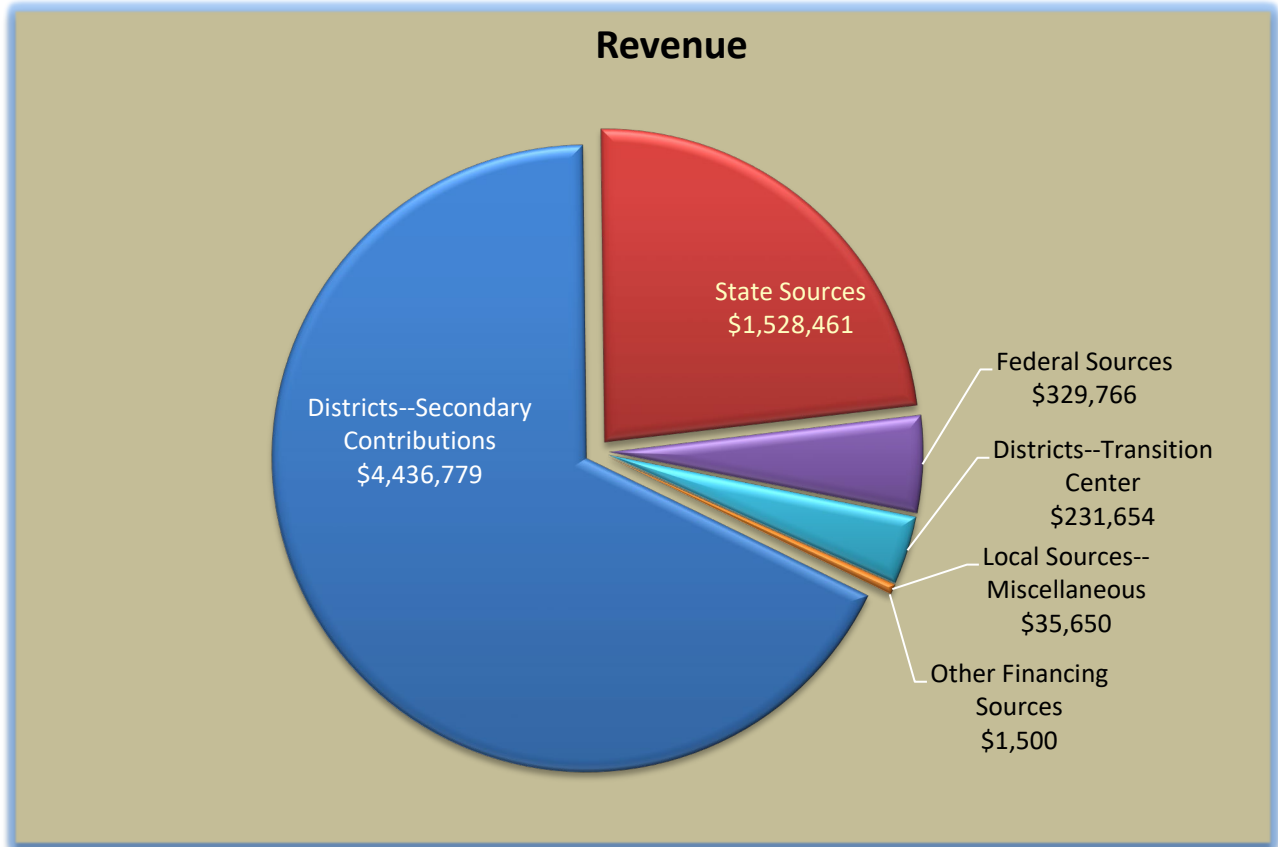
Fund Balance Summary

Assigned Fund Balance (AFB) - PSERS Rate Increase Summary

Assigned to AFB 2009-2010	\$43,750
Assigned to AFB 2010-2011	\$42,500
Assigned to AFB 2011-2012	\$42,000
Assigned to AFB 2012-2013	\$42,000
Assigned to AFB 2013-2014	\$55,000
Assigned to AFB 2013-2014--Additional	\$57,725
Assigned to AFB 2014-2015	\$0
Planned Use of AFB 2015-2016	\$0
Assigned to AFB 2015-2016	\$0
Planned Use of AFB 2016-2017	\$0
Assigned to AFB 2016-2017 (TBD)	\$0
Planned Use of AFB 2017-2018	\$0
Assigned to AFB 2017-2018 (TBD)	\$0
Assigned to AFB 2018-2020	\$0
Total - Assigned Fund Balance - PSERS	\$282,975

Assigned Fund Balance-New Program Summary

Assigned Fund Balance-New High School Program 13-14	\$250,000
Total - Assigned Fund Balance - New Program	\$250,000



Secondary Program—Budget Detail

Account		21-22	20-21	Budget Change	
Description		Budget	Budget	\$	%
Secondary Program Funding					
6000	Local Sources				
	6510-Interest Income	5,000	5,000	0	
	6790-Student Purchases--Supplies	0	0	0	
	6910-Facility Rental--RCI	15,650	15,650	0	
	6910-Facility Rental--Storage/Other	0	2,500	-2,500	
	6960-Contracted Services--ECVTSF: Career Street	0	0	0	
	6990-Insurance Reimbursements--Retirees/self-pay	15,000	40,000	-25,000	
	Miscellaneous Local Sources	35,650	63,150	-27,500	-43.5%
	6946-Districts--Alternative Education	0	73,625	-73,625	
	6946-Districts--Facility Rental -Transition Center	21,000	40,000	-19,000	
	6946-Districts--Transition Center--Facility & Staff	210,654	210,239	414	
	Districts--Other Programs	231,654	250,239	-18,586	
	Subtotal	267,304	387,014	-119,710	-30.9%
	6946-Districts--Operating Contributions	4,436,779	4,287,511	149,268	3.5%
	Subtotal	4,704,083	4,674,525	29,558	0.6%
7000	State Sources				
	7220-Vocational Subsidy	748,761	698,691	50,070	
	7360-Safe Schools Grant	42,900	25,000	17,900	
	7509-Supplemental Equipment Grant	30,500	23,000	7,500	
	7810-Social Security Reimbursement	128,569	127,306	1,263	
	7820-Retirement Reimbursement	577,731	565,553	12,178	
	Subtotal	1,528,461	1,439,550	88,911	6.2%
8000	Federal Sources				
	8521-Perkins Local Plan	329,766	338,736	-8,970	
	Subtotal	329,766	338,736	-8,970	-2.6%
9000	Other Financing Sources				
	9400-Sale of Surplus Assets	1,500	1,500	0	
	9810-Intrafund Transfer	0	0	0	
	Subtotal	1,500	1,500	0	0.0%
Total Secondary Program Funding		6,563,810	6,454,311	109,498	1.70%

Secondary Program—Budget Detail (continued)

Account		21-22	20-21	Budget Change	
Description		Budget	Budget	\$	%
Secondary Program Expenditures					
1290	Transition Center				
	100-Salaries (4 Positions--2 FT + 2 PT)	101,639	96,851	4,788	
	200-Benefits	100,515	94,089	6,426	
	500-Other Purchased Services	500	500	0	
	600-Supplies	8,000	11,300	-3,300	
	700-Equipment	0	7,500	-7,500	
	Subtotal	210,654	210,239	414	0.2%
	TOTAL 1200	210,654	210,239	414	0.20%
1320	Tourism and Hospitality Management				
	100-Salaries (1 Position)	48,727	50,539	-1,812	
	200-Benefits	42,514	41,126	1,389	
	500-Other Purchased Services	0	0	0	
	600-Supplies	3,000	5,000	-2,000	
	700-Equipment	0	0	0	
	700-Equipment	0	0	0	
	Subtotal	94,242	96,664	-2,423	-2.5%
1330	Health Assistant				
	100-Salaries (1 Position)	72,662	76,138	-3,475	
	200-Benefits	52,948	52,174	774	
	500-Other Purchased Services	0	0	0	
	600-Supplies	8,000	9,300	-1,300	
	700-Equipment	0	0	0	
	Subtotal	133,610	137,612	-4,001	-2.9%
1341	Early Childhood				
	100-Salaries (1 Position)	43,704	43,191	513	
	200-Benefits	40,325	37,954	2,371	
	500-Other Purchased Services	0	0	0	
	600-Supplies	9,200	6,900	2,300	
	700-Equipment	0	0	0	
	Subtotal	93,229	88,044	5,184	5.9%
1342	Culinary Arts				
	100-Salaries (2 Positions)	92,510	91,034	1,477	
	200-Benefits	82,874	77,916	4,958	
	500-Other Purchased Services	0	0	0	
	600-Supplies	42,900	33,500	9,400	
	700-Equipment	0	0	0	
	Subtotal	218,284	202,450	15,835	7.8%

Secondary Program—Budget Detail (continued)

Account Description	21-22 Budget	20-21 Budget	Budget Change	
			\$	%
1370 Technical Education				
100-Salaries (4 Positions)	215,035	195,684	19,351	
200-Benefits	178,830	161,709	17,121	
500-Other Purchased Services	0	0	0	
600-Supplies	24,100	37,800	-13,700	
700-Equipment	0	0	0	
Subtotal	417,965	395,193	22,772	5.8%
1380 Trade and Industrial Education				
100-Salaries (19 Positions--11 FT + 8 PT)	805,632	840,642	-35,010	
200-Benefits	688,009	676,629	11,380	
300-Purchased Professional Services	25,000	25,000	0	
400-Purchased Property Services	5,000	9,500	-4,500	
500-Other Purchased Services	14,400	11,800	2,600	
600-Supplies	230,327	196,175	34,152	
700-Equipment	54,100	59,000	-4,900	
Subtotal	1,822,468	1,818,746	3,722	0.2%
1390 Other Vocational Programs-Professional Skills				
100-Salaries (2 Positions--2 FT)	97,489	141,631	-44,142	
200-Benefits	85,044	119,067	-34,023	
500-Other Purchased Services	0	0	0	
600-Supplies	5,500	5,500	0	
700-Equipment	0	0	0	
Subtotal	188,033	266,197	-78,164	-29.4%
Total 1300	2,967,831	3,004,906	-37,075	-1.23%
1442 Alternative Education Program				
100-Salaries (PT/75% PT)	0	23,958	-23,958	
200-Benefits	0	24,667	-24,667	
300-Purchased Professional Services	0	0	0	
500-Other Purchased Services	0	0	0	
600-Supplies	0	25,000	-25,000	
Subtotal	0	73,625	-73,625	-100.0%
Total 1400	0	73,625	-73,625	-100.00%
2122 Pupil Personnel Support Services				
100-Salaries (3 Positions--3 FT + 1.5 PT)	220,391	216,792	3,599	
200-Benefits	160,020	151,646	8,374	
300-Purchased Professional Services	23,500	43,000	-19,500	
500-Other Purchased Services	15,100	15,100	0	
600-Supplies	26,550	26,550	0	
Subtotal	445,562	453,088	-7,526	-1.7%
Total 2100	445,562	453,088	-7,526	-1.66%

Secondary Program—Budget Detail (continued)

Account Description	21-22 Budget	20-21 Budget	Budget Change	
			\$	%
2260 Instruction and Curriculum Development Services				
100-Salaries (2 Positions)	163,872	158,714	5,158	
200-Benefits	114,917	108,013	6,904	
300-Purchased Professional Services	4,650	5,150	-500	
500-Other Purchased Services	0	0	0	
600-Supplies	4,000	4,000	0	
Subtotal	287,439	275,877	11,562	4.2%
2271 Instructional Development Services-Certified				
200-Benefits	30,000	25,000	5,000	
300-Purchased Professional Services	3,600	8,000	-4,400	
500-Other Purchased Services	5,750	5,750	0	
800-Other Objects	3,050	2,750	300	
Subtotal	42,400	41,500	900	2.2%
Total 2200	329,839	317,377	12,462	3.93%
2310 Board Services				
100-Salaries (1 Position--PT allocated)	2,552	2,471	80	
200-Benefits	1,129	1,082	46	
300-Purchased Professional Services	2,000	2,000	0	
500-Other Purchased Services	23,900	23,900	0	
600-Supplies	3,500	3,500	0	
800-Other Objects	6,500	6,500	0	
Subtotal	39,580	39,454	126	0.3%
2350 Professional Services - Legal and Accounting				
300-Purchased Professional Services	34,000	34,000	0	
Subtotal	34,000	34,000	0	0.0%
2360 Director Services				
100-Salaries (2 Positions)	173,127	126,788	46,339	
200-Benefits	118,881	74,820	44,060	
300-Purchased Professional Services	5,500	5,500	0	
500-Other Purchased Services	1,000	1,000	0	
600-Supplies	3,700	3,700	0	
Subtotal	302,208	211,808	90,400	42.7%
2370 Community Relations				
300-Purchased Professional Services	0	0	0	
Subtotal	0	0	0	0.0%
2380 Principal Services				
100-Salaries (3 Positions--2.5 FT + 1 PT allocated)	205,783	168,626	37,156	
200-Benefits	142,706	115,764	26,943	
500-Other Purchased Services	300	300	0	
600-Supplies	5,500	5,500	0	
700-Equipment	0	0	0	
Subtotal	354,289	290,190	64,099	22.1%
Total 2300	730,077	575,451	154,625	26.87%

Secondary Program—Budget Detail (continued)

Account Description	21-22 Budget	20-21 Budget	Budget Change	
			\$	%
2440 Nursing and Health Services				
100-Salaries	28,815	28,039	776	
200-Benefits	12,589	12,130	459	
600-Supplies	5,500	5,500	0	
Subtotal	46,904	45,668	1,236	2.7%
Total 2400	46,904	45,668	1,236	2.71%
2500 Fiscal Services				
100-Salaries (2 Positions - 2 FT)	117,346	113,816	3,530	
200-Benefits	94,175	88,193	5,982	
300-Purchased Professional Services	29,200	26,100	3,100	
500-Other Purchased Services	200	200	0	
600-Supplies	5,000	5,000	0	
Subtotal	245,921	233,309	12,612	5.4%
Total 2500	245,921	233,309	12,612	5.41%
2600 Operation and Maintenance of Plant Services				
100-Salaries (11 Positions--3 FT + 8 PT)	315,029	289,317	25,712	
200-Benefits	226,826	199,548	27,279	
300-Purchased Professional Services	48,650	41,250	7,400	
400-Purchased Property Services	205,700	202,200	3,500	
500-Other Purchased Services	49,200	48,200	1,000	
600-Supplies	104,000	104,000	0	
700-Equipment	0	0	0	
Subtotal	949,406	884,515	64,891	7.3%
Total 2600	949,406	884,515	64,891	7.34%
2830 Human and Quality Resources Services				
100-Salaries (1 Position)	72,275	87,318	-15,043	
200-Benefits	53,153	57,520	-4,367	
300-Purchased Professional Services	4,250	4,250	0	
500-Other Purchased Services	3,100	3,100	0	
600-Supplies	2,000	2,000	0	
Subtotal	134,778	154,188	-19,410	-12.6%
2834 Development Services-Non-instructional Staff				
500-Other Purchased Services	7,000	7,000	0	
300-Purchased Professional Services	0	3,500	-3,500	
800-Other Objects	3,000	2,920	80	
Subtotal	10,000	13,420	-3,420	-25.5%
2840 System-Wide Technology Services				
100-Salaries (2 Positions-- 2 FT)	125,071	121,583	3,488	
200-Benefits	94,861	88,897	5,964	
300-Purchased Professional Services	29,300	24,300	5,000	
400-Purchased Property Services	25,000	25,000	0	
500-Other Purchased Services	23,800	23,800	0	
600-Supplies	7,000	7,000	0	
700-Equipment	0	0	0	
Subtotal	305,032	290,580	14,452	5.0%
Total 2800	449,810	458,188	-8,378	-1.83%

Secondary Program—Budget Detail (continued)

Account Description	21-22 Budget	20-21 Budget	Budget Change	
			\$	%
3210 Student Activities				
100-Salaries (4 supplemental contracts)	3,000	3,000	0	
200-Benefits	1,308	1,295	13	
Subtotal	4,308	4,295	13	0.3%
Total 3200	4,308	4,295	13	0.30%
3390 Community Service				
800-Other Objects	1,500	2,500	-1,000	
Subtotal	1,500	2,500	-1,000	-40.0%
Total 3300	1,500	2,500	-1,000	-40.00%
4200 Site Improvements				
300-Purchased Property Services	25,000	25,000	0	
Subtotal	25,000	25,000	0	0.0%
Total 4200	25,000	25,000	0	0.00%
4400 Architect Services				
300-Purchased Professional Services	10,000	10,000	0	
Subtotal	10,000	10,000	0	0.0%
Total 4400	10,000	10,000	0	0.00%
4600 Building Improvements				
400-Purchased Property Services	22,000	31,150	-9,150	
700-Equipment	0	0	0	
Subtotal	22,000	31,150	-9,150	-29.4%
Total 4600	22,000	31,150	-9,150	-29.37%
5200 Transfers to Other Funds				
931-Transfer to Capital Reserve Fund	75,000	75,000	0	
Subtotal	75,000	75,000	0	0.0%
Total 5200	75,000	75,000	0	0.00%
5900 Budgetary Reserve				
900-Budgetary Reserve	50,000	50,000	0	
Subtotal	50,000	50,000	0	0.0%
Total 5200	50,000	50,000	0	0.00%
Total Secondary Program Expenditures	6,563,810	6,454,311	109,498	1.70%

Regional Career & Technical Center—Budget Summary

Beginning of Year Fund Balance - July 1, 2021		217,986
Revenue		
6000	Local Sources	275,000
7000	State Sources	11,479
Total Revenue		286,479
Total Revenue & Beginning Fund Balance		504,465
Expenditures		
1600	Adult Education	242,961
1600	Administration	23,518
Total Expenditures		266,479
5900	Budgetary Reserve	20,000
Total Expenditures & Budgetary Reserve		286,479
Change in Fund Balance		0
End of Year Fund Balance - June 30, 2022		217,986

Regional Career & Technical Center—Budget Detail

Account		21-22	20-21	Budget Change	
Description		Budget	Budget	\$	%
RCTC Funding Sources					
6000	Local Sources				
	6943-Tuition-Part-time Programs	273,000	415,000	-142,000	
	6943-Bookstore Sales	1,500	10,000	-8,500	
	6990-Other Revenue	500	9,000	-8,500	
	Total Local Sources	275,000	434,000	-159,000	-36.64%
7000	State Sources				
	7220-Adult Education Subsidy	4,500	10,000	-5,500	
	7810-Social Security Subsidy	1,435	3,994	-2,559	
	7820-Retirement Reimbursement	5,544	11,111	-5,568	
	Total State Sources	11,479	25,105	-13,626	-54.28%
Total RCTC Funding Sources		286,479	459,105	-172,626	-37.60%
RCTC Expenditures					
1610	Adult Education Instruction				
	100-Salaries	20,000	50,000	-30,000	
	200-Benefits	6,961	9,516	-2,555	
	300-Purchased Professional Services	201,500	291,500	-90,000	
	600-Supplies	14,500	17,500	-3,000	
	Total Adult Education Instruction	242,961	368,516	-125,555	-34.1%
1610	Administrative Services				
	100-Salaries	12,422	40,230	-27,809	
	200-Benefits	5,442	17,481	-12,039	
	500-Other Purchased Services	5,500	11,750	-6,250	
	600-Supplies	154	1,128	-974	
	Total Administrative Services	23,518	70,590	-47,072	-66.7%
5900	Budgetary Reserve				
	990-Budgetary Reserve	20,000	20,000	0	
	Total Budgetary Reserve	20,000	20,000	0	0.0%
Total RCTC Expenditures		286,479	459,105	-172,626	-3.55%

Capital Projects Budget

	2021-2022 Budget	2020-2021 Budget
Beginning Fund Balance-July 1, 2021		
Assigned Fund Balance-Capital Projects	125,849	96,049
Network System/Server Hardware	(15,975)	(15,975)
Network Systems/Server software	56,124	56,124
Classroom Display Units	100	100
Copier--SC	4,800	3,200
Copier--HS	22,400	19,200
Copier--Admin	12,000	9,600
Copier--GRA	19,000	15,000
School Car	22,400	16,800
Faculty Computers	(24,000)	(24,000)
Maintenance Vehicle	9,000	6,000
Camera DVR Server SCHOOL SECURITY	20,000	10,000
Assigned Fund Balance- Transition Center	4,315	4,315
Unassigned Fund Balance	182,515	181,865
Total Beginning Fund Balance	312,679	282,229
Source of Funds		
General Fund Transfer	75,000	75,000
Network System/Server Hardware (Servers, Projectors)	10,000	10,000
Network Systems/Server software	9,500	9,500
Classroom Display Units	10,000	10,000
Copier--SC	1,600	1,600
Copier--HS	3,200	3,200
Copier--Admin	2,400	2,400
Copier--GRA	4,000	4,000
School Car - Replace 2021-2022	5,600	5,600
Faculty Computers	15,700	15,700
Maintenance Vehicle	3,000	3,000
Camera DVR Server SCHOOL SECURITY	10,000	10,000
Interest Earnings	500	650
Total Funds Available	388,179	357,879
Use of Funds		
Capital Purchases	78,000	45,200
Network System/Server Hardware (Wireless Net & NAS)	0	10,000
Network Systems/Server software	15,000	9,500
Classroom Display Units	0	10,000
Copier--SC	8,000	0
Copier--Admin	12,000	0
School Car	28,000	0
Faculty Computers/Tablets	15,000	15,700
Total--Use of Funds	78,000	45,200

Capital Project Budget (continued)

Estimated Ending Fund Balance		
Capital Purchases	122,849	125,849
Network System/Server Hardware	(5,975)	(15,975)
Network Systems/Server software	50,624	56,124
Classroom Projection	10,100	100
Copier--SC	(1,600)	4,800
Copier--HS	25,600	22,400
Copier--Admin	2,400	12,000
Copier--GRA	23,000	19,000
School Car	0	22,400
Faculty Computers	(23,300)	(24,000)
Maintenance Vehicle	12,000	9,000
Camera DVR Server SCHOOL SECURITY	30,000	20,000
Assigned Fund Balance--Transition Center	4,315	4,315
Unassigned Fund Balance	183,015	182,515
Ending Fund Balance--June 30, 2022	310,179	312,679
Change in Fund Balance for 2021-2022	(2,500)	30,450

District Contribution—Summary

District	District Contribution Percentage	Gross District Amount 2021-2022	Less: Voc Ed Subsidy Received 2019-2020	Net District Amount 2021-2022	Net District Amount 2020-2021	Change Amount	Change Percent	One Percent 2021-2022	3-Year Average Per Pupil Cost ¹
Fairview	5.4%	282,295	27,265	255,030	200,502	54,528	27.20%	2,550	6,714
Fort LeBoeuf	8.7%	452,699	49,150	403,549	414,907	(11,358)	-2.74%	4,035	6,625
General McLane	8.7%	450,792	63,206	387,586	379,542	8,044	2.12%	3,876	6,390
Girard	10.9%	566,203	107,202	459,001	448,074	10,927	2.44%	4,590	6,025
Harbor Creek	8.6%	444,979	59,525	385,454	416,204	(30,750)	-7.39%	3,855	6,438
Iroquois	6.8%	353,766	72,328	281,438	247,363	34,075	13.78%	2,814	5,913
Millcreek	17.8%	924,554	91,774	832,780	805,652	27,128	3.37%	8,328	6,694
North East	9.7%	504,986	71,589	433,398	417,191	16,207	3.88%	4,334	6,378
Northwestern	7.0%	361,873	54,553	307,320	307,734	(414)	-0.13%	3,073	6,312
Union City	8.1%	418,018	79,459	338,559	316,846	21,713	6.85%	3,386	6,019
Wattsburg	8.2%	425,376	72,711	352,664	333,495	19,169	5.75%	3,527	6,162
ECTS	100.0%	5,185,540	748,761	4,436,779	4,287,511	149,268	3.48%	44,368	6,359
Average Percentage Increase						3.48%			
Change in Net District Contributions				149,268					

¹3-Year Per Pupil Cost: 2017-2018, 2018-2019, 2019-2020

Change from Prior Years—Dollars

District	2021-2022 \$ Change	2020-2021 \$ Change	2019-2020 \$ Change	2018-2019 \$ Change	2017-2018 \$ Change	2016-2017 \$ Change	2015-2016 \$ Change	2014-2015 \$ Change	2013-14 \$ Change	2012-13 \$ Change
Fairview	54,528	30,766	26,935	18,814	(4,803)	(12,581)	(8,384)	2,904	(31,034)	(27,143)
Fort LeBoeuf	(11,358)	(10,839)	(795)	4,861	(3,281)	(13,370)	(10,940)	8,352	47,551	35,714
General McLane	8,044	(26,093)	14,097	(1,250)	15,673	21,730	26,115	(678)	9,533	(16,959)
Girard	10,927	53,060	11,918	6,824	(9,477)	30,489	17,005	8,405	9,012	(2,061)
Harbor Creek	(30,750)	(19,107)	4,891	30,861	50,496	52,759	9,666	16,606	(23,861)	7,839
Iroquois	34,075	22,469	38,517	1,046	19,583	5,102	19,179	(2,601)	(6,180)	(4,743)
Millcreek	27,128	2,418	(46,712)	(15,307)	(9,458)	52,605	37,178	18,419	(75,238)	(63,426)
North East	16,207	24,889	53,976	13,642	18,857	(38,876)	(2,326)	5,624	34,904	(513)
Northwestern	(414)	(29,254)	(31,535)	(10,081)	(2,096)	(8,768)	12,512	(6,487)	49,500	14,481
Union City	21,713	27,182	17,874	36,963	18,676	24,245	(2,140)	17,252	(10,250)	30,671
Wattsburg	19,169	21,957	8,290	9,313	(11,830)	6,798	(23,370)	9,238	(3,938)	26,140
Totals	149,269	97,448	97,456	95,705	82,341	120,134	74,495	77,033	0	-
Percent Change	3.48%	2.33%	2.38%	2.39%	2.10%	3.14%	2.00%	2.11%	0.0%	0.0%

Change from Prior Years—Percentage

District	2021-2022 % Change	2020-2021 % Change	2019-2020 % Change	2018-2019 % Change	2017-2018 % Change	2016-2017 % Change	2015-2016 % Change	2014-2015 % Change	2013-2014 % Change	2012-2013 % Change
Fairview	27.2%	18.1%	18.9%	15.2%	-3.7%	-8.9%	-5.6%	2.0%	-17.5%	-16.5%
Fort LeBoeuf	-2.7%	-2.5%	-0.2%	1.2%	-0.8%	-3.0%	-2.4%	1.9%	11.7%	4.4%
General McLane	2.1%	-6.4%	3.6%	-0.3%	4.2%	6.1%	7.9%	-0.2%	3.3%	-9.6%
Girard	2.4%	13.4%	3.1%	1.8%	-2.5%	8.6%	5.0%	2.5%	2.9%	-5.3%
Harbor Creek	-7.4%	-4.4%	1.1%	7.7%	14.5%	17.8%	3.4%	6.1%	-7.9%	-2.0%
Iroquois	13.8%	10.0%	20.7%	0.6%	11.8%	3.2%	13.6%	-1.8%	-4.9%	-7.9%
Millcreek	3.4%	0.3%	-5.5%	-1.8%	-1.1%	6.4%	4.7%	2.4%	-8.4%	-10.4%
North East	3.9%	6.3%	16.0%	4.2%	6.2%	-11.3%	-0.7%	1.6%	10.7%	-4.8%
Northwestern	-0.1%	-8.7%	-8.6%	-2.7%	-0.6%	-2.3%	3.3%	-1.7%	16.2%	0.0%
Union City	6.9%	9.4%	6.6%	15.8%	8.6%	12.6%	-1.1%	9.8%	-5.5%	13.1%
Wattsburg	5.7%	7.0%	2.7%	3.2%	-3.9%	2.3%	-7.2%	2.9%	-1.2%	3.4%
Totals	3.48%	2.33%	2.38%	2.39%	2.10%	3.17%	2.00%	2.11%	0.00%	-4.50%

Contribution—Participation

District	PIMS 17-18	PIMS 18-19	PIMS 19-20	3-Year Average	Participation % Share	3-Year Change %	Contribution Change
Fairview	31	34	49	38	5.4%	36%	27.20%
Fort LeBoeuf	71	57	55	61	8.7%	-31%	-2.74%
General							
McLane	69	58	55	61	8.7%	-26%	2.12%
Girard	76	81	72	76	10.9%	-5%	2.44%
Harbor Creek	74	57	49	60	8.6%	-50%	-7.39%
Iroquois	45	49	48	48	6.8%	6%	13.78%
Millcreek	129	121	123	124	17.8%	-5%	3.37%
North East	76	66	61	68	9.7%	-24%	3.88%
Northwestern	48	46	52	49	7.0%	8%	-0.13%
Union City	55	55	59	56	8.1%	6%	6.85%
Wattsburg	54	59	58	57	8.2%	7%	5.75%
Totals	729	683	681	698	100.0%	-7%	3.48%

Notes:

- 1) Data source for VADM is acquired from the PIMS Instructional Time and Membership (ITM) Report
- 2) ITM Report values are divided by 180 and multiplied by 2 to arrive at the vocational average daily membership (VADM). For 19-20, ITM Report values are divided by 128 and multiplied by 2 to arrive at the vocational average daily membership (VADM.)

Contribution History

Year	Secondary Expenses	Contributions	Debt	Adult	Total
21-22	6,563,810	4,436,779			4,436,779
% Change		3.48%			3.48%
20-21	6,454,311	4,287,511			4,287,511
% Change		2.33%			2.33%
19-20	6,626,876	4,190,063			4,190,063
% Change		2.38%			2.38%
18-19	6,992,138	4,092,605			4,092,605
% Change		2.39%			2.39%
17-18	6,449,008	3,996,901			3,996,901
% Change		2.10%			2.10%
16-17	6,326,408	3,914,559			3,914,559
% Change		3.14%			3.14%
15-16	6,231,535	3,795,475			3,795,475
% Change		2.00%			2.00%
14-15	6,061,936	3,720,979			3,720,979
% Change		2.11%			2.11%
13-14	5,969,503	3,643,946			3,643,946
% Change		0.00%			0.00%
12-13	5,865,893	3,643,946			3,643,946
% Change		-4.50%			-4.50%
11-12	5,969,503	3,815,770			3,815,770
% Change		0.00%			0.00%
10-11	5,802,242	3,815,770			3,815,770
% Change		6.08%			6.08%
09-10	5,702,345	3,597,016			3,597,016
% Change		6.90%			6.90%
08-09	5,489,950	3,364,834			3,364,834
% Change		7.83%			7.83%
07-08	5,446,492	3,120,498			3,120,498
% Change		3.38%			3.38%
06-07	5,162,145	3,018,487			3,018,487
% Change		8.39%			8.39%
05-06		2,784,867			2,784,867
% Change		0.00%			0.00%
04-05		2,784,868			2,784,868
% Change		9.93%			9.93%
03-04		2,533,239			2,533,239
% Change		3.50%			3.50%
02-03		2,447,573			2,447,573
% Change		4.00%			-23.12%
01-02		2,353,436	820,190	10,000	3,183,626
% Change		0.00%	0	0	0.00%

Per Pupil Contribution

Net	2021-2022			2020-2021			2019-2020		
	Budget Secondary	13-Yr. Ave. VADM	Per Pupil Cost	Budget Secondary	13-Yr. Ave. VADM	Per Pupil Cost	Budget Secondary	3-Yr. Ave. VADM	Per Pupil Cost
Fairview	255,030	38	\$6,714	200,502	32	\$6,266	169,736	29	\$5,779
Fort LeBoeuf	403,549	61	\$6,625	414,907	68	\$6,102	425,746	74	\$5,746
General									
McLane	387,586	61	\$6,390	379,542	65	\$5,839	405,635	71	\$5,700
Girard	459,001	76	\$6,025	448,074	78	\$5,745	395,014	73	\$5,406
Harbor Creek	385,454	60	\$6,438	416,204	70	\$5,946	435,311	77	\$5,633
Iroquois	281,438	48	\$5,913	247,363	45	\$5,497	224,894	42	\$5,383
Millcreek	832,780	124	\$6,694	805,652	131	\$6,150	803,234	138	\$5,809
North East	433,398	68	\$6,378	417,191	72	\$5,794	392,302	70	\$5,578
Northwestern	307,320	49	\$6,312	307,734	53	\$5,806	336,988	61	\$5,489
Union City	338,559	56	\$6,019	316,846	56	\$5,658	289,664	54	\$5,317
Wattsburg	352,664	57	\$6,162	333,495	57	\$5,851	311,538	56	\$5,549
ECTS	4,436,779	698	6,359	4,287,511	726	5,905	4,190,063	747	5,606
				100% Participation			100% Participation		

Gross	2021-2022			2020-2021			2019-2020		
	Budget Secondary	13-Yr. Ave. VADM	Per Pupil Cost	Budget Secondary	13-Yr. Ave. VADM	Per Pupil Cost	Budget Secondary	3-Yr. Ave. VADM	Per Pupil Cost
Fairview	282,295	38	\$7,432	222,229	32	\$6,945	\$188,759	29	\$6,427
Fort LeBoeuf	452,699	61	\$7,432	469,486	68	\$6,904	\$476,218	74	\$6,427
General									
McLane	450,792	61	\$7,432	446,544	65	\$6,870	\$457,342	71	\$6,427
Girard	566,203	76	\$7,432	534,309	78	\$6,850	\$469,601	73	\$6,427
Harbor Creek	444,979	60	\$7,432	480,297	70	\$6,861	\$496,701	77	\$6,427
Iroquois	353,766	48	\$7,432	306,687	45	\$6,815	\$268,488	42	\$6,427
Millcreek	924,554	124	\$7,432	897,857	131	\$6,854	\$888,668	138	\$6,427
North East	504,986	68	\$7,432	491,386	72	\$6,825	\$451,987	70	\$6,427
Northwestern	361,873	49	\$7,432	361,666	53	\$6,824	\$394,573	61	\$6,427
Union City	418,018	56	\$7,432	386,898	56	\$6,909	\$350,157	54	\$6,427
Wattsburg	425,376	57	\$7,432	388,844	57	\$6,822	\$360,821	56	\$6,427
ECTS	5,185,540	698	\$7,432	4,986,202	726	\$6,868	\$4,803,316	747	\$6,427

Net = Per pupil cost **after** vocational subsidy

Gross = Per pupil cost **before** vocational subsidy

Year Average VADM: 2017-2018, 2018-2019, 2019-2020

Budget Preparation Calendar

Step	Timeline
Review of 2021-2022 Planned & Estimated Budgets	November 2020
Administrative Staff Requests	December 2020
Preliminary Draft Business Office	January 2021
Preliminary Draft to Professional Advisory Council	January 15, 2021
Preliminary Draft to Joint Operating Committee for recommendation to districts	January 28, 2021
Motion to Approve—Joint Operating Committee	March 25, 2021
Approval by Participating Districts	April 2021
Budget Presentation to Faculty & Staff	April 2021

Budget Notes

1. Vocational Subsidy Calculation

Step 1. Determine the vocational average daily membership (VADM) by: multiplying the average daily membership of students in vocational programs in a career and technology center by 0.21; multiplying the average daily membership of students in vocational programs in a school district (SD) or charter school by 0.17.

Step 2. Determine the based earned for reimbursement (BER) using the state median actual instruction expense per weighted average daily membership (AIE/WADM) and the equalized mills (EqM):

$$\text{BER} = \text{State Median AIE/WADM} - \frac{\text{Highest EqM} - \text{SD EqM}}{\text{Highest EqM} - \text{Lowest EqM}} \times \$200$$

Step 3. The fully funded amount equals the lesser of the AIE/WADM or the BER multiplied by the greater of the market value/personal income aid ratio or 0.3750 multiplied by the VADM.

Step 4. For the 2000-2001 school year and each school year thereafter, any additional funding provided by the Commonwealth over the amount provided for the 1998-1999 school year will be distributed to area vocational-technical schools, to school districts and charter schools with eight or more vocational programs, and to school districts and charter schools offering a vocational agriculture education program.

Step 5. Based on Section 2502.6 of the School Code, the actual allocation is proportionately reduced so that the total does not exceed the amount appropriated.

The Erie County Technical School is an Equal Opportunity Educational Institution

Erie County Technical School
8500 Oliver Road
Erie, Pennsylvania 16509-4699
814.464.8600
www.ects.org

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Erie County Technical School
Resolution Results

Resolution - Renovation Questionnaire

	Question 1 - Agree to Millcreek Township School District proposal to change the capital outlay formula	Question 2 - Agree to consider changing the capital outlay formula for the future if the change would not affect the currently proposed \$32.5M capital project	Question 3 - Agree to pay your proportionate share, based upon the current capital outlay formula, of the additional expenses, which would allow the ECTS to solicit bids on the \$32.5M capital project	<u>PennDOT Resolution</u>	<u>Notes</u>
Fairview School District	NO	YES	YES		Feb 8th agenda
Fort LeBoeuf School District	NO	YES	YES	X	
General McLane School District	NO	YES	YES	X	
Girard School District	NO	YES	YES	X	
Harbor Creek School District	NO	YES	YES	X	
Iroquois School District	NO	NO	YES	X	
Millcreek School District					January 28th agenda
North East School District	NO	YES	YES	X	
Northwestern School District	NO	YES	YES	X	
Union City Area School District	NO	YES	YES	X	
Wattsburg Area School District	NO	NO	NO	X	
YES	0	8	9	2 responses still needed	
NO	10	2	1	(See above)	

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Benefit Administrators, Inc.									
Benefit Administrators, Inc.	3710	12/17/2020	1/31/2021	\$36.00	\$0.00		\$36.00	12/31/2020	31
Benefit Administrators, Inc.	01/15/2021SUMMARY	1/15/2021	1/31/2021	\$252.15	\$0.00		\$252.15	1/31/2021	0
Benefit Administrators, Inc.	3772	1/22/2021	1/31/2021	\$45.00	\$0.00		\$45.00	2/5/2021	0
<i>Totals for Benefit Administrators, Inc.:</i>				<u>\$333.15</u>	<u>\$0.00</u>		<u>\$333.15</u>		
BLACKBAUD									
BLACKBAUD	92017425	1/5/2021	1/31/2021	\$9,783.35	\$0.00		\$9,783.35	2/4/2021	0
<i>Totals for BLACKBAUD:</i>				<u>\$9,783.35</u>	<u>\$0.00</u>		<u>\$9,783.35</u>		
CDW Government									
CDW Government	5903945	12/23/2020	1/31/2021	\$20,350.00	\$0.00		\$20,350.00	1/15/2021	16
<i>Totals for CDW Government:</i>				<u>\$20,350.00</u>	<u>\$0.00</u>		<u>\$20,350.00</u>		
ComDoc, Inc.									
ComDoc, Inc.	4068852	1/4/2021	1/31/2021	\$1,452.28	\$0.00		\$1,452.28	1/31/2021	0
ComDoc, Inc.	4074303	1/8/2021	1/31/2021	\$140.95	\$0.00		\$140.95	1/31/2021	0
ComDoc, Inc.	4073125	1/7/2021	1/31/2021	\$230.88	\$0.00		\$230.88	1/31/2021	0
<i>Totals for ComDoc, Inc.:</i>				<u>\$1,824.11</u>	<u>\$0.00</u>		<u>\$1,824.11</u>		
Dell Marketing L.P.									
Dell Marketing L.P.	10449328240	12/15/2020	1/31/2021	\$2,579.76	\$0.00		\$2,579.76	1/14/2021	17
<i>Totals for Dell Marketing L.P.:</i>				<u>\$2,579.76</u>	<u>\$0.00</u>		<u>\$2,579.76</u>		
Desantis Solutions									
Desantis Solutions	226544	1/4/2021	1/31/2021	\$1,180.00	\$0.00		\$1,180.00	1/31/2021	0
<i>Totals for Desantis Solutions:</i>				<u>\$1,180.00</u>	<u>\$0.00</u>		<u>\$1,180.00</u>		
Direct Energy Business									
Direct Energy Business	HS12243252	1/7/2021	1/31/2021	\$4,766.08	\$0.00		\$4,766.08	2/6/2021	0
Direct Energy Business	HS02211854	12/16/2020	1/31/2021	\$583.82	\$0.00		\$583.82	1/15/2021	16
Direct Energy Business	HS12261807	1/19/2021	1/31/2021	\$1,011.74	\$0.00		\$1,011.74	1/31/2021	0
<i>Totals for Direct Energy Business:</i>				<u>\$6,361.64</u>	<u>\$0.00</u>		<u>\$6,361.64</u>		
Fagan Sanitary Supply									
Fagan Sanitary Supply	169899-1	1/14/2021	1/31/2021	\$3,258.00	\$0.00		\$3,258.00	1/31/2021	0
Fagan Sanitary Supply	170443	1/14/2021	1/31/2021	\$114.00	\$0.00		\$114.00	1/31/2021	0
Fagan Sanitary Supply	169899	1/5/2021	1/31/2021	\$11,627.00	\$0.00		\$11,627.00	2/4/2021	0
<i>Totals for Fagan Sanitary Supply:</i>				<u>\$14,999.00</u>	<u>\$0.00</u>		<u>\$14,999.00</u>		
Helen Nelson Trucking									
Helen Nelson Trucking	20-3115	1/2/2021	1/31/2021	\$3,678.25	\$0.00		\$3,678.25	1/31/2021	0
<i>Totals for Helen Nelson Trucking:</i>				<u>\$3,678.25</u>	<u>\$0.00</u>		<u>\$3,678.25</u>		

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Kelly Services, Inc.									
Kelly Services, Inc.	51093750	12/21/2020	12/31/2020	\$147.00	\$0.00		\$147.00	12/31/2020	31
Kelly Services, Inc.	2096721	1/18/2021	1/31/2021	\$147.00	\$0.00		\$147.00	1/31/2021	0
Kelly Services, Inc.	2096722	1/18/2021	1/31/2021	\$147.00	\$0.00		\$147.00	1/31/2021	0
Totals for Kelly Services, Inc.:				\$441.00	\$0.00		\$441.00		
Knox McLaughlin Gornall & Sennett, P.C.									
Knox McLaughlin Gornall & Sennett, P.C.	2284204	1/13/2021	1/31/2021	\$1,888.00	\$0.00		\$1,888.00	1/31/2021	0
Knox McLaughlin Gornall & Sennett, P.C.	2284397	1/22/2021	1/31/2021	\$1,742.50	\$0.00		\$1,742.50	1/31/2021	0
Totals for Knox McLaughlin Gornall & Sennett, P.C.:				\$3,630.50	\$0.00		\$3,630.50		
Koldrock Waters, Inc.									
Koldrock Waters, Inc.	854505	1/4/2021	1/31/2021	\$75.50	\$0.00		\$75.50	1/31/2021	0
Koldrock Waters, Inc.	854510	1/4/2021	1/31/2021	\$18.45	\$0.00		\$18.45	1/31/2021	0
Koldrock Waters, Inc.	853304	12/21/2020	1/31/2021	\$28.50	\$0.00		\$28.50	1/31/2021	0
Koldrock Waters, Inc.	854507	1/4/2021	1/31/2021	\$12.95	\$0.00		\$12.95	1/31/2021	0
Koldrock Waters, Inc.	854508	1/4/2021	1/31/2021	\$18.45	\$0.00		\$18.45	1/31/2021	0
Totals for Koldrock Waters, Inc.:				\$153.85	\$0.00		\$153.85		
Laser Creations by I.D. Systems									
Laser Creations by I.D. Systems	38688	1/13/2021	1/31/2021	\$35.00	\$0.00		\$35.00	1/31/2021	0
Totals for Laser Creations by I.D. Systems:				\$35.00	\$0.00		\$35.00		
Monark Student Transportation Corp.									
Monark Student Transportation Corp.	M15445	12/31/2020	1/31/2021	\$300.00	\$0.00		\$300.00	1/31/2021	0
Totals for Monark Student Transportation Corp.:				\$300.00	\$0.00		\$300.00		
MSC Industrial Supply Company									
MSC Industrial Supply Company	44951433	1/8/2021	1/31/2021	\$1,431.70	\$0.00		\$1,431.70	1/31/2021	0
Totals for MSC Industrial Supply Company:				\$1,431.70	\$0.00		\$1,431.70		
Mueller Locksmith LLC									
Mueller Locksmith LLC	3417	9/23/2020	1/31/2021	\$769.40	\$0.00		\$769.40	1/15/2021	16
Totals for Mueller Locksmith LLC:				\$769.40	\$0.00		\$769.40		
National Fuel Gas									
National Fuel Gas	01/22/2021HS	1/22/2021	1/31/2021	\$3,205.93	\$0.00		\$3,205.93	1/22/2021	9
Totals for National Fuel Gas:				\$3,205.93	\$0.00		\$3,205.93		
NetSupport Incorporated									
NetSupport Incorporated	546081	1/5/2021	1/31/2021	\$1,636.20	\$0.00		\$1,636.20	1/31/2021	0
Totals for NetSupport Incorporated:				\$1,636.20	\$0.00		\$1,636.20		
Northwest Tri-County IU5									

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Northwest Tri-County IU5	6022	1/14/2021	1/31/2021	\$1,431.58	\$0.00		\$1,431.58	1/31/2021	0
<i>Totals for Northwest Tri-County IU5:</i>				<i>\$1,431.58</i>	<i>\$0.00</i>		<i>\$1,431.58</i>		
Pa Pride, LLC									
Pa Pride, LLC	1070	1/11/2021	1/31/2021	\$4,950.00	\$0.00		\$4,950.00	1/31/2021	0
Pa Pride, LLC	1071	1/11/2021	1/31/2021	\$2,200.00	\$0.00		\$2,200.00	1/31/2021	0
Pa Pride, LLC	1054	12/7/2020	1/31/2021	\$5,300.00	\$0.00		\$5,300.00	1/31/2021	0
Pa Pride, LLC	1044	11/10/2020	1/31/2021	\$5,300.00	\$0.00		\$5,300.00	12/31/2020	31
Pa Pride, LLC	1043	11/10/2020	1/31/2021	\$5,140.00	\$0.00		\$5,140.00	1/31/2021	0
<i>Totals for Pa Pride, LLC:</i>				<i>\$22,890.00</i>	<i>\$0.00</i>		<i>\$22,890.00</i>		
PA Principals Association									
PA Principals Association	500004199	1/11/2021	1/31/2021	\$595.00	\$0.00		\$595.00	2/28/2021	0
<i>Totals for PA Principals Association:</i>				<i>\$595.00</i>	<i>\$0.00</i>		<i>\$595.00</i>		
Perry Highway Hose Company									
Perry Highway Hose Company	2021Donation	1/1/2021	1/31/2021	\$1,500.00	\$0.00		\$1,500.00	1/31/2021	0
<i>Totals for Perry Highway Hose Company:</i>				<i>\$1,500.00</i>	<i>\$0.00</i>		<i>\$1,500.00</i>		
PSERS									
PSERS	12/17/2020NOTICE	12/17/2020	1/31/2021	\$709.16	\$0.00		\$709.16	1/15/2021	16
<i>Totals for PSERS:</i>				<i>\$709.16</i>	<i>\$0.00</i>		<i>\$709.16</i>		
Quest Software Inc.									
Quest Software Inc.	1000950652	1/4/2021	1/31/2021	\$861.66	\$0.00		\$861.66	1/31/2021	0
<i>Totals for Quest Software Inc.:</i>				<i>\$861.66</i>	<i>\$0.00</i>		<i>\$861.66</i>		
Reinhart Food Service									
Reinhart Food Service	706557	1/5/2021	1/31/2021	\$1,853.23	\$0.00		\$1,853.23	1/31/2021	0
Reinhart Food Service	703209	12/22/2020	1/31/2021	\$131.04	\$0.00		\$131.04	1/31/2021	0
Reinhart Food Service	712755	1/12/2021	1/31/2021	\$741.05	\$0.00		\$741.05	1/31/2021	0
<i>Totals for Reinhart Food Service:</i>				<i>\$2,725.32</i>	<i>\$0.00</i>		<i>\$2,725.32</i>		
Scott Electric									
Scott Electric	2340344	1/7/2021	1/31/2021	\$651.33	\$0.00		\$651.33	1/31/2021	0
<i>Totals for Scott Electric:</i>				<i>\$651.33</i>	<i>\$0.00</i>		<i>\$651.33</i>		
Service Master									
Service Master	A41978	1/5/2021	1/31/2021	\$4,909.00	\$0.00		\$4,909.00	1/31/2021	0
<i>Totals for Service Master:</i>				<i>\$4,909.00</i>	<i>\$0.00</i>		<i>\$4,909.00</i>		
SJE FBO EnergyMark, LLC									
SJE FBO EnergyMark, LLC	1210002	12/31/2020	1/31/2021	\$50.00	\$0.00		\$50.00	1/31/2021	0
SJE FBO EnergyMark, LLC	1224769	1/31/2021	1/31/2021	\$50.00	\$0.00		\$50.00	1/31/2021	0

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
<i>Totals for SJE FBO EnergyMark, LLC:</i>				<i>\$100.00</i>	<i>\$0.00</i>		<i>\$100.00</i>		
Snap-on Industrial									
Snap-on Industrial	46243951	12/5/2020	1/31/2021	\$59.44	\$0.00		\$59.44	1/31/2021	0
<i>Totals for Snap-on Industrial:</i>				<i>\$59.44</i>	<i>\$0.00</i>		<i>\$59.44</i>		
Summit Township Sewer Authority									
Summit Township Sewer Authority	01/11/2021SEWER	1/11/2021	1/31/2021	\$135.18	\$0.00		\$135.18	2/10/2021	0
<i>Totals for Summit Township Sewer Authority:</i>				<i>\$135.18</i>	<i>\$0.00</i>		<i>\$135.18</i>		
Summit Township Water Authority									
Summit Township Water Authority	02/10/2021WATER	1/7/2021	1/31/2021	\$333.62	\$0.00		\$333.62	2/10/2021	0
<i>Totals for Summit Township Water Authority:</i>				<i>\$333.62</i>	<i>\$0.00</i>		<i>\$333.62</i>		
The Nutrition Group									
The Nutrition Group	5342	12/31/2020	1/31/2021	\$1,012.00	\$0.00		\$1,012.00	1/31/2021	0
<i>Totals for The Nutrition Group:</i>				<i>\$1,012.00</i>	<i>\$0.00</i>		<i>\$1,012.00</i>		
Times Publishing Company									
Times Publishing Company	26868	12/15/2020	1/31/2021	\$68.50	\$0.00		\$68.50	1/15/2021	16
Times Publishing Company	26981	12/23/2020	1/31/2021	\$134.10	\$0.00		\$134.10	1/31/2021	0
<i>Totals for Times Publishing Company:</i>				<i>\$202.60</i>	<i>\$0.00</i>		<i>\$202.60</i>		
Unifirst Corporation									
Unifirst Corporation	1500854	12/15/2020	1/31/2021	\$84.33	\$0.00		\$84.33	1/31/2021	0
Unifirst Corporation	1505694	1/5/2021	1/31/2021	\$75.37	\$0.00		\$75.37	1/31/2021	0
Unifirst Corporation	1505673	1/5/2021	1/31/2021	\$156.86	\$0.00		\$156.86	1/31/2021	0
Unifirst Corporation	1500833	12/15/2020	1/31/2021	\$158.64	\$0.00		\$158.64	1/31/2021	0
Unifirst Corporation	1508928	1/19/2021	1/31/2021	\$150.50	\$0.00		\$150.50	1/31/2021	0
Unifirst Corporation	1508949	1/19/2021	1/31/2021	\$70.51	\$0.00		\$70.51	1/31/2021	0
<i>Totals for Unifirst Corporation:</i>				<i>\$696.21</i>	<i>\$0.00</i>		<i>\$696.21</i>		
Verizon Wireless									
Verizon Wireless	9868593688	12/30/2020	12/31/2020	\$325.19	\$0.00		\$325.19	12/30/2020	32
<i>Totals for Verizon Wireless:</i>				<i>\$325.19</i>	<i>\$0.00</i>		<i>\$325.19</i>		
Wilkins Company, Inc.									
Wilkins Company, Inc.	53946	12/16/2020	1/31/2021	\$198.35	\$0.00		\$198.35	1/31/2021	0
Wilkins Company, Inc.	54391	1/1/2021	1/31/2021	\$2,014.50	\$0.00		\$2,014.50	1/31/2021	0
<i>Totals for Wilkins Company, Inc.:</i>				<i>\$2,212.85</i>	<i>\$0.00</i>		<i>\$2,212.85</i>		
WM. T. Spaeder Co. Inc.									
WM. T. Spaeder Co. Inc.	W20146	12/16/2020	12/31/2020	\$371.20	\$0.00		\$371.20	12/31/2020	31
<i>Totals for WM. T. Spaeder Co. Inc.:</i>				<i>\$371.20</i>	<i>\$0.00</i>		<i>\$371.20</i>		

Erie County Technical School
Open Invoice Report
General Fund

GRAND TOTALS:	\$114,414.18	\$0.00	\$114,414.18
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Erie County Technical School

Open Invoice Report

General Fund

Report name: New Open Invoice Report

Report format: Detail

Show invoices open as of: 1/31/2021

Calculate discounts as of today

Base invoice aging on: Due date

Include all invoice dates

Include all post dates

Include all due dates

Include all Post Statuses

Include all Invoices

Include all Vendors

Include these Banks: 10-01040

Include all Invoice Attributes

Include all Vendor Attributes

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 25, 2021

SUBJECT: Resignation- Gina Zona

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Catherine Doty, Administrative Services/Human Coordinator

DESCRIPTION:

Gina Zona, part-time Instructional Aide, has expressed her desire to resign effective January 28, 2021.

RECOMMENDATION:

Motion to accept the resignation request of Gina Zona effective January 28, 2021.

Gina M. Zona
5128 Richmond Street
Erie, PA 16509

Mrs. Sandy Carr
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

25 January 2021

Dear Sandy,

I write you to offer you my resignation. I have accepted an English Teacher 7-12 position. Thursday, January 28, 2021 will be my last day at ECTS. Thank you for your guidance and support. I have loved working in the Transition Center!

Sincerely,



Gina M. Zona



COUNTY OF ERIE

DEPARTMENT OF HEALTH



Public Health
Prevent. Promote. Protect.

Kathy Dahlkemper,
County Executive

Melissa Lyon, MPH, CPH
Director

December 30, 2020

Mr. H.F. Walker
Erie County Technical School
8400 Oliver Road
Erie, PA 16509

Dear Mr. Walker:

The Erie County Department of Health has the authority to administer the rules and regulations pertaining to public schools in Erie County, as set forth in Ordinance 7, 2012.

Attached is the inspection report for your school district for 2020.

The report for your district indicates there were no violations at the time of inspection.

If you have any questions regarding the inspection reports, please contact me at 814/451-6778.

Sincerely,

David George, Supervisor
Environmental Health Services

DG/ja

cc: Mr. Sam Ring, President
Erie County Technical School
Joint Operating Committee



School Inspection Report



ERIE COUNTY DEPARTMENT OF HEALTH 606 W. 2ND STREET ERIE, PA 16507 Phone: (814) 451-6700		No. of Critical Violations: 0 No. of Repeat Critical Violations: 0 Overall Compliance Status: IN		Inspection Date: 12/18/2020 Time In: 09:00 AM Time Out: 10:30 AM	
Facility Name ERIE COUNTY TECHNICAL SCHOOL-BLDG. INSPECTION		District Name ERIE COUNTY TECHNICAL SCHOOL		Purpose of Inspection REGULAR	
Municipality SUMMIT		District Address 8500 OLIVER ROAD		City / State ERIE, PA	
				Category SCH	
				Telephone (814) 464-8800	
				Zip Code 16509	

IN=in compliance		OUT=not in compliance		N/O=not observed		N/A=not applicable		COS=corrected on-site during inspection		R=repeat violation	
Compliance Status				COS	R	Compliance Status				COS	R
GENERAL PROVISIONS						SAFETY					
1	IN	Water supply.			10	IN	General requirement.				
2	IN	Sewage disposal.			11	IN	Chemicals.				
3	IN	Vector control.			12	IN	Electrical.				
TOILET FACILITIES						13	IN	Play area.			
4	IN	Design.			14	IN	Appurtenances.				
5	IN	Maintenance.			GARBAGE AND REFUSE						
PHYSICAL FACILITIES						15	IN	Collection.			
6	IN	Plumbing.			16	IN	Storage.				
7	IN	Floors.			17	IN	Disposal.				
8	IN	Walls and ceilings.			Any modification, alteration, or expansion to the school must be approved by this Department.						
9	IN	Heating and ventilation.									

Student Enrollment 720 NTNC Water Supply Total Residual PPM CI Date Of Last Water Supply Inspection N/A ☒	Food Inspection Report Completed ☐ YES ☐ NO ☒ N/A Bathing Place Inspection Report Completed ☐ YES ☐ NO ☒ N/A STP In Compliance With NPDES Permit ☐ YES ☐ NO ☒ N/A Visual Inspection Of On Lot Septic Completed ☐ YES ☐ NO ☒ N/A
---	--

PREDEFINED REMARKS	INSPECTOR REMARKS
No violations were observed at the time of this inspection.	Changed all air filters/system running 24/7
	Have fogging machine and PPE for maintenance, fogging used rooms daily
	Floor sanitizer in floor cleaning machine
	Every class has hand sanitizer and wipes available
	Plexi glass dividers between students in computer labs
	Have separate COVID isolation room with own restrooms and Exit
	Class are still being held at this time
	Drinking fountains are off at this time using Koldrock drinking water dispenser
	Good procedures in place
	Culinary arts not operating at this time, food is not provided at this facility

Report Received By: JOE TARASOVITCH	Date: 12/18/2020
Inspector: MARIA LIGGETT	Date: 12/18/2020

SANITARY SEWER RIGHT-OF-WAY AGREEMENT

THIS AGREEMENT made and entered into this ____ day of January, 2021, by and between: FAIRVIEW SCHOOL DISTRICT, FORT LEBOEUF SCHOOL DISTRICT, GENERAL MCLANE SCHOOL DISTRICT, GIRARD SCHOOL DISTRICT, HARBORCREEK SCHOOL DISTRICT, IROQUOIS SCHOOL DISTRICT, MILLCREEK TOWNSHIP SCHOOL DISTRICT, NORTH EAST SCHOOL DISTRICT, NORTHWESTERN SCHOOL DISTRICT, UNION CITY SCHOOL DISTRICT, WATTSBURG SCHOOL DISTRICT. All being School Districts of the Commonwealth of Pennsylvania located in Erie County, Pennsylvania being the participating school districts of Erie County Area Vocational Technical School, hereinafter referred to as "Grantor";

AND

SUMMIT TOWNSHIP SEWER AUTHORITY, 8890 Old French Road, Erie, PA 16509, hereinafter referred to as "Grantee,"

WHEREAS, Grantor is the owner of certain real estate (the "Property") located in Summit Township, Erie County, Pennsylvania, consisting of 155.562 acres, more or less, located at 8500 Oliver Road, in Summit Township, Erie County, Pennsylvania, and bearing Erie County Tax Index Nos. 40-17-78-9 and 40-17-78-9.01.

NOW, THEREFORE, for the promises exchanged herein and other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. Grantor does hereby grant and convey to Grantee, its successors and assigns, a permanent easement for purposes of constructing, operating, maintaining, replacing, repairing and removing public sanitary sewer pipe lines, manholes and related appurtenances thereto ("Sewer Facilities"), over the Property. The easement is set forth on the map attached hereto as Exhibit "A."

2. Grantor further grants to Grantee, or the Grantee's assigns, the temporary right to occupy other lands of Grantor in, on, and abutting the permanent easement for access and all purposes aforesaid, including all rights and privileges accessory or incidental to the complete use and enjoyment of this grant by Grantee.

3. Grantee hereby agrees to, and Grantee's assigns shall be required to restore, at its expense any physical damage to the property of Grantor with the exception of replacement of existing trees and/or shrubs, to the same condition as existed prior to Grantee's or Grantee's assigns' activities. This restoration shall be done not only upon the initial construction of the Sewer Facilities but on any subsequent maintenance, repair, improvement, or removal thereof.

4. Grantor hereby specifically reserves the right to use the surface of the easement in any manner Grantor deems, provided that such use shall not interfere with, obstruct or endanger

any rights granted herein; and further provided, that no earth fill or excavations will be placed on or undertaken within such easement and no building or other structure will be erected on or within the easement.

5. Grantee, in consideration for this easement, agrees that it will hold the Grantor harmless from any claim, suit, or causes of action for damage to the persons or property arising out of or in conjunction with the construction or use, maintenance, repair, replacement, removal of said Sewer Facilities and appurtenances performed by the Grantee only. Grantee agrees to indemnify Grantor for all expenses incurred as a result of said claim, including reasonable attorney's fees.

6. This Easement shall be deemed as a covenant running with the land and shall be binding on the Grantor, its heirs, assigns and successors in title.

[SIGNATURE PAGES TO FOLLOW ON NEXT PAGES]

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

FAIRVIEW SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Fairview School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

FORT LEBOEUF SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :

: SS

COUNTY OF ERIE :

On this, the _____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Fort LeBoeuf School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

GENERAL MCLANE SCHOOL
DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of General McLane School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

GIRARD SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Girard School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

HARBORCREEK SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Harborcreek School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

IROQUOIS SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Iroquois School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

MILLCREEK TOWNSHIP SCHOOL
DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Millcreek Township School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

NORTH EAST SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of North East School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

NORTHWESTERN SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Northwestern School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

UNION CITY SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Union City School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

WATTSBURG SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Wattsburg School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTEE:

SUMMIT TOWNSHIP SEWER
AUTHORITY

By _____
Laban Marsh, Secretary

By _____
Chris Fette, Chairman

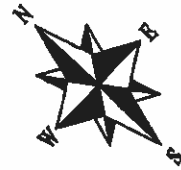
ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the _____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared Chris Fette, who, acknowledged himself to be the Chairman of the Summit Township Sewer Authority, and that he as such Chairman, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public



N/F
ERIE COUNTY TECHNICAL SCHOOL
PARCEL ID: 40-017-078.0-009.00
SITE ADDRESS #: 8500 OLIVER ROAD

20' WIDE PERMANENT EASEMENT

N/F
AMITY TOWNSHIP SCHOOL DISTRICT
ERIE COUNTY AREA VO/TECH SCHOOL
PARCEL ID: 40-017-078.0-009.01
SITE ADDRESS #: 8500 OLIVER ROAD

EXISTING PUMP STATION ACQUISITION

N/F
SUMMIT TOWNSHIP SEWER AUTHORITY
PARCEL ID: 40-017-078.0-009.02
SITE ADDRESS #: FLOWER ROAD

PROPOSED PERMANENT EASEMENT



PROPERTY/R-O-W LINES



NOTE: PROPERTY LINES SHOWN ARE APPROXIMATE,
TAKEN FROM ERIE COUNTY ASSESSMENT MAPS.



SCALE: 1"=200'

EXHIBIT A

TO ACCOMPANY

UTILITY EASEMENT

FROM

ERIE COUNTY TECHNICAL SCHOOL

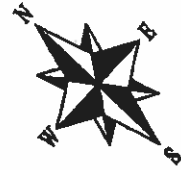
TO

SUMMIT TOWNSHIP SEWER AUTHORITY

SUMMIT TOWNSHIP, ERIE COUNTY, PENNSYLVANIA

Greenman-Pedersen, Inc. North East, PA.

1/15/2021 ~ SCALE: 1"=200'



N/F
ERIE COUNTY TECHNICAL SCHOOL
PARCEL ID: 40-017-078.0-009.00
SITE ADDRESS #: 8500 OLIVER ROAD

N/F
AMITY TOWNSHIP SCHOOL DISTRICT
ERIE COUNTY AREA VO/TECH SCHOOL
PARCEL ID: 40-017-078.0-009.01
SITE ADDRESS #: 8500 OLIVER ROAD

20' WIDE PERMANENT EASEMENT

EXISTING PUMP STATION ACQUISITION

N/F
SUMMIT TOWNSHIP SEWER AUTHORITY
PARCEL ID: 40-017-078.0-009.02
SITE ADDRESS #: FLOWER ROAD

PROPOSED PERMANENT EASEMENT



PROPERTY/R-O-W LINES



NOTE: PROPERTY LINES SHOWN ARE APPROXIMATE,
TAKEN FROM ERIE COUNTY ASSESSMENT MAPS.



SCALE: 1"=200'

EXHIBIT A

TO ACCOMPANY

UTILITY EASEMENT

FROM

AMITY TOWNSHIP SCHOOL DISTRICT
ERIE COUNTY AREA VO/TECH SCHOOL

TO

SUMMIT TOWNSHIP SEWER AUTHORITY

SUMMIT TOWNSHIP, ERIE COUNTY, PENNSYLVANIA

Greenman-Pedersen, Inc. North East, PA.

1/15/2021 ~ SCALE: 1"=200'

Maintenance Department Report for January 2021

I. MANAGER ACTIVITIES

A. Accomplishments

1. Ordered replacement parts as needed
2. Started Service master contract for building disinfection
3. Installed upgraded Burglar Alarm
4. Implemented new custodial cleaning process
5. Communicated with the following Contractors/Vendors:

- Grainger	- Janitors Supply Co.
- DeSantis	- Fagan
- W T Spaeder	- UniFirst
- EMSI	-Otis Elevator
- Hite	

B. Meetings Attended

1. Weekly Administrative Team meetings.
2. Policy review meetings
3. Safety Committee Meeting.
4. Training Meeting for Custodial processes

II. MAINTENANCE

A. Accomplishments

1. Repaired equipment as requested
2. Repaired HVAC Systems as needed
3. Serviced and prepared snow removal equipment
4. Serviced heating system, Boilers Pumps etc.

B. Ongoing Projects

1. Completed work requests at High School and Skill Center.
2. Snow removal
3. Performed Preventive Maintenance on Scheduled Equipment

II. CUSTODIAL

A. Accomplishments

1. Routine cleaning of the facilities.
2. Set up for events as scheduled

IV. SAFETY

1. Held Fire drills for the Skill Center and High School.

Technology Board Report

Office 365 & Teams

We have completed the first semester with our distance learning strategy on Microsoft Teams, and while it is no replacement of in lab instruction, the platform by and large is serving the educational need. We continue to struggle, as do our districts, through circumstances with students experiencing limited or less than adequate internet connections. We know this is a challenge that is absent of solution until the regional cable internet providers expand their coverage to every home. Cellular hot-spot alternatives seemingly will never measure up in some areas.

Applications

We are working with vendors and local consultants to design an improved solution for our recruiting and admissions process that increases the collective engagement throughout the experience. It aims to focus on district guidance interaction, local faculty involvement, and most importantly a focus on both an interactive and virtual experience for students and parents throughout the process. Even when our region is able to return to on campus tours, we still see the significance of a virtual tour option at the very least to share the experience at home before making a decision.

Server Systems

The Remote Desktop Server tuning continues with Dell ProDeploy and Dataprise.

The production server migration to the new cluster continues locally, moving a few a day.

PIMS

Communicated with PIMS analysts to ensure we are not a required contributor to the new Keystone Exemption collection.

Admissions Database

Assembling the scope of work and process diagram with Szymanski Consulting, Inc. to manage the project for migrating our processes to SchoolMint.com so that we can establish a final cost contract for this effort.

Transition and Farewell

Working with the Director, HR, and Business Manager to establish a transition plan to support and assist the incumbent Information Systems and Technology Manager after my departure. I genuinely appreciate the Joint Operating Committees' consideration of my offer to remain assistive. I am grateful for the nearly 16 years you have afforded my family and myself. I have genuinely enjoyed my time here and the extraordinary opportunity it has been to exercise my skills for the enjoyment and benefit of the school and our community. I am very proud of the ground we have covered together, and the strides we have all made. I have both personally and professionally grown in my role here in ways beyond possible more than likely anywhere else. The expanse of technology and organizational contributions have cultivated a broad skills set I look forward to sharing with new and exciting projects in my future endeavors. I wish the school and the ECTS community the very best!

RCTC Report – January - 2021

Term III – Welding Class is running

PA State Inspection Class ran in the month of January

Emissions testing continues with 7 test takers in December and 6 scheduled for January

CDL Class continues to run monthly



8500 Oliver Road, Erie, PA 16509

Joint Operating Committee - Meeting Minutes

Tuesday December 15, 2020

Work session - 6:00 pm

- Chris Coughlin, HRLC Architects, provided a renovation update
- The Erie County Vocational Technical School Foundation Meeting was held during the work session

Call to Order

Attorney Tim Sennett, Temporary Chairperson, called the regular meeting to order at 6:44 pm

Attorney Sennett reminded all in attendance of the Zoom virtual meeting protocol

Moment of Reflection and Pledge of Allegiance

District Appointments

Motion to accept the following district appointed committee members:

- Harbor Creek – Terri Brink (2023)
- Girard – Dennis Olesnanik (2023)
- Fort LeBoeuf – Andy Dinsmore (2023)
- Iroquois – Ed Rickrode (2023)

District committee members, all who are returning from their respective districts, were welcomed

Roll Call

Terri Birchard, Board Secretary, called the roll:

<u>Committee members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
David Mahoney	Fairview	x	
Andy Dinsmore	Fort LeBoeuf	x	
Dennis Olesnanik	Girard	x	
James Bucksbee	General McLane	x	
Terri Brink	Harbor Creek	x	
Edward Rickrode	Iroquois	x	
John DiPlacido	Millcreek	x	
Joseph Cancilla	North East		x
Sam Ring	Northwestern	x	
Stephen Gilbert	Union City	x	
Nicole Lee	Wattsburg	x	

<u>Administrators:</u>	<u>Position:</u>	<u>Present</u>	<u>Absent</u>
Mr. Rick Emerick	Superintendent of Record	x	
Dr. H Fred Walker	Director	x	
Tim Sennett	Solicitor	x	
Joseph Tarasovitch	Principal	X	
Terri Birchard	Business Manager	x	
Catherine Doty	Administrative Services/ HR Coordinator	x	
Del VonVolkenburg	Facilities Manager	x	
Jeff Smith	Technology Manager	x	
Lesa Scalise	Supervisor of Student Services	x	
Sandra Carr	Supervisor of Student Services	x	

Chairperson - Ring

Gilbert nominated Ring as JOC Chairperson for 2021, with a second by Bucksbee

Motion to close nominations by Brink with a second by Rickrode, approved by all "ayes"

Vice-Chairperson - DiPlacido

Gilbert nominated Mahoney as JOC Vice Chairperson, with a second by Dinsmore

Mahoney respectfully declined

Olesnanik moved to nomination DiPlacido for Vice-Chairperson, with a second by Rickrode

Motion to close Olesnanik with a second by Lee, approved by all "ayes"

Agenda and Amendments

- a. Financial Items – Section 13 (e)(i) – Updated Invoices Payable – General Fund
- b. Section 20 (a)(i)(2) – Addition of Millcreek Presentation re: Capital Funding Formula

Motion to approve the agenda and amendments

Moved for approval by DiPlacido, with second by Dinsmore

The motion is approved with an all "ayes" voice vote

Meeting Minutes

Minutes of December 15, 2020

Motion to accept the minutes of the December 15, 2020 meeting as presented.

Moved for approval by Rickrode, with second by Brink

The motion is approved with an all "ayes" voice vote

(Copy is filed with the official minutes)

Student Accomplishments/Highlights

Review of the accomplishments of the following

- 2020 Patrick R. Loco Memorial Award – Andrew Reiland
- Career Street Roadmap Feature – ECTS Graduate Erynn McChesney
- Students of the Month – October and November 2020
- Exemplary Students – Quarter 1

- 2020-2021 ECTS Recruitment Video
- WJET/Edinboro University Golden Apple Award Winner – Chef Kelly Schoullis – CUA Instructor

Guests and Public Comment – Items related to the Agenda

Guests logged in and present: Joe Salorino, ECTS Graphics Instructor and AFT Local 1589 President

Mr. Salorino expressed his appreciation to the administrators and professional and classified units at ECTS. He noted the accomplishments of our students and has served as an ECTS instructor for 20 years. There are many challenges with the COVID virus, and although safety protocols are being followed, the Professional Unit had provided a Memorandum of Understanding to Dr. Walker regarding safety during the COVID pandemic in early October. This document was then forwarded to Mr. Ring, the JOC Chair. Mr. Salorino requested that this document should be distributed to the JOC and reviewed by them for a response if it has not as of this point.

Mr. Ring stated that the document was distributed to the JOC at their last session and is under legal review. A response will be provided when appropriate.

Correspondence

A Developer's Agreement from Summit Township was reviewed with the group. Attorney Sennett noted that this is a standard agreement and requires an escrow deposit for renovation projects. Mr. Coughlin's firm provided Summit Township with the initial \$1,000 escrow deposit to keep the renovation project moving forward.

Dr. Walker reminded the group that normal architect fees are based on a percentage of project costs. Since this is being handled in a non-standard approach, there are several expenses that arise.

Mr. Gilbert discussed that the JOC should give Dr. Walker the authority to move forward on items without JOC approvals. Mr. Ring noted that Dr. Walker had already signed this document

Attorney Sennett suggested that the JOC should ratify their approval of the signing of this document by Dr. Walker.

Motion to ratify the signing of the Summit Township Developer's Agreement by Dr. Walker

Moved by Olesnanik, with a second by Rickrode

The motion is approved with an all "ayes" voice vote

Operations **New Business**

Closure of PNC Accounts

Motion to close the Motion to close the PNC General Fund, PNC Capital Projects Fund; and PNC Student Activities Fund accounts and transfer all remaining cash balances in these PNC accounts to Northwest Bank accounts

Authorization for Business Manager Transfers regarding Grant Reimbursements

Motion to allow the Business Manager to initiate transfers necessary from the General Fund to the Capital Projects Fund to restore grant-related expenditures paid out through the Capital Projects fund and reimbursed into the General Fund

Closure of Benefit-related PNC Accounts/Approval of Northwest Bank Accounts

Motion to close the PNC Bank Flexible Spending; PNC Bank Dental; and PNC Bank Vision accounts and to establish three custodial accounts for BAI's use at Northwest Bank by transferring all remaining balances from these respective PNC benefit accounts to newly-established Northwest Bank Flexible Spending; Northwest Bank Dental; and Northwest Bank Vision accounts

PDE Emergency Instructional Time 2020-2021 Template

Approval of the Board Affirmation for PDE Emergency Instructional Time 2020-2021 Template

2021 Joint Operating Committee Meeting Dates

Approval of the Joint Operating Committee 2021 meeting dates

Donation from Interstate Nissan

Approval of the recommendation to accept the donation of two (2) bumper covers, one (1) door skin and a lift gate to be used in the Auto Body Repair Lab from Interstate Nissan

Donation from Hallman Auto Group

Approval of the recommendation to accept the donation of miscellaneous parts to be used in the Automotive Technologies Lab from Hallman Auto Group

Articulation Agreement with Edinboro University of PA

Motion to approve the Articulation Agreement between Edinboro University of Pennsylvania and the Erie County Technical School

Old Business

Revised 2020-2021 Health and Safety Plan

Approval of the REVISION to the Erie County Technical School 2020-2021 Health and Safety Plan

PENNDOT Settlement Agreement regarding Condemnation of Property

Motion to approve Resolution No 2020-001, Resolution of the Joint Operating Committee of the Erie County Technical School Approving a Settlement with the Pennsylvania Department of Transportation in Regard to the Condemnation of Real Property Located on 8500 Oliver Road

Motion to approve the Operations Section

Moved for approval by Mahoney, with second by Olesnanik

The motion is approved with an all "ayes" voice vote

Financial Items

- a. Business Manager Report
- b. Treasurer Report
- c. Statement of Activities
 - i. General Fund – October 2020 and November 2020
 - ii. Capital Projects Fund – October 2020 and November 2020
 - iii. Student Activities Fund – October 2020 and November 2020
- d. Checks and Wire Transfers
 - i. General Fund – October and November 2020 - \$294,292.56
 - ii. Capital Projects Fund – October and November 2020 - \$258,196.75
 - iii. Student Activities Fund – October and November 2020 - none
- e. Invoices Payable
 - i. General Fund - \$116,727.87
 - ii. Capital Projects Fund - \$8,558.75
 - iii. Student Activities Fund - \$2,129.15
- f. Visa Procurement Card Payment – October - \$46,058.47 and November 2020 - \$26,653.06

(Copies filed with the official minutes)

Motion to approve the Financial Items Section

Moved for approval by Mahoney, with second by Olesnanik

The motion is approved with an all “ayes” voice vote

Administrative Services and Human Resources

A. Administrative Services and Human Resources Report

Resignations and Retirements

Retirement - Massello

Motion to accept the retirement request of James Tracy Massello with his last day of work being May 28, 2021

Hiring

Part-Time Instructional Aide – Pagano

Motion to ratify the hire of Kathleen Pagano as a part-time Student Assistance Aide at a probationary rate of \$16.46 per hour effective on or after November 2, 2020

Instructor - Trippi

Motion to ratify the hire of Adam Trippi as the Construction Trades Instructor effective on or after November 23, 2020 at Column A/B Step 7 prorated, on the salary of \$44,308

Regular Employment Status – Lytle

Motion to grant regular employment status to Sharon Lytle, a SAA-2, Instructional Aide, effective January 14, 2021 at a rate of \$16.46 per hour

Part-Time Custodian – Conner (REVISED)

Motion to hire Jason Conner as a part-time custodian at rate of \$16.68 per hour effective on or after September 25, 2020 (Revised motion to remove probationary period since this was completed when he was employed as summer help)

Motion to approve Human and Quality Resources Section

Moved for approval by Brink, with second by Gilbert

The motion is approved with an all “ayes” voice vote

Reports (Verbal and Written)

- Superintendent Report – Mr. Rick Emerick, Fort LeBoeuf School District
- Director Report — Dr. H. Fred Walker – absent, presented by Joe Tarasovitch
- Solicitor Report — Attorney Tim Sennett
- High School Principal Report — Joe Tarasovitch
 - ECTS COVID 19 Enrollment Analysis

Statute-Related Business - none

Supplemental Reports (written only)

- a. Facilities Report
- b. Technology Report
- c. Instructional Support Services Report
- d. Secondary Program Enrollment Report
- e. Transition Center Enrollment Report
- f. Disabled Population by Program
- g. Disabled Population by District
- h. Business Partnership Coordinator Report
- i. Enrollment and Community Engagement Coordinator Report
- j. Career Planning Coordinator Report
- k. Regional Career and Technical Center Report
- l. JOC Member Attendance

The Board Action Items schedule was reviewed

JOC Board Remarks and Comments

A break was taken at 7:46 – 7:59 to allow additional Zoom participants into the meeting session.

Additional meeting participants joining the session for the Capital Funding Formula discussion were:

Shane Murray, Tara Lineman, Ian Roberts,, John Hansen, Richard Scaletta, Kimberly Smith, Vicki Bendig,

Melanie Floyd, Kelly Hess, Karl Dolak, Kimberly Heller, Jacob Hagmaier, Ken Berlin, Bill Fendya, Erik Kincade, Matthew Bennett, Michele Hartzell, Aaron O'Toole, Jeff Fox, Gary Winschel, Donna Miller,

Discussion Regarding Capital Funding Formula

Millcreek School District's Business Manager, Mr. Aaron O'Toole, discussed a two-phased approach to the proposed \$32.5 million ECTS building renovation. The phased plan would continue the current capital funding formula based on market values on the first 63% of the \$32.5M project. For the remaining 37% of the renovation funding, Millcreek is proposing a capital project funding formula based on a 15 year participation formula.

Mr. O'Toole explained his reference point for utilizing a 15 year participation average was to assimilate a timeframe similar to the life of the asset. The JOC discussed several points regarding the project and decided to have Attorney Sennett draft a questionnaire to send to the districts regarding the renovation and change to the capital projects funding formula to determine each district's commitment to the proposed change in the funding formula, to agree to a capital projects funding formula change after the \$32.5M renovation is completed going forward; and to agree to fund the additional costs for the pre-bid phase,

Adjournment

Motion to adjourn presented by Mahoney with a second by Lee

Mr. Ring, JOC Chairman/Treasurer, adjourned the meeting at 9:32 p.m.

The next meeting is January 28, 2021 at 6:00 p.m.

Minutes prepared by,

Terri L. Birchard, Secretary
Joint Operating Committee

Fairview CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
DiGello	Sydney	10	Electrical Engineering Technol	Distinguished
Finamore	Isabella	10	Cosmetology	Perfect Attendance
Igras	Benjamin	10	Computer Networking	Perfect Attendance
Kanj	Zeina	10	Cosmetology	Honor Roll
Mahoney	Connor	10	Electrical Engineering Technol	Distinguished
Powierza	Jack	10	Automotive Body Repair	Perfect Attendance
Santana	Emma	10	Early Childhood Education	Honor Roll
Vollmer	Brian	10	Construction Trades	Perfect Attendance
Burge	Marissa	11	Early Childhood Education	Distinguished
Fourspring	Devin	11	Computer Programming	Honor Roll
Griffin	Renee	11	Graphic Communications	Distinguished
Johnston	Trevor	11	Electrical Engineering Technol	Honor Roll
Manross	Logan	11	Electrical Engineering Technol	Honor Roll
Michaels	Evan	11	Computer Networking	Distinguished
Pora	Daniel	11	Computer Programming	Distinguished
Stewart	Demitri	11	Automotive Technologies	Perfect Attendance
Zhou	Julina	11	Computer Programming	Honor Roll
Buckner	Corey	12	Drafting & Design	Honor Roll
Gennuso	Isaac	12	Construction Trades	Distinguished
Grechanyy	Michael	12	Electrical Engineering Technol	Honor Roll
Nicolls	Kyle	12	Automotive Technologies	Honor Roll
Pertl	Lillian	12	Early Childhood Education	Honor Roll
Reiland	Andrew	12	Electrical Engineering Technol	Distinguished
Robinson	Trevor	12	Computer Programming	Distinguished
Varner	Emily	12	Culinary Arts	Honor Roll

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

Fort LeBoeuf CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Alexander	Anthony	10	Automotive Technologies	Honor Roll
Allsopp	Mason	10	Construction Trades	Perfect Attendance
Askins	Dominic	10	Drafting & Design	Perfect Attendance
Bartlett	Garrett	10	Precision Machining	Honor Roll
Glover	Chase	10	Facilities Maintenance Technol	Perfect Attendance
Jones	Justin	10	Graphic Communications	Perfect Attendance
Papeko	Annie	10	Cosmetology	Distinguished
Peterson	Paul	10	Automotive Body Repair	Perfect Attendance
Rossi	Logan	10	Facilities Maintenance Technol	Perfect Attendance
Stroup	Aidan	10	Culinary Arts	Honor Roll
Trost	Cayden	10	Automotive Body Repair	Perfect Attendance
Wallace	Jamison	10	Automotive Technologies	Perfect Attendance
Kovalchuk	David	11	Precision Machining	Perfect Attendance
Snarski	Sara	11	Health Assistant	Honor Roll
Alexander	Daniel	12	Culinary Arts	Distinguished
Greggs	Katelyn	12	Culinary Arts	Honor Roll
Knight	Benjamin	12	Drafting & Design	Perfect Attendance
Kruse	Madellyne	12	Health Assistant	Distinguished
Matczak	Nicole	12	Drafting & Design	Distinguished
McClune	Lillian	12	Drafting & Design	Perfect Attendance
Montgomery	Mason	12	Precision Machining	Perfect Attendance

General McLane CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Chorney	Tyler	10	Electrical Engineering Technol	Honor Roll
Day	Jazmin	10	Culinary Arts	Honor Roll
Dobmeier	Angelina	10	Metal Fabrication	Perfect Attendance
Kavelish	Michael	10	Early Childhood Education	Distinguished
Lutch	Logan	10	Electrical Engineering Technol	Honor Roll
Myers	Dayna	10	Cosmetology	Honor Roll
Danowski	Nathan	11	Facilities Maintenance Technol	Perfect Attendance
Gurlea	Cara	11	Computer Networking	Perfect Attendance
Shaw	Lyric	11	Art and Design for Business	Honor Roll
Carson	Riley	12	Early Childhood Education	Honor Roll
Cieloszyk	Gavin	12	Computer Programming	Distinguished
Conklin	Phillip	12	Construction Trades	Distinguished
Linder	Kody	12	Automotive Technologies	Perfect Attendance
Myers	Danielle	12	Cosmetology	Distinguished
Newcamp	Vincent	12	Computer Networking	Perfect Attendance
Walla	Abigail	12	Cosmetology	Honor Roll
Walter	Hunter	12	Facilities Maintenance Technol	Perfect Attendance

Girard CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Anderson	Isabel	10	Art and Design for Business	Honor Roll
Bacher	Starr	10	Early Childhood Education	Distinguished
Lewis	Kelly	10	Graphic Communications	Perfect Attendance
Polk	Brody	10	Facilities Maintenance Technol	Perfect Attendance
Strain	Courtney	10	Art and Design for Business	Distinguished
Ellis	Katrina	11	Cosmetology	Distinguished
Olesnanik	Isaiah	11	Drafting & Design	Honor Roll
Pecorella	Colby	11	Automotive Technologies	Honor Roll
Penfield	Michael	11	Computer Programming	Distinguished
Rothacher	Tyler	11	Computer Networking	Perfect Attendance
Adams	Danielle	12	Tourism & Hospitality Manageme	Distinguished
Agnello	Desiree	12	Health Assistant	Honor Roll
Bille	Ryan	12	Tourism & Hospitality Manageme	Distinguished
Deutsch	Rylie	12	Tourism & Hospitality Manageme	Honor Roll
Ferris	Brendan	12	Metal Fabrication	Perfect Attendance
Graves	Haile	12	Cosmetology	Distinguished
Moore	Meagan	12	Culinary Arts	Distinguished
Oakes	Julia	12	Computer Networking	Distinguished
Roesch	Abigail	12	Culinary Arts	Distinguished
Shaffer	Trevor	12	Culinary Arts	Distinguished
Strong	Gavin	12	Culinary Arts	Distinguished
Warner	Lauren	12	Culinary Arts	Distinguished
Wozniak	Ethan	12	Culinary Arts	Honor Roll

Harbor Creek CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Bablak	Connor	10	Facilities Maintenance Technol	Perfect Attendance
Blauvelt	Michaela	10	Computer Programming	Honor Roll
Briggs	Nathan	10	Computer Networking	Perfect Attendance
Dylewski	Emma	10	Cosmetology	Honor Roll
Fuller	Patrick	10	Culinary Arts	Perfect Attendance
Lobaugh	Jeffrey	10	Metal Fabrication	Perfect Attendance
Wisniewski	Trinity	10	Art and Design for Business	Perfect Attendance
Colvin	Dylan	11	Electrical Engineering Technol	Honor Roll
Dickson	Sierrah	11	Health Assistant	Distinguished
Hansen	Caden	11	Facilities Maintenance Technol	Perfect Attendance
Hoover	Adessa	11	Culinary Arts	Honor Roll
Nicholson	Logan	11	Computer Programming	Perfect Attendance
Oldach	Blake	11	Metal Fabrication	Perfect Attendance
Rizzo	Kailee	11	Culinary Arts	Distinguished
Bentley	Brennan	12	Electrical Engineering Technol	Perfect Attendance
Bokshan	Adam	12	Facilities Maintenance Technol	Distinguished
Cote	Elysia	12	Art and Design for Business	Honor Roll
Fuller	Robert	12	Computer Networking	Perfect Attendance
Gasper	Caitlin	12	Early Childhood Education	Honor Roll
Huster	Megan	12	Art and Design for Business	Distinguished
Wagner	Lydia	12	Cosmetology	Perfect Attendance
Wishnok-Smith	Aubrey	12	Health Assistant	Distinguished

Iroquois CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Belfiore	Ethan	10	Facilities Maintenance Technol	Perfect Attendance
Belfiore	Gracie	10	Graphic Communications	Distinguished
Bliss	Steven	10	Computer Programming	Perfect Attendance
Briggs	Samantha	10	Health Assistant	Honor Roll
Denning	Mariah	10	Health Assistant	Honor Roll
Ernst	Heaven	10	Culinary Arts	Distinguished
Lingenfelter	Grace	10	Health Assistant	Distinguished
McFadden	Mason	10	Drafting & Design	Perfect Attendance
Paavola	Myriah	10	Early Childhood Education	Honor Roll
Sittinger	Grace	10	Cosmetology	Honor Roll
Stage	Reagan	10	Construction Trades	Distinguished
Wisniewski	David	10	Drafting & Design	Perfect Attendance
Eddinger	Kyle	11	Computer Networking	Honor Roll
Huynh	Juwon	11	Construction Trades	Honor Roll
Kehl	Danni	11	Drafting & Design	Distinguished
Reeves	Chase	11	Cosmetology	Perfect Attendance
Divins	Ryan	12	Automotive Technologies	Distinguished
Fuller	Ethan	12	Automotive Body Repair	Perfect Attendance
Kehl	Jeremy	12	Automotive Technologies	Honor Roll
Lemmon	Alysa	12	Cosmetology	Distinguished
Sterling	Lynsey	12	Drafting & Design	Honor Roll
Woodring	Reese	12	Art and Design for Business	Distinguished

McDowell High School CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Baniewicz	Cameron	11	Facilities Maintenance Technol	Honor Roll
Burdick	Avery	11	Cosmetology	Distinguished
Frank	Kaitlyn	11	Cosmetology	Honor Roll
Hallmark	Aiden	11	Facilities Maintenance Technol	Perfect Attendance
Kalivoda	Isaac	11	Drafting & Design	Distinguished
Kokhanevich	Julia	11	Health Assistant	Distinguished
Labrozzi	Dominick	11	Computer Networking	Perfect Attendance
McKean	Isabella	11	Cosmetology	Distinguished
Merski	Nicholas	11	Construction Trades	Distinguished
Prothero	Ashton	11	Drafting & Design	Distinguished
Shallenberger	Cole	11	Computer Programming	Perfect Attendance
Smith	Hunter	11	Automotive Technologies	Perfect Attendance
Sornberger	Aiden	11	Culinary Arts	Perfect Attendance
Trost	Andrew	11	Construction Trades	Perfect Attendance
Walye	Ahmed	11	Automotive Technologies	Honor Roll
Wilson	Thomas	11	Automotive Body Repair	Perfect Attendance
Clemente	Gabriella	12	Computer Programming	Distinguished
Coleman	Kevin	12	Graphic Communications	Distinguished
Connors	Christopher	12	Drafting & Design	Perfect Attendance
Crockett	Kayliana	12	Culinary Arts	Distinguished
Donnelly	Noah	12	Electrical Engineering Technol	Honor Roll
Halasz	James	12	Electrical Engineering Technol	Distinguished
Hopper	Andrew	12	Computer Programming	Perfect Attendance
Hunt	Kaylee	12	Drafting & Design	Honor Roll
Kucharski	Tiffany	12	Cosmetology	Perfect Attendance
Kuhl	Grace	12	Cosmetology	Distinguished
Magee	Andrew	12	Metal Fabrication	Distinguished
McGarry	Connor	12	Graphic Communications	Honor Roll
Moseychuk	Kateryna	12	Health Assistant	Honor Roll
Reynard	Gabriel	12	Electrical Engineering Technol	Honor Roll
Rodgers	Samantha	12	Culinary Arts	Honor Roll
Santiago	Joseph	12	Tourism & Hospitality Manageme	Honor Roll
Shaffer	Philip	12	Computer Programming	Distinguished
Veysalova	Sabina	12	Health Assistant	Distinguished

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

McDowell Intermediate CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Alberico	Dominic	10	Automotive Technologies	Perfect Attendance
Bartling	Krystal	10	Metal Fabrication	Honor Roll
Belousov	Timothy	10	Computer Programming	Honor Roll
Birchard	Marissa	10	Health Assistant	Distinguished
Brown	Mela	10	Cosmetology	Distinguished
Connors	Leah	10	Health Assistant	Honor Roll
Frigioni	Carmen	10	Automotive Technologies	Perfect Attendance
Grace	Josiah	10	Automotive Technologies	Perfect Attendance
Griswold	Jacob	10	Electrical Engineering Technol	Honor Roll
Gunter	Hailey	10	Cosmetology	Distinguished
Hall	Jacob	10	Computer Programming	Distinguished
Holtgreffe	Marcie	10	Facilities Maintenance Technol	Honor Roll
Kodrzycki	Karlie	10	Health Assistant	Honor Roll
Mainali	Smriti	10	Health Assistant	Honor Roll
Malaszek	Abigail	10	Culinary Arts	Distinguished
Merry	Jacob	10	Electrical Engineering Technol	Distinguished
Mooney	Jordan	10	Cosmetology	Honor Roll
Pamula	Cassidy	10	Electrical Engineering Technol	Honor Roll
Richardson	Luna	10	Drafting & Design	Distinguished
Skellie	Mason	10	Automotive Technologies	Distinguished
Umpleby	Robert	10	Construction Trades	Distinguished
Wilson	Michael	10	Automotive Body Repair	Perfect Attendance

North East CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Adcock	Elizabeth	10	Metal Fabrication	Perfect Attendance
Galloway	Hunter	10	Health Assistant	Distinguished
Hayes	Bianca	10	Art and Design for Business	Honor Roll
Murphy	Thomas	10	Construction Trades	Perfect Attendance
Rotunda	Chloe	10	Health Assistant	Honor Roll
Banaag	Jerry	11	Computer Programming	Perfect Attendance
Curtis	Seth	11	Culinary Arts	Perfect Attendance
DiGilio	Nathan	11	Computer Programming	Distinguished
Hartzell	Westin	11	Computer Programming	Distinguished
Johnson	Alexis	11	Tourism & Hospitality Manageme	Honor Roll
Kendzior	Jordan	11	Drafting & Design	Perfect Attendance
Lander	Levi	11	Art and Design for Business	Distinguished
Leroux	Rose	11	Culinary Arts	Honor Roll
Thomson	Emmalee	11	Cosmetology	Perfect Attendance
Bliley	Devin	12	Automotive Technologies	Honor Roll
Johnson	Jacob	12	Computer Networking	Distinguished
Long	Riess	12	Computer Programming	Perfect Attendance
Lynch	Tristen	12	Computer Networking	Honor Roll
Newton	Zachary	12	Facilities Maintenance Technol	Perfect Attendance
Platt	Preston	12	Facilities Maintenance Technol	Perfect Attendance
Ryan	Peter	12	Construction Trades	Distinguished

Northwestern CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Ball	Alyssa	10	Health Assistant	Distinguished
Lippert	Alyssa	10	Computer Programming	Perfect Attendance
Sharp-Drury	Matthew	10	Precision Machining	Perfect Attendance
Kramer	Madison	11	Drafting & Design	Honor Roll
Kumar	Akash	11	Electrical Engineering Technol	Honor Roll
Malinowski	Aaron	11	Electrical Engineering Technol	Honor Roll
Miller	Ian	11	Drafting & Design	Honor Roll
Thomas	Angelina	11	Drafting & Design	Honor Roll
Wimberly	Charles	11	Electrical Engineering Technol	Honor Roll
Brewster	Jonah	12	Drafting & Design	Distinguished
Christensen	Trevor	12	Facilities Maintenance Technol	Distinguished
Severo	Charli	12	Cosmetology	Honor Roll
Telega	Alina	12	Cosmetology	Honor Roll

Union City CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Carr	Kody	10	Metal Fabrication	Perfect Attendance
Roscinski	Daniel	10	Electrical Engineering Technol	Honor Roll
Wade	Devan	10	Facilities Maintenance Technol	Perfect Attendance
Ward	Sarah	10	Cosmetology	Honor Roll
Curran	Lillian	11	Art and Design for Business	Perfect Attendance
Krebs	Michael	11	Automotive Body Repair	Perfect Attendance
McChesney	Leanna	11	Tourism & Hospitality Manageme	Honor Roll
McMeans	Justin	11	Precision Machining	Perfect Attendance
Reagle	Jaden	11	Cosmetology	Perfect Attendance
Shrout	Isaac	11	Computer Networking	Perfect Attendance
Smith	Alex	11	Construction Trades	Distinguished
Wright	Maggie	11	Cosmetology	Honor Roll
Henry	Tallin	12	Automotive Technologies	Perfect Attendance
Myers	Misty	12	Graphic Communications	Distinguished

Wattsburg CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Bem	Connor	10	Facilities Maintenance Technol	Perfect Attendance
Bush	Ava	10	Health Assistant	Distinguished
Carr	Bryleigh	10	Health Assistant	Honor Roll
Kennerknecht	Alyssa	10	Cosmetology	Honor Roll
Matczak	Kowyn	10	Art and Design for Business	Honor Roll
Nowakowski	Taylor	10	Health Assistant	Distinguished
Shumac	Zachary	10	Electrical Engineering Technol	Distinguished
Stiffler	Coyte	10	Culinary Arts	Perfect Attendance
Trayer	Benjamin	10	Construction Trades	Perfect Attendance
Weed	Maraja	10	Culinary Arts	Honor Roll
Wettekin	Ethan	10	Precision Machining	Distinguished
Barker	Trevor	11	Facilities Maintenance Technol	Distinguished
Bisbee	Paige	11	Health Assistant	Perfect Attendance
Crosby	Alexander	11	Computer Programming	Honor Roll
Hedglin	Tyler	11	Computer Networking	Honor Roll
Henderson	Keaton	11	Facilities Maintenance Technol	Honor Roll
Hinkson	Isaac	11	Precision Machining	Perfect Attendance
Larson	Wyatt	11	Facilities Maintenance Technol	Distinguished
Phillips	Hunter	11	Precision Machining	Distinguished
Bass	Lauren	12	Art and Design for Business	Honor Roll
Bensink	Kaylee	12	Graphic Communications	Honor Roll
Bisbee	Sharon	12	Early Childhood Education	Honor Roll
Gregory	Shawn	12	Culinary Arts	Honor Roll
Larson	Morgan	12	Tourism & Hospitality Manageme	Distinguished
Lewis	Hayden	12	Automotive Technologies	Perfect Attendance
Shumac	Ethan	12	Computer Networking	Honor Roll
Smith	Ashley	12	Tourism & Hospitality Manageme	Distinguished
Smith	Dakota	12	Metal Fabrication	Perfect Attendance

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

Student Spotlight
Early Childhood Education
January, 2021

Members of the Early Childhood Education program are both students and teachers. In addition to being high school students, they run the Tech Tikes Preschool on Tuesdays and Thursdays. Like schools and teachers everywhere, their daily routines have been impacted by the COVID 19 pandemic. In a typical year, Tech Tikes would run three days a week, but the schedule has been adjusted due to the ECTS hybrid instruction. In tonight's student spotlight four exceptional Early Childhood Education students will talk about Tech Tikes Preschool and some of the extra precautions that have been put in place to keep everyone safe.

Student presenters:

Sharon Bisbee, Seneca High School
Marissa Burge, Fairview High School
Maggie Colley, McDowell High School
Lillian Pertl, Fairview High School

Erie County Technical School 2021-2022 Budget Proposal



Presented to the Joint Operating Committee

January 28, 2021

Our Passion: Sharing Our Expertise to Spark Career Potential

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Mission Statement

The Erie County Technical School delivers career success to Northwest Pennsylvania through:

- Employ-Ability
- Career Planning
- Technical Education
- Supporting Academics

Quality Policy

The Erie County Technical School is committed to providing career and technical education that exceeds the expectations of our customers while continually measuring our progress and improving our programs and services.

Principles

- Ensure the ***safety and welfare*** of our students
 - Provide ***opportunities for learning***
 - Protect the ***public trust***
- Provide for the ***transition from school to work or additional schooling***
 - ***Embrace the diversity*** in our classrooms

Participants

Joint Operating Committee

David Mahoney Fairview School District
Andy Dinsmore..... Fort LeBoeuf School District
James BucksbeeGeneral McLane School District
Dennis Olesnanik.....Girard School District
Terri Brink..... Harbor Creek School District
Edward RickrodeIroquois School District
John DiPlacidoMillcreek Township School District
Joe Cancilla..... North East School District
Sam Ring..... Northwestern School District
Stephen Gilbert..... Union City Area School District
Nicole Lee..... Wattsburg Area School District

Superintendents

Rick Emerick, Superintendent of Record Fort LeBoeuf School District
Dr. Erik Kincaid Fairview School District
Richard ScalettaGeneral McLane School District
Donna Miller Girard School District
Kelly Hess Harbor Creek School District
Shane MurrayIroquois School District
Dr. Ian RobertsMillcreek Township School District
Dr. Michelle Hartzell North East School District
John Hansen Northwestern School District
Matthew Bennett..... Union City Area School District
Ken Berlin..... Wattsburg Area School District

Administrative Staff

Dr. H. Fred Walker..... Director
Joseph Tarasovitch..... High School Principal
Terri Birchard Business Manager & Board Secretary
Del VonVolkenbergFacilities Manager
Catherine Doty Coordinator of Human & Administrative Services
Lesa Scalise.....Supervisor of Instructional Support Services
Sandra CarrSupervisor of Instructional Support Services
Jeff SmithInformation Systems and Technology Manager
Sarah Garafolo Student Health Coordinator

Instructional Staff

Ken Balsiger.....Auto Body Repair
Rob EgglestonBusiness Partnerships Coordinator
Kimberly Fox.....Early Childhood Education
Mary Foulkrod.....Career Planning Coordinator
Michele GarveyTransition Center
Jason KlinsComputer Programming
Corey LongElectrical Engineering
Allison Marendt.....Mathematics Resources
Tracy MasselloFacility Maintenance Technologies
C. Michael MillerComputer Networking
Kayla NoonanCosmetology
Joe SalorinoGraphic Communications
Mariae Sargent.....Drafting & Design
Kelly SchoullisCulinary Arts
Lisa SorensenEnrollment and Community Engagement Coordinator
Sherry StatesHealth Assistant
Sam SteeverAutomotive Technologies
Rob SuprynowiczPrecision Machining
Lyle TaylorMetal Fabrication
Adam TrippiConstruction Trades
Matt WalterAutomotive Technologies
Jessica WarrenCulinary Arts
Danielle Wilber.....Art & Design for Business
Travis Woodburn.....Professional Skills
Jeff Zellefrow.....Tourism & Hospitality Management

Support Staff

Kelly Bennett.....Business Office Secretary
Amanda BrownInstructional Assistant
Jason ConnerCustodian
Heidi Crane.....Instructional Assistant
Annalee Cree.....Instructional Assistant
Andrew FairInformation Technology Technician
Rosanne GangemiInstructional Assistant
Kim HauptInstructional Assistant
Renee HeberleRCTC / Student Support Services Secretary
Melinda JobczynskiInstructional Assistant
Bobbie Sue KingCustodian

Support Staff (continued)

Michael Kraus Custodian
Sharon Kresse School Nurse
Allen Labrozzi Custodian
Pamela Lasher High School Secretary/Registrar
Sharon Lytle Instructional Assistant
Nancy Makowski Instructional Assistant
Bruce Marzka Maintenance Mechanic
Timothy Mello Maintenance Mechanic
Amy Nichilo Instructional Assistant
Pamela Pence Student Support Services Secretary
Emma Ragsdale Custodian
Kimberly Schley Custodian
Jennifer Szumigala Custodian
Gina Zona Instructional Assistant

The Erie County Technical School is an Equal Opportunity Educational Institution

Erie County Technical School 2021-2022 Budget Proposal

Executive Summary

For the 2021-2022 budget to provide career and technical training to the students of Erie County, Erie County Technical School is once again asking the partnering school districts for an increase in their financial contributions in 2021-2022. This budget proposal was prepared to incorporate small improvements into the technical school's operation. It is our pleasure to present to the Joint Operating Committee, the superintendents, and the participating school districts this 2021-2022 budget proposal.

Included in this year's budget proposal is a 3.48% increase in district contributions. Additional healthcare and personnel changes continue to necessitate the increased contribution request from the prior year. The 3.48% increase in 2021-2022 amounts to \$149,268 in additional contributions from the districts.

Revenue & Expenditures

This year's budget uses a balanced budget approach where proposed expenditures will equal proposed revenues. In this preliminary budget, revenues equal expenditures including a \$50,000 budgetary reserve at \$6.85 million. While revenue categories are projected to remain relatively level, an anticipated increase in the state retirement subsidy of approximately \$12,000 due to a several personnel additions and changes is reflected in the 2021-2022 revenue projections.

Notable budgeted expenditures include:

- 1) \$27,657 in Affordable Care Act costs for two participants less contributions
- 2) \$45,000 in salary plus 6 months of benefits for a new partial year assistant principal
- 3) \$40,000 in salary plus 12 months benefits for a new Confidential Secretary to support Human Resources and Director
- 4) \$46,500 in salary plus 12 months benefits for a new instructor to assist in developing a new educational program
- 5) \$38,000 for projected 403(b) payments for projected staff retirements
- 6) A budgeted transfer of \$75,000 to the Capital Reserve Fund

District Contributions

District contributions will increase for 2021-2022 by 3.48%, and total approximately \$4.43 million. The districts' contributions are based on 100% Participation (Vocational Average Daily Membership), using a three-year rolling average of academic years 2017-2018, 2018-2019, and 2019-2020. It is important to note that individual district contributions will change from year to year due to enrollment fluctuations at the technical school. The percentage change in district contributions ranges from a decline of 7.4% for Harbor Creek School District to an increase of 27.2 % for Fairview School District.

Other Budget Insights

The secondary budget has a projected end-of-year Fund Balance of \$965,342. Of that amount, there are assigned balances of \$282,975 for projected PSERS contribution increases and \$250,000 for a new program. The unassigned secondary fund balance equals \$432,367.

The budget also includes the customary reserve of \$ 50,000 in the Budgetary Reserve, which allows for any unanticipated or opportunity expenditures which may arise during the fiscal year.

The Regional Career & Technical Center budget reflects a balanced budget projection for the 2021-2022 fiscal year. With changes in personnel and increasing competition from other adult training facilities, the program is projecting revenues to match its anticipated expenses.

The Capital Projects Fund shows a budgeted decrease in fund balance of \$2,500 for 2021-2022. The planned transfer from the General Fund in 2021-2022 will equal \$75,000, as in the prior fiscal year, and an estimated \$650 in interest earnings are projected to be earned on these funds. Projected cyclical expenditures from the fund during 2021-2022 are \$78,000.

Per Pupil Cost Analysis

Our budget presentation contains several analyses based on the cost each district pays to send students to the technical school. These analyses have become a little less relevant with the adoption of a budget formula based strictly on participation, or vocational average daily membership (VADM). The per pupil cost analysis takes two forms—gross per pupil cost and net per pupil cost. Any difference in per pupil cost is attributable to the components the State uses to calculate vocational subsidy (see Budget Notes for the components and calculation). Analysis points include:

- 1) Gross average per pupil cost is \$7,432
- 2) Net average per pupil cost is \$6,359
- 3) Net per pupil cost, by district, range from \$6,714 for Fairview to \$5,913 for Iroquois

See the *Per Pupil Contribution* section for information on each district's per pupil contribution.

Budget Summary

Overall, the secondary program budget proposal projects a balanced budget while holding district contributions to a 3.48% overall average increase.

The projected 2021-2022 secondary program revenues of \$6.56 million will:

- a) Maintain an Unassigned Fund Balance of \$432,367
- b) Maintain the Assigned Fund Balance for PSERS at \$282,975
- c) Establish a budgetary reserve of \$50,000
- d) Create one full-time and two part-year new positions at \$131,500 plus benefits

Please review the accompanying tables and charts for more detailed information on our budget proposal for 2021-2022. We welcome any comments or suggestions you may have about our budget. We look forward to the approval of this 2021-2022 budget request by our participating school districts.

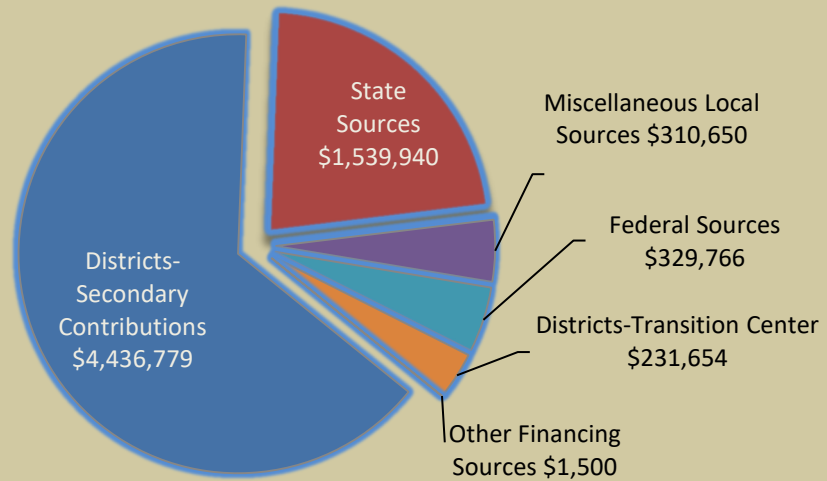
General Fund—Budget Summary

Code	Account	General	Secondary	RCTC
	Estimated Unassigned Fund Balance July 1, 2021	650,353	432,367	217,986
	Estimated Assigned to New High School Program July 1, 2021	250,000	250,000	
	Estimated Assigned PSERS Fund Balance July 1, 2021	282,975	282,975	
Total Estimated Fund Balances - July 1, 2021		1,183,328	965,342	217,986
Revenue				
6000	Miscellaneous Local Sources	310,650	35,650	275,000
6946	Districts-Other Programs--Transition Center	231,654	231,654	
6946	Districts-Secondary Operating Contributions	4,436,779	4,436,779	
7000	State Sources	1,539,940	1,528,461	11,479
8000	Federal Sources	329,766	329,766	
9000	Other Financing Sources	1,500	1,500	
Total Revenue		6,850,288	6,563,810	286,479
Total Revenue & Beginning Fund Balance		8,033,616	7,529,151	504,465
Expenditures				
1200	Special Education	210,654	210,654	
1300	Vocational Education	2,967,831	2,967,831	
1600	Adult Education	266,479		266,479
2100	Pupil Personnel	445,562	445,562	
2200	Instructional Staff	329,839	329,839	
2300	Administration	730,077	730,077	
2400	Pupil Health	46,904	46,904	
2500	Business	245,921	245,921	
2600	Operation and Maintenance	949,406	949,406	
2800	Technology	449,810	449,810	
3200	Student Activities	4,308	4,308	
3300	Community Service	1,500	1,500	
4200	Site Improvements/Repairs	25,000	25,000	
4400	Architect Services	10,000	10,000	
4600	Building Improvement Services	22,000	22,000	
5200	Transfers to Other Funds	75,000	75,000	
Subtotal Expenditures		6,780,288	6,513,810	266,479
5900	Budgetary Reserve	70,000	50,000	20,000
Total Expenditures & Budgetary Reserve		6,850,288	6,563,810	286,479

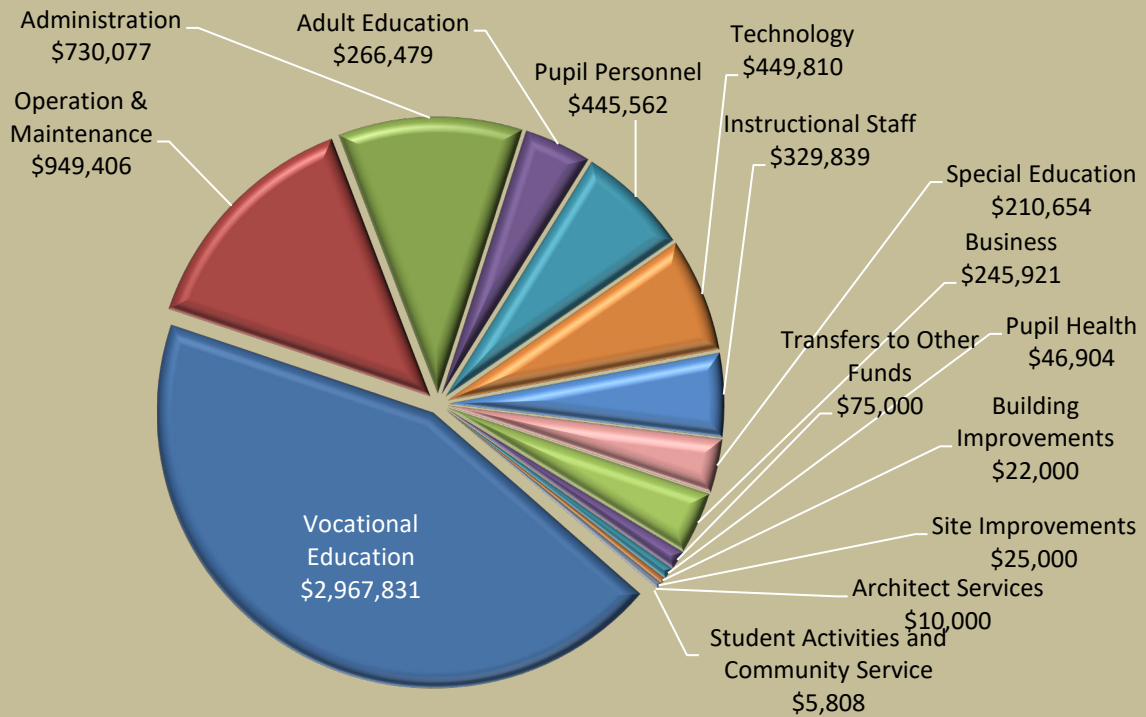
General Fund—Budget Summary (continued)

Fund Balance			
2020-21 Change in Fund Balance-Unassigned	0	0	0
2020-21 Change in Fund Balance-Assigned PSERS	0	0	0
2020-21 Change in Fund Balance-New High School Program	0	0	0
Total Change in Fund Balance	0	0	0
Unassigned Fund Balance	650,353	432,367	217,986
Transfer to Assigned Fund Balance-New High School Program	0	0	
Unassigned Fund Balance- June 30, 2022	650,353	432,367	217,986
Assigned Fund Balance-PSERS Rate Increases	282,975	282,975	0
Use of Fund Balance	0	0	
Assigned Fund Balance-PSERS Rate Increases-June 30, 2022	282,975	282,975	0
Assigned Fund Balance-New High School Program	250,000	250,000	0
Transfer from Unassigned Fund Balance	0	0	
Assigned Fund Balance-New Program-June 30, 2022	250,000	250,000	0
Total End of Year Fund Balance - June 30, 2022	1,183,328	965,342	217,986

General Fund Revenue Chart



Expenditures



Secondary Program—Budget Summary

SECONDARY PROGRAM		
	Estimated Unassigned Fund Balance--July 1, 2021	432,367
	Estimated Assigned New Program Fund Balance--July 1, 2021	250,000
	Estimated Assigned PSERS Increases Fund Balance--July 1, 2021	282,975
Total Estimated Fund Balance--July 1, 2021		965,342
Revenue		
6000	Local Sources--Miscellaneous	35,650
6946	Districts--Alternative Education	0
6946	Districts--Other Programs--Transition Center	231,654
6946	Districts--Secondary Operating Contributions	4,436,779
7000	State Sources	1,528,461
8000	Federal Sources	329,766
9000	Other Financing Sources	1,500
Total Revenue		6,563,810
Total Revenue & Beginning Fund Balance		7,529,151
Expenditures		
1200	Special Education-Transition Center	210,654
1300	Vocational Education	2,967,831
1400	Alternative Education	0
2100	Support Services--Pupil Personnel	445,562
2200	Support Services--Instructional Staff	329,839
2300	Support Services--Administration	730,077
2400	Support Services--Pupil Health	46,904
2500	Support Services--Business	245,921
2600	Operation and Maintenance of Plant Services	949,406
2800	Support Services--Technology	449,810
3200	Student Activities	4,308
3300	Community Services	1,500
4200	Site Improvements	25,000
4400	Architect Services	10,000
4600	Building Improvement Services	22,000
5200	Transfers to Other Funds	75,000
Subtotal Expenditures		6,513,810
5900	Budgetary Reserve	50,000
Total Expenditures & Budgetary Reserve		6,563,810
Fund Balance		
	Change in Fund Balance-Unassigned	0
	Change in Fund Balance-Assigned to New Program	0
	Change in Fund Balance-Assigned to PSERS Increases	0
Total Change in Fund Balance		0

Secondary Program—Budget Summary (continued)

Unassigned Fund Balance		432,367
Unassigned Fund Balance--June 30, 2022	(6.59% of Expenditures)	432,367
Assigned Fund Balance - New Program		250,000
Assigned Fund Balance - New Program--June 30, 2022	(3.81% of Expenditures)	250,000
Assigned Fund Balance - PSERS Increases		282,975
Assigned Fund Balance - PSERS Increases--June 30, 2022	(4.31% of Expenditures)	282,975
Total End of Year Fund Balance - June 30, 2022	(14.71% of Expenditures)	965,342

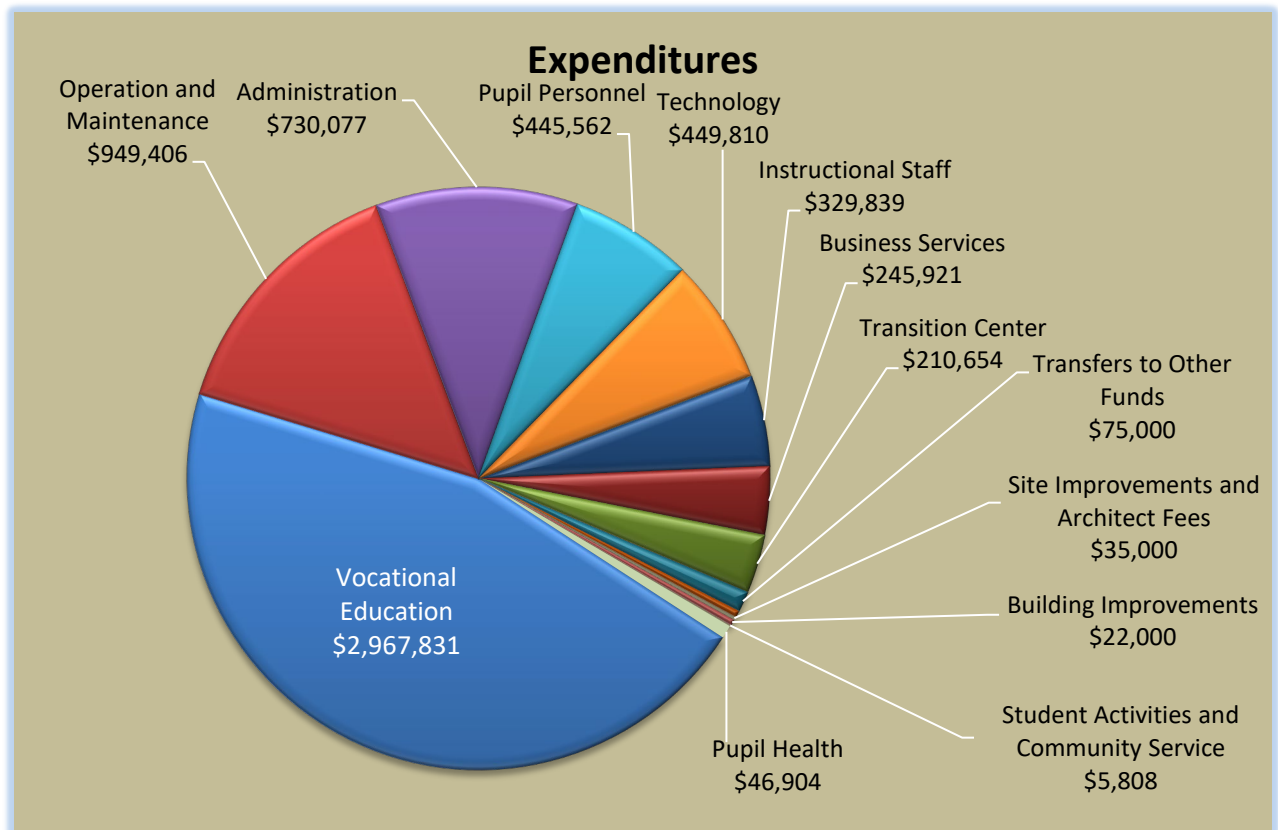
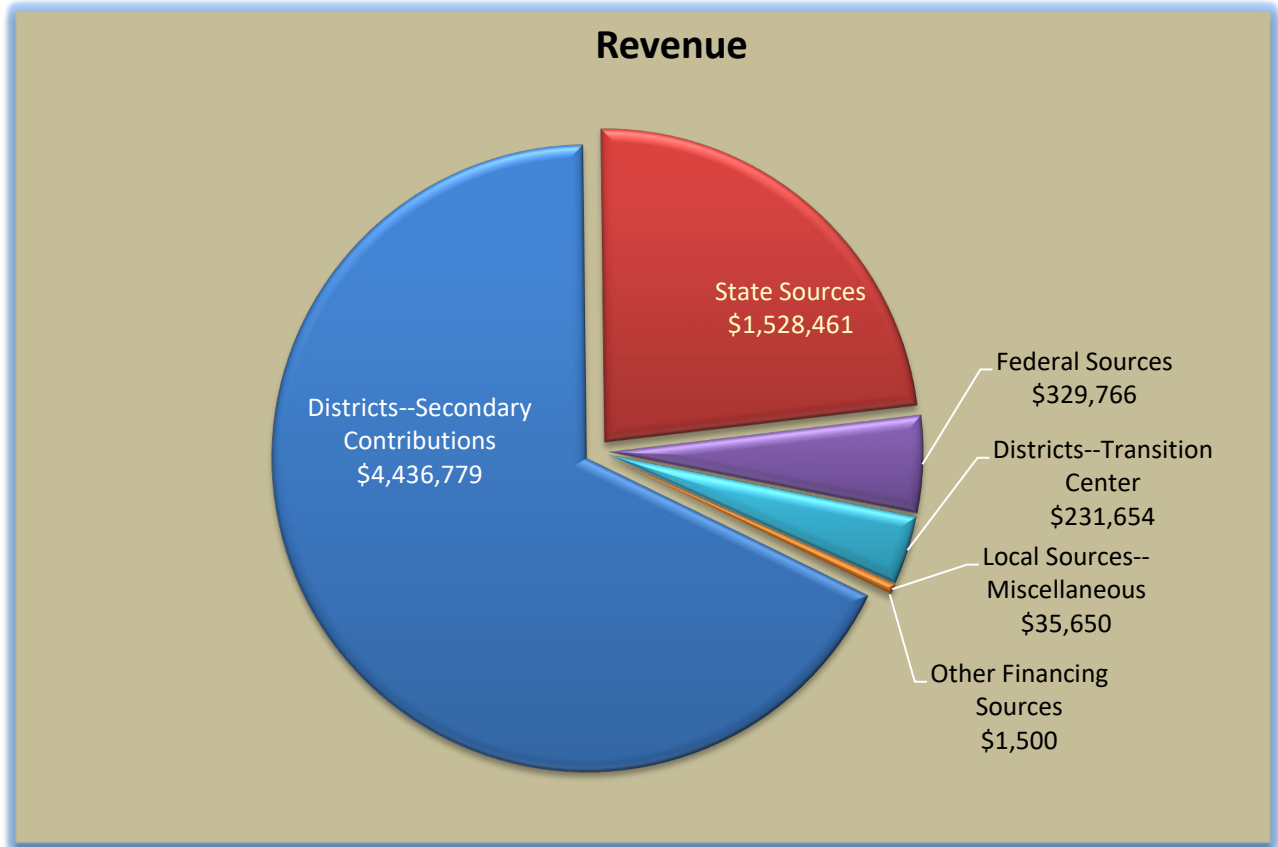
Fund Balance Summary

Assigned Fund Balance (AFB) - PSERS Rate Increase Summary

Assigned to AFB 2009-2010	\$43,750
Assigned to AFB 2010-2011	\$42,500
Assigned to AFB 2011-2012	\$42,000
Assigned to AFB 2012-2013	\$42,000
Assigned to AFB 2013-2014	\$55,000
Assigned to AFB 2013-2014--Additional	\$57,725
Assigned to AFB 2014-2015	\$0
Planned Use of AFB 2015-2016	\$0
Assigned to AFB 2015-2016	\$0
Planned Use of AFB 2016-2017	\$0
Assigned to AFB 2016-2017 (TBD)	\$0
Planned Use of AFB 2017-2018	\$0
Assigned to AFB 2017-2018 (TBD)	\$0
Assigned to AFB 2018-2020	\$0
Total - Assigned Fund Balance - PSERS	\$282,975

Assigned Fund Balance-New Program Summary

Assigned Fund Balance-New High School Program 13-14	\$250,000
Total - Assigned Fund Balance - New Program	\$250,000



Secondary Program—Budget Detail

Account		21-22	20-21	Budget Change	
Description		Budget	Budget	\$	%
Secondary Program Funding					
6000	Local Sources				
	6510-Interest Income	5,000	5,000	0	
	6790-Student Purchases--Supplies	0	0	0	
	6910-Facility Rental--RCI	15,650	15,650	0	
	6910-Facility Rental--Storage/Other	0	2,500	-2,500	
	6960-Contracted Services--ECVTSF: Career Street	0	0	0	
	6990-Insurance Reimbursements--Retirees/self-pay	15,000	40,000	-25,000	
	Miscellaneous Local Sources	35,650	63,150	-27,500	-43.5%
	6946-Districts--Alternative Education	0	73,625	-73,625	
	6946-Districts--Facility Rental -Transition Center	21,000	40,000	-19,000	
	6946-Districts--Transition Center--Facility & Staff	210,654	210,239	414	
	Districts--Other Programs	231,654	250,239	-18,586	
	Subtotal	267,304	387,014	-119,710	-30.9%
	6946-Districts--Operating Contributions	4,436,779	4,287,511	149,268	3.5%
	Subtotal	4,704,083	4,674,525	29,558	0.6%
7000	State Sources				
	7220-Vocational Subsidy	748,761	698,691	50,070	
	7360-Safe Schools Grant	42,900	25,000	17,900	
	7509-Supplemental Equipment Grant	30,500	23,000	7,500	
	7810-Social Security Reimbursement	128,569	127,306	1,263	
	7820-Retirement Reimbursement	577,731	565,553	12,178	
	Subtotal	1,528,461	1,439,550	88,911	6.2%
8000	Federal Sources				
	8521-Perkins Local Plan	329,766	338,736	-8,970	
	Subtotal	329,766	338,736	-8,970	-2.6%
9000	Other Financing Sources				
	9400-Sale of Surplus Assets	1,500	1,500	0	
	9810-Intrafund Transfer	0	0	0	
	Subtotal	1,500	1,500	0	0.0%
Total Secondary Program Funding		6,563,810	6,454,311	109,498	1.70%

Secondary Program—Budget Detail (continued)

Account		21-22	20-21	Budget Change	
Description		Budget	Budget	\$	%
Secondary Program Expenditures					
1290	Transition Center				
	100-Salaries (4 Positions--2 FT + 2 PT)	101,639	96,851	4,788	
	200-Benefits	100,515	94,089	6,426	
	500-Other Purchased Services	500	500	0	
	600-Supplies	8,000	11,300	-3,300	
	700-Equipment	0	7,500	-7,500	
	Subtotal	210,654	210,239	414	0.2%
	TOTAL 1200	210,654	210,239	414	0.20%
1320	Tourism and Hospitality Management				
	100-Salaries (1 Position)	48,727	50,539	-1,812	
	200-Benefits	42,514	41,126	1,389	
	500-Other Purchased Services	0	0	0	
	600-Supplies	3,000	5,000	-2,000	
	700-Equipment	0	0	0	
	700-Equipment	0	0	0	
	Subtotal	94,242	96,664	-2,423	-2.5%
1330	Health Assistant				
	100-Salaries (1 Position)	72,662	76,138	-3,475	
	200-Benefits	52,948	52,174	774	
	500-Other Purchased Services	0	0	0	
	600-Supplies	8,000	9,300	-1,300	
	700-Equipment	0	0	0	
	Subtotal	133,610	137,612	-4,001	-2.9%
1341	Early Childhood				
	100-Salaries (1 Position)	43,704	43,191	513	
	200-Benefits	40,325	37,954	2,371	
	500-Other Purchased Services	0	0	0	
	600-Supplies	9,200	6,900	2,300	
	700-Equipment	0	0	0	
	Subtotal	93,229	88,044	5,184	5.9%
1342	Culinary Arts				
	100-Salaries (2 Positions)	92,510	91,034	1,477	
	200-Benefits	82,874	77,916	4,958	
	500-Other Purchased Services	0	0	0	
	600-Supplies	42,900	33,500	9,400	
	700-Equipment	0	0	0	
	Subtotal	218,284	202,450	15,835	7.8%

Secondary Program—Budget Detail (continued)

Account Description	21-22 Budget	20-21 Budget	Budget Change	
			\$	%
1370 Technical Education				
100-Salaries (4 Positions)	215,035	195,684	19,351	
200-Benefits	178,830	161,709	17,121	
500-Other Purchased Services	0	0	0	
600-Supplies	24,100	37,800	-13,700	
700-Equipment	0	0	0	
Subtotal	417,965	395,193	22,772	5.8%
1380 Trade and Industrial Education				
100-Salaries (19 Positions--11 FT + 8 PT)	805,632	840,642	-35,010	
200-Benefits	688,009	676,629	11,380	
300-Purchased Professional Services	25,000	25,000	0	
400-Purchased Property Services	5,000	9,500	-4,500	
500-Other Purchased Services	14,400	11,800	2,600	
600-Supplies	230,327	196,175	34,152	
700-Equipment	54,100	59,000	-4,900	
Subtotal	1,822,468	1,818,746	3,722	0.2%
1390 Other Vocational Programs-Professional Skills				
100-Salaries (2 Positions--2 FT)	97,489	141,631	-44,142	
200-Benefits	85,044	119,067	-34,023	
500-Other Purchased Services	0	0	0	
600-Supplies	5,500	5,500	0	
700-Equipment	0	0	0	
Subtotal	188,033	266,197	-78,164	-29.4%
Total 1300	2,967,831	3,004,906	-37,075	-1.23%
1442 Alternative Education Program				
100-Salaries (PT/75% PT)	0	23,958	-23,958	
200-Benefits	0	24,667	-24,667	
300-Purchased Professional Services	0	0	0	
500-Other Purchased Services	0	0	0	
600-Supplies	0	25,000	-25,000	
Subtotal	0	73,625	-73,625	-100.0%
Total 1400	0	73,625	-73,625	-100.00%
2122 Pupil Personnel Support Services				
100-Salaries (3 Positions--3 FT + 1.5 PT)	220,391	216,792	3,599	
200-Benefits	160,020	151,646	8,374	
300-Purchased Professional Services	23,500	43,000	-19,500	
500-Other Purchased Services	15,100	15,100	0	
600-Supplies	26,550	26,550	0	
Subtotal	445,562	453,088	-7,526	-1.7%
Total 2100	445,562	453,088	-7,526	-1.66%

Secondary Program—Budget Detail (continued)

Account Description	21-22 Budget	20-21 Budget	Budget Change	
			\$	%
2260 Instruction and Curriculum Development Services				
100-Salaries (2 Positions)	163,872	158,714	5,158	
200-Benefits	114,917	108,013	6,904	
300-Purchased Professional Services	4,650	5,150	-500	
500-Other Purchased Services	0	0	0	
600-Supplies	4,000	4,000	0	
Subtotal	287,439	275,877	11,562	4.2%
2271 Instructional Development Services-Certified				
200-Benefits	30,000	25,000	5,000	
300-Purchased Professional Services	3,600	8,000	-4,400	
500-Other Purchased Services	5,750	5,750	0	
800-Other Objects	3,050	2,750	300	
Subtotal	42,400	41,500	900	2.2%
Total 2200	329,839	317,377	12,462	3.93%
2310 Board Services				
100-Salaries (1 Position--PT allocated)	2,552	2,471	80	
200-Benefits	1,129	1,082	46	
300-Purchased Professional Services	2,000	2,000	0	
500-Other Purchased Services	23,900	23,900	0	
600-Supplies	3,500	3,500	0	
800-Other Objects	6,500	6,500	0	
Subtotal	39,580	39,454	126	0.3%
2350 Professional Services - Legal and Accounting				
300-Purchased Professional Services	34,000	34,000	0	
Subtotal	34,000	34,000	0	0.0%
2360 Director Services				
100-Salaries (2 Positions)	173,127	126,788	46,339	
200-Benefits	118,881	74,820	44,060	
300-Purchased Professional Services	5,500	5,500	0	
500-Other Purchased Services	1,000	1,000	0	
600-Supplies	3,700	3,700	0	
Subtotal	302,208	211,808	90,400	42.7%
2370 Community Relations				
300-Purchased Professional Services	0	0	0	
Subtotal	0	0	0	0.0%
2380 Principal Services				
100-Salaries (3 Positions--2.5 FT + 1 PT allocated)	205,783	168,626	37,156	
200-Benefits	142,706	115,764	26,943	
500-Other Purchased Services	300	300	0	
600-Supplies	5,500	5,500	0	
700-Equipment	0	0	0	
Subtotal	354,289	290,190	64,099	22.1%
Total 2300	730,077	575,451	154,625	26.87%

Secondary Program—Budget Detail (continued)

Account Description	21-22 Budget	20-21 Budget	Budget Change	
			\$	%
2440 Nursing and Health Services				
100-Salaries	28,815	28,039	776	
200-Benefits	12,589	12,130	459	
600-Supplies	5,500	5,500	0	
Subtotal	46,904	45,668	1,236	2.7%
Total 2400	46,904	45,668	1,236	2.71%
2500 Fiscal Services				
100-Salaries (2 Positions - 2 FT)	117,346	113,816	3,530	
200-Benefits	94,175	88,193	5,982	
300-Purchased Professional Services	29,200	26,100	3,100	
500-Other Purchased Services	200	200	0	
600-Supplies	5,000	5,000	0	
Subtotal	245,921	233,309	12,612	5.4%
Total 2500	245,921	233,309	12,612	5.41%
2600 Operation and Maintenance of Plant Services				
100-Salaries (11 Positions--3 FT + 8 PT)	315,029	289,317	25,712	
200-Benefits	226,826	199,548	27,279	
300-Purchased Professional Services	48,650	41,250	7,400	
400-Purchased Property Services	205,700	202,200	3,500	
500-Other Purchased Services	49,200	48,200	1,000	
600-Supplies	104,000	104,000	0	
700-Equipment	0	0	0	
Subtotal	949,406	884,515	64,891	7.3%
Total 2600	949,406	884,515	64,891	7.34%
2830 Human and Quality Resources Services				
100-Salaries (1 Position)	72,275	87,318	-15,043	
200-Benefits	53,153	57,520	-4,367	
300-Purchased Professional Services	4,250	4,250	0	
500-Other Purchased Services	3,100	3,100	0	
600-Supplies	2,000	2,000	0	
Subtotal	134,778	154,188	-19,410	-12.6%
2834 Development Services-Non-instructional Staff				
500-Other Purchased Services	7,000	7,000	0	
300-Purchased Professional Services	0	3,500	-3,500	
800-Other Objects	3,000	2,920	80	
Subtotal	10,000	13,420	-3,420	-25.5%
2840 System-Wide Technology Services				
100-Salaries (2 Positions-- 2 FT)	125,071	121,583	3,488	
200-Benefits	94,861	88,897	5,964	
300-Purchased Professional Services	29,300	24,300	5,000	
400-Purchased Property Services	25,000	25,000	0	
500-Other Purchased Services	23,800	23,800	0	
600-Supplies	7,000	7,000	0	
700-Equipment	0	0	0	
Subtotal	305,032	290,580	14,452	5.0%
Total 2800	449,810	458,188	-8,378	-1.83%

Secondary Program—Budget Detail (continued)

Account Description	21-22 Budget	20-21 Budget	Budget Change	
			\$	%
3210 Student Activities				
100-Salaries (4 supplemental contracts)	3,000	3,000	0	
200-Benefits	1,308	1,295	13	
Subtotal	4,308	4,295	13	0.3%
Total 3200	4,308	4,295	13	0.30%
3390 Community Service				
800-Other Objects	1,500	2,500	-1,000	
Subtotal	1,500	2,500	-1,000	-40.0%
Total 3300	1,500	2,500	-1,000	-40.00%
4200 Site Improvements				
300-Purchased Property Services	25,000	25,000	0	
Subtotal	25,000	25,000	0	0.0%
Total 4200	25,000	25,000	0	0.00%
4400 Architect Services				
300-Purchased Professional Services	10,000	10,000	0	
Subtotal	10,000	10,000	0	0.0%
Total 4400	10,000	10,000	0	0.00%
4600 Building Improvements				
400-Purchased Property Services	22,000	31,150	-9,150	
700-Equipment	0	0	0	
Subtotal	22,000	31,150	-9,150	-29.4%
Total 4600	22,000	31,150	-9,150	-29.37%
5200 Transfers to Other Funds				
931-Transfer to Capital Reserve Fund	75,000	75,000	0	
Subtotal	75,000	75,000	0	0.0%
Total 5200	75,000	75,000	0	0.00%
5900 Budgetary Reserve				
900-Budgetary Reserve	50,000	50,000	0	
Subtotal	50,000	50,000	0	0.0%
Total 5200	50,000	50,000	0	0.00%
Total Secondary Program Expenditures	6,563,810	6,454,311	109,498	1.70%

Regional Career & Technical Center—Budget Summary

Beginning of Year Fund Balance - July 1, 2021		217,986
Revenue		
6000	Local Sources	275,000
7000	State Sources	11,479
Total Revenue		286,479
Total Revenue & Beginning Fund Balance		504,465
Expenditures		
1600	Adult Education	242,961
1600	Administration	23,518
Total Expenditures		266,479
5900	Budgetary Reserve	20,000
Total Expenditures & Budgetary Reserve		286,479
Change in Fund Balance		0
End of Year Fund Balance - June 30, 2022		217,986

Regional Career & Technical Center—Budget Detail

Account		21-22	20-21	Budget Change	
Description		Budget	Budget	\$	%
RCTC Funding Sources					
6000	Local Sources				
	6943-Tuition-Part-time Programs	273,000	415,000	-142,000	
	6943-Bookstore Sales	1,500	10,000	-8,500	
	6990-Other Revenue	500	9,000	-8,500	
	Total Local Sources	275,000	434,000	-159,000	-36.64%
7000	State Sources				
	7220-Adult Education Subsidy	4,500	10,000	-5,500	
	7810-Social Security Subsidy	1,435	3,994	-2,559	
	7820-Retirement Reimbursement	5,544	11,111	-5,568	
	Total State Sources	11,479	25,105	-13,626	-54.28%
Total RCTC Funding Sources		286,479	459,105	-172,626	-37.60%
RCTC Expenditures					
1610	Adult Education Instruction				
	100-Salaries	20,000	50,000	-30,000	
	200-Benefits	6,961	9,516	-2,555	
	300-Purchased Professional Services	201,500	291,500	-90,000	
	600-Supplies	14,500	17,500	-3,000	
	Total Adult Education Instruction	242,961	368,516	-125,555	-34.1%
1610	Administrative Services				
	100-Salaries	12,422	40,230	-27,809	
	200-Benefits	5,442	17,481	-12,039	
	500-Other Purchased Services	5,500	11,750	-6,250	
	600-Supplies	154	1,128	-974	
	Total Administrative Services	23,518	70,590	-47,072	-66.7%
5900	Budgetary Reserve				
	990-Budgetary Reserve	20,000	20,000	0	
	Total Budgetary Reserve	20,000	20,000	0	0.0%
Total RCTC Expenditures		286,479	459,105	-172,626	-3.55%

Capital Projects Budget

	2021-2022 Budget	2020-2021 Budget
Beginning Fund Balance-July 1, 2021		
Assigned Fund Balance-Capital Projects	125,849	96,049
Network System/Server Hardware	(15,975)	(15,975)
Network Systems/Server software	56,124	56,124
Classroom Display Units	100	100
Copier--SC	4,800	3,200
Copier--HS	22,400	19,200
Copier--Admin	12,000	9,600
Copier--GRA	19,000	15,000
School Car	22,400	16,800
Faculty Computers	(24,000)	(24,000)
Maintenance Vehicle	9,000	6,000
Camera DVR Server SCHOOL SECURITY	20,000	10,000
Assigned Fund Balance- Transition Center	4,315	4,315
Unassigned Fund Balance	182,515	181,865
Total Beginning Fund Balance	312,679	282,229
Source of Funds		
General Fund Transfer	75,000	75,000
Network System/Server Hardware (Servers, Projectors)	10,000	10,000
Network Systems/Server software	9,500	9,500
Classroom Display Units	10,000	10,000
Copier--SC	1,600	1,600
Copier--HS	3,200	3,200
Copier--Admin	2,400	2,400
Copier--GRA	4,000	4,000
School Car - Replace 2021-2022	5,600	5,600
Faculty Computers	15,700	15,700
Maintenance Vehicle	3,000	3,000
Camera DVR Server SCHOOL SECURITY	10,000	10,000
Interest Earnings	500	650
Total Funds Available	388,179	357,879
Use of Funds		
Capital Purchases	78,000	45,200
Network System/Server Hardware (Wireless Net & NAS)	0	10,000
Network Systems/Server software	15,000	9,500
Classroom Display Units	0	10,000
Copier--SC	8,000	0
Copier--Admin	12,000	0
School Car	28,000	0
Faculty Computers/Tablets	15,000	15,700
Total--Use of Funds	78,000	45,200

Capital Project Budget (continued)

Estimated Ending Fund Balance		
Capital Purchases	122,849	125,849
Network System/Server Hardware	(5,975)	(15,975)
Network Systems/Server software	50,624	56,124
Classroom Projection	10,100	100
Copier--SC	(1,600)	4,800
Copier--HS	25,600	22,400
Copier--Admin	2,400	12,000
Copier--GRA	23,000	19,000
School Car	0	22,400
Faculty Computers	(23,300)	(24,000)
Maintenance Vehicle	12,000	9,000
Camera DVR Server SCHOOL SECURITY	30,000	20,000
Assigned Fund Balance--Transition Center	4,315	4,315
Unassigned Fund Balance	183,015	182,515
Ending Fund Balance--June 30, 2022	310,179	312,679
Change in Fund Balance for 2021-2022	(2,500)	30,450

District Contribution—Summary

District	District Contribution Percentage	Gross District Amount 2021-2022	Less: Voc Ed Subsidy Received 2019-2020	Net District Amount 2021-2022	Net District Amount 2020-2021	Change Amount	Change Percent	One Percent 2021-2022	3-Year Average Per Pupil Cost ¹
Fairview	5.4%	282,295	27,265	255,030	200,502	54,528	27.20%	2,550	6,714
Fort LeBoeuf	8.7%	452,699	49,150	403,549	414,907	(11,358)	-2.74%	4,035	6,625
General McLane	8.7%	450,792	63,206	387,586	379,542	8,044	2.12%	3,876	6,390
Girard	10.9%	566,203	107,202	459,001	448,074	10,927	2.44%	4,590	6,025
Harbor Creek	8.6%	444,979	59,525	385,454	416,204	(30,750)	-7.39%	3,855	6,438
Iroquois	6.8%	353,766	72,328	281,438	247,363	34,075	13.78%	2,814	5,913
Millcreek	17.8%	924,554	91,774	832,780	805,652	27,128	3.37%	8,328	6,694
North East	9.7%	504,986	71,589	433,398	417,191	16,207	3.88%	4,334	6,378
Northwestern	7.0%	361,873	54,553	307,320	307,734	(414)	-0.13%	3,073	6,312
Union City	8.1%	418,018	79,459	338,559	316,846	21,713	6.85%	3,386	6,019
Wattsburg	8.2%	425,376	72,711	352,664	333,495	19,169	5.75%	3,527	6,162
ECTS	100.0%	5,185,540	748,761	4,436,779	4,287,511	149,268	3.48%	44,368	6,359
Average Percentage Increase						3.48%			
Change in Net District Contributions				149,268					

¹3-Year Per Pupil Cost: 2017-2018, 2018-2019, 2019-2020

Change from Prior Years—Dollars

District	2021-2022 \$ Change	2020-2021 \$ Change	2019-2020 \$ Change	2018-2019 \$ Change	2017-2018 \$ Change	2016-2017 \$ Change	2015-2016 \$ Change	2014-2015 \$ Change	2013-14 \$ Change	2012-13 \$ Change
Fairview	54,528	30,766	26,935	18,814	(4,803)	(12,581)	(8,384)	2,904	(31,034)	(27,143)
Fort LeBoeuf	(11,358)	(10,839)	(795)	4,861	(3,281)	(13,370)	(10,940)	8,352	47,551	35,714
General McLane	8,044	(26,093)	14,097	(1,250)	15,673	21,730	26,115	(678)	9,533	(16,959)
Girard	10,927	53,060	11,918	6,824	(9,477)	30,489	17,005	8,405	9,012	(2,061)
Harbor Creek	(30,750)	(19,107)	4,891	30,861	50,496	52,759	9,666	16,606	(23,861)	7,839
Iroquois	34,075	22,469	38,517	1,046	19,583	5,102	19,179	(2,601)	(6,180)	(4,743)
Millcreek	27,128	2,418	(46,712)	(15,307)	(9,458)	52,605	37,178	18,419	(75,238)	(63,426)
North East	16,207	24,889	53,976	13,642	18,857	(38,876)	(2,326)	5,624	34,904	(513)
Northwestern	(414)	(29,254)	(31,535)	(10,081)	(2,096)	(8,768)	12,512	(6,487)	49,500	14,481
Union City	21,713	27,182	17,874	36,963	18,676	24,245	(2,140)	17,252	(10,250)	30,671
Wattsburg	19,169	21,957	8,290	9,313	(11,830)	6,798	(23,370)	9,238	(3,938)	26,140
Totals	149,269	97,448	97,456	95,705	82,341	120,134	74,495	77,033	0	-
Percent Change	3.48%	2.33%	2.38%	2.39%	2.10%	3.14%	2.00%	2.11%	0.0%	0.0%

Change from Prior Years—Percentage

District	2021-2022 % Change	2020-2021 % Change	2019-2020 % Change	2018-2019 % Change	2017-2018 % Change	2016-2017 % Change	2015-2016 % Change	2014-2015 % Change	2013-2014 % Change	2012-2013 % Change
Fairview	27.2%	18.1%	18.9%	15.2%	-3.7%	-8.9%	-5.6%	2.0%	-17.5%	-16.5%
Fort LeBoeuf	-2.7%	-2.5%	-0.2%	1.2%	-0.8%	-3.0%	-2.4%	1.9%	11.7%	4.4%
General McLane	2.1%	-6.4%	3.6%	-0.3%	4.2%	6.1%	7.9%	-0.2%	3.3%	-9.6%
Girard	2.4%	13.4%	3.1%	1.8%	-2.5%	8.6%	5.0%	2.5%	2.9%	-5.3%
Harbor Creek	-7.4%	-4.4%	1.1%	7.7%	14.5%	17.8%	3.4%	6.1%	-7.9%	-2.0%
Iroquois	13.8%	10.0%	20.7%	0.6%	11.8%	3.2%	13.6%	-1.8%	-4.9%	-7.9%
Millcreek	3.4%	0.3%	-5.5%	-1.8%	-1.1%	6.4%	4.7%	2.4%	-8.4%	-10.4%
North East	3.9%	6.3%	16.0%	4.2%	6.2%	-11.3%	-0.7%	1.6%	10.7%	-4.8%
Northwestern	-0.1%	-8.7%	-8.6%	-2.7%	-0.6%	-2.3%	3.3%	-1.7%	16.2%	0.0%
Union City	6.9%	9.4%	6.6%	15.8%	8.6%	12.6%	-1.1%	9.8%	-5.5%	13.1%
Wattsburg	5.7%	7.0%	2.7%	3.2%	-3.9%	2.3%	-7.2%	2.9%	-1.2%	3.4%
Totals	3.48%	2.33%	2.38%	2.39%	2.10%	3.17%	2.00%	2.11%	0.00%	-4.50%

Contribution—Participation

District	PIMS 17-18	PIMS 18-19	PIMS 19-20	3-Year Average	Participation % Share	3-Year Change %	Contribution Change
Fairview	31	34	49	38	5.4%	36%	27.20%
Fort LeBoeuf	71	57	55	61	8.7%	-31%	-2.74%
General							
McLane	69	58	55	61	8.7%	-26%	2.12%
Girard	76	81	72	76	10.9%	-5%	2.44%
Harbor Creek	74	57	49	60	8.6%	-50%	-7.39%
Iroquois	45	49	48	48	6.8%	6%	13.78%
Millcreek	129	121	123	124	17.8%	-5%	3.37%
North East	76	66	61	68	9.7%	-24%	3.88%
Northwestern	48	46	52	49	7.0%	8%	-0.13%
Union City	55	55	59	56	8.1%	6%	6.85%
Wattsburg	54	59	58	57	8.2%	7%	5.75%
Totals	729	683	681	698	100.0%	-7%	3.48%

Notes:

- 1) Data source for VADM is acquired from the PIMS Instructional Time and Membership (ITM) Report
- 2) ITM Report values are divided by 180 and multiplied by 2 to arrive at the vocational average daily membership (VADM). For 19-20, ITM Report values are divided by 128 and multiplied by 2 to arrive at the vocational average daily membership (VADM.)

Contribution History

Year	Secondary Expenses	Contributions	Debt	Adult	Total
21-22	6,563,810	4,436,779			4,436,779
% Change		3.48%			3.48%
20-21	6,454,311	4,287,511			4,287,511
% Change		2.33%			2.33%
19-20	6,626,876	4,190,063			4,190,063
% Change		2.38%			2.38%
18-19	6,992,138	4,092,605			4,092,605
% Change		2.39%			2.39%
17-18	6,449,008	3,996,901			3,996,901
% Change		2.10%			2.10%
16-17	6,326,408	3,914,559			3,914,559
% Change		3.14%			3.14%
15-16	6,231,535	3,795,475			3,795,475
% Change		2.00%			2.00%
14-15	6,061,936	3,720,979			3,720,979
% Change		2.11%			2.11%
13-14	5,969,503	3,643,946			3,643,946
% Change		0.00%			0.00%
12-13	5,865,893	3,643,946			3,643,946
% Change		-4.50%			-4.50%
11-12	5,969,503	3,815,770			3,815,770
% Change		0.00%			0.00%
10-11	5,802,242	3,815,770			3,815,770
% Change		6.08%			6.08%
09-10	5,702,345	3,597,016			3,597,016
% Change		6.90%			6.90%
08-09	5,489,950	3,364,834			3,364,834
% Change		7.83%			7.83%
07-08	5,446,492	3,120,498			3,120,498
% Change		3.38%			3.38%
06-07	5,162,145	3,018,487			3,018,487
% Change		8.39%			8.39%
05-06		2,784,867			2,784,867
% Change		0.00%			0.00%
04-05		2,784,868			2,784,868
% Change		9.93%			9.93%
03-04		2,533,239			2,533,239
% Change		3.50%			3.50%
02-03		2,447,573			2,447,573
% Change		4.00%			-23.12%
01-02		2,353,436	820,190	10,000	3,183,626
% Change		0.00%	0	0	0.00%

Per Pupil Contribution

Net	2021-2022			2020-2021			2019-2020		
	Budget Secondary	13-Yr. Ave. VADM	Per Pupil Cost	Budget Secondary	13-Yr. Ave. VADM	Per Pupil Cost	Budget Secondary	3-Yr. Ave. VADM	Per Pupil Cost
Fairview	255,030	38	\$6,714	200,502	32	\$6,266	169,736	29	\$5,779
Fort LeBoeuf	403,549	61	\$6,625	414,907	68	\$6,102	425,746	74	\$5,746
General									
McLane	387,586	61	\$6,390	379,542	65	\$5,839	405,635	71	\$5,700
Girard	459,001	76	\$6,025	448,074	78	\$5,745	395,014	73	\$5,406
Harbor Creek	385,454	60	\$6,438	416,204	70	\$5,946	435,311	77	\$5,633
Iroquois	281,438	48	\$5,913	247,363	45	\$5,497	224,894	42	\$5,383
Millcreek	832,780	124	\$6,694	805,652	131	\$6,150	803,234	138	\$5,809
North East	433,398	68	\$6,378	417,191	72	\$5,794	392,302	70	\$5,578
Northwestern	307,320	49	\$6,312	307,734	53	\$5,806	336,988	61	\$5,489
Union City	338,559	56	\$6,019	316,846	56	\$5,658	289,664	54	\$5,317
Wattsburg	352,664	57	\$6,162	333,495	57	\$5,851	311,538	56	\$5,549
ECTS	4,436,779	698	6,359	4,287,511	726	5,905	4,190,063	747	5,606
				100% Participation			100% Participation		

Gross	2021-2022			2020-2021			2019-2020		
	Budget Secondary	13-Yr. Ave. VADM	Per Pupil Cost	Budget Secondary	13-Yr. Ave. VADM	Per Pupil Cost	Budget Secondary	3-Yr. Ave. VADM	Per Pupil Cost
Fairview	282,295	38	\$7,432	222,229	32	\$6,945	\$188,759	29	\$6,427
Fort LeBoeuf	452,699	61	\$7,432	469,486	68	\$6,904	\$476,218	74	\$6,427
General									
McLane	450,792	61	\$7,432	446,544	65	\$6,870	\$457,342	71	\$6,427
Girard	566,203	76	\$7,432	534,309	78	\$6,850	\$469,601	73	\$6,427
Harbor Creek	444,979	60	\$7,432	480,297	70	\$6,861	\$496,701	77	\$6,427
Iroquois	353,766	48	\$7,432	306,687	45	\$6,815	\$268,488	42	\$6,427
Millcreek	924,554	124	\$7,432	897,857	131	\$6,854	\$888,668	138	\$6,427
North East	504,986	68	\$7,432	491,386	72	\$6,825	\$451,987	70	\$6,427
Northwestern	361,873	49	\$7,432	361,666	53	\$6,824	\$394,573	61	\$6,427
Union City	418,018	56	\$7,432	386,898	56	\$6,909	\$350,157	54	\$6,427
Wattsburg	425,376	57	\$7,432	388,844	57	\$6,822	\$360,821	56	\$6,427
ECTS	5,185,540	698	\$7,432	4,986,202	726	\$6,868	\$4,803,316	747	\$6,427

Net = Per pupil cost **after** vocational subsidy

Gross = Per pupil cost **before** vocational subsidy

Year Average VADM: 2017-2018, 2018-2019, 2019-2020

Budget Preparation Calendar

Step	Timeline
Review of 2021-2022 Planned & Estimated Budgets	November 2020
Administrative Staff Requests	December 2020
Preliminary Draft Business Office	January 2021
Preliminary Draft to Professional Advisory Council	January 15, 2021
Preliminary Draft to Joint Operating Committee for recommendation to districts	January 28, 2021
Motion to Approve—Joint Operating Committee	March 25, 2021
Approval by Participating Districts	April 2021
Budget Presentation to Faculty & Staff	April 2021

Budget Notes

1. Vocational Subsidy Calculation

Step 1. Determine the vocational average daily membership (VADM) by: multiplying the average daily membership of students in vocational programs in a career and technology center by 0.21; multiplying the average daily membership of students in vocational programs in a school district (SD) or charter school by 0.17.

Step 2. Determine the based earned for reimbursement (BER) using the state median actual instruction expense per weighted average daily membership (AIE/WADM) and the equalized mills (EqM):

$$\text{BER} = \text{State Median AIE/WADM} - \frac{\text{Highest EqM} - \text{SD EqM}}{\text{Highest EqM} - \text{Lowest EqM}} \times \$200$$

Step 3. The fully funded amount equals the lesser of the AIE/WADM or the BER multiplied by the greater of the market value/personal income aid ratio or 0.3750 multiplied by the VADM.

Step 4. For the 2000-2001 school year and each school year thereafter, any additional funding provided by the Commonwealth over the amount provided for the 1998-1999 school year will be distributed to area vocational-technical schools, to school districts and charter schools with eight or more vocational programs, and to school districts and charter schools offering a vocational agriculture education program.

Step 5. Based on Section 2502.6 of the School Code, the actual allocation is proportionately reduced so that the total does not exceed the amount appropriated.

The Erie County Technical School is an Equal Opportunity Educational Institution

Erie County Technical School
8500 Oliver Road
Erie, Pennsylvania 16509-4699
814.464.8600
www.ects.org

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Our Passion: Sharing Our Expertise to Spark Career Potential



COUNTY OF ERIE

DEPARTMENT OF HEALTH



Public Health
Prevent. Promote. Protect.

Kathy Dahlkemper,
County Executive

Melissa Lyon, MPH, CPH
Director

December 30, 2020

Mr. H.F. Walker
Erie County Technical School
8400 Oliver Road
Erie, PA 16509

Dear Mr. Walker:

The Erie County Department of Health has the authority to administer the rules and regulations pertaining to public schools in Erie County, as set forth in Ordinance 7, 2012.

Attached is the inspection report for your school district for 2020.

The report for your district indicates there were no violations at the time of inspection.

If you have any questions regarding the inspection reports, please contact me at 814/451-6778.

Sincerely,

David George, Supervisor
Environmental Health Services

DG/ja

cc: Mr. Sam Ring, President
Erie County Technical School
Joint Operating Committee



School Inspection Report



ERIE COUNTY DEPARTMENT OF HEALTH 606 W. 2ND STREET ERIE, PA 16507 Phone: (814) 451-6700		No. of Critical Violations: 0 No. of Repeat Critical Violations: 0 Overall Compliance Status: IN		Inspection Date: 12/18/2020 Time In: 09:00 AM Time Out: 10:30 AM	
Facility Name ERIE COUNTY TECHNICAL SCHOOL-BLDG. INSPECTION		District Name ERIE COUNTY TECHNICAL SCHOOL		Purpose of Inspection REGULAR	
Category SCH		Telephone (814) 464-8800			
Municipality SUMMIT		District Address 8500 OLIVER ROAD		City / State ERIE, PA	
				Zip Code 16509	

IN=in compliance		OUT=not in compliance		N/O=not observed		N/A=not applicable		COS=corrected on-site during inspection		R=repeat violation	
Compliance Status				COS	R	Compliance Status				COS	R
GENERAL PROVISIONS						SAFETY					
1	IN	Water supply.			10	IN	General requirement.				
2	IN	Sewage disposal.			11	IN	Chemicals.				
3	IN	Vector control.			12	IN	Electrical.				
TOILET FACILITIES						13	IN	Play area.			
4	IN	Design.			14	IN	Appurtenances.				
5	IN	Maintenance.			GARBAGE AND REFUSE						
PHYSICAL FACILITIES						15	IN	Collection.			
6	IN	Plumbing.			16	IN	Storage.				
7	IN	Floors.			17	IN	Disposal.				
8	IN	Walls and ceilings.			Any modification, alteration, or expansion to the school must be approved by this Department.						
9	IN	Heating and ventilation.									

Student Enrollment 720 NTNC Water Supply Total Residual PPM CI Date Of Last Water Supply Inspection N/A ☒	Food Inspection Report Completed ☐ YES ☐ NO ☒ N/A Bathing Place Inspection Report Completed ☐ YES ☐ NO ☒ N/A STP In Compliance With NPDES Permit ☐ YES ☐ NO ☒ N/A Visual Inspection Of On Lot Septic Completed ☐ YES ☐ NO ☒ N/A
---	--

PREDEFINED REMARKS	INSPECTOR REMARKS
No violations were observed at the time of this inspection.	Changed all air filters/system running 24/7
	Have fogging machine and PPE for maintenance, fogging used rooms daily
	Floor sanitizer in floor cleaning machine
	Every class has hand sanitizer and wipes available
	Plexi glass dividers between students in computer labs
	Have separate COVID isolation room with own restrooms and Exit
	Class are still being held at this time
	Drinking fountains are off at this time using Koldrock drinking water dispenser
	Good procedures in place
	Culinary arts not operating at this time, food is not provided at this facility

Report Received By: JOE TARASOVITCH	Date: 12/18/2020
Inspector: MARIA LIGGETT	Date: 12/18/2020

Erie County Technical School
Resolution Results

Resolution - Renovation Questionnaire

	Question 1 - Agree to Millcreek Township School District proposal to change the capital outlay formula	Question 2 - Agree to consider changing the capital outlay formula for the future if the change would not affect the currently proposed \$32.5M capital project	Question 3 - Agree to pay your proportionate share, based upon the current capital outlay formula, of the additional expenses, which would allow the ECTS to solicit bids on the \$32.5M capital project	<u>PennDOT Resolution</u>	<u>Notes</u>
Fairview School District	NO	YES	YES		Feb 8th agenda
Fort LeBoeuf School District	NO	YES	YES	X	
General McLane School District	NO	YES	YES	X	
Girard School District	NO	YES	YES	X	
Harbor Creek School District	NO	YES	YES	X	
Iroquois School District	NO	NO	YES	X	
Millcreek School District					January 28th agenda
North East School District	NO	YES	YES	X	
Northwestern School District	NO	YES	YES	X	
Union City Area School District	NO	YES	YES	X	
Wattsburg Area School District	NO	NO	NO	X	
YES	0	8	9	2 responses still needed	
NO	10	2	1	(See above)	

Business Manager's Report
December 2020

Prepared by Terri Birchard
Business Manager

1

General Ledger Bank Account Balances		December 31, 2020	November 30, 2020	Change
General Fund Cash & Investment Accounts				
PNC, PSDLAF, ERIEBank, NWSB		\$ 2,103,496.15	\$ 2,452,426.90	\$ (348,930.75)
Capital Projects Fund, PSDLAF, NWSB & PNC		\$ 492,230.79	\$ 425,770.76	\$ 66,460.03
Student Activities Fund-PNC & NWSB		\$ 16,420.78	\$ 16,420.53	\$ 0.25
Flexible Spending Acct - PNC		\$ 13,971.65	\$ 13,971.65	\$ -
Total All Funds - Bank Balances		\$ 2,626,119.37	\$ 2,908,589.84	\$ (282,470.47)

2

General Fund (Fund 10)		December 31, 2020			November 30, 2020		
Revenue and Expenditure Summary		Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
ECTS-High School							
Fund Balances - July 1, 2020							
Fund Balance-Unassigned-(High School)	\$ 432,367	\$ 244,881			\$ 432,367	\$ 244,881	
Fund Balance-Assigned PSERS	\$ 282,975	\$ 318,800			\$ 282,975	\$ 318,800	
Fund Balance - Assigned - COVID Activities	\$ -	\$ 350,000			\$ -	\$ 350,000	
Fund Balance - Assigned - Equipment Purchase	\$ -	\$ 37,500			\$ -	\$ 37,500	
Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000			\$ 250,000	\$ 250,000	
Fund Balance-Non-Spendable-Inventory	\$ 93,406	\$ 93,406			\$ 93,406	\$ 93,406	
	\$ 1,058,748	\$ 1,294,587			\$ 1,058,748	\$ 1,294,587	
Revenue-Local Sources & Districts	\$ 4,676,025	\$ 2,421,023	51.78%		\$ 4,676,025	\$ 2,058,763	44.03%
Revenue-All Other Sources	\$ 1,778,286	\$ 1,016,565	57.17%		\$ 1,778,286	\$ 768,998	43.24%
Total Revenue	\$ 6,454,311	\$ 3,437,588			\$ 6,454,311	\$ 2,827,762	
Expenditure and reserve	\$ 6,454,311	\$ 3,328,146	51.56%		\$ 6,454,311	\$ 2,673,555	41.42%
Change	\$ -	\$ 109,442			\$ -	\$ 154,207	
Fund Balances							
Fund Balance-Unassigned-(High School)	\$ 432,367	\$ 354,323			\$ 432,367	\$ 399,088	
Fund Balance-Assigned PSERS	\$ 282,975	\$ 318,800			\$ 282,975	\$ 318,800	
Fund Balance - Assigned - COVID Activities	\$ -	\$ 350,000			\$ -	\$ 350,000	
Fund Balance - Assigned - Equipment Purchase	\$ -	\$ 37,500			\$ -	\$ 37,500	
Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000			\$ 250,000	\$ 250,000	
Fund Balance-Non-Spendable-Inventory	\$ 93,406	\$ 93,406			\$ 93,406	\$ 93,406	
	\$ 1,058,748	\$ 1,404,029			\$ 1,058,748	\$ 1,448,794	
		December 31, 2020			November 30, 2020		
RCTC		Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
Fund Balance July 1, 2020	\$ 217,986	\$ 226,738			\$ 217,986	\$ 226,738	
Revenue	\$ 459,105	\$ 181,799	39.60%		\$ 459,105	\$ 167,659	36.52%
Expenditure and reserve	\$ 459,105	\$ 128,663	28.02%		\$ 459,105	\$ 104,623	22.79%
Change	\$ -	\$ 53,136			\$ -	\$ 63,036	
Fund Balance-Assigned-RCTC	\$ 217,986	\$ 279,874			\$ 217,986	\$ 289,774	

Business Manager's Report
December 2020

Prepared by Terri Birchard
Business Manager

3

ECTS Capital Projects Fund (Fund 31) Revenue and Expenditure Summary		December 31, 2020			November 30, 2020		
	Annual Budget	YTD Actual		%	Annual Budget	YTD Actual	%
Fund Balance-July 1, 2020							
Assigned-Transition Center	\$ -	\$ -			\$ -	\$ -	
Assigned-Capital Projects	\$ 282,229	\$ 584,362			\$ 282,229	\$ 584,362	
	\$ 282,229	\$ 584,362			\$ 282,229	\$ 584,362	
Plus:							
Transfers from General Fund	\$ 75,000	\$ 75,000	100.00%		\$ 75,000	\$ -	0.00%
School District Contributions - Pre Bid Documents	\$ -	\$ 234,390			\$ -	\$ 234,390	
Interest	\$ 650	\$ 365	56.16%		\$ 650	\$ 348	53.60%
	\$ 75,650	\$ 309,755			\$ 75,650	\$ 234,738	
Less:							
School car	\$ -	\$ -	0.00%		\$ -	\$ -	0.00%
HS Copier	\$ -	\$ -	0.00%		\$ -	\$ -	0.00%
Copier - GRA	\$ -	\$ -	0.00%		\$ -	\$ -	0.00%
Network system - server software	\$ 19,500	\$ -	0.00%		\$ 19,500	\$ -	0.00%
Faculty laptop replacements	\$ 15,700	\$ -	0.00%		\$ 15,700	\$ -	0.00%
Technology - overpayment refund	\$ -	\$ (301)			\$ -	\$ (321)	
Classroom Projection	\$ 10,000	\$ -	0.00%		\$ 10,000	\$ -	0.00%
Fire Alarm Project	\$ -	\$ 12,894			\$ -	\$ 12,894	
Secure Vestibule Project	\$ -	\$ 154,900			\$ -	\$ 146,413	
School District - Pre-Bid Documents	\$ -	\$ -			\$ -	\$ 20	
Other - Production Server Replacement	\$ -	\$ -	0.00%		\$ -	\$ -	0.00%
	\$ 45,200	\$ 167,493			\$ 45,200	\$ 159,006	
Fund Balance							
Assigned-Transition Center	\$ -	\$ -			\$ -	\$ -	
Assigned-Capital Projects	\$ 312,679	\$ 726,624			\$ 312,679	\$ 660,095	
	\$ 312,679	\$ 726,624			\$ 312,679	\$ 660,095	

Business Manager's Report
December 2020

Prepared by Terri Birchard
Business Manager

4

Student Activity Fund (Fund 81)

December 31, 2020

November 30, 2020

	YTD-Actual	YTD-Actual
<u>Fund Balances- July 1, 2019</u>		
Designated-SkillsUSA	\$ 5,191	\$ 5,191
Designated -Other	\$ 4,052	\$ 4,052
Designated-NTHS	\$ 2,153	\$ 2,153
	\$ 11,396	\$ 11,396
<u>Revenue + Transfers</u>		
SkillsUSA/Other	\$ 3,486	\$ 3,486
Make-A-Wish/Community Blood Bank/Other	\$ -	\$ -
National Technical Honor Society	\$ 1,748	\$ 1,748
	\$ 5,234	\$ 5,234
<u>Expenditure</u>		
SkillsUSA	\$ 934	\$ 934
Make-A-Wish/Community Blood Bank/Other	\$ -	\$ -
National Technical Honor Society	\$ 1,217	\$ 1,217
	\$ 2,150	\$ 2,150
<u>Fund Balances- YTD</u>		
Assigned-SkillsUSA/Other	\$ 7,743	\$ 7,743
Assigned -Other	\$ 4,052	\$ 4,052
Assigned-NTHS	\$ 2,685	\$ 2,685
	\$ 14,480	\$ 14,480

Business Manager's Report
December 2020

Prepared by Terri Birchard
Business Manager

5

NOREBT-ECTS	Medical/ Rx	Dental/Vision	Total
Per Employee Per Month	\$ 1,283	\$ 85	\$ 1,368
Account Balance July 1, 2020, Per NOREBT Statement	\$ 498,770	SELF FUNDED - NA	\$ 498,770
	\$ -		\$ -
Account Balance July 1, 2020, Adjusted for June claims	\$ 498,770		\$ 498,770
Plus: YTD Contributions+receipts	\$ 300,622		\$ 300,622
Plus: Prescription formulary rebate	\$ 3,600		\$ 3,600
Plus: Interest allocation/Loyalty credit	\$ 2,668		\$ 2,668
Plus: reimbursement from excess loss fund	\$ 7,408		\$ 7,408
	\$ 314,298		\$ 314,298
Less: YTD gross claims	\$ (197,809)		\$ (197,809)
Less: YTD gross claims- prescription	\$ (60,242)		\$ (60,242)
Less: Claims Administration	\$ (11,165)		\$ (11,165)
Less: Stop Loss insurance	\$ (13,264)		\$ (13,264)
Less: reinsurance for large claims over 45K	\$ (52,873)		\$ (52,873)
Less: Miscellaneous Admin (Legal/ACA Fees/Audit)	\$ (5,330)		\$ (5,330)
Less: other expense- Wellness contribution	\$ (660)		\$ (660)
Less: Admin expenses/stop-loss ins	\$ (1,422)		\$ (1,422)
Less: Total YTD claims/exps.	\$ (342,764)		\$ (342,764)
Total YTD claims and expenses			
YTD contributions less expenses	\$ (28,466)		\$ (28,466)
Account balance - 11/30/2020 per NOREBT Statement	\$ 470,304	SELF FUNDED - NA	\$ 470,304
Months of claims + expenses in reserve	16.5	Cash Balances - BAI	16.5
avg monthly claims + expenses	\$ 28,564		\$ 28,564

Other information

- A. AFR was submitted prior to October deadline
- B. Quarterly reconciliation submissions for federal/state grants submitted
- C. Working on 2021-2022 budget
- D.

**Erie County Technical School
Treasurer's Report**

General Fund - PNC/NWSB - Depository Account		December 2020	November 2020
Beginning Cash Balance - PNC/NWSB		\$ 987,809.28	\$ 602,514.97
Plus: Receipts			
Receipts Deposited		287,575.57	726,630.24
Tfr from other accounts		0.00	25,000.00
Credit card receipts		1,926.37	2,891.43
Interest		82.29	51.76
Total Receipts		\$ 289,584.23	\$ 754,573.43
Less: Disbursements			
Checks Disbursements		185,776.58	146,475.16
Wire/ACH payments-taxes/fees/ RCTC Credit Card Refunds		4,253.71	21,318.56
Tfr to other accounts - FLEX/Vision/Dental		376,862.85	1,485.40
ACH transfers to PSDLAF		0.00	200,000.00
Total disbursements		\$ 566,893.14	\$ 369,279.12
Ending Cash Balance - PNC/NWSB General Fund		\$ 710,500.37	\$ 987,809.28
		\$ 30,363.26	\$ 32,226.11
		\$ 680,137.11	\$ 955,583.17
		\$ 710,500.37	\$ 987,809.28

General Fund - PSDLAF/PSDMAX/Investments		December 2020	November 2020
Beginning Cash Balance - PSDLAF		\$ 541,149.32	\$ 356,691.42
Plus: Receipts			
Transfers from PNC/NWSB		300,000.00	200,000.00
Void Add-backs		0.00	0.00
PSDLAF/PSDMAX interest		3.52	3.00
Social Security Subsidy direct deposit		0.00	27,291.43
Retirement Subsidy direct deposit		126,115.68	0.00
Vocational Ed Subsidy direct deposit		110,926.00	0.00
Other revenues - PSERS/Payroll adjustment/Equipment grant/RCTC tuition		0.00	5,850.00
Grants - PDE GEER/PCCD Safety		10,554.64	212,600.76
Federal/State program grant direct deposit - Perkins		0.00	0.00
Total Receipts		\$ 547,599.84	\$ 445,745.19
Less: Disbursements			
Check Disbursements		0.00	0.00
Payroll, VISA and ACH payments out		382,363.71	219,147.74
PSERS Employer/Employee Payment		237,858.21	17,139.55
TFR to other accounts/funds - PNC/Capital Projects Fund		0.00	25,000.00
Total Disbursements		\$ 620,221.92	\$ 261,287.29
Ending Cash Balance - PSDLAF		\$ 468,527.24	\$ 541,149.32

ERIEBank		December 2020	November 2020
Beginning Cash Balance-ERIEBank		\$ 923,458.39	\$ 923,458.30
Plus: Receipts			
Receipts Deposited		0.00	0.00
Interest		0.07	0.09
Unrealized gains/losses		1,010.06	0.00
Total Receipts		\$ 1,010.13	\$ 0.09
Less: Disbursements			
Checks returned-credit fees-credit card refunds		0.00	0.00
Wire/ACH payments-taxes/fees - bi-annual invt mgmt fee		0.00	0.00
Tfr to other accounts		0.00	0.00
ACH transfers to PSDLAF/PLGIT		0.00	0.00
Total disbursements		\$ -	\$ -
Ending Cash Balance - ERIEBank		\$ 924,468.52	\$ 923,458.39
		\$ 2,705.29	\$ 2,705.22
		\$ 921,763.23	\$ 920,753.17
		\$ 924,468.52	\$ 923,458.39

**Erie County Technical School
Treasurer's Report**

General Fund Section 125-PNC		December 2020	November 2020
Beginning Cash Balance-PNC		\$ 13,971.65	\$ 12,686.25
Plus Receipts			
Receipts Deposited		1,585.04	1,485.40
Transfers from other accounts		0.00	0.00
Total Receipts		\$ 1,585.04	\$ 1,485.40
Less Disbursements			
Check Disbursements		2,880.00	180.00
Other Disbursements		0.00	20.00
		\$ 2,880.00	\$ 200.00
Ending Cash Balance-PNC		\$ 12,676.69	\$ 13,971.65
General Fund -Dental and Vision Claims - PNC		December 2020	November 2020
Beginning Cash Balance-PNC		\$ 9,580.03	\$ 12,681.03
Plus Receipts			
Receipts Deposited		0.00	0.00
Transfers from other accounts		0.00	0.00
Total Receipts		\$ -	\$ -
Less Disbursements			
Check Disbursements		2,258.57	3,101.00
Other Disbursements		0.00	0.00
		\$ 2,258.57	\$ 3,101.00
Ending Cash Balance-PNC		\$ 7,321.46	\$ 9,580.03
	Dental	5,500.78	7,187.35
	Vision	1,820.68	2,392.68
		\$ 7,321.46	\$ 9,580.03
Capital Projects Fund - PSDLAF / PNC / NWSB Accounts		December 2020	November 2020
Beginning Cash and Investments Balance- PSDLAF/PNC/NWSB		\$ 425,772.86	\$ 418,603.22
Plus Receipts			
Transfers from General Fund-per budget		75,000.00	0.00
School District Pre-bid documents		0.00	0.00
Refund of overpayment		0.00	7,175.82
Interest posted		16.68	13.82
Total Receipts		\$ 75,016.68	\$ 7,189.64
Less disbursements			
Less transfers to General Fund		0.00	0.00
Less Checks		8,558.75	0.00
Bank Service Charge		0.00	20.00
Less Checks issued - PreBid Documents		0.00	0.00
		\$ 8,558.75	\$ 20.00
Ending Cash and Investments Balance - PSDLAF/PNC/NWSB		\$ 492,230.79	\$ 425,772.86
	PNC account	15,534.80	15,534.80
	NWSB account	213,899.19	147,443.43
	PSDMAX account	262,796.80	262,794.63
		\$ 492,230.79	\$ 425,772.86

**Erie County Technical School
Treasurer's Report**

Student Activity Fund - PNC / NWSB (For Information)		December 2020	November 2020
Beginning Cash Balance - PNC		\$ 16,440.53	\$ 14,463.45
Plus Receipts			
SkillsUSA-Receipts	0.00		1,093.01
COS Funds-Transfer from General Fund	0.00		0.00
NTHS-Receipts	0.00		884.04
NTHS-Transfer from General Fund	0.00		0.00
Community Blood Bank	0.00		0.00
Make A Wish/Other	0.00		0.00
Interest/bank fees posted	0.25		0.03
Total Receipts	\$ 0.25	\$ 1,977.08	
Less SkillsUSA-disbursements-checks/fees, adjustments	10.00		0.00
Less Make A Wish/Blood Bank-disbursements-checks/fees	10.00		0.00
Less NTHS-disbursements-checks/fees	0.00		0.00
	\$ 20.00	\$ -	
Ending Cash Balance - PNC / NWSB		\$ 16,420.78	\$ 16,440.53
SkillsUSA	9,121.75		9,141.84
Blood Bank/Other	460.00		460.00
Make A Wish	3,591.68		3,591.68
NTHS	3,247.35		3,247.01
	\$ 16,420.78	\$ 16,440.53	

Respectfully submitted

James Bucksbee/Treasurer
Joint Operating Committee

Prepared by: Terri Birchard, Business Manager

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to December 31, 2020

		<u>7/1/2020 to 12/31/2020</u>
Revenues		
10-46510-000-	INTEREST INCOME	\$650.56
10-46530-000-	Gains Or Losses On Sale Of Investments - Secondary Program S	\$945.77
10-46910-000-	Facility Rental	\$7,783.50
10-46943-100-	RCTC PART TIME TUITION	\$179,572.11
10-46943-100-	RCTC BOOKSTORE SALES	\$1,258.25
10-46946-000-	PRE BID DOCUMENTS - ALL DISTRICTS	\$234,389.99
10-46946-000-	FAIRVIEW SD	\$100,251.00
10-46946-000-	FORT LEBOEUF SD	\$207,453.48
10-46946-000-	GENERAL MCLANE SD	\$189,771.00
10-46946-000-	GIRARD SD	\$224,037.00
10-46946-000-	HARBOR CREEK SD	\$208,102.02
10-46946-000-	IROQUOIS SD	\$123,681.48
10-46946-000-	MILLCREEK SD	\$402,826.02
10-46946-000-	NORTH EAST SD	\$208,595.52
10-46946-000-	NORTHWESTERN SD	\$153,867.00
10-46946-000-	UNION CITY SD	\$158,422.98
10-46946-000-	WATTSBURG SD	\$166,747.50
10-46946-000-	DISTRICTS- TRANSITION CENTER PAYMENTS	\$0.00
10-46990-000-	MISCELLANEOUS REVENUE	\$3,137.90
10-46990-100-	RCTC - Refunds And Other Miscellaneous Revenue	\$968.70
10-46992-000-	INSURANCE PAYMENTS-INDIVIDUALS	\$30,320.75
10-47220-000-	VOCATIONAL EDUCATION SUBSIDY	\$348,055.77
10-47361-000-	PCCD School Safety & Security Grants	\$131,645.20
10-47810-000-	SOCIAL SECURITY REIMBURSEMENT	\$27,291.43
10-47820-000-	RETIREMENT REIMBURSEMENT	\$256,907.16
10-48521-000-	PERKINS LOCAL PLAN	\$109,922.00
10-48742-000-	PDE GEER Grant	\$52,773.20
10-48749-000-	PCCD COVID 19 Health and Safety Grant	\$90,000.00
Total Revenues		<u>\$3,619,377.29</u>

Expenses		
10-61290-120-	Transition Center - Salary	\$16,931.99
10-61290-141-	Transition Center - Aide Wages	\$20,829.66
10-61290-220-	Transition Center - Social Security	\$2,877.41
10-61290-230-	Transition Center - Retirement	\$12,030.25
10-61290-231-	Transition Center- VOYA Retirement	\$62.56
10-61290-610-	Transition Center - Special Needs-Instruction	\$6,361.01
10-61290-610-	Transition Center - Supplies	\$619.94
10-61290-648-	Transition Center-Software	\$6,212.00
10-61320-120-	Tourism/Hospitality - Salary	\$25,441.10
10-61320-220-	Tourism/Hospitality - Social Security	\$1,932.09
10-61320-230-	Tourism/Hospitality - Retirement	\$8,751.08

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to December 31, 2020

		<u>7/1/2020 to 12/31/2020</u>
10-61320-610-	Tourism/Hospitality - Supplies	\$3,126.27
10-61330-120-	Health Assistant - Salary	\$39,115.47
10-61330-220-	Health Assistant - Social Security	\$2,914.57
10-61330-230-	Health Assistant - Retirement	\$13,420.75
10-61330-640-	Health Assistant - Textbook	\$586.82
10-61341-120-	Early Childhood Education - Salary	\$22,980.44
10-61341-220-	Early Childhood Education - Social Security	\$1,745.53
10-61341-230-	Early Childhood Education - Retirement	\$7,923.32
10-61341-610-	Early Childhood Education - Supplies	\$1,008.69
10-61342-120-	Culinary - Salary	\$47,581.28
10-61342-220-	Culinary - Social Security	\$3,574.33
10-61342-230-	Culinary - Retirement	\$16,344.24
10-61342-610-	Culinary - Supplies	\$1,810.53
10-61342-610-	Culinary - Supplies	\$14,610.61
10-61370-120-	Technical Instruction - Salary	\$84,725.65
10-61370-220-	Technical Instruction - Social Security	\$6,411.98
10-61370-230-	Technical Instruction - Retirement	\$21,175.45
10-61370-231-	VOYA Retirement	\$595.49
10-61370-610-	Technical Instruction - Computer Programming - Supplies	\$1,035.50
10-61370-610-	Technical Instruction - Drafting and Design - Supplies	\$2,366.85
10-61370-610-	Technical Instruction - Computer Networking - Supplies	\$1,175.91
10-61370-648-	Technical Instruction - Software	\$3,500.00
10-61380-120-	Trade and Industrial - Salary	\$372,194.08
10-61380-141-	Trade and Industrial - Aides (Perkins)	\$51,303.11
10-61380-213-	Trade and Industrial - Life Insurance	\$5,421.83
10-61380-214-	Trade and Industrial - LTD Insurance	\$5,378.59
10-61380-220-	Trade and Industrial - Social Security	\$27,977.81
10-61380-220-	Trade and Industrial - Social Security (Perkins)	\$3,877.56
10-61380-230-	Trade and Industrial - Retirement	\$109,975.85
10-61380-230-	Trade and Industrial - Retirement (Perkins)	\$15,807.61
10-61380-231-	SALARY-T & I	\$304.93
10-61380-231-	SALARY-T & I	\$115.55
10-61380-250-	Trade and Industrial - Unemployment Comp	\$279.96
10-61380-260-	Trade and Industrial - Workers Comp	\$14,791.00
10-61380-271-	Trade and Industrial - Medical	\$360,966.92
10-61380-272-	Trade and Industrial - Dental/Vision	\$15,009.55
10-61380-290-	Trade and Industrial - 403(b) payments	\$15,000.00
10-61380-330-	Trade and Industrial - Contracted Substitutes	\$7,702.50
10-61380-430-	Trade and Industrial - High School Repairs and Maintenance	\$473.00
10-61380-580-	Trade and Industrial - Travel (Perkins)	\$2,265.00
10-61380-610-	Trade and Industrial - Art and Design - Supplies	\$2,933.91
10-61380-610-	Trade and Industrial - Graphic Arts - Supplies	\$2,364.00
10-61380-610-	Trade and Industrial - Auto Body - Supplies	\$3,357.49
10-61380-610-	Trade and Industrial - Auto Tech - Supplies	\$7,723.30
10-61380-610-	Trade and Industrial - Construction Trades - Supplies	\$21,727.84

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to December 31, 2020

		<u>7/1/2020 to 12/31/2020</u>
10-61380-610-	Trade and Industrial - Cosmetology - Supplies	\$2,685.42
10-61380-610-	Trade and Industrial - Electrical Engineering - Supplies	\$7,022.14
10-61380-610-	Trade and Industrial - Precision Machining - Supplies	\$2,856.44
10-61380-610-	Trade and Industrial - Facilities Maintenance - Supplies	\$702.74
10-61380-610-	Trade and Industrial - Metal Fabrication - Supplies	\$5,771.66
10-61380-610-	Trade and Industrial - Graduation Supplies	\$1,519.37
10-61380-610-	Trade and Industrial - Copier Paper Reimbursement Supplies	\$2,272.00
10-61380-610-	Trade and Industrial - Repair Parts	\$2,604.00
10-61380-610-	Trade and Industrial - Miscellaneous Lab Supplies	\$732.00
10-61380-610-	Trade and Industrial - Instructional Supt Supplies (Perkins)	\$20,332.58
10-61380-640-	Trade and Industrial - Textbooks	\$12,805.25
10-61380-640-	Trade and Industrial - Textbooks	\$3,935.60
10-61380-648-	Trade and Industrial - Lab Software	\$9,616.90
10-61380-648-	Trade and Industrial - Lab Software (Perkins)	\$4,250.00
10-61380-750-	Trade and Industrial - Equipment (Perkins)	\$14,987.40
10-61390-120-	Other Voc Ed - Salary	\$50,348.27
10-61390-220-	Other Voc Ed - Social Security	\$3,826.21
10-61390-230-	Other Voc Ed - Retirement	\$17,339.93
10-61442-140-	Career Alternative Education - Secretary wages	\$2,524.68
10-61442-220-	Career Alternative Education - Social Security	\$193.14
10-61442-230-	Career Alternative Education - Retirement	\$871.27
10-61610-110-	RCTC - Manager Salaries	\$9,725.39
10-61610-120-	RCTC - Instructor Salary	\$5,104.15
10-61610-140-	RCTC - Secretary Salary	\$3,018.99
10-61610-220-	RCTC - Social Security	\$1,365.23
10-61610-230-	RCTC - Retirement	\$585.13
10-61610-231-	RCTC - VOYA Retirement	\$141.77
10-61610-330-	RCTC - Contracted Services	\$106,838.38
10-61610-540-	RCTC - Advertising	\$280.00
10-61610-610-	RCTC - Supplies	\$1,594.32
10-62122-120-	Pupil Personnel - Counselor Salary	\$74,523.58
10-62122-140-	Pupil Personnel - Co-op Salary	\$13,958.63
10-62122-220-	Pupil Personnel - Social Security	\$6,737.55
10-62122-230-	Pupil Personnel - Retirement	\$29,805.04
10-62122-231-	Pupil Personnel - VOYA Retirement	\$45.15
10-62122-329-	Pupil Personnel - Professional Services (Perkins)	\$8,725.00
10-62122-330-	Pupil Personnel - Advertising Services	\$970.58
10-62122-330-	PUPIL PERSONEL-COUNSELLOR SALARY	\$2,987.00
10-62122-550-	Pupil Personnel - Admissions Printing	\$11,510.75
10-62122-610-	Pupil Personnel - Supplies - Career Planning	\$122.86
10-62122-610-	Pupil Personnel - Supplies - Admissions	\$632.42
10-62122-610-	Pupil Personnel - Supplies - Special Education	\$620.43
10-62122-610-	Pupil Personnel - Supplies - Co-op	\$281.50
10-62260-110-	Curriculum Development - Salary	\$85,445.77
10-62260-220-	Curriculum Development - Social Security	\$6,535.34

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to December 31, 2020

		<u>7/1/2020 to 12/31/2020</u>
10-62260-230-	Curriculum Development - Retirement	\$29,472.37
10-62260-330-	Curriculum Development - Accreditation Services	\$340.00
10-62271-240-	Instructional Staff Development - Tuition - Certified	\$7,186.00
10-62271-330-	Instructional Staff Development -Professional Fee- Certified	\$75.00
10-62271-580-	Instructional Staff Development - Travel	\$105.00
10-62271-810-	Instructional Staff Development - Dues - Certified	\$1,489.50
10-62310-110-	Board Services - Salary	\$1,323.09
10-62310-220-	Board Services - Social Security	\$102.16
10-62310-230-	Board Services - Retirement	\$460.37
10-62310-525-	Board Services - E&O and Bonding Insurances	\$9,857.00
10-62310-530-	Board Services - Postage	\$4,113.24
10-62310-540-	Board Services - Advertising - Legal Ads	\$325.60
10-62310-581-	Board Services - Board Local Mileage	\$558.94
10-62310-610-	Board Services - Supplies (IOC Meeting Expenses)	\$33.66
10-62310-635-	Board Services -Meals/Refreshments	\$1,972.19
10-62310-810-	Board Services - Dues and Fees	\$3,640.00
10-62350-330-	Professional Services - Legal and Accounting	\$23,899.50
10-62360-110-	Director Services - Salary	\$62,597.63
10-62360-220-	Director Services - Social Security	\$4,738.07
10-62360-230-	Director Services - Retirement	\$21,527.67
10-62360-330-	Directors Services - Superintendent Professional Services	\$1,816.21
10-62360-610-	Director Services - Supplies	\$1,408.92
10-62360-635-	Director Services - Meals and Refreshments	\$193.05
10-62380-110-	Principal/High School Secretary - Principal Salary	\$61,662.57
10-62380-140-	Principal/High School Secretary - HS Secretary Salary	\$21,251.03
10-62380-220-	Principal/High School Secretary - Social Security	\$6,245.39
10-62380-230-	Principal/High School Secretary - Retirement	\$28,583.26
10-62380-610-	Principal/High School Secretary - High School Supplies	\$2,965.11
10-62380-635-	Principal/High School Secretary - Meals and Refreshments	\$261.83
10-62411-110-	Health Services - Student Health Svcs Coordinator	\$2,568.75
10-62419-130-	Health Services - Supplemental School Nurse - Salary	\$15,715.45
10-62419-220-	Health Services - Supplemental School Nurse -Social Security	\$1,396.32
10-62419-230-	Health Services - Supplemental School Nurse - Retirement	\$6,299.01
10-62440-610-	Health Services - Supplies	\$794.35
10-62511-110-	Business Services - Business Office Manager - Salary	\$42,863.45
10-62511-140-	Business Services - Business Office Secretary - Salary	\$18,318.93
10-62511-220-	Business Services - Social Security	\$4,528.22
10-62511-230-	Business Services - Retirement	\$20,995.71
10-62511-330-	Business Services - Contracted Payroll Services	\$10,077.51
10-62511-610-	Business Services - Supplies	\$1,218.15
10-62600-610-	Maintenance - Supplies	\$122.78
10-62611-110-	Maintenance Supervisor - Salary	\$36,792.99
10-62611-220-	Maintenance Supervisor - FICA	\$2,827.56
10-62611-230-	Maintenance Supervisor - Retirement	\$12,697.30
10-62619-180-	Maintenance/Custodial - Salary	\$112,546.83

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to December 31, 2020

		<u>7/1/2020 to 12/31/2020</u>
10-62619-220-	Maintenance/Custodial - FICA	\$8,470.13
10-62619-230-	Maintenance Custodial - Retirement	\$23,448.95
10-62619-231-	Maintenance/Custodial - VOYA Retirement	\$936.37
10-62620-100-	PCCD COVID 19 School Safety Personnel Training	\$13,875.00
10-62620-220-	PCCD COVID 19 School Safety Training SS/MCR	\$1,061.76
10-62620-230-	PCCD COVID 19 School Safety Training PSERS	\$4,162.16
10-62620-340-	Maintenance - Contracted Services	\$764.00
10-62620-411-	Maintenance - Disposal Services	\$6,216.83
10-62620-415-	Maintenance - High School Laundry/Dry Cleaning	\$3,443.82
10-62620-422-	Maintenance - Electricity (High School)	\$37,347.38
10-62620-422-	Maintenance - Electricity (Skills Center)	\$7,763.05
10-62620-424-	Maintenance - Water/Sewer	\$2,943.61
10-62620-430-	Maintenance - Repairs and Maintenance (High School)	\$15,280.56
10-62620-521-	Maintenance - Property and Liability Ins (High School)	\$42,664.30
10-62620-521-	Maintenance - Property and Liability Ins (Skills Center)	\$6,042.80
10-62620-610-	Maintenance - Supplies (High School)	\$43,644.38
10-62620-621-	Maintenance - Natural Gas (High School)	\$12,212.58
10-62620-621-	Maintenance - Natural Gas (Skills Center)	\$1,949.43
10-62630-412-	Care of Grounds - Snow Removal	\$2,778.25
10-62630-414-	Care of Grounds - Lawn Care	\$2,784.14
10-62640-430-	Operations and Maintenance - Repairs/Maintenance HS	\$9,342.06
10-62640-430-	Operations and Maintenance - Repairs/Maintenance Skill Cente	\$550.00
10-62650-626-	Vehicle Operations - Gasoline/Diesel	\$1,740.28
10-62660-330-	PCCD School Safety and Security Consultants	\$20,658.03
10-62660-330-	PDE GEER COVID Emergency Grant - Contracted Services	\$0.00
10-62660-360-	Safe Schools	\$0.00
10-62660-610-	Safe School Supplies	\$337.50
10-62660-610-	Safety Grant Supplies	\$9,338.64
10-62660-610-	PCCD School Safety and Security Supplies	\$6,141.38
10-62660-610-	PCCD Safe Schools Supplies	\$10,726.52
10-62660-610-	PDE GEER COVID Emergency Grant - Supplies	\$49,123.03
10-62660-610-	PCCD COVID 19 School Safety Grant - 2020-2021	\$13,725.04
10-62660-750-	PDE GEER COVID Emergency Grant - Equipment	\$5,102.95
10-62830-330-	HR/Quality - Staff Services - Other Professional Services	\$3,552.00
10-62831-110-	HR/Quality - Coordinator Salary	\$27,397.63
10-62831-220-	HR/Quality - FICA	\$2,092.60
10-62831-231-	HUMAN RESOURCES / QUALITY COORDINATOR	\$615.40
10-62831-610-	HR/Quality - Supplies	\$978.42
10-62831-635-	HR/Quality - Meals and Refreshments	\$507.57
10-62832-540-	HR/Quality - Advertising and Recruiting	\$2,962.68
10-62834-324-	Staff Development - Employee Training - Non-Instructional	\$1,548.00
10-62834-580-	Staff Development - Travel - Non-Instructional	\$666.31
10-62834-810-	Staff Development - Dues - Non-Instructional	\$1,168.71
10-62840-110-	Technology Services - Admin Salary	\$40,064.09
10-62840-140-	Technology Services -Classified-Assistant- Salary	\$21,713.84

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to December 31, 2020

		<u>7/1/2020 to 12/31/2020</u>
10-62840-220-	Technology Services - Social Security	\$4,702.27
10-62840-230-	Technology Services - Retirement	\$21,296.84
10-62840-348-	Technology Services - Professional Services	\$17,527.65
10-62840-438-	Technology Services - Service Contracts	\$610.52
10-62840-538-	Technology Services - Communication/Telephone	\$3,140.71
10-62840-618-	Technology Services - Supplies	\$6,806.28
10-62840-618-	Technology - printer toner stock	\$9,409.33
10-62840-618-	Technology Services - Perkins Grant Supplies	\$1,650.72
10-62840-648-	Technology Services - Software	\$0.00
10-63210-120-	Student Activity - Advisors	\$3,000.00
10-63210-220-	Student Activity - Social Security	\$229.50
10-63210-230-	Student Activity - Retirement	\$1,035.30
10-64200-430-	Site Improvements - Repairs	\$12,616.00
10-64600-430-	Building Improvements - Repairs	\$24,092.50
10-65230-931-	Capital Project Fund - Transfers	\$309,389.99
Total Expenses		<u>\$3,456,799.58</u>
 NET SURPLUS/(DEFICIT)		 <u>\$162,577.71</u>

Erie County Technical School

Statement of Activities

Capital Projects - July 1 to December 31, 2020

		<u>7/1/2020 12/31/202</u>
Revenues		
31-46510-000-000-00-000-00	INTEREST EARNINGS	\$365.05
31-49310-000-000-00-000-00	TRANSFERS FROM GENERAL FUND	\$309,389.99
Total Revenues		<u>\$309,755.04</u>
Expenses		
31-62840-758-000-00-000-00	TECHNOLOGY Services - EQUIPMENT	(\$320.89)
31-64200-430-000-00-000-00	Site Improvements - Fire Alarm Upgrade Project	\$12,894.02
31-64200-430-000-00-000-00	SITE IMPROVEMENTS-REPAIRS - Secure Vestibule Project	\$154,900.00
31-64300-330-000-00-000-00	Pre-Bid Documents - Architect	\$0.00
31-64400-330-000-00-000-00	ARCHITECT SERVICES	\$20.00
Total Expenses		<u>\$167,493.13</u>
NET SURPLUS/(DEFICIT)		<u>\$142,261.91</u>

Erie County Technical School

Statement of Activities

Student Activities - July 1 to December 31, 2020

		<u>7/1/2020 12/31/202</u>
Revenues		
81-46510-000-000-00-000-00	INTEREST INCOME	\$0.52
81-46990-000-000-00-000-00	Student Activities Revenue - SkillsUSA	\$1,874.75
81-46990-000-000-00-000-10	Skills USA - Break Revenue	\$1,611.07
81-46990-001-000-00-000-10	NVTHS - Break Revenue	\$1,748.21
Total Revenues		<u>\$5,234.55</u>
Expenses		
81-63200-610-000-00-000-00	Student Activities -SUPPLIES- SKILLSUSA	\$933.57
81-63200-610-000-00-000-00	Student Activities -SUPPLIES-NVTHS	\$666.58
81-63200-810-000-00-000-00	Student Activities -NTHS DUES	\$550.00
Total Expenses		<u>\$2,150.15</u>
NET SURPLUS/(DEFICIT)		<u>\$3,084.40</u>

Erie County Technical School

Bank Register Report - NWSB General Fund

NWSB GENERAL FUND

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1004	Accounts Payable	Bank Draft	12/31/2020	National Fuel Gas	\$0.00	\$2,075.45	(\$2,075.45)	12/31/2020	Reconciled
1006	Accounts Payable	Bank Draft	12/31/2020	National Fuel Gas	\$0.00	\$498.52	(\$2,573.97)	12/31/2020	Reconciled
1007	Accounts Payable	Bank Draft	12/1/2020	PITNEY BOWES PURCHASE POWE	\$0.00	\$1,274.62	(\$3,848.59)	12/1/2020	Reconciled
1008	Accounts Payable	Bank Draft	12/10/2020	Pitney Bowes-Meter Rental	\$0.00	\$405.12	(\$4,253.71)	12/10/2020	Reconciled
1370	Accounts Payable	Computer Check	12/8/2020	Boston Mutual Life Insurance Compan	\$0.00	\$852.11	(\$5,105.82)	12/8/2020	Reconciled
1371	Accounts Payable	Computer Check	12/8/2020	C.M. Regent Insurance Company	\$0.00	\$909.30	(\$6,015.12)	12/8/2020	Reconciled
1372	Accounts Payable	Computer Check	12/8/2020	NOREBT	\$0.00	\$64,813.00	(\$70,828.12)	12/8/2020	Reconciled
1373	Accounts Payable	Computer Check	12/16/2020	Allegheny Educational Systems, Inc.	\$0.00	\$2,604.00	(\$73,432.12)	12/16/2020	Reconciled
1374	Accounts Payable	Computer Check	12/16/2020	Benefit Administrators, Inc.	\$0.00	\$514.00	(\$73,946.12)	12/16/2020	Reconciled
1375	Accounts Payable	Computer Check	12/16/2020	C. Michael Miller	\$0.00	\$3,096.00	(\$77,042.12)	12/16/2020	Reconciled
1376	Accounts Payable	Computer Check	12/16/2020	ComDoc, Inc.	\$0.00	\$2,446.91	(\$79,489.03)	12/16/2020	Outstanding
1377	Accounts Payable	Computer Check	12/16/2020	County of Erie General Fund	\$0.00	\$20,658.03	(\$100,147.06)	12/16/2020	Reconciled
1378	Accounts Payable	Computer Check	12/16/2020	Courtney Neal	\$0.00	\$49.57	(\$100,196.63)	12/16/2020	Reconciled
1379	Accounts Payable	Computer Check	12/16/2020	Dell Marketing L.P.	\$0.00	\$17,851.54	(\$118,048.17)	12/16/2020	Reconciled
1380	Accounts Payable	Computer Check	12/16/2020	Desantis Solutions	\$0.00	\$834.87	(\$118,883.04)	12/16/2020	Reconciled
1381	Accounts Payable	Computer Check	12/16/2020	Direct Energy Business	\$0.00	\$3,294.78	(\$122,177.82)	12/16/2020	Outstanding
1382	Accounts Payable	Computer Check	12/16/2020	Electrical and Mechanical Systems, In	\$0.00	\$210.00	(\$122,387.82)	12/16/2020	Reconciled
1383	Accounts Payable	Computer Check	12/16/2020	Fagan Sanitary Supply	\$0.00	\$1,720.95	(\$124,108.77)	12/16/2020	Outstanding
1384	Accounts Payable	Computer Check	12/16/2020	Fort LeBoeuf School District	\$0.00	\$1,816.21	(\$125,924.98)	12/16/2020	Reconciled
1385	Accounts Payable	Computer Check	12/16/2020	Galbraith Media Access	\$0.00	\$11,425.75	(\$137,350.73)	12/16/2020	Reconciled
1386	Accounts Payable	Computer Check	12/16/2020	General Exterminating	\$0.00	\$540.00	(\$137,890.73)	12/16/2020	Outstanding
1387	Accounts Payable	Computer Check	12/16/2020	Helen Nelson Trucking	\$0.00	\$2,778.25	(\$140,668.98)	12/16/2020	Reconciled
1388	Accounts Payable	Computer Check	12/16/2020	Jeffrey Zellefrow	\$0.00	\$957.00	(\$141,625.98)	12/16/2020	Reconciled
1389	Accounts Payable	Computer Check	12/16/2020	Kelly Services, Inc.	\$0.00	\$661.50	(\$142,287.48)	12/16/2020	Reconciled
1390	Accounts Payable	Computer Check	12/16/2020	Knox McLaughlin Gornall & Sennett, P	\$0.00	\$2,364.00	(\$144,651.48)	12/16/2020	Reconciled
1391	Accounts Payable	Computer Check	12/16/2020	Koldrock Waters, Inc.	\$0.00	\$160.35	(\$144,811.83)	12/16/2020	Reconciled
1392	Accounts Payable	Computer Check	12/16/2020	LECOM Center for Health and Aging	\$0.00	\$597.00	(\$145,408.83)	12/16/2020	Reconciled
1393	Accounts Payable	Computer Check	12/16/2020	Lyle Taylor	\$0.00	\$319.00	(\$145,727.83)	12/16/2020	Reconciled
1394	Accounts Payable	Computer Check	12/16/2020	Monark Student Transportation Corp.	\$0.00	\$700.00	(\$146,427.83)	12/16/2020	Reconciled
1395	Accounts Payable	Computer Check	12/16/2020	NEWCO Electric Co.	\$0.00	\$1,488.00	(\$147,915.83)	12/16/2020	Reconciled
1397	Accounts Payable	Computer Check	12/16/2020	Pa Pride, LLC	\$0.00	\$22,400.00	(\$170,315.83)	12/16/2020	Outstanding
1398	Accounts Payable	Computer Check	12/16/2020	Paragon Print Systems, Inc.	\$0.00	\$67.68	(\$170,383.51)	12/16/2020	Reconciled
1399	Accounts Payable	Computer Check	12/16/2020	Plyler Entry Systems	\$0.00	\$140.00	(\$170,523.51)	12/16/2020	Reconciled
1400	Accounts Payable	Computer Check	12/16/2020	Reinhart Food Service	\$0.00	\$2,550.40	(\$173,073.91)	12/16/2020	Reconciled
1401	Accounts Payable	Computer Check	12/16/2020	Robert Eggleston	\$0.00	\$957.00	(\$174,030.91)	12/16/2020	Reconciled
1402	Accounts Payable	Computer Check	12/16/2020	Scott Electric	\$0.00	\$66.76	(\$174,097.67)	12/16/2020	Reconciled
1403	Accounts Payable	Computer Check	12/16/2020	SJE FBO EnergyMark, LLC	\$0.00	\$50.00	(\$174,147.67)	12/16/2020	Reconciled
1404	Accounts Payable	Computer Check	12/16/2020	Snap-on Industrial	\$0.00	\$2,129.69	(\$176,277.36)	12/16/2020	Reconciled

Erie County Technical School

Bank Register Report - NWSB General Fund

NWSB GENERAL FUND

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1405	Accounts Payable	Computer Check	12/16/2020	Stubenhofer Landscaping	\$0.00	\$1,235.00	(\$177,512.36)	12/16/2020	Reconciled
1406	Accounts Payable	Computer Check	12/16/2020	Summit Township Sewer Authority	\$0.00	\$245.73	(\$177,758.09)	12/16/2020	Reconciled
1407	Accounts Payable	Computer Check	12/16/2020	The Nutrition Group	\$0.00	\$3,449.50	(\$181,207.59)	12/16/2020	Reconciled
1408	Accounts Payable	Computer Check	12/16/2020	Unifirst Corporation	\$0.00	\$979.46	(\$182,187.05)	12/16/2020	Reconciled
1409	Accounts Payable	Computer Check	12/16/2020	Warren Company	\$0.00	\$2,102.32	(\$184,289.37)	12/16/2020	Reconciled
1411	Accounts Payable	Computer Check	12/16/2020	Otis Elevator Company	\$0.00	\$550.00	(\$184,839.37)	12/16/2020	Reconciled
1412	Accounts Payable	Computer Check	12/16/2020	Summit Township Water Authority	\$0.00	\$441.17	(\$185,280.54)	12/16/2020	Reconciled
1413	Accounts Payable	Computer Check	12/16/2020	Western Region PACTA	\$0.00	\$200.00	(\$185,480.54)	12/16/2020	Outstanding
1415	Accounts Payable	One-Time Check	12/16/2020	Sauers Inc.	\$0.00	\$330.00	(\$185,810.54)	12/1/2020	Reconciled
1416	Accounts Payable	One-Time Check	12/16/2020	Sergey Gidenko	\$0.00	\$330.00	(\$186,140.54)	12/1/2020	Reconciled
1417	Accounts Payable	Computer Check	12/17/2020	Knox McLaughlin Gornall & Sennett, P	\$0.00	\$1,360.00	(\$187,500.54)	12/17/2020	Reconciled
1418	Accounts Payable	Computer Check	12/18/2020	Joe Tarasovitch	\$0.00	\$990.00	(\$188,490.54)	12/18/2020	Reconciled
1419	Accounts Payable	Computer Check	12/18/2020	Walmart Supercenter	\$0.00	\$570.00	(\$189,060.54)	12/18/2020	Reconciled

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$184,146.83)
One-Time Check	(\$660.00)
Bank Draft	(\$4,253.71)
Total Payments:	(\$189,060.54)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$189,060.54)

Erie County Technical School
Bank Register Report - Capital Reseve Fd - NWSB Capital Project Checking
 CAPITAL PROJECTS FUND - NWSB

<u>Transaction Number</u>	<u>Source</u>	<u>Transaction Type</u>	<u>Transaction Date</u>	<u>Reference</u>	<u>Deposits</u>	<u>Payments</u>	<u>Running Total</u>	<u>Post Date</u>	<u>Status</u>
1038	Accounts Payable	Computer Check	12/16/2020	Considine Biebel & Company	\$0.00	\$8,558.75	(\$8,558.75)	12/16/2020	Reconciled

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$8,558.75)
Total Payments:	(\$8,558.75)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$8,558.75)

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Autozone									
Autozone	1825769006	11/20/2020	1/31/2021	\$4,500.00	\$0.00		\$4,500.00	1/31/2021	5
Totals for Autozone:				\$4,500.00	\$0.00		\$4,500.00		
Benefit Administrators, Inc.									
Benefit Administrators, Inc.	3710	12/17/2020	1/31/2021	\$36.00	\$0.00		\$36.00	12/31/2020	36
Benefit Administrators, Inc.	01/15/2021SUMMARY	1/15/2021	1/31/2021	\$252.15	\$0.00		\$252.15	1/31/2021	5
Benefit Administrators, Inc.	3772	1/22/2021	1/31/2021	\$45.00	\$0.00		\$45.00	2/5/2021	0
Totals for Benefit Administrators, Inc.:				\$333.15	\$0.00		\$333.15		
BLACKBAUD									
BLACKBAUD	92017425	1/5/2021	1/31/2021	\$9,783.35	\$0.00		\$9,783.35	2/4/2021	1
Totals for BLACKBAUD:				\$9,783.35	\$0.00		\$9,783.35		
CDW Government									
CDW Government	5903945	12/23/2020	1/31/2021	\$20,350.00	\$0.00		\$20,350.00	1/15/2021	21
Totals for CDW Government:				\$20,350.00	\$0.00		\$20,350.00		
ComDoc, Inc.									
ComDoc, Inc.	4068852	1/4/2021	1/31/2021	\$1,452.28	\$0.00		\$1,452.28	1/31/2021	5
ComDoc, Inc.	4074303	1/8/2021	1/31/2021	\$140.95	\$0.00		\$140.95	1/31/2021	5
ComDoc, Inc.	4073125	1/7/2021	1/31/2021	\$230.88	\$0.00		\$230.88	1/31/2021	5
Totals for ComDoc, Inc.:				\$1,824.11	\$0.00		\$1,824.11		
Dell Marketing L.P.									
Dell Marketing L.P.	10449328240	12/15/2020	1/31/2021	\$2,579.76	\$0.00		\$2,579.76	1/14/2021	22
Totals for Dell Marketing L.P.:				\$2,579.76	\$0.00		\$2,579.76		
Desantis Solutions									
Desantis Solutions	226544	1/4/2021	1/31/2021	\$1,180.00	\$0.00		\$1,180.00	1/31/2021	5
Totals for Desantis Solutions:				\$1,180.00	\$0.00		\$1,180.00		
Direct Energy Business									
Direct Energy Business	HS12243252	1/7/2021	1/31/2021	\$4,766.08	\$0.00		\$4,766.08	2/6/2021	0
Direct Energy Business	HS02211854	12/16/2020	1/31/2021	\$583.82	\$0.00		\$583.82	1/15/2021	21
Direct Energy Business	HS12261807	1/19/2021	1/31/2021	\$1,011.74	\$0.00		\$1,011.74	1/31/2021	5
Totals for Direct Energy Business:				\$6,361.64	\$0.00		\$6,361.64		
Fagan Sanitary Supply									
Fagan Sanitary Supply	169899-1	1/14/2021	1/31/2021	\$3,258.00	\$0.00		\$3,258.00	1/31/2021	5
Fagan Sanitary Supply	170443	1/14/2021	1/31/2021	\$114.00	\$0.00		\$114.00	1/31/2021	5
Fagan Sanitary Supply	169899	1/5/2021	1/31/2021	\$11,627.00	\$0.00		\$11,627.00	2/4/2021	1
Totals for Fagan Sanitary Supply:				\$14,999.00	\$0.00		\$14,999.00		

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Helen Nelson Trucking									
Helen Nelson Trucking	20-3115	1/2/2021	1/31/2021	\$3,678.25	\$0.00		\$3,678.25	1/31/2021	5
<i>Totals for Helen Nelson Trucking:</i>				<u>\$3,678.25</u>	<u>\$0.00</u>		<u>\$3,678.25</u>		
Kelly Services, Inc.									
Kelly Services, Inc.	51093750	12/21/2020	12/31/2020	\$147.00	\$0.00		\$147.00	12/31/2020	36
Kelly Services, Inc.	2096721	1/18/2021	1/31/2021	\$147.00	\$0.00		\$147.00	1/31/2021	5
Kelly Services, Inc.	2096722	1/18/2021	1/31/2021	\$147.00	\$0.00		\$147.00	1/31/2021	5
<i>Totals for Kelly Services, Inc.:</i>				<u>\$441.00</u>	<u>\$0.00</u>		<u>\$441.00</u>		
Knox McLaughlin Gornall & Sennett, P.C.									
Knox McLaughlin Gornall & Sennett, P.C.	2284204	1/13/2021	1/31/2021	\$1,888.00	\$0.00		\$1,888.00	1/31/2021	5
Knox McLaughlin Gornall & Sennett, P.C.	2284397	1/22/2021	1/31/2021	\$1,742.50	\$0.00		\$1,742.50	1/31/2021	5
<i>Totals for Knox McLaughlin Gornall & Sennett, P.C.:</i>				<u>\$3,630.50</u>	<u>\$0.00</u>		<u>\$3,630.50</u>		
Koldrock Waters, Inc.									
Koldrock Waters, Inc.	854505	1/4/2021	1/31/2021	\$75.50	\$0.00		\$75.50	1/31/2021	5
Koldrock Waters, Inc.	854510	1/4/2021	1/31/2021	\$18.45	\$0.00		\$18.45	1/31/2021	5
Koldrock Waters, Inc.	853304	12/21/2020	1/31/2021	\$28.50	\$0.00		\$28.50	1/31/2021	5
Koldrock Waters, Inc.	854507	1/4/2021	1/31/2021	\$12.95	\$0.00		\$12.95	1/31/2021	5
Koldrock Waters, Inc.	854508	1/4/2021	1/31/2021	\$18.45	\$0.00		\$18.45	1/31/2021	5
<i>Totals for Koldrock Waters, Inc.:</i>				<u>\$153.85</u>	<u>\$0.00</u>		<u>\$153.85</u>		
Laser Creations by I.D. Systems									
Laser Creations by I.D. Systems	38688	1/13/2021	1/31/2021	\$35.00	\$0.00		\$35.00	1/31/2021	5
<i>Totals for Laser Creations by I.D. Systems:</i>				<u>\$35.00</u>	<u>\$0.00</u>		<u>\$35.00</u>		
Monark Student Transportation Corp.									
Monark Student Transportation Corp.	M15445	12/31/2020	1/31/2021	\$300.00	\$0.00		\$300.00	1/31/2021	5
<i>Totals for Monark Student Transportation Corp.:</i>				<u>\$300.00</u>	<u>\$0.00</u>		<u>\$300.00</u>		
MSC Industrial Supply Company									
MSC Industrial Supply Company	44951433	1/8/2021	1/31/2021	\$1,431.70	\$0.00		\$1,431.70	1/31/2021	5
MSC Industrial Supply Company	48934163	1/20/2021	1/31/2021	\$701.62	\$0.00		\$701.62	1/31/2021	5
<i>Totals for MSC Industrial Supply Company:</i>				<u>\$2,133.32</u>	<u>\$0.00</u>		<u>\$2,133.32</u>		
Mueller Locksmith LLC									
Mueller Locksmith LLC	3417	9/23/2020	1/31/2021	\$769.40	\$0.00		\$769.40	1/15/2021	21
<i>Totals for Mueller Locksmith LLC:</i>				<u>\$769.40</u>	<u>\$0.00</u>		<u>\$769.40</u>		
National Fuel Gas									
National Fuel Gas	01/22/2021HS	1/22/2021	1/31/2021	\$3,205.93	\$0.00		\$3,205.93	1/22/2021	14
<i>Totals for National Fuel Gas:</i>				<u>\$3,205.93</u>	<u>\$0.00</u>		<u>\$3,205.93</u>		

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
NaviGate 360, LLC									
NaviGate 360, LLC	58971	2/1/2021	2/28/2021	\$1,000.00	\$0.00		\$1,000.00	2/1/2021	4
Totals for NaviGate 360, LLC:				\$1,000.00	\$0.00		\$1,000.00		
NetSupport Incorporated									
NetSupport Incorporated	546081	1/5/2021	1/31/2021	\$1,636.20	\$0.00		\$1,636.20	1/31/2021	5
Totals for NetSupport Incorporated:				\$1,636.20	\$0.00		\$1,636.20		
Northwest Tri-County IU5									
Northwest Tri-County IU5	6022	1/14/2021	1/31/2021	\$1,431.58	\$0.00		\$1,431.58	1/31/2021	5
Totals for Northwest Tri-County IU5:				\$1,431.58	\$0.00		\$1,431.58		
Pa Pride, LLC									
Pa Pride, LLC	1070	1/11/2021	1/31/2021	\$4,950.00	\$0.00		\$4,950.00	1/31/2021	5
Pa Pride, LLC	1071	1/11/2021	1/31/2021	\$2,200.00	\$0.00		\$2,200.00	1/31/2021	5
Pa Pride, LLC	1054	12/7/2020	1/31/2021	\$5,300.00	\$0.00		\$5,300.00	1/31/2021	5
Pa Pride, LLC	1044	11/10/2020	1/31/2021	\$5,300.00	\$0.00		\$5,300.00	12/31/2020	36
Pa Pride, LLC	1043	11/10/2020	1/31/2021	\$5,140.00	\$0.00		\$5,140.00	1/31/2021	5
Totals for Pa Pride, LLC:				\$22,890.00	\$0.00		\$22,890.00		
PA Principals Association									
PA Principals Association	500004199	1/11/2021	1/31/2021	\$595.00	\$0.00		\$595.00	2/28/2021	0
Totals for PA Principals Association:				\$595.00	\$0.00		\$595.00		
Perry Highway Hose Company									
Perry Highway Hose Company	2021Donation	1/1/2021	1/31/2021	\$1,500.00	\$0.00		\$1,500.00	1/31/2021	5
Totals for Perry Highway Hose Company:				\$1,500.00	\$0.00		\$1,500.00		
PSERS									
PSERS	12/17/2020NOTICE	12/17/2020	1/31/2021	\$709.16	\$0.00		\$709.16	1/15/2021	21
Totals for PSERS:				\$709.16	\$0.00		\$709.16		
Quest Software Inc.									
Quest Software Inc.	1000950652	1/4/2021	1/31/2021	\$861.66	\$0.00		\$861.66	1/31/2021	5
Totals for Quest Software Inc.:				\$861.66	\$0.00		\$861.66		
Reinhart Food Service									
Reinhart Food Service	706557	1/5/2021	1/31/2021	\$1,853.23	\$0.00		\$1,853.23	1/31/2021	5
Reinhart Food Service	703209	12/22/2020	1/31/2021	\$131.04	\$0.00		\$131.04	1/31/2021	5
Reinhart Food Service	712755	1/12/2021	1/31/2021	\$741.05	\$0.00		\$741.05	1/31/2021	5
Reinhart Food Service	722912	1/26/2021	1/31/2021	\$720.85	\$0.00		\$720.85	1/31/2021	5
Totals for Reinhart Food Service:				\$3,446.17	\$0.00		\$3,446.17		
Scott Electric									

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Scott Electric	2351674	1/13/2021	1/31/2021	\$33.32	\$0.00		\$33.32	1/31/2021	5
Scott Electric	2351673	1/13/2021	1/31/2021	\$263.36	\$0.00		\$263.36	1/31/2021	5
Scott Electric	2359378	1/19/2021	1/31/2021	\$14.90	\$0.00		\$14.90	1/31/2021	5
Scott Electric	2359379	1/19/2021	1/31/2021	\$7.45	\$0.00		\$7.45	1/31/2021	5
Scott Electric	2340344	1/7/2021	1/31/2021	\$651.33	\$0.00		\$651.33	1/31/2021	5
<i>Totals for Scott Electric:</i>				<i>\$970.36</i>	<i>\$0.00</i>		<i>\$970.36</i>		
Service Master									
Service Master	A42013	1/25/2021	1/31/2021	\$4,909.00	\$0.00		\$4,909.00	1/31/2021	5
Service Master	A41978	1/5/2021	1/31/2021	\$4,909.00	\$0.00		\$4,909.00	1/31/2021	5
<i>Totals for Service Master:</i>				<i>\$9,818.00</i>	<i>\$0.00</i>		<i>\$9,818.00</i>		
SJE FBO EnergyMark, LLC									
SJE FBO EnergyMark, LLC	1210002	12/31/2020	1/31/2021	\$50.00	\$0.00		\$50.00	1/31/2021	5
SJE FBO EnergyMark, LLC	1224769	1/31/2021	1/31/2021	\$50.00	\$0.00		\$50.00	1/31/2021	5
<i>Totals for SJE FBO EnergyMark, LLC:</i>				<i>\$100.00</i>	<i>\$0.00</i>		<i>\$100.00</i>		
Snap-on Industrial									
Snap-on Industrial	46243951	12/5/2020	1/31/2021	\$59.44	\$0.00		\$59.44	1/31/2021	5
<i>Totals for Snap-on Industrial:</i>				<i>\$59.44</i>	<i>\$0.00</i>		<i>\$59.44</i>		
Summit Township Sewer Authority									
Summit Township Sewer Authority	01/11/2021SEWER	1/11/2021	1/31/2021	\$135.18	\$0.00		\$135.18	2/10/2021	0
<i>Totals for Summit Township Sewer Authority:</i>				<i>\$135.18</i>	<i>\$0.00</i>		<i>\$135.18</i>		
Summit Township Water Authority									
Summit Township Water Authority	02/10/2021WATER	1/7/2021	1/31/2021	\$333.62	\$0.00		\$333.62	2/10/2021	0
<i>Totals for Summit Township Water Authority:</i>				<i>\$333.62</i>	<i>\$0.00</i>		<i>\$333.62</i>		
The Nutrition Group									
The Nutrition Group	5342	12/31/2020	1/31/2021	\$1,012.00	\$0.00		\$1,012.00	1/31/2021	5
<i>Totals for The Nutrition Group:</i>				<i>\$1,012.00</i>	<i>\$0.00</i>		<i>\$1,012.00</i>		
Times Publishing Company									
Times Publishing Company	26868	12/15/2020	1/31/2021	\$68.50	\$0.00		\$68.50	1/15/2021	21
Times Publishing Company	26981	12/23/2020	1/31/2021	\$134.10	\$0.00		\$134.10	1/31/2021	5
<i>Totals for Times Publishing Company:</i>				<i>\$202.60</i>	<i>\$0.00</i>		<i>\$202.60</i>		
Unifirst Corporation									
Unifirst Corporation	1500854	12/15/2020	1/31/2021	\$84.33	\$0.00		\$84.33	1/31/2021	5
Unifirst Corporation	1505694	1/5/2021	1/31/2021	\$75.37	\$0.00		\$75.37	1/31/2021	5
Unifirst Corporation	1505673	1/5/2021	1/31/2021	\$156.86	\$0.00		\$156.86	1/31/2021	5
Unifirst Corporation	1500833	12/15/2020	1/31/2021	\$158.64	\$0.00		\$158.64	1/31/2021	5
Unifirst Corporation	1508928	1/19/2021	1/31/2021	\$150.50	\$0.00		\$150.50	1/31/2021	5

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Unifirst Corporation	1508949	1/19/2021	1/31/2021	\$70.51	\$0.00		\$70.51	1/31/2021	5
<i>Totals for Unifirst Corporation:</i>				<i>\$696.21</i>	<i>\$0.00</i>		<i>\$696.21</i>		
Verizon Wireless									
Verizon Wireless	9868593688	12/30/2020	12/31/2020	\$325.19	\$0.00		\$325.19	12/30/2020	37
<i>Totals for Verizon Wireless:</i>				<i>\$325.19</i>	<i>\$0.00</i>		<i>\$325.19</i>		
Wilkins Company, Inc.									
Wilkins Company, Inc.	53946	12/16/2020	1/31/2021	\$198.35	\$0.00		\$198.35	1/31/2021	5
Wilkins Company, Inc.	54391	1/1/2021	1/31/2021	\$2,014.50	\$0.00		\$2,014.50	1/31/2021	5
<i>Totals for Wilkins Company, Inc.:</i>				<i>\$2,212.85</i>	<i>\$0.00</i>		<i>\$2,212.85</i>		
WM. T. Spaeder Co. Inc.									
WM. T. Spaeder Co. Inc.	W20146	12/16/2020	12/31/2020	\$371.20	\$0.00		\$371.20	12/31/2020	36
<i>Totals for WM. T. Spaeder Co. Inc.:</i>				<i>\$371.20</i>	<i>\$0.00</i>		<i>\$371.20</i>		
GRAND TOTALS:				\$126,564.68	\$0.00		\$126,564.68		

Erie County Technical School

Open Invoice Report

Capital Projects Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
HRLC Architects, LLC									
HRLC Architects, LLC	3/3 prebid	1/7/2021	1/31/2021	\$225,000.00	\$0.00		\$225,000.00	1/31/2021	6
HRLC Architects, LLC	reimbursable - prebi	1/7/2021	1/31/2021	\$2,213.08	\$0.00		\$2,213.08	1/31/2021	6
HRLC Architects, LLC	01/21/2021 vestibule	1/21/2021	1/31/2021	\$2,408.18	\$0.00		\$2,408.18	1/31/2021	6
<i>Totals for HRLC Architects, LLC:</i>				<u>\$229,621.26</u>	<u>\$0.00</u>		<u>\$229,621.26</u>		
GRAND TOTALS:				\$229,621.26	\$0.00		\$229,621.26		

Erie County Technical School

Open Invoice Report

Student Activities Fund

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Post Date</u>	<u>Invoice Balance</u>	<u>Potential Discount</u>	<u>Discount Expires On</u>	<u>Net Amount Due</u>	<u>Invoice Due Date</u>	<u>Days Past Due</u>
ECTS-General Fund									
ECTS-General Fund	DUE TO GF	10/26/2020	11/30/2020	\$2,129.15	\$0.00		\$2,129.15	11/30/2020	68
	<i>Totals for ECTS-General Fund:</i>			<u>\$2,129.15</u>	<u>\$0.00</u>		<u>\$2,129.15</u>		
			GRAND TOTALS:	\$2,129.15	\$0.00		\$2,129.15		

VISA Statement December 28, 2020

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Balsiger	10-61380-610-000-00-000-270	102.39	Welders Supply Company	12/18/2020
Birchard	10-62440-610-000-00-000-000	158.00	Cintas Corp	12/03/2020
Birchard	10-04990-000-000-00-000-273	207.90	Millennium Systems Intern	12/14/2020
Birchard	10-62620-411-000-00-000-000	1038.53	Waste Mgmt Wm Ezpay	12/15/2020
Birchard	10-61380-648-000-00-000-290	975.00	Alldata	12/16/2020
Birchard	10-61380-610-000-00-000-290	877.50	Sq *daniel J. Smith Photo	12/18/2020
Birchard	10-62840-348-000-00-000-000	232.58	Velocity Network Inc	12/21/2020
Birchard	10-04990-000-000-00-000-273	49.99	Bestbuycom806400144380	12/22/2020
Birchard	10-04990-000-000-00-000-273	135.67	Www.Kohls.Com #0873	12/22/2020
Birchard	10-04990-000-000-00-000-273	-7.68	Www.Kohls.Com #0873	12/23/2020
Carr	10-61380-610-663-00-000-000	272.00	Nocti	12/04/2020
Carr	10-62122-610-000-00-000-004	52.00	Wegmans #075	12/17/2020
Eggleston	10-62122-610-000-00-000-005	491.00	Bayfront Eyecare Pc	12/01/2020
Eggleston	10-62122-610-000-00-000-005	44.00	Edweek Print Digital	12/11/2020
Eggleston	10-62122-610-000-00-000-005	284.00	Bayfront Eyecare Pc	12/16/2020
Fair	10-62840-618-000-00-000-000	111.91	Graybar Electric Company	12/07/2020
Fair	10-62840-618-000-00-000-000	14.76	Lowe's #00226	12/10/2020
Fair	10-62840-618-000-00-000-000	113.70	Batteries + Bulbs-#0642	12/10/2020
Foulkrod	10-62122-610-000-00-000-001	45.00	Giant-Eagle #4035	12/22/2020
Fox	10-61341-610-000-00-000-000	9.97	Wal-Mart #2278	12/02/2020
Fox	10-61341-610-000-00-000-000	66.05	Wm Supercenter #2278	12/15/2020
Fox	10-61341-610-000-00-000-000	29.78	Wal-Mart #2278	12/16/2020
Fox	10-61341-610-000-00-000-000	6.50	Once Upon A Child	12/16/2020
Fox	10-61341-610-000-00-000-000	20.81	Wm Supercenter #2278	12/17/2020
Fox	10-61341-610-000-00-000-000	15.62	Wm Supercenter #2278	12/22/2020
Garvey	10-61290-610-000-00-000-000	98.73	Amzn Mktp Us	12/09/2020
Garvey	10-61290-610-000-00-000-000	137.29	Amzn Mktp Us	12/09/2020
Marzka	10-62620-610-000-00-000-000	51.60	Lowe's #00226	12/09/2020
Marzka	10-62620-610-000-00-000-000	35.44	Lowe's #00226	12/15/2020
Marzka	10-62620-610-000-00-000-000	188.55	E L Heard & Son	12/17/2020
Mello	10-62620-610-000-00-000-000	10.32	Lowe's #00226	12/03/2020
Mello	10-62620-610-000-00-000-000	31.56	Tractor-Supply-Co #0554	12/04/2020
Mello	10-62620-610-000-00-000-000	635.11	Lowe's #00226	12/16/2020
Mello	10-62620-610-000-00-000-000	95.96	Lowe's #00226	12/17/2020
Mello	10-62620-610-000-00-000-000	-85.96	Lowe's #00226	12/17/2020
Mello	10-62650-626-000-00-000-000	50.14	Get Go #3232	12/23/2020
Mello	10-62620-610-000-00-000-000	88.75	Lowe's #00226	12/23/2020
Miller	10-61370-610-000-00-000-264	423.36	Amazon.Com*xf0ig1kj3 Amzn	12/09/2020
Miller	10-61370-610-000-00-000-264	199.99	Officemax/Officedept#6877	12/16/2020
Miller	10-61370-610-000-00-000-264	169.55	Amzn Mktp Us	12/21/2020
Miller	10-61370-610-000-00-000-264	84.95	Amzn Mktp Us	12/21/2020

Noonan	10-61380-610-000-00-000-273	37.96 Krispy Kreme 0369	12/24/2020
Salorino	10-61380-610-000-00-000-266	197.58 Veritiv-Midwest	12/23/2020
Salorino	10-61380-610-000-00-000-266	-197.58 Veritiv-Midwest	12/24/2020
Sanders	10-61342-610-000-00-000-001	56.93 Amzn Mktp Us	12/07/2020
Sanders	10-61342-610-000-00-000-001	164.31 Amazon.Com*3z2b309d3 Amz	12/07/2020
Sanders	10-61342-610-000-00-000-001	62.95 Amzn Mktp Us	12/07/2020
Sanders	10-61342-610-000-00-000-001	29.99 Amzn Mktp Us	12/07/2020
Sanders	10-61342-610-000-00-000-001	47.09 Amzn Mktp Us	12/08/2020
Sanders	10-61342-610-000-00-000-001	193.99 Instacart	12/10/2020
Sanders	10-61342-610-000-00-000-001	132.19 Instacart	12/15/2020
Sanders	10-61342-610-000-00-000-001	318.68 Instacart	12/21/2020
Sanders	10-61342-610-000-00-000-001	22.01 Amzn Mktp Us	12/21/2020
Sargent	10-61370-610-000-00-000-262	331.88 Document Solutions	12/01/2020
Scalise	10-61380-648-000-00-000-290	1260.00 Www.Bookwidgets.Com	12/14/2020
Smith	10-62840-618-000-00-000-000	242.00 Amzn Mktp Us	12/10/2020
Smith	10-62840-618-000-00-000-000	383.70 Amazon.Com*xl5z343i3 Amzn	12/14/2020
Steever	10-61380-610-000-00-000-271	50.73 Amzn Mktp Us	12/08/2020
Suprynowicz	10-61380-610-000-00-000-277	63.62 Msc	12/16/2020
Tarasovitch	10-61380-610-000-00-000-272	15.00 Careersafe Online	12/04/2020
Tarasovitch	10-01340-000-000-00-000-000	990.00 Wal-Mart #5445	12/18/2020
Taylor	10-61380-610-000-00-000-279	163.70 Amzn Mktp Us	12/01/2020
Taylor	10-61380-610-000-00-000-279	298.68 Welders Supply Company	12/14/2020
Taylor	10-61380-610-000-00-000-279	47.88 Quizlet.Com* Trial	12/14/2020
Vonvolkenburg	10-62620-610-000-00-000-000	405.56 Janitors Supply Co #1	12/04/2020
Walker	10-04210-790-000-00-000-000	100.00 Tims	12/10/2020
Walker	10-04210-790-000-00-000-000	100.00 Tims	12/10/2020
Walter	10-61380-610-000-00-000-271	197.42 Lowes #00226	12/08/2020
Walter	10-61380-610-000-00-000-271	109.61 The Home Depot #4124	12/09/2020
Walter	10-61380-610-000-00-000-271	118.50 Sol*snap-On Industrial	12/10/2020
Warren	10-61342-610-000-00-000-000	37.95 Amzn Mktp Us	12/09/2020
Wilber	10-61380-610-000-00-000-265	228.41 Amzn Mktp Us	12/15/2020
Wilber	10-61380-610-000-00-000-265	139.95 Grammarly Coe82c6qh	12/24/2020
Woodburn	10-01320-000-000-00-000-000	11.55 Usps.Com Clicknship	12/11/2020
Zellefrow	10-61320-610-000-00-000-000	514.95 Amzn Mktp Us	12/03/2020
Zellefrow	10-61320-610-000-00-000-000	61.98 Amzn Mktp Us	12/07/2020
Zellefrow	10-61320-610-000-00-000-000	18.98 Amzn Mktp Us	12/10/2020
Zellefrow	10-61320-610-000-00-000-000	149.00 Amzn Mktp Us	12/11/2020
Zellefrow	10-61320-610-000-00-000-000	159.62 Amzn Mktp Us	12/18/2020
Zellefrow	10-61320-610-000-00-000-000	33.11 Amzn Mktp Us	12/21/2020

Total for December 2020 \$ **14,862.20**

Name: H.Fred Walker

H. Fred Walker

[illegible]

Signature _____

Supervisor Signature

H. Fred Walker

To: H. Fred Walker
Subject: 12.5 miles to Erie Together meeting

Respectfully,

H. Fred Walker, Ph.D.
Director,
Erie County Technical School
x8660

H. Fred Walker

From: H. Fred Walker
Sent: Wednesday, December 16, 2020 1:03 PM
To: H. Fred Walker
Subject: 20 miles — HRLC VISIT

Sent from my iPhone

H. Fred Walker

From: H. Fred Walker
Sent: Friday, October 9, 2020 12:15 PM
To: H. Fred Walker
Subject: 30 miles HRLC

Sent from my iPhone



8500 Oliver Road
Erie, Pennsylvania 16509-4699
Phone: (814) 464-8660
Fax: (814) 464-8626
www.ects.org
Equal Opportunity Education Institution

Administrative Services/Human Resources Coordinator Report
January 2021

STAFFING:

Administration

There is a motion for the retirement of Jeffrey Smith, IT manager (1/29/21). Internal Recruitment has begun with one internal consideration cover and resume received.

Classified

Motion for Permanent Hire – Sharon Lytle, SAA-2 Instructional Aide effective 1/14/2021.

PAYROLL:

Updates to the 2021 payroll deductions for Flexible Spending have been made.

STAFF DEVELOPMENT:

Quarterly Administration evaluations have been scheduled, starting in January.

Review/update of school wide job descriptions is in progress.

ADMINISTRATIVE SERVICES:

Policy review/updates for 2020 continues and will be submitted to the JOC for approval at varying states, 1st read, 2nd read, and retirement.

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 12, 2021

SUBJECT: Retirement-Jeffrey D Smith

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Cat Doty, Administrative Services / Human Resources Coordinator

DESCRIPTION:

Jeffrey D. Smith, has expressed his intent to retire. His last date of employment will be January 29, 2021(see attached letter).

RECOMMENDATION:

Motion to accept the retirement request of Jeffrey D. Smith with his last day of work being January 29, 2021.

January 12, 2021

Dear Erie County Technical School Administration,

With gratitude and appreciation for an amazing 15 years, I write to formally tender my decision to retire from the Erie County Technical School. I hope to work with you to establish a mutually agreeable last work day on or before January 29, 2021 as well as the other facets of an honorable retirement from the school.

I sincerely thank you for all you have invested in me over the years; and all you empowered me to grow and become professionally. My journey here has been extremely rewarding.

Thank you,

A handwritten signature in blue ink, appearing to read 'Jeffrey D. Smith', with a large, stylized flourish extending to the right.

Jeffrey D. Smith

Information Systems and Technology Manager

Cat Doty

From: Jeff Smith
Sent: Tuesday, January 12, 2021 11:01 AM
To: JOC Members; Superintendents; High School Staff
Subject: RE: Personnel Retirement -- ECTS Information Technology Manager

Dear ECTS Community,

In recent years, I have longed for professional growth in my career. In my longing, an opportunity has presented itself that is far too attractive to dismiss. I have therefore decided to retire from the Erie County Technical School and pursue this amazing opportunity.

Since March 2006 ECTS has been family. We have shared both personal and professional victories together. Since my hire I have married, been blessed with two amazing children, and I have been present in every aspect of their lives. ECTS has afforded me the resources to provide stability in my home and be present for every important moment in my families' lives. I greatly appreciate and cherish the generosity a career in education has been for my total quality of life.

Professionally we have grown together. We experienced the dawn of the iPad and iPhone together and embraced revolutionary change in our industry. Wireless connectivity, classroom projection, and online instruction to name a few. Together with courage and determination, we have even risen up out of some great overly optimistic endeavors together. I am proud of both what we as an organization have become and where I know you are headed.

I am confident with all you have achieved, embraced, and continue to forge that you will continue to progress the greatness of the Erie County Technical School to the admired, Erie's Choice Awardee institution it is destined to be for our community. I will always be cheering for you, and will never forget the amazing experience it has been. Let this not be a door closing, but a new door opening for us to continue together, in just a new and different way.

If you have any transitional priorities you need from me, let this be an invitation to collaborate.

Sincerely,

Jeff Smith

Information Systems and Technology Manager

[814.464.8658](tel:814.464.8658)

From: H. Fred Walker <hfwalker@ects.org>
Sent: Tuesday, January 12, 2021 10:52 AM
To: JOC Members <JOC@ects.org>; Millcreek Superintendent <moseley@mtsd.org>; Girard Superintendent <donna.miller@girardsd.org>; North East Superintendent <mhartzell@nesd1.org>; Fairview Superintendent <kincadee@fairviewschools.org>; Ian Roberts <roberts@mtsd.org>; Northwestern Superintendent <jhansen@nwsd.org>; Harbor Creek Superintendent <khess@hcsd.iu5.org>; Wattsburg Superintendent <ken.berlin@wattsburg.org>; Union City Superintendent <mbennett@ucasd.org>; General McLane Superintendent <richardscaletta@generalmcclane.org>; Fort LeBoeuf Superintendent <emerickr@flbapps.net>; Iroquois Superintendent <smurray@iroquois.iu5.org>
Cc: H. Fred Walker <hfwalker@ects.org>; Cat Doty <CDoty@ects.org>; Jeff Smith <jsmith@ects.org>
Subject: Personnel Retirement -- ECTS Information Technology Manager

Good Morning Everyone,

We received a notification this morning that our ECTS Information Technology Manager, Jeff Smith, intends to retire on or about January 29th, 2021.

Jeff has served the ECTS in his current role for approximately 15 years and he has advanced the capability of our school in immeasurable ways – He will be sorely missed.

I encourage each of you to reach out to Jeff with best wishes!

We will begin the process of initiating a search for a new Information Technology Manager immediately as time is short and the need is great.

Respectfully,

Dr. H. Fred Walker
Director, Erie County Technical School
(814)464-8660

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 25, 2021

SUBJECT: Resignation- Gina Zona

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Catherine Doty, Administrative Services/Human Coordinator

DESCRIPTION:

Gina Zona, part-time Instructional Aide, has expressed her desire to resign effective January 28, 2021.

RECOMMENDATION:

Motion to accept the resignation request of Gina Zona effective January 28, 2021.

Gina M. Zona
5128 Richmond Street
Erie, PA 16509

Mrs. Sandy Carr
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

25 January 2021

Dear Sandy,

I write you to offer you my resignation. I have accepted an English Teacher 7-12 position. Thursday, January 28, 2021 will be my last day at ECTS. Thank you for your guidance and support. I have loved working in the Transition Center!

Sincerely,



Gina M. Zona

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 4, 2020

SUBJECT: Permanent Employee Status

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Cat Doty, Administrative Services/Human Resources Coordinator

DESCRIPTION:

Classified Employees serve a probationary period of 120 days prior to recommendation for regular employment to the Operating Committee (Article I, Section 6). Amanda Brown, Instructional Aide, SAA-2 will have completed her 120-day probationary period. This will result in a change in rate from \$16.46 to \$16.71 per hour.

RECOMMENDATION:

Motion to grant regular employment status to Amanda Brown, a SAA-2, Instructional Aide, effective February 4, at the rate of \$16.71 per hour.

ERIE COUNTY TECHNICAL SCHOOL
PROPOSED AGENDA ITEM

DATE: December 3, 2020

SUBJECT: Permanent Employee Status

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Cat Doty, Administrative Services/Human Resources Coordinator

DESCRIPTION:

Classified Employees serve a probationary period of 120 days prior to recommendation for regular employment to the Operating Committee (Article I, Section 6). Sharon Lytle, Instructional Aide, SAA-2 will have completed her 120-day probationary period. This will result in a change in rate from \$16.46 to \$16.71 per hour.

RECOMMENDATION:

Motion to grant regular employment status to Sharon Lytle, a SAA-2, Instructional Aide, effective January 14, 2021 at the rate of \$16.71 per hour.

**Erie County Technical School
Director's Report
January 2021**

Roundabout

1. No new information.

Renovation Status

1. Secured a revised kitchen design.
2. A meeting with the Renovation Committee was conducted to review Architect's work on January 8th, 2021.
3. We received a notification from the Summit Township Office that a bond or certified check for \$50,325 is required as surety for the Storm Water Management Plan prior to their approving the Land Management Plan.
 - a. Pending the outcome of the JOC conversation scheduled for January 28th, 2021 regarding the ECTS Capital Funding Formula, the renovation was placed on "hold."
4. Working to reconcile the Renovation project timelines.
 - a. Concern is that more time is needed for ECTS consortium approvals than timeline allows to keep the bid release in January/February.
 - b. There have been multiple large construction and renovation jobs put out to bid in the Erie Region in the past few, and coming, weeks – With multiple jobs available for bid, securing favorable bids AND finding available contractors is becoming a concern.
5. Architect Chris Coughlin is on schedule to present the final project to the JOC on January 28th.

ECTS Schedule

1. The ECTS began the third (3rd) academic quarter on January 19th.
2. The ECTS will remain on the hybrid schedule in accordance with current COVID-19 community spread.
3. The ECTS temporarily closed one lab for a COVID-19 exposure – The closure was short-term and fell mostly on weekend days.

ECTS Operations

1. Dr. Walker and Principal Tarasovitch have begun the spring 2021 teacher walk through and evaluation process.

2. Grant reporting continues (PCCD and PDE).
 - a. We are down to one open grant.
 - b. We were not eligible for the next iteration of COVID-19 relief funding.
 - c. It is possible that we could see a State-level grant (GREER) open for COVID-19 relief in CTC's.
3. Work on an Electro-Mechanical Engineering Technology (Mechatronics) program with a Drone Technology emphasis is underway. CTDSL Neil Donovan is joining the work effort.
 - a. A conference call with Mary Bula (Erie Together) and Neil Donovan is scheduled to coordinate a focus group meeting with the Erie Together Career Pathways Committee (Engineering and Industrial Technology).
 - b. A focus group meeting is one of the requirements in the new program approval process.
 - c. Multiple CTC's that have or currently offer the Electro-Mechanical Engineering Technology (Mechatronics) program have been contacted to survey various topics.
4. We are searching for an Information Technology Manager – A five (5) day internal posting was advertised in accordance with collective bargaining agreement.
 - a. The internal posting expired on January 20, 2021.
5. 339 Audit
 - a. PDE revised their timeline for 339 Audits moving our required audit from March 2021 until a date TBD in 2021/2022.
 - b. We are continuing with our audit preparation this year so as to be in a better position to engages in other audit requirements next year.
6. ECTS Comprehensive Plan (three-year cycle).
 - a. The ECTS is a Phase 3 school originally scheduled for 2021.
 - b. PDE revised their timeline for Comprehensive Planning moving our required audit from 2021 until a date TBD in 2021/2022

Student Activity

1. SkillsUSA conference call was conducted with regional CTC Directors.
2. There will NOT be a District 10 SkillsUSA competition this year due to COVID-19.
3. There will be an ECTS-specific SkillsUSA competition this year.

Other Action Items This Month

SANITARY SEWER RIGHT-OF-WAY AGREEMENT

THIS AGREEMENT made and entered into this ____ day of January, 2021, by and between: FAIRVIEW SCHOOL DISTRICT, FORT LEBOEUF SCHOOL DISTRICT, GENERAL MCLANE SCHOOL DISTRICT, GIRARD SCHOOL DISTRICT, HARBORCREEK SCHOOL DISTRICT, IROQUOIS SCHOOL DISTRICT, MILLCREEK TOWNSHIP SCHOOL DISTRICT, NORTH EAST SCHOOL DISTRICT, NORTHWESTERN SCHOOL DISTRICT, UNION CITY SCHOOL DISTRICT, WATTSBURG SCHOOL DISTRICT. All being School Districts of the Commonwealth of Pennsylvania located in Erie County, Pennsylvania being the participating school districts of Erie County Area Vocational Technical School, hereinafter referred to as "Grantor";

AND

SUMMIT TOWNSHIP SEWER AUTHORITY, 8890 Old French Road, Erie, PA 16509, hereinafter referred to as "Grantee,"

WHEREAS, Grantor is the owner of certain real estate (the "Property") located in Summit Township, Erie County, Pennsylvania, consisting of 155.562 acres, more or less, located at 8500 Oliver Road, in Summit Township, Erie County, Pennsylvania, and bearing Erie County Tax Index Nos. 40-17-78-9 and 40-17-78-9.01.

NOW, THEREFORE, for the promises exchanged herein and other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. Grantor does hereby grant and convey to Grantee, its successors and assigns, a permanent easement for purposes of constructing, operating, maintaining, replacing, repairing and removing public sanitary sewer pipe lines, manholes and related appurtenances thereto ("Sewer Facilities"), over the Property. The easement is set forth on the map attached hereto as Exhibit "A."
2. Grantor further grants to Grantee, or the Grantee's assigns, the temporary right to occupy other lands of Grantor in, on, and abutting the permanent easement for access and all purposes aforesaid, including all rights and privileges accessory or incidental to the complete use and enjoyment of this grant by Grantee.
3. Grantee hereby agrees to, and Grantee's assigns shall be required to restore, at its expense any physical damage to the property of Grantor with the exception of replacement of existing trees and/or shrubs, to the same condition as existed prior to Grantee's or Grantee's assigns' activities. This restoration shall be done not only upon the initial construction of the Sewer Facilities but on any subsequent maintenance, repair, improvement, or removal thereof.
4. Grantor hereby specifically reserves the right to use the surface of the easement in any manner Grantor deems, provided that such use shall not interfere with, obstruct or endanger

any rights granted herein; and further provided, that no earth fill or excavations will be placed on or undertaken within such easement and no building or other structure will be erected on or within the easement.

5. Grantee, in consideration for this easement, agrees that it will hold the Grantor harmless from any claim, suit, or causes of action for damage to the persons or property arising out of or in conjunction with the construction or use, maintenance, repair, replacement, removal of said Sewer Facilities and appurtenances performed by the Grantee only. Grantee agrees to indemnify Grantor for all expenses incurred as a result of said claim, including reasonable attorney's fees.

6. This Easement shall be deemed as a covenant running with the land and shall be binding on the Grantor, its heirs, assigns and successors in title.

[SIGNATURE PAGES TO FOLLOW ON NEXT PAGES]

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

FAIRVIEW SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Fairview School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

FORT LEBOEUF SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :

: SS

COUNTY OF ERIE :

On this, the _____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Fort LeBoeuf School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

GENERAL MCLANE SCHOOL
DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of General McLane School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

GIRARD SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Girard School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

HARBORCREEK SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Harborcreek School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

IROQUOIS SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Iroquois School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

MILLCREEK TOWNSHIP SCHOOL
DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Millcreek Township School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

NORTH EAST SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of North East School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

NORTHWESTERN SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Northwestern School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

UNION CITY SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Union City School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTOR:

WATTSBURG SCHOOL DISTRICT

By _____

By _____

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the ____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared _____, who acknowledged himself/herself to be the _____ of Wattsburg School District, and that he/she as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have caused this instrument to be executed by affixing their hands and seals on the day and year first above written.

ATTEST:

GRANTEE:

SUMMIT TOWNSHIP SEWER
AUTHORITY

By _____
Laban Marsh, Secretary

By _____
Chris Fette, Chairman

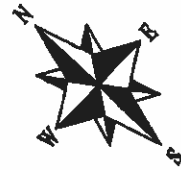
ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: SS
COUNTY OF ERIE :

On this, the _____ day of January, 2021, before me, a Notary Public, in and for said county and state, personally appeared Chris Fette, who, acknowledged himself to be the Chairman of the Summit Township Sewer Authority, and that he as such Chairman, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and notarial seal.

Notary Public



N/F
ERIE COUNTY TECHNICAL SCHOOL
PARCEL ID: 40-017-078.0-009.00
SITE ADDRESS #: 8500 OLIVER ROAD

20' WIDE PERMANENT EASEMENT

N/F
AMITY TOWNSHIP SCHOOL DISTRICT
ERIE COUNTY AREA VO/TECH SCHOOL
PARCEL ID: 40-017-078.0-009.01
SITE ADDRESS #: 8500 OLIVER ROAD

EXISTING PUMP STATION ACQUISITION

N/F
SUMMIT TOWNSHIP SEWER AUTHORITY
PARCEL ID: 40-017-078.0-009.02
SITE ADDRESS #: FLOWER ROAD

PROPOSED PERMANENT EASEMENT



PROPERTY/R-O-W LINES



NOTE: PROPERTY LINES SHOWN ARE APPROXIMATE,
TAKEN FROM ERIE COUNTY ASSESSMENT MAPS.



SCALE: 1"=200'

EXHIBIT A

TO ACCOMPANY

UTILITY EASEMENT

FROM

ERIE COUNTY TECHNICAL SCHOOL

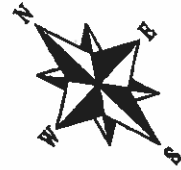
TO

SUMMIT TOWNSHIP SEWER AUTHORITY

SUMMIT TOWNSHIP, ERIE COUNTY, PENNSYLVANIA

Greenman-Pedersen, Inc. North East, PA.

1/15/2021 ~ SCALE: 1"=200'



N/F
ERIE COUNTY TECHNICAL SCHOOL
PARCEL ID: 40-017-078.0-009.00
SITE ADDRESS #: 8500 OLIVER ROAD

N/F
AMITY TOWNSHIP SCHOOL DISTRICT
ERIE COUNTY AREA VO/TECH SCHOOL
PARCEL ID: 40-017-078.0-009.01
SITE ADDRESS #: 8500 OLIVER ROAD

20' WIDE PERMANENT EASEMENT

EXISTING PUMP STATION ACQUISITION

N/F
SUMMIT TOWNSHIP SEWER AUTHORITY
PARCEL ID: 40-017-078.0-009.02
SITE ADDRESS #: FLOWER ROAD

PROPOSED PERMANENT EASEMENT



PROPERTY/R-O-W LINES



NOTE: PROPERTY LINES SHOWN ARE APPROXIMATE,
TAKEN FROM ERIE COUNTY ASSESSMENT MAPS.



SCALE: 1"=200'

EXHIBIT A

TO ACCOMPANY

UTILITY EASEMENT

FROM

AMITY TOWNSHIP SCHOOL DISTRICT
ERIE COUNTY AREA VO/TECH SCHOOL

TO

SUMMIT TOWNSHIP SEWER AUTHORITY

SUMMIT TOWNSHIP, ERIE COUNTY, PENNSYLVANIA

Greenman-Pedersen, Inc. North East, PA.

1/15/2021 ~ SCALE: 1"=200'

High School Activity Report

January 2021

Holiday Gift Cards: The Erie County Technical School friends and family raised \$1,550.00 for the annual Student Holiday Gift Cards, which the Foundation generously voted to match the funding up to a \$1,000.00; for a total of \$2550.00. Eighty-five cards were distributed to students who were identified with the help of many sources. Mary Foulkrod, Lesa Scalise, Sandy Carr, and Joe Tarasovitch could relate stories from recipients that would bring a smile to any scrooges face – **THANK YOU** to the Erie County Technical School family and friends for their continued support to this worthy project.

Sharing a Bit of Cheer: The continued generosity and support of the Abiding Hope Lutheran Church allowed for 8 ECTS families to receive Christmas food baskets. Sandy Carr, Lesa Scalise and Mr. Tarasovitch divided the travel and delivery where each of them witnessed a true appreciation from the families that received this wonderful gift. A special thank you to Mrs. Analee Cree who is an Instructional Aide at ECTS and a member of the Abiding Hope Lutheran congregation; she has been the driving force for these years to acquiring the gift baskets.

Sharing Even More...Cheer: Retired Automotive Technology Instructor Dave Michalak and the Elks Lodge #67 contacted Mr. Tarasovitch to investigate families that could benefit from a Christmas Food Basket. The Elks Lodge #67 provided 25 baskets to be distributed. Members of the staff divided the travel and delivery of these baskets – Joe Tarasovitch, Jeff Smith, Mary Foulkrod, Terri Birchard, Lesa Scalise, Rob Suprynowicz, Joe Salorino, Maria Sargent and Gina Zona. A special “thank you” to Mr. Dave Michalak and the Elks Lodge #67 for engaging ECTS and our families in their generosity of their food baskets drive for the third consecutive year.

End of 1st Semester: The end of the semester was on Friday, January 15. The second quarter and semester grades were mailed to the Home Schools and to students’ homes on Tuesday, January 19.

3rd. Principal Meeting: The Erie County Principals held their third meeting on Tuesday, January 26. Joe Tarasovitch shared the second semester grades and any student issues with grades and attendance with each district.

December ECTS Pride Students: Please find attached the monthly recognition of the PRIDE Student of the month from each lab.

Second Quarter Honors: The second quarter of the school year was completed on January 15th. The Erie County Technical School quarterly recognizes three groups of outstanding students: HONOR ROLL students, PERFECT ATTENDANCE students and DISTINGUISHED students.

- HONOR ROLL: 178 students; 26% of the student body earned the Honor Roll Status. To achieve this status, the student must have a 95% grade point average.
- PERFECT ATTENDANCE: 170 students; 25% of the ECTS population achieved Perfect Attendance this quarter
- DISTINGUISHED STUDENT: 87 students; 13% of the students were recognized as Distinguished. To be a distinguished student, the student must achieve both honor roll and perfect attendance.

Please find attached the District’s Second Quarter recognition.

COVID-19
Enrollment Analysis

	Total "A"	Total "B"	Total Enrolled ECTS	TRC	Total Enrolled
Fairview HS - AM	9	9		1	
Fairview HS - PM	17	14	49	5	55
Fort LeBoeuf - AM	14	16			
Fort LeBoeuf - AM	14	7	51	3	54
General McLane - AM	7	9			
General McLane - PM	14	13	43	1	44
Girard - AM	15	10		1	
Girard - PM	18	19	62		63
Harbor Creek -AM	6	15			
Harbor Creek -PM	11	16	48		48
Iroquois - AM	10	16		3	
Iroquois - PM	13	19	58	2	63
McDowell - AM	31	17			
McDowell - PM	37	27	112		112
North East - AM	7	15		1	
North East - PM	15	20	57	1	59
Northwestern - AM	11	7			
Northwestern - PM	12	12	42		42
Seneca - AM	5	22		1	
Seneca - PM	21	15	63		64
Union City - AM	12	11		1	
Union City - PM	11	20	54	4	59
Erie County Technical School	310	329	639	24	663
ECTS Enrollment AM	127	147		8	
ECTS Enrollment PM	183	182		16	

Maintenance Department Report for January 2021

I. MANAGER ACTIVITIES

A. Accomplishments

1. Ordered replacement parts as needed
2. Started Service master contract for building disinfection
3. Installed upgraded Burglar Alarm
4. Implemented new custodial cleaning process
5. Communicated with the following Contractors/Vendors:

- Grainger	- Janitors Supply Co.
- DeSantis	- Fagan
- W T Spaeder	- UniFirst
- EMSI	-Otis Elevator
- Hite	

B. Meetings Attended

1. Weekly Administrative Team meetings.
2. Policy review meetings
3. Safety Committee Meeting.
4. Training Meeting for Custodial processes

II. MAINTENANCE

A. Accomplishments

1. Repaired equipment as requested
2. Repaired HVAC Systems as needed
3. Serviced and prepared snow removal equipment
4. Serviced heating system, Boilers Pumps etc.

B. Ongoing Projects

1. Completed work requests at High School and Skill Center.
2. Snow removal
3. Performed Preventive Maintenance on Scheduled Equipment

II. CUSTODIAL

A. Accomplishments

1. Routine cleaning of the facilities.
2. Set up for events as scheduled

IV. SAFETY

1. Held Fire drills for the Skill Center and High School.

Technology Board Report

Office 365 & Teams

We have completed the first semester with our distance learning strategy on Microsoft Teams, and while it is no replacement of in lab instruction, the platform by and large is serving the educational need. We continue to struggle, as do our districts, through circumstances with students experiencing limited or less than adequate internet connections. We know this is a challenge that is absent of solution until the regional cable internet providers expand their coverage to every home. Cellular hot-spot alternatives seemingly will never measure up in some areas.

Applications

We are working with vendors and local consultants to design an improved solution for our recruiting and admissions process that increases the collective engagement throughout the experience. It aims to focus on district guidance interaction, local faculty involvement, and most importantly a focus on both an interactive and virtual experience for students and parents throughout the process. Even when our region is able to return to on campus tours, we still see the significance of a virtual tour option at the very least to share the experience at home before making a decision.

Server Systems

The Remote Desktop Server tuning continues with Dell ProDeploy and Dataprise.

The production server migration to the new cluster continues locally, moving a few a day.

PIMS

Communicated with PIMS analysts to ensure we are not a required contributor to the new Keystone Exemption collection.

Admissions Database

Assembling the scope of work and process diagram with Szymanski Consulting, Inc. to manage the project for migrating our processes to SchoolMint.com so that we can establish a final cost contract for this effort.

Transition and Farewell

Working with the Director, HR, and Business Manager to establish a transition plan to support and assist the incumbent Information Systems and Technology Manager after my departure. I genuinely appreciate the Joint Operating Committees' consideration of my offer to remain assistive. I am grateful for the nearly 16 years you have afforded my family and myself. I have genuinely enjoyed my time here and the extraordinary opportunity it has been to exercise my skills for the enjoyment and benefit of the school and our community. I am very proud of the ground we have covered together, and the strides we have all made. I have both personally and professionally grown in my role here in ways beyond possible more than likely anywhere else. The expanse of technology and organizational contributions have cultivated a broad skills set I look forward to sharing with new and exciting projects in my future endeavors. I wish the school and the ECTS community the very best!

Supervisors of Instructional Support Services Report
January 2021
Lesa Scalise and Sandra Carr

Curriculum Development

Instructors continue to adapt content for remote learning and are providing both synchronous and asynchronous instruction on virtual days. Two new tools available to instructors in the MS Teams platform are the add-ins *Pear Deck* and *Book Widgets*.

Instructors met with their Professional Learning Committee Group Leaders on January 8 to discuss successes and areas for improvement with the virtual learning platform and tools. Lesa and Joe completed “Remote Instruction Walkthroughs” to observe remote learning practices in December and January.

To begin the next phase of our curriculum development, the PLC Leaders (Michael Miller, Joe Salorino, Kelly Schoullis, Matt Walter and Danielle Wilber) participated in a CTE-360 train-the-trainer session. The leaders learned to use the system to develop unit plans and to track student progress on program tasks. Both state and local tasks are integrated into the system for tracking.

NOCTI Testing

Mary Foulkrod and Sandy have started planning for April’s NOCTI testing. Written tests will be administered the week of April 12. Instructors are contacting evaluators for the performance test scheduled for April 19-27. We have approximately 200 seniors testing this year.

Special Education

Second quarter grade reports for students with disabilities were sent to the special education teachers, case managers and guidance counselors. Our instructional aides are working with students on project completion, organization, and portfolio completion.

Instructional Aides

Instructional aides participated in professional development training on the *Pear Deck* and *Book Widgets* add-ins for Microsoft Teams on January 7th. On January 12th, they completed professional development training on the NavigGate Prepared emergency response system.

**Erie County Technical School
Joint Operating Committee Member Attendance
2020-2021**

School District	Representative	Date Appointed	12/17/19	1/23/20	2/28/20	3/26/2020 CANCELLED	4/23/2020 VIRTUAL	5/28/2020 VIRTUAL	6/25/2020 VIRTUAL	7/23/20	8/27/20	9/24/20	10/22/20	12/15/2020 VIRTUAL	No. Attended	Percent Attended
Fairview	Mahoney	December 2019	p	p	p		p	p	p	p	p	p		p	10	83%
Ft LeBoeuf	Dinsmore	December 2019	p	p	p		p	p	p	p			p	p	9	75%
General McLane	Bucksbee	August 1993	p	p	p		p	p	p	p	p	p	p	p	11	92%
Girard	Olesnanik	December 2015	p	p	p		p	p	p	p	p	p	p	p	11	92%
Harbor Creek	Brink	December 2019		p	p			p	p		p	p	p	p	8	89%
Iroquois	Rickrode	December 2017	p	p	p		p	p	p	p	p	p	p	p	11	92%
Millcreek	DiPlacido	March 2012	p	p	p		p	p	p	p	p	p	p	p	11	92%
North East	Cancilla	September 2019								p					1	8%
Northwestern	Ring	October 2016	p	p	p		p	p	p	p	p	p	p	p	11	92%
Union City	Gilbert	December 2018	p	p	p		p	p	p	p	p	p		p	10	83%
Wattsburg	Lee	August 2020									p		p	p	3	75%
Monthly Total			9	10	10		9	9	10	9	9	8	8	10		
Monthly Percentage			82%	91%	91%		82%	82%	91%	82%	82%	73%	73%	91%		79%

Erie County Technical School Enrollment
2020-2021

Program	Capacity	December 2020						January 2021					
		Program/Year Level			Total	Chg/ Prior Mth	Chg/ Sept	Program/Year Level			Total	Chg/ Prior Mth	Chg/ Sept
		1st	2nd	3rd				1st	2nd	3rd			
Art & Design	48	15	11	11	37	0	(3)	11	11	11	33	(4)	(7)
Auto Body	48	11	9	8	28	0	(1)	10	8	8	26	(2)	(3)
Automotive Technologies	48	14	7	9.5	30.5	(1)	(2)	11.5	7	9.5	28	(3)	(4)
Automotive Technologies	48	14	7	9.5	30.5	0		11.5	7	9.5	28		
Computer Networking	48	8	17	10	35	0	(1)	7	16	10	33	(2)	(3)
Computer Info. Systems	48	16	14	7	37	0	(2)	16	13	7	36	(1)	(3)
Construction Trades	48	22	7	9	38	0	(1)	22	7	9	38	0	(1)
Cosmetology	48	18	14	13	45	0	0	17	14	13	44	(1)	(1)
Culinary Arts	48	8	11	10	29	(1)	(2)	7.5	9.5	10	27	(2)	(4)
Culinary Arts	48	8	11	10	29	0		7.5	9.5	10	27		
Diversified Occupations					0	0	0				0	0	0
Drafting & Design	48	9	14	15	38	0	(2)	9	14	15	38	0	(2)
Early Childhood Education	48	17	7	9	33	0	(6)	16	7	9	32	(1)	(7)
Electrical Engineering	48	17	20	10	47	0	0	17	20	10	47	0	0
Facilities Maintenance	48	17	20	11	48	0	0	16	19	11	46	(2)	(2)
Graphic Communications	48	7	9	11	27	0	0	7	8	10	25	(2)	(2)
Health Assistant	48	22	13	6	41	0	(2)	22	11	5	38	(3)	(5)
Metal Fabrication	48	17	15	14	46	0	0	17	13	12	42	(4)	(4)
Precision Machining	48	9	14	6	29	0	(2)	8	13	6	27	(2)	(4)
Tourism & Hospitality	48	7	10	9	26	0	(3)	7	8	9	24	(2)	(5)
TOTALS	912	256	230	188	674	(2)	(29)	240	215	184	639	(35)	(64)
Percent of Capacity		73.9%						70.1%					
Date of Report		Tuesday, December 8, 2020						Thursday, January 21, 2021					
School District	Quota	Program/Year Level			Total	Chg/ Month	Chg/ Sept	Program/Year Level			Total	Chg/ Month	Chg/ Sept
		1st	2nd	3rd				1st	2nd	3rd			
Fairview	83	18	22	10	50	0	(5)	17	22	10	49	(1)	(6)
Fort LeBoeuf	83	29	15	10	54	(1)	(2)	28	13	10	51	(3)	(5)
General McLane	83	11	18	16	45	0	0	11	16	16	43	(2)	(2)
Girard	83	22	21	23	66	(1)	(5)	19	21	22	62	(4)	(9)
Harbor Creek	83	20	15	15	50	0	(2)	20	13	15	48	(2)	(4)
Iroquois	83	26	16	18	60	0	0	24	16	18	58	(2)	(2)
Millcreek	83	42	40	33	115	0	(1)	41	38	33	112	(3)	(4)
North East	83	24	23	17	64	0	(6)	20	21	16	57	(7)	(13)
Northwestern	83	12	20	13	45	0	(3)	11	19	12	42	(3)	(6)
Union City	83	23	22	14	59	0	(2)	22	19	13	54	(5)	(7)
Wattsburg	83	28	18	20	66	0	(3)	27	17	19	63	(3)	(6)
Totals	912	255	230	189	674	(2)	(29)	240	215	184	639	(35)	(64)

Transition Center Enrollment
2020-2021

December 8 ,2020

January 21 ,2021

District	Transition Center	District	Transition Center
Fairview	6	Fairview	6
Fort LeBoeuf	3	Fort LeBoeuf	3
General McLane	1	General McLane	1
Girard	1	Girard	1
Harbor Creek	-	Harbor Creek	-
Iroquois	5	Iroquois	5
Millcreek		Millcreek	
North East	2	North East	2
Northwestern		Northwestern	
Union City	4	Union City	5
Wattsburg	1	Wattsburg	1
Total	23	Total	24

Non-participating

Non-participating

Program	Intellectually Disabled	Developmental delay	Deaf blindness	Hearing Impairment	Speech/Lang Impaired	Visually Impaired	Emotional Disturbed	Orthopedic Impairment	Other Impairment	Specific Disability	Autism	Head Injury	504 Plan	Multiple disabilities	Gifted with Disability	Special Pops	ECTS	Percentage
Art and Design for Business										2	1		2			5	33	15.2%
Automotive Body Repair	1								2	6	1		2	6		18	26	69.2%
Automotive Technologies							1		1	9			6	1		18	56	32.1%
Computer Networking							2		2	2	2		3	1		12	33	36.4%
Computer Programming									1	3	1		2	1		8	36	22.2%
Construction Trades							1		1	6	1		1	2		12	38	31.6%
Cosmetology										3			3	1		7	44	15.9%
Culinary Arts							1			6	2		2	2		13	54	24.1%
Drafting & Design									3	4			3	1		11	38	28.9%
Early Childhood Education							1		1	5			3	1		11	32	34.4%
Electrical Engineering Technology					1				1	3	1		3			9	47	19.1%
Facilities Maintenance Technologies	1						1			8	2		2	3		17	46	37.0%
Graphic Communications							1		2	2	5		2	1		13	25	52.0%
Health Assistant				1			1			2			2			6	38	15.8%
Metal Fabrication							1		2	4	2		1	1		11	42	26.2%
Precision Machining							1			2	1		1	1		6	27	22.2%
Tourism & Hospitality Management									1	6						7	24	29.2%
Undeclared																0		NaN
Erie County Technical School	2			1	1		11		17	73	19		38	22		184	639	28.8%

Home School	Intellectually Disabled	Developmental delay	Deaf blindness	Hearing Impairment	Speech/Lang Impaired	Visually Impaired	Emotional Disturbed	Orthopedic Impairment	Other Impairment	Specific Disability	Autism	Head Injury	504 Plan	Multiple disabilities	Gifted with Disability	Special Pops	ECTS	Percentage
Fairview									2	4	1		4			11	49	22.4%
Fort LeBoeuf										6	2		2	1		11	51	21.6%
General McLane	1						1			7	1		2	2		14	43	32.6%
Girard					1				1	4			5	6		17	62	27.4%
Harbor Creek									3	7	3		2	2		17	48	35.4%
Iroquois							3			8	2		1	3		17	58	29.3%
McDowell High School	1			1			2		4	9	3		8	3		31	73	42.5%
McDowell Intermediate									1	1	1		5	1		9	39	23.1%
North East							1		3	8	2		4	1		19	57	33.3%
Northwestern										2	1		1	2		6	42	14.3%
Union City							1		2	3	1		2			9	54	16.7%
Wattsburg							3		1	14	2		2	1		23	63	36.5%
Erie County Technical School	2			1	1		11		17	73	19		38	22		184	639	28.8%

Business and Industry Partnership Coordinator's Report January, 2021

Rob Eggleston, Business & Industry Partnerships Coordinator

Co-op, Intern, Shadow, etc. Update: As of January 5, 2021, there are 93 students on the Co-op, intern and shadowing list. These range from the beginning procedures to being actively on the Job.

Communication, Meetings, Presentations, Trade Shows, Field Trips, etc.: Communication with Employers, Instructors, Students and Parents has been conducted over the year so far with significant success. Numerous web-based meetings have been conducted. Continued attendance at web-based conferences, seminars, meetings, presentations, etc. is ongoing. Visits to Trade Shows, Field Trips, etc. have been postponed or canceled for the 2020-2021 school year. The Virtual Spring, 2021, OAC meetings are in the planning stages.

Career Planning Coordinator Board Report

January 2021

Career Planning

- Instructor Checklists for monitoring career activities are being implemented in each lab with updates made as necessary.
- Career Artifact Checklist for level 2 and level 3 students has been modified to reflect direct input from instructors and instructional aides.
- Working with Level 1 students on completing quarter two artifacts, Exploring and Researching Career Options on WIN.
- Collecting, scanning, and categorizing 339 Audit compliance materials.

Recruitment Activities

- Assist in gathering applications from guidance counselors of sending schools.
- Assist in contacting guidance counselors for missing information necessary with applications.
- Coordinating with Renee Heberle, data entry of applications.
- School Counselor meeting held for December 11, 2020. Special presentation on relaxation techniques by Gayle Gollmer (NW).

Activities & Awards

- Considerations are being made for **Military Panel Day** and **Apprenticeship Day** to be held in some capacity. Plans to be held virtually either on remote days or streamed into the classrooms.

NOCTI

- Due to Covid restrictions, performance test schedule will be over a two week period.
- Schedule has been prepared and distributed to instructors.
- **Dates for 2021 NOCTI: Online written test will be April 12th – 16th**
Performance test will be April 19th – 29th.
- Instructors are securing dates with evaluators.
- Juniors will pre-test next fall to stay consistent with 2019-2020.

RCTC Report – January - 2021

Term III – Welding Class is running

PA State Inspection Class ran in the month of January

Emissions testing continues with 7 test takers in December and 6 scheduled for January

CDL Class continues to run monthly



Field Trip Approval Form

Teacher/Advisor: Mariea Sargent Date of Request: 1/14/21

Lab/Class: National Technical Honor Society – all members

Destination: “Service Day” – Presque Isle Clean Up & Delivery of ECTS drive items

Date(s) of Trip: March or April 2021 Time(s): AM & PM
(depending on weather & Covid restrictions)

What form of transportation will be used: School Bus

List of chaperones (where applicable): Mariea Sargent & Allison Marendt

Educational Rationale: Beach / Park clean-up service project for NTHS. We will deliver
items collected for the ANNA Shelter and any other drives completed by NTHS.
Students will earn 7 hours of community service hours for the day.

Number of students participating: 20 students & 2 chaperones

Cost to students: Lunch will be provided by NTHS & will be ordered and
individually wrapped ahead of time.

Cost to ECTS: School Bus & DDE Sub (Attach an itemized description if necessary.)

Where applicable please attach itinerary.

Principal's Signature: Joseph Tomasaitis Date: 1/15/21

Applicant's Signature: Mariea Sargent & Allison Marendt Date: 1/14/21

Board Approval Date: _____

All Erie County Technical School Field Trips Must Adhere to Operating Committee Policy #231

**Erie County Technical School
Joint Operating Committee
Action Items Log**

Item #	Action Item	Date of Request	Suggested By	Board Consensus	Assigned To	Status	Progress Notes
Items below this line occurred during the 2019-2020 academic year							
44	Development of consent agenda to shorten JOC meeting sessions	August 22, 2019	Mr. DiPlacido	Yes	Director, Admin Staff	Completed October 2019	Revised agenda in place for October 2019 JOC session
43	Discussion and review of Administrative Procedure 126 with Instructors	August 22, 2019	Mr. Ring	Yes	Director	Completed April 2020	Suspended Administrative Procedure 126 with Instructors for this school year due to mandatory school closure
42	Review and analysis of RCTC Operations (Programs offered, Length of Time, Enrollment)	August 22, 2019	Mr. Gallagher	Yes	Director, RCTC Supervisors	Completed September 2020	Director's discussion on the May 2020 JOC meeting agenda; Fingerprinting ceased in August 2020; Reduction of RCTC programs Aug/Sept 2020
Items below this line occurred during the 2018-2019 academic year							
41	Request for fingerprint data	January 24, 2019	Mr. Gallagher	Yes	Coordinator of Human and Quality Resources	Completed February 2019	Data distributed at February 28, 2019 JOC meeting
Items below this line occurred during the 2016-2017 academic year							
40	Request for update on proposed renovation cost estimates	April 27, 2017	Mr. DiPlacido	Yes	Director, Business Manager	Completed May 2017	Worked with Chris Coughlin, Architect of Record, and Paul Abrahamson, Feasibility Consultant, to develop a rough estimate of projected cost.
items below this line occurred during the 2015-2016 academic year							
39	Request for monthly update report of the Superintendents' PAC attendance and agenda	February 25, 2016	Mr. Bucksbee	Yes	Director, Superintendent of Record	Completed, March 2016	Dr. Jackson will provide the next agenda for the April PAC session; Dr. Myers has added an attendance section to her monthly report to the JOC beginning with the March 25, 2016 JOC report

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38	Request for review of ECTS board policy in comparison with Millcreek Township School District policy committee's review and revision	February 25, 2016	Mr. DiPlacido	Yes	Director, Principal, and Business Manager	Completed, March 2016	A meeting was held with chair of the Millcreek Township School District policy committee and attended by Director, Principal, and Business Manager; Director and Principal will review MTSD draft policies online and inform the MTSD Policy Chairperson of any potential conflicts between the two organizations' student policies.
37	Status of board policy and need for policy review	September 24, 2015	Mr. DiPlacido	Yes	Director	Completed, December 15, 2015	A quote for PSBA Policy Review Services has been received and is being added to the 2016-2017 preliminary budget
36	Obtain an explanation from Mr. Coughlin as to willingness to provide a project cost estimate	September 24, 2015	Mr. DiPlacido	Yes	Director and Facilities Manager	Completed October 22, 2015	Letter from Tower Engineering noting the additional criteria that added to the costs of the chimney project.
35	Provide a report on the participation in the Food Service Program	September 24, 2015	Mr. Ogden	Yes	Business Manager and Food Services Director	Completed October 22, 2015	A monthly comparative report will be supplied by the Food Services Director starting with the October 2015 session.
34	Review of Food Service Fund activities	August 27, 2015	Mr. Rodgers	Yes	Director, Business Manager, and Food Services Director	Completed, Ceased Food Service Program	Comparative review of line items in 2013-2014 and 2014-2015 to identify variances; Initial meetings have been held with Director, Business Manager, and Food Service Director to determine areas for further review
All items below this line occurred during the 2014-2015 academic year.							
33	Request for information regarding the viability of Guaranteed Energy Savings Act being incorporated into the renovation project	April 23, 2015	JOC	Yes	Director, Facilities Manager, & Business Manager	Completed, October 22, 2015	Schneider Electric and SmartEdge gave presentations during the work session regarding their Guaranteed Energy Savings Act capabilities
32	Update of enrollment review process for Class of 2017 student applications	March 26, 2015	JOC	Yes	Director	In Progress	Update will be provided once application review process has been completed

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31	Request an analysis of incorporating Act 29 into the renovation project	March 26, 2015	JOC	Yes	Business Manager & Director	In Progress	Discussed matter with the Superintendents during the April meeting; Will be scheduling meetings with suggested vendors
30	Request an analysis of building renovation funded through a bond	August 28, 2014	Mr. Duda	Yes	Business Manager & Director	Completed, September 25, 2014	Bond scenarios prepared by PNC Capital Markets were presented to JOC during the September 2014 Work Session.
29	Seek competitive bids on financial auditor services	August 28, 2014	JOC	Yes	Business Manager & Director	Completed January 21, 2015	RFP released and reviewed; recommendation to JOC in January 2015
All items below this line occurred during the 2013-2014 academic year.							
28	Request for tracking of Career Street hours expended by ECTS administrators	January 25, 2014	Mr. DiPlacido	Yes	Director/Business Manager/Others	Completed, June 26, 2014	Tracking hours discussed at December Foundation meeting; email request from Mr. DiPlacido in January; staff hours reports available for February meeting
27	Investigate various strategies to upgrade HVAC system and other ECTS/Skill Center infrastructure	12/17/2013	Mr. DiPlacido	Yes	Director/Facilities Manager	Completed, August 28, 2014	JOC presentation during 1/23/14 Work Session; UPDATE: discussed with superintendents on 2/7/14; met with architect and engineer on 2/13/14; project plans and costs being developed by engineer and architect
26	Investigate and present fund balance options	8/22/13	Mr. Bucksbee	Yes	Director/Business Manager	Completed, September 26, 2013	Presented to JOC during September 2013 Work Session
All items below this line occurred during the 2012-2013 academic year.							
25	Investigate recycling program options	5/23/13	DiPlacido	Yes	Director/Facilities Manager	Completed, January 21, 2014	New recycling program began with start of second semester
24	Provide a list of CTE programs available around the State and provide monthly reports on new program development progress	5/23/13	Foyle/Ring	Yes	Director	Completed, June 27, 2013	Provided in Supplemental information-June JOC meeting

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23	Begin the process of pursuing a new program for the 2014-2015 school year	April 25, 2013	Ring	Yes	Director	Completed, August 28, 2014	Update included in May Director's Report; Will be collecting students' career choice with the 2014 8 th Grade Career Readiness Survey
22	Conduct a Review of the Strategic Plan	March 28, 2013		Yes	Director	Completed May 23, 2013	Presentation to JOC during May Work Session
21	Define a successful program and an at risk program based on financial parameters	February 28, 2013	DiPlacido	Yes	Director/Business Manager	Completed, March 15, 2013	Analysis prepared using 2011-2012 budget and actual for revenues and expenses by program
20	Conduct a analysis of projected PSERS rate increases and funding	December 18, 2012	Ring	Yes	Business Manager	Completed January 17, 2013	Presented to JOC during January 2013 Work Session
19	Superintendent of Record to provide a monthly written report to include PAC meeting items	December 18, 2012		Yes	Superintendent of Record	Completed February 28, 2013	Included with Agenda beginning on February 28, 2013
18	Would like to have the PDE 339 audit form (and response from RCTS) distributed to all district reps in case they did not receive a copy. This seems to me to be an important document on the health of the school which should be (if not already) sent to all of the participating districts as they are completed.	August 18, 2012	Diplacido	No	Director	Completed August 20, 2012	All appropriate documentation is over 60 pages. Requested information placed in supplemental information section of August 2012 JOC agenda.
All items below this line occurred during the 2011-2012 academic year.							
17	Request for rationale and benefit of maintaining ISO 9001:2008 registration.	May 24, 2012	Heath	Yes	Director, Coordinator of Human & Quality Resources	Completed June 20, 2012	Administrative staff developed a presentation on the merits and benefits of ISO registration.
16	Request for list of potential new programs considered by ECTS	May 24, 2012	Diplacido	Yes	Director	Completed June 15, 2012	Collected various planning documents that contain program recommendations or discussions.

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15	Survey of guidance counselors of 2 nd choice program selection by 9 th graders	May 24, 2012	Bucksbee	Yes	Director	Completed June 20, 2012	Survey sent to 17 guidance counselors with 14 returned. Results provided at meeting.
14	Preview of Recruitment Presentation for 9 th graders	May 24, 2012	Ring	Yes	Director	Completed September 27, 2012	Admissions coordinator will make presentation during September 2012 work session.
13	Request Historical Budget Information from Districts	March 28, 2012	Bucksbee	No	Director	Completed April 16, 2012	All data collected from all districts and submitted to Mr. Bucksbee; no analysis conducted by administration
12	Investigate training opportunities for gas drilling occupations	February 2012	Mr. Ring	Yes	Director	Completed April 26, 2012	Director has been contacted by IHOP; will schedule time for IHOP to present program to JOC; contract to be reviewed by solicitor; presentation to JOC at April meeting
11	Prepare a list of potential reductions in 2012-2013 expenditures totaling 5% or \$300,000	February 2012	Mr. Ring	Yes	Director, Business Manager	Completed March 16, 2012	Object budget reviewed and \$448,000 in possible reductions identified; presented at March JOC meeting
10	Review why a decline in applications from certain districts	February 2012	Mr. Ogden	Yes	Director	Completed March 22, 2012	Discussed with superintendents at March PAC meeting; responses from three districts; Director analyzing 2012-2013 applications; report made to JOC at March meeting
9	List of ACFF recognized schools in PA	November 2011	Mr. Ogden	Yes	Curriculum Supervisor	Completed Nov. 23, 2011	Jan Kennerknecht research and sent email to Mr. Ogden. See correspondence.
8	Obtain information on the Women in Labor Apprenticeship Grant from ECF	November 2011	Mr. Ogden	Yes	Director, Business Manager	Completed Dec. 20, 2011	Information request made to Mary Ellen Camp and Debbie Thompson on December 14, 2011.
7	Advertising for students from non-participating districts	September 2011	Mr. Bucksbee	Yes	Director, Atty. Sennett	Completed Oct. 27, 2011	Recommendation and legal briefs provided by Atty. Sennett

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6	Analysis of Successful Enrollment Rates by School District (see #3)	August 2011	Mr. Duda, referred by Dr. Tracy	Yes	Director	Completed Nov. 22, 2011	Data presentation scheduled for November 22, 2011 meeting.
5	Board Policy Manual Review	August 2011	Mr. Bucksbee	Yes	Director, Administrative staff	Completed April 26, 2012	Monthly schedule 2011-12 (see schedule); scheduled completion April 2012
4	Student Application Form—is it affecting enrollment; or, is it doing what it was intended to do?	June 2011	Mr. Ring	Yes	Director	Completed Sept. 21, 2011	Several data analysis items collected; one more relevant data item to be collected
3	Do counselors offer a 2 nd program choice to students unable to enroll in 1 st choice?	June 2011	Mr. Duda	Yes	Superintendent of Record	Completed August 25, 2011	Survey of superintendents by Dr. Tracy over the summer; Reassigned to Director for further data analysis
2	Why Students Don't Apply?	April 2011	Mr. Ogden	Yes	Director	Completed Sept. 21, 2011	Several data analysis items collected; more relevant data needs to be collected
1	Review of Administrative Compensation Plans	June 2011	Committee	Yes	JOC President	Completed April 26, 2012	Committee to appointed at reorganization; Act 93 meeting scheduled for April 20